

Appendix 3—Compliance with legislative requirements

This appendix provides the department's 2012–13 reports against particular legislated requirements. It also includes a signed statement by the Acting Clerk certifying that the department complies with the Commonwealth Fraud Control Guidelines.

<p>Schedule 2, Part 4 of the Work Health and Safety Act 2011</p>	<p>Please refer to 'Work health and safety' in the 'Management and accountability' chapter at pages 78-79.</p>
<p>Section 311A of the Commonwealth Electoral Act 1918</p>	<p>In 2012–13, the department paid a total of \$97,887 for advertising. Of the total, \$86,776 was in relation to Senate and joint committee activities, delivered through Adcorp Australia, the government contractor. The balance was for other minor advertising services, including public notices and recruitment.</p> <p>No market research, polling, direct mail or creative advertising organisations were engaged during the year. No advertising campaigns were conducted during the year.</p>
<p>Paragraph 11.1(ba) of the Legal Services Directions 2005</p>	<p>In 2012–13, the department expended \$56,308 on legal services. This amount does not include \$160,758 for the provision of independent legal advice supporting the work of the three legislative scrutiny committees. There was no expenditure on counsel during the year.</p> <p>In accordance with the Legal Services Directions 2005, the Clerk of the Senate certified to the Office of Legal Services Coordination the department's compliance with certain matters under paragraph 11.2 of the directions.</p>



CLERK OF THE SENATE

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ANNUAL REPORT 2012-13

FRAUD CONTROL CERTIFICATION

In accordance with the Commonwealth Fraud Control Guidelines, issued by the Minister for Home Affairs pursuant to Regulation 16A of the *Financial Management and Accountability Regulations 1997*, I hereby certify to the President of the Senate that the Department of the Senate has:

- prepared current fraud risk assessments and a fraud control plan;
- implemented appropriate fraud prevention, detection, investigation, reporting and data collection procedures and processes; and
- taken all reasonable measures to minimise incidences of fraud and to investigate and recover the proceeds of fraud.

(Richard Pye)
Acting Clerk

17 October 2013