



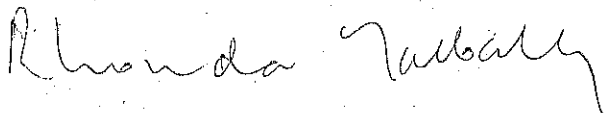
Australian Government

Australian National Preventive Health Agency

ANPHA Research Committee
INSTRUMENT OF APPOINTMENT

I, Rhonda Galbally Interim Chief Executive Officer of the Australian National Preventive Health Agency, as provided under Section 42 of the *Australian National Preventive Health Act 2010*, now,

- 1) APPOINT John McCallum as Chair of the ANPHA Research Committee;
- 2) SPECIFY that the appointment is on personal basis;
- 3) SPECIFY that a proxy member, but not Chair, is allowed when the appointee is unable to attend a meeting;
- 4) SPECIFY the appointee is not eligible for remuneration; and
- 5) SPECIFY this instrument shall take effect on the signing of the Acceptance of Appointment.


Rhonda Galbally
Interim Chief Executive Officer, ANPHA

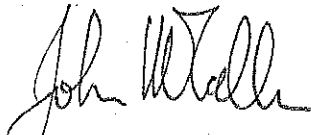
Date:

ACCEPTANCE OF APPOINTMENT

I, John McCallum, accept the appointment to the ANPHA Research Committee for the period 1 May 2011 to 30 June 2012, or until the cessation of the committee.

I acknowledge that the appointment is on a personal basis

I agree to assign copyright to the Commonwealth for work undertaken on behalf of the ANPHA Research Committee.


John McCallum

Date:

10/6/11



Australian Government

Australian National Preventive Health Agency

Professor John McCallum
Executive Director
Health Evidence and Advice
National Health and Medical Research Council
GPO Box 1421
CANBERRA ACT 2601

Dear Professor McCallum

**OFFER OF APPOINTMENT
ANPHA Research Committee**

I am pleased to offer you an appointment as the Chair of the ANPHA Research Committee for the period 19 May 2011 to 30 June 2012 in the capacity of a representative of the National Health and Medical Research Council (NHMRC) and having expertise in the field of preventive health research. I would like to draw to your attention that you will not be eligible for remuneration as a government employee on this committee.

Please find enclosed the *Members Guidelines* setting out the governance arrangements for the management of this committee. If you require any further assistance or information please contact Ms Holly Jones in the Secretariat on telephone 02 6289 2810.

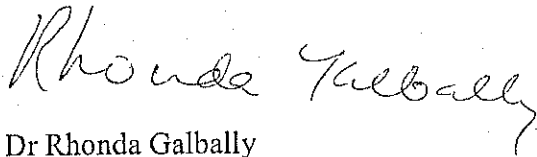
To confirm your acceptance of this offer of appointment, would you please the following forms included in the *Members Guidelines*:

- Instrument of Appointment / Acceptance of Appointment (Attachment 1),
- Deed of Confidentiality and Conflict of Interest (Attachment 2), and
- Personal Details and Remuneration form (Attachment 3).

The appendices are to be returned within 14 days of receiving this letter to the Secretariat, GPO Box 462 Canberra ACT 2601 or a scanned copy may be sent to anpha@anpha.gov.au. This information is required to formalise your appointment as well as facilitate future travel arrangements.

I very much appreciate your willingness to serve in this capacity, and would like to wish you a rewarding association with the Committee.

Yours sincerely

A handwritten signature in cursive script that reads "Rhonda Galbally". The signature is written in dark ink and is positioned above the typed name.

Dr Rhonda Galbally
Interim CEO
Australian National Preventive Health Agency
June 2011



Australian Government

Australian National Preventive Health Agency

Professor John McCallum
Executive Director
Health Evidence and Advice
National Health and Medical Research Council
GPO Box 1421
Canberra ACT 2601

ANPHA Research Committee

Dear Professor ^{John} McCallum

The new Australian National Preventive Health Agency (ANPHA) is responsible for administering a substantial preventive health research fund in response to the recommendations from the National Preventative Health Taskforce report *Australia: The Healthiest Country by 2020*. The Agency will develop a national preventive health research strategy to inform the Agency's research investments and other research activities in the preventive health field in partnership with the National Health Medical Research Council. Under the strategy, the research fund will be used for investigator-driven research and commissioned projects, including evaluations of interventions.

To advise the Agency on the development of the research strategy, the Agency is establishing an ANPHA Research Committee comprising eminent preventive health researchers. This group will also play a substantial role in assessing and selecting projects to be funded through the preventive health research fund.

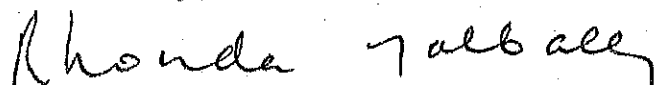
As the Agency is keen to call for applications for project grants as soon as possible, the preparation of grant application guidelines is the most urgent task. A meeting and workshop of the ANPHA Research Committee will be held as soon as possible to draft these guidelines and consider the other objectives of the preventive research strategy.

Given your standing in the field, I would be delighted if you could participate in the Committee to help shape the future of preventive health research in Australia. This would involve reading and assessing grant applications and attending meetings, some of which will be by teleconference.

The contact officer for the Committee Ms Holly Jones can be contacted via email holly.jones@anpha.gov.au or telephone 02 6289 2810. Should you accept my invitation, Ms Jones will contact you about possible dates for the one-day meeting which we hope to hold in April.

I look forward to working with you on this exciting project.

Yours sincerely

A handwritten signature in black ink that reads "Rhonda Galbally". The signature is written in a cursive style with a large initial 'R' and a long, sweeping tail on the 'y'.

Dr Rhonda Galbally AO
Interim Chief Executive Officer
Australian National Preventive Health Agency
March 2011



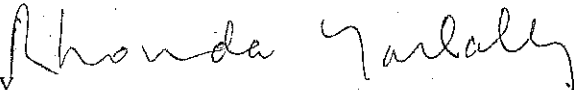
Australian Government

Australian National Preventive Health Agency

ANPHA Research Committee
INSTRUMENT OF APPOINTMENT

I, Rhonda Galbally Interim Chief Executive Officer of the Australian National Preventive Health Agency, as provided under Section 42 of the *Australian National Preventive Health Act 2010*, now,

- 1) APPOINT Kerin O'Dea as committee Member to the ANPHA Research Committee;
- 2) SPECIFY that the appointment is on personal basis;
- 3) SPECIFY that a proxy is not allowed when the appointee is unable to attend a meeting;
- 4) SPECIFY the appointee is eligible for remuneration; and
- 5) SPECIFY this instrument shall take effect on the signing of the Acceptance of Appointment.

Rhonda Galbally 
Interim Chief Executive Officer, ANPHA

Date:

ACCEPTANCE OF APPOINTMENT

I, Kerin O'Dea, accept the appointment to the ANPHA Research Committee for the period 1 May 2011 to 30 June 2012, or until the cessation of the committee.

I acknowledge that the appointment is on a personal basis

I agree to assign copyright to the Commonwealth for work undertaken on behalf of the ANPHA Research Committee.



Kerin O'Dea

Date: 7/6/11



Australian Government

Australian National Preventive Health Agency

Professor Kerin O'Dea
Director
Sansom Institute
University of South Australia
GPO Box 2471
Adelaide SA 5001

Kerin ANPHA Research Committee

Dear Professor O'Dea

The new Australian National Preventive Health Agency (ANPHA) is responsible for administering a substantial preventive health research fund in response to the recommendations from the National Preventative Health Taskforce report *Australia: The Healthiest Country by 2020*. The Agency will develop a national preventive health research strategy to inform the Agency's research investments and other research activities in the preventive health field in partnership with the National Health Medical Research Council. Under the strategy, the research fund will be used for investigator-driven research and commissioned projects, including evaluations of interventions.

To advise the Agency on the development of the research strategy, the Agency is establishing an ANPHA Research Committee comprising eminent preventive health researchers. This group will also play a substantial role in assessing and selecting projects to be funded through the preventive health research fund.

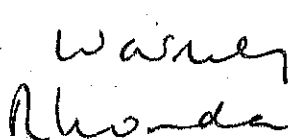
As the Agency is keen to call for applications for project grants as soon as possible, the preparation of grant application guidelines is the most urgent task. A meeting and workshop of the ANPHA Research Committee will be held as soon as possible to draft these guidelines and consider the other objectives of the preventive research strategy.

Given your standing in the field, I would be delighted if you could participate in the Committee to help shape the future of preventive health research in Australia. This would involve reading and assessing grant applications and attending meetings, some of which will be by teleconference.

The contact officer for the Committee Ms Holly Jones can be contacted via email holly.jones@anpha.gov.au or telephone 02 6289 2810. Should you accept my invitation, Ms Jones will contact you about possible dates for the one-day meeting which we hope to hold in April.

I look forward to working with you on this exciting project.

Yours sincerely

A handwritten signature in cursive script, appearing to read 'Rhonda Galbally', written over the printed name.

Dr Rhonda Galbally AO
Interim Chief Executive Officer
Australian National Preventive Health Agency
March 2011



Australian Government

Australian National Preventive Health Agency

ANPHA Research Committee
INSTRUMENT OF APPOINTMENT

I, Rhonda Galbally Interim Chief Executive Officer of the Australian National Preventive Health Agency, as provided under Section 42 of the *Australian National Preventive Health Act 2010*, now,

- 1) APPOINT Meredith Edwards as Committee Member to the ANPHA Research Committee;
- 2) SPECIFY that the appointment is on personal basis;
- 3) SPECIFY that a proxy is not allowed when the appointee is unable to attend a meeting;
- 4) SPECIFY the appointee is eligible for remuneration; and
- 5) SPECIFY this instrument shall take effect on the signing of the Acceptance of Appointment.

Rhonda Galbally
Interim Chief Executive Officer, ANPHA

Date:

ACCEPTANCE OF APPOINTMENT

I, Meredith Edwards, accept the appointment to the ANPHA Research Committee for the period 1 May 2011 to 30 June 2012, or until the cessation of the committee.

I acknowledge that the appointment is on a personal basis

I agree to assign copyright to the Commonwealth for work undertaken on behalf of the ANPHA Research Committee.

Meredith Edwards

Date: 8 June 2011



Australian Government

Australian National Preventive Health Agency

Emeritus Professor Meredith Edwards
ANZSOG Institute for Governance
University of Canberra
CANBERRA ACT 2601

Dear Emeritus Professor Edwards

**OFFER OF APPOINTMENT
ANPHA Research Committee**

I am pleased to offer you an appointment as a member of the ANPHA Research Committee for the period 19 May 2011 to 30 June 2012 in the capacity of an expert in translating research evidence into policy. I would like to draw to your attention that under this type of membership you will be eligible for remuneration.

Please find enclosed the *Members Guidelines* setting out the governance arrangements for the management of this committee. If you require any further assistance or information please contact Ms Holly Jones in the Secretariat on telephone 02 6289 2810.

To confirm your acceptance of this offer of appointment, would you please complete the following forms included in the *Members Guidelines*:

- Instrument of Appointment / Acceptance of Appointment,
- Personal Details and Remuneration form,
- Deed of Confidentiality and Conflict of Interest,
- Tax File Number Declaration, and
- Superannuation Fund Standard Choice.

The forms are to be returned within 14 days of receiving this letter to the Secretariat, GPO Box 462 Canberra ACT 2601 or a scanned copy may be sent to anpha@anpha.gov.au. This information is required to formalise your appointment as well as facilitate future travel arrangements and payments for which you may be eligible.

I very much appreciate your willingness to serve in this capacity, and would like to wish you a rewarding association with the Committee.

Yours sincerely

Rhonda Galbally

Dr Rhonda Galbally
Interim CEO
Australian National Preventive Health Agency
June 2011



Australian Government

Australian National Preventive Health Agency

Emeritus Professor Meredith Edwards
ANZSOG Institute for Governance
University of Canberra
CANBERRA ACT 2601

ANPHA Research Committee

Dear Emeritus Professor Edwards

The new Australian National Preventive Health Agency (ANPHA) is responsible for administering a substantial preventive health research fund in response to the recommendations from the National Preventative Health Taskforce report *Australia: The Healthiest Country by 2020*. The Agency will develop a national preventive health research strategy to inform the Agency's research investments and other research activities in the preventive health field, in partnership with the National Medical Research Council. Under the strategy, the research fund will be used for investigator-driven research and commissioned projects, including evaluations of interventions.

To advise the Agency on the development of the research strategy, the Agency is establishing an ANPHA Research Committee comprising eminent preventive health researchers. This group will also play a substantial role in assessing and selecting projects to be funded through the preventive health research fund.

As the Agency is keen to call for applications for project grants as soon as possible, the preparation of grant application guidelines is the most urgent task. A meeting and workshop of the ANPHA Research Committee will be held as soon as possible to draft these guidelines and consider the other objectives of the preventive research strategy.

Given your standing in the field, I would be delighted if you could participate in the Committee to help shape the future of preventive health research in Australia. This would involve reading and assessing grant applications and attending meetings, some of which will be by teleconference.

The contact officer for the Committee, Ms Holly Jones, can be contacted by email holly.jones@anpha.gov.au or telephone 02 6289 2810. Should you accept my invitation, Ms Jones will contact you about possible dates for the one-day meeting which is expected to be in May 2011.

I look forward to working with you on this exciting project.

Yours sincerely

A handwritten signature in cursive script that reads "Rhonda Galbally". The signature is written in black ink and is positioned above the typed name and title.

Dr Rhonda Galbally AO
Interim Chief Executive Officer
Australian National Preventive Health Agency
April 2011



Australian Government

Australian National Preventive Health Agency

ANPHA Research Committee
INSTRUMENT OF APPOINTMENT

I, Rhonda Galbally Interim Chief Executive Officer of the Australian National Preventive Health Agency, as provided under Section 42 of the *Australian National Preventive Health Act 2010*, now,

- 1) APPOINT Melanie Wakefield as Committee Member to the ANPHA Research Committee;
- 2) SPECIFY that the appointment is on personal basis;
- 3) SPECIFY that a proxy is not allowed when the appointee is unable to attend a meeting;
- 4) SPECIFY the appointee is eligible for remuneration; and
- 5) SPECIFY this instrument shall take effect on the signing of the Acceptance of Appointment.

Rhonda Galbally
Interim Chief Executive Officer, ANPHA

Date:

ACCEPTANCE OF APPOINTMENT

I, Melanie Wakefield, accept the appointment to the ANPHA Research Committee for the period 1 May 2011 to 30 June 2012, or until the cessation of the committee.

I acknowledge that the appointment is on a personal basis

I agree to assign copyright to the Commonwealth for work undertaken on behalf of the ANPHA Research Committee.

Melanie Wakefield

Date: 14/6/11



Australian Government

Australian National Preventive Health Agency

Professor Melanie Wakefield
Director
Centre for Behavioural Research
Cancer Council Victoria
1 Rathdowne Street
CARLTON VIC 3053

Dear Professor Wakefield

OFFER OF APPOINTMENT
ANPHA Research Committee

I am pleased to offer you an appointment as a member of the ANPHA Research Committee for the period 19 May 2011 to 30 June 2012 in the capacity of an expert in the field of tobacco control. I would like to draw to your attention that under this type of membership you will be eligible for remuneration.

Please find enclosed the *Members Guidelines* setting out the governance arrangements for the management of this committee. If you require any further assistance or information please contact Ms Holly Jones in the Secretariat on telephone 02 6289 2810.

To confirm your acceptance of this offer of appointment, would you please complete the following forms included in the *Members Guidelines*:

- Instrument of Appointment / Acceptance of Appointment,
- Personal Details and Remuneration form,
- Deed of Confidentiality and Conflict of Interest,
- Tax File Number Declaration, and
- Superannuation Fund Standard Choice.

The forms are to be returned within 14 days of receiving this letter to the Secretariat, GPO Box 462 Canberra ACT 2601 or a scanned copy may be sent to anpha@anpha.gov.au. This information is required to formalise your appointment as well as facilitate future travel arrangements and payments for which you may be eligible.

I very much appreciate your willingness to serve in this capacity, and would like to wish you a rewarding association with the Committee.

Yours sincerely

Rhonda Galbally

Dr Rhonda Galbally
Interim CEO
Australian National Preventive Health Agency
June 2011



Australian Government

Australian National Preventive Health Agency

ANPHA Research Committee
INSTRUMENT OF APPOINTMENT

I, Rhonda Galbally Interim Chief Executive Officer of the Australian National Preventive Health Agency, as provided under Section 42 of the *Australian National Preventive Health Act 2010*, now,

- 1) APPOINT Ian Anderson as Committee Member to the ANPHA Research Committee;
- 2) SPECIFY that the appointment is on personal basis;
- 3) SPECIFY that a proxy is not allowed when the appointee is unable to attend a meeting;
- 4) SPECIFY the appointee is eligible for remuneration; and
- 5) SPECIFY this instrument shall take effect on the signing of the Acceptance of Appointment.

Rhonda Galbally
Interim Chief Executive Officer, ANPHA

Date:

ACCEPTANCE OF APPOINTMENT

I, Ian Anderson, accept the appointment to the ANPHA Research Committee for the period 1 May 2011 to 30 June 2012, or until the cessation of the committee.

I acknowledge that the appointment is on a personal basis

I agree to assign copyright to the Commonwealth for work undertaken on behalf of the ANPHA Research Committee.

Ian Anderson

Date: 27 Jun 2011



Australian Government

Australian National Preventive Health Agency

Professor Ian Anderson
Murrup Barak, Melbourne Institute for Indigenous Development
Building 128, University of Melbourne
MELBOURNE VIC 3010

Dear Professor Anderson

OFFER OF APPOINTMENT
ANPHA Research Committee

I am pleased to offer you an appointment as a member of the ANPHA Research Committee for the period 19 May 2011 to 30 June 2012 in the capacity of an expert in the field of Indigenous health research. I would like to draw to your attention that under this type of membership you will be eligible for remuneration.

Please find enclosed the *Members Guidelines* setting out the governance arrangements for the management of this committee. If you require any further assistance or information please contact Ms Holly Jones in the Secretariat on telephone 02 6289 2810.

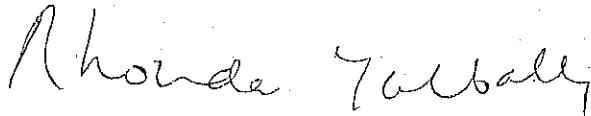
To confirm your acceptance of this offer of appointment, would you please complete the following forms included in the *Members Guidelines*:

- Instrument of Appointment / Acceptance of Appointment,
- Personal Details and Remuneration form,
- Deed of Confidentiality and Conflict of Interest,
- Tax File Number Declaration, and
- Superannuation Fund Standard Choice.

The forms are to be returned within 14 days of receiving this letter to the Secretariat, GPO Box 462 Canberra ACT 2601 or a scanned copy may be sent to anpha@anpha.gov.au. This information is required to formalise your appointment as well as facilitate future travel arrangements and payments for which you may be eligible.

I very much appreciate your willingness to serve in this capacity, and would like to wish you a rewarding association with the Committee.

Yours sincerely

A handwritten signature in cursive script that reads "Rhonda Galbally". The signature is written in black ink and is positioned above the typed name and title.

Dr Rhonda Galbally
Interim CEO
Australian National Preventive Health Agency
June 2011



Australian Government

Australian National Preventive Health Agency

ANPHA Research Committee
INSTRUMENT OF APPOINTMENT

I, Rhonda Galbally Interim Chief Executive Officer of the Australian National Preventive Health Agency, as provided under Section 42 of the *Australian National Preventive Health Act 2010*, now,

- 1) APPOINT Mike Daube as Committee Member to the ANPHA Research Committee;
- 2) SPECIFY that the appointment is on personal basis;
- 3) SPECIFY that a proxy is not allowed when the appointee is unable to attend a meeting;
- 4) SPECIFY the appointee is eligible for remuneration; and
- 5) SPECIFY this instrument shall take effect on the signing of the Acceptance of Appointment.

Rhonda Galbally
Interim Chief Executive Officer, ANPHA

Date:

ACCEPTANCE OF APPOINTMENT

I, Mike Daube, accept the appointment to the ANPHA Research Committee for the period 1 May 2011 to 30 June 2012, or until the cessation of the committee.

I acknowledge that the appointment is on a personal basis

I agree to assign copyright to the Commonwealth for work undertaken on behalf of the ANPHA Research Committee.

Mike Daube

Date: 24/6/11



Australian Government

Australian National Preventive Health Agency

Professor Mike Daube
Professor of Health Policy
Faculty of Health Sciences
Curtin University
GPO Box U1987
PERTH WA 6845

Dear Professor Daube

OFFER OF APPOINTMENT
ANPHA Research Committee

I am pleased to offer you an appointment as a member of the ANPHA Research Committee for the period of 19 May 2011 to 30 June 2012 in the capacity of an expert in preventive health, particularly tobacco control and prevention of alcohol abuse. I would like to draw to your attention that under this type of membership you will be eligible for remuneration.

Please find enclosed the *Members Guidelines* setting out the governance arrangements for the management of this committee. If you require any further assistance or information please contact Ms Holly Jones in the Secretariat on telephone 02 6289 2810.

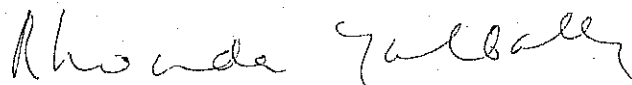
To confirm your acceptance of this offer of appointment, would you please complete the following forms included in the *Members Guidelines*:

- Instrument of Appointment / Acceptance of Appointment,
- Personal Details and Remuneration form,
- Deed of Confidentiality and Conflict of Interest,
- Tax File Number Declaration, and
- Superannuation Fund Standard Choice.

The forms are to be returned within 14 days of receiving this letter to the Secretariat, GPO Box 462 Canberra ACT 2601 or a scanned copy may be sent to anpha@anpha.gov.au. This information is required to formalise your appointment as well as facilitate future travel arrangements and payments for which you may be eligible.

I very much appreciate your willingness to serve in this capacity, and would like to wish you a rewarding association with the Committee.

Yours sincerely

A handwritten signature in cursive script that reads "Rhonda Galbally". The signature is written in dark ink and is positioned below the typed name.

Dr Rhonda Galbally
Interim CEO
Australian National Preventive Health Agency
June 2011



Australian Government

Australian National Preventive Health Agency

ANPHA Research Committee
INSTRUMENT OF APPOINTMENT

I, Lisa Studdert Acting Chief Executive Officer of the Australian National Preventive Health Agency, as provided under Section 42 of the *Australian National Preventive Health Act 2010*, now,

- 1) APPOINT Penny Hawe as Committee Member to the ANPHA Research Committee;
- 2) SPECIFY that the appointment is on personal basis;
- 3) SPECIFY that a proxy is not allowed when the appointee is unable to attend a meeting;
- 4) SPECIFY the appointee is eligible for remuneration; and
- 5) SPECIFY this instrument shall take effect on the signing of the Acceptance of Appointment.

Lisa Studdert
Acting Chief Executive Officer, ANPHA

Date:

ACCEPTANCE OF APPOINTMENT

I, Penny Hawe, accept the appointment to the ANPHA Research Committee for the period 1 July 2011 to 30 June 2014, or until the cessation of the committee.

I acknowledge that the appointment is on a personal basis

I agree to assign copyright to the Commonwealth for work undertaken on behalf of the ANPHA Research Committee.

Penny Hawe

Date:



Australian Government

Australian National Preventive Health Agency

Professor Penny Hawe
90 Dorman St
Lorne VIC 3232

Dear Professor Hawe

OFFER OF APPOINTMENT
ANPHA Research Committee

I am pleased to offer you an appointment as a member of the ANPHA Research Committee for the period 1 July 2011 to 30 June 2014 in the capacity of an expert in the field of population health interventions. I would like to draw to your attention that under this type of membership you will be eligible for remuneration.

Please find enclosed the *Members Guidelines* setting out the governance arrangements for the management of this committee. If you require any further assistance or information please contact Ms Holly Jones in the Secretariat on telephone 02 6289 2810.

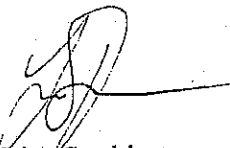
To confirm your acceptance of this offer of appointment, would you please complete the following forms included in the *Members Guidelines*:

- Instrument of Appointment / Acceptance of Appointment,
- Personal Details and Remuneration form,
- Deed of Confidentiality and Conflict of Interest (previously signed by you in draft form),
- Tax File Number Declaration, and
- Superannuation Fund Standard Choice.

The forms are to be returned within 14 days of receiving this letter to the Secretariat, GPO Box 462 Canberra ACT 2601 or a scanned copy may be sent to anpha@anpha.gov.au. This information is required to formalise your appointment as well as facilitate future travel arrangements and payments for which you may be eligible. I have also attached Minutes from the ANPHA Research Committee's June Workshop for your information.

I very much appreciate your willingness to serve in this capacity, and would like to wish you a rewarding association with the Committee.

Yours sincerely

A handwritten signature in black ink, appearing to be 'L. Studdert', with a long horizontal line extending to the right.

Dr Lisa Studdert
Acting CEO
Australian National Preventive Health Agency

2 August 2011