

Senate Community Affairs Legislation Committee

ADDITIONAL ESTIMATES - 27 FEBRUARY 2014 ANSWER TO QUESTION ON NOTICE

Department of Human Services

Topic: Provision of equipment – Ministerial

Question reference number: HS 61

Senator: Ludwig

Type of question: Written

Date set by the committee for the return of answer: 4 April 2014

Number of pages: 2

Question:

- a) For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs?
 - 1) Itemise equipment and cost broken down by staff or minister classification
- b) Is electronic equipment (such as iPad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive) provided to department/agency staff? If yes provide a list of what is provided across the department of agency, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives each item.

Answer:

- a) The department provides a choice of mobile phones to the Minister and their staff. As of 18 March 2014, the standard types of mobile phones on offer and their associated costs are as follows:

	Item	Qty	Unit Cost (Ex. GST)	Ongoing Cost (Inc. GST)
Minister	iPhone 5	1	\$799 (avg)	\$10.00 p/m
Staff (9)	iPhone 5	7	\$799 (avg)	\$10.00 p/m (avg)
	iPhone 4	2	\$713 (avg)	\$10.00 p/m (avg)

- b) The department provides staff with a range of electronic equipment depending on level and business need. This may include:
 1. Desktop Computer.
 2. Laptop Computer.
 3. Telephone and/or Smartphone.
 4. Wireless 3G/4G modems for remote access.
 5. Personal printing.
 6. Network printing (not broken down by individual).
 7. Assorted minor office equipment.

The matrix below outlines the equipment issue process for the department:

Equipment item	Issued to all staff	Reason	Purchase Cost (ex GST)	Ongoing Cost (Inc. GST)
Desktop PC	Yes	Standard Issue	\$826.00	N/A
Desktop monitor	Yes	Standard Issue	\$210.00	N/A
Laptop	No	<p>Employees who are eligible for access to a mobile computing devices are;</p> <ul style="list-style-type: none"> • SES Band 2 & 3 (SES Band 1 with a business case supported by their General Manager) • Business line leaders and any staff who are or who are likely to be called upon to work at a different site, for example, staff called to work on emergencies; • Drought and Rural buses are equipped with laptops PCs; • EL2 and EL1 employees with business case supported by their National Manager/Zone Service Leader; and • Employees who are regularly required to work in multiple locations will be issued with a laptop. In this instance, regularly means more than once a week on average. 	\$1,225.00	N/A
Remote Access Token	No	As per Laptop reasoning (stated above)	\$25.00	N/A
3G/4G Modem	No	As per Laptop reasoning (stated above)	\$152.00	\$49.00 p/m
Tablet device	No	<p>Officers at the Band 2 level are automatically issued a tablet device. For officers at the Band 1 level, written agreement is required from the General Manager and approval is obtained from the General Manager ICT Infrastructure. Tablet devices are provided to staff in DHS Service Centres and are used for the provision of a concierge service.</p>	\$946.48	\$49.00 p/m
Mobile / Smartphone	No	<p>All SES officers are provided with either a mobile or smartphone. Staff at other classification levels are issued mobile/smartphones where a genuine business need exists. The model is based on 'fit for purpose'</p> <p>Smartphones requiring data connectivity with the DHS environment are only available to employees at the EL 2 level and above unless an SES endorsed business case has been approved in writing</p>	<p>Mobile - \$183.00 iPhone4- \$713.00 iPhone5- \$799.00</p>	<p>Mobile \$5 p/m iPhone \$10 p/m</p>