

Senate Community Affairs Legislation Committee

ADDITIONAL BUDGET ESTIMATES - 16 FEBRUARY 2012 ANSWER TO QUESTION ON NOTICE

Human Services Portfolio

Topic: Provision of Equipment

Question reference number: HSW 63

Senator: McKenzie

Type of question: Written

Date set by the committee for the return of answer: 29 March 2012

Number of pages: 2

Question:

- a) Does the department/agency provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to who it is provided.
- b) What equipment is provided to department/agency staff? Please list what the equipment is, the cost, the classification of the staff receiving the equipment and the reason why.

Answer:

- a) Yes. The department provides the Minister and their staff with a range of electronic equipment. This typically includes:
 1. Desktop Computer.
 2. Laptop Computer.
 3. Telephone and/or Smartphone.
 4. Wireless 3G/4G modems for remote access.
 5. Personal printing.
 6. Network printing (not broken down by individual).
 7. Assorted minor office equipment.

As at 14 March 2012, the Minister's office had the following electronic equipment on issue:

	Item	Qty	Unit Cost
Minister	Laptop	1	\$1,225.00 (avg)
	Desktop Computer	2	\$826.00 (avg)
	Desktop Monitor	2	\$210.00 (avg)
	Wireless modem	2	\$60/month (avg)
	Personal Printer	3	\$350 (avg)
	Tablet Device	1	\$900 (avg)
	Smartphone (iPhone)	2	\$725 (avg)
Staff (12)	Laptop	12	\$1,225.00 (avg)
	Desktop Computer	12	\$826.00 (avg)
	Desktop Monitor	12	\$210.00 (avg)
	Wireless modem	12	\$60/month (avg)
	Personal Printer	5	\$350 (avg)

All desktop, laptop and tablet devices are purchased under the Whole of Government Desktop Hardware panel, which was established by Australian Government Information Management Office to ensure value for money is achieved across government procurement.

- b) The department provides staff with a range of electronic equipment depending on level and business need. This may include:
1. Desktop Computer.
 2. Laptop Computer.
 3. Telephone and/or Smartphone.
 4. Wireless 3G/4G modems for remote access.
 5. Personal printing.
 6. Network printing (not broken down by individual).
 7. Assorted minor office equipment.

The matrix below outlines the equipment issue process for the department. The department is currently reviewing and updating its Information and Communication Technology policy relating to workstations and mobile device allocations.

Equipment item	Issued to all staff	Reason	Cost (ex GST)
Desktop PC	Yes		\$826.00
Desktop monitor	Yes		\$210.00
Laptop	No	<p>Employees who are eligible for access to a mobile computing devices are:</p> <ul style="list-style-type: none"> • SES Band 2 & 3 (SES Band 1 with a business case supported by their General Manager); • Business line leaders and any staff who are or who are likely to be called upon to work at a different site, for example, staff called to work on emergencies; • Drought and Rural buses are equipped with laptops PCs; • EL1 employees and above with business case supported by their National/Area Manager; and • Employees who are regularly required to work in multiple locations will be issued with a laptop. In this instance, regularly means more than once a week on average. 	\$1,225.00
Tablet device	No	Approval is granted based on business need at SES level. Tablet devices are provided to staff in DHS Service Centres to assist with queue management for customers.	\$946.48
Mobile / Smartphone	No	All SES officers are provided with a either mobile or smartphone. Staff at other classification levels are issued mobile/smartphones where a genuine business need exists. The model is based on 'fit for purpose'	\$203.00 / \$686.00