

The Senate

BUSINESS OF COMMITTEES

**This document is issued as a guide to Senators
Business listed is subject to change**

It should be noted that times allocated for the consideration of outcomes, items and agencies within portfolios are indicative only.

Senators, staff and departments should liaise with secretariats on the progress of portfolios during the estimates process.

SENATE FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE

Public Hearings: Additional Estimates for 2004-05

Monday, 14 and Tuesday, 15 February 2005

**Committee Room 2S1
Parliament House
Canberra ACT**

To be televised on Channel 12
<http://webcast.aph.gov.au>

AGENDA

MONDAY, 14 FEBRUARY 2005

9.00am PARLIAMENT

DEPARTMENT OF THE SENATE

Outcome: Effective provision of services to support the functioning of the Senate as a House of the Commonwealth Parliament
Output 1 – Clerk’s Office
Output 2 – Table Office
Output 3 – Procedure Office
Output 4 – Committee Office
Output 5 – Black Rod’s Office

DEPARTMENT OF PARLIAMENTARY SERVICES

Outcome: Occupants of Parliament House are supported by integrated services and facilities, Parliament functions effectively and its work and building are accessible to the public

Output 1: Information Services and Research Services

Output 1.1 – Information, analysis and advice services to meet clients' needs

Output 1.2 - Access to collection sources for the use of Parliament

Output 2: Client and Technical Services

Output 2.1 – Client support, broadcasting and Hansard services

Output 2.2 – Information and communication technology and broadcasting support

Output 3: Building and Occupant Services

Output 3.1 – Occupant services

Output 3.2 – Visitor services

Output 3.3 – Asset management services

Administered Item: works Programmes

- Building
- Furniture
- Artworks
- Gardens and landscapes

PRIME MINISTER AND CABINET

OFFICE OF THE OFFICIAL SECRETARY TO THE GOVERNOR-GENERAL

Outcome 1: The Governor-General is enabled to perform the constitutional, statutory, ceremonial and public duties associated with the appointment

Output 1.1. Support of the Governor-General

Output 1.2. Administration of the Australian Honours and Awards system

DEPARTMENT OF THE PRIME MINISTER AND CABINET

Outcome: Sound and well coordinated government policies, programmes and decision making processes

Output Group 1 – Economic policy advice and coordination

—Output 1.1. Economic and Industry Policy

Output Group 2 – Social policy advice and coordination

—Output 2.1. Social Policy

Output Group 3 – International policy advice and coordination

—Output 3.1. International Policy

—Output 3.2. National Security Policy

Output Group 4 – Support services for government operations

—Output 4.1. Cabinet Secretariat

—Output 4.2. Cabinet Implementation

—Output 4.3. Machinery Of Government

—Output 4.4. Government Communications

—Output 4.5. Support to Official Establishments

—Output 4.6. Support for Ministerial Offices

—Output 4.7. Ceremonial and Hospitality

AUSTRALIAN PUBLIC SERVICE COMMISSION

Outcome: A confident, high quality, values-based and sustainable Australian Public Service

- Output Group 1 – APS policy and employment services
 - Output 1.1. Ministerial and Parliamentary Services
 - Output 1.2. Service Delivery
 - Output 1.3. Research, Analysis and Evaluation
- Output Group 2. Leadership, learning and development service
 - Output 2.1. Service Delivery
- Output Group 3 – Organisational performance, promotion and support
 - Output 3.1. Ministerial and Parliamentary Services
 - Output 3.2. Service Delivery
 - Output 3.3. Research, Analysis and Evaluation
- Output Group 4 – Evaluation
 - Output 4.1. Service Delivery
 - Output 4.2. Research, Analysis and Evaluation
- Output Group 5 – Merit Protection and other services
 - Output 5.1. Service Delivery

AUSTRALIAN NATIONAL AUDIT OFFICE

Outcome 1: Improvement in public administration – independent assessment of the performance of selected Commonwealth public sector activities including the scope for improving efficiency and administrative effectiveness

- Output Group 1 – Performance audit services
 - Output 1.1. Performance Audit Report
 - Output 1.2. Other audit and related reports
- Output Group 2 – Information support services
 - Output 2.1. Assistance to Parliament
 - Output 2.2. National and International Representation
 - Output 2.3. Client Seminars
 - Output 2.4. Benchmarking Services
 - Output 2.5. Better Practice Guides

Outcome 2: Assurance – independent assurance of Commonwealth public sector reporting, administration , control and accountability

- Output Group 2 – Information support services [outputs as above]
- Output Group 3 – Assurance audit services
 - Output 3.1. Financial Statement Audit Reports
 - Output 3.2. Business Support Process Audit Reports
 - Output 3.3. Protective Security Audit Reports
 - Output 3.4. Other Assurance Reports

OFFICE OF THE COMMONWEALTH OMBUDSMAN

Outcome: To achieve equitable outcomes for complaints from the public and foster improved and fair administration by Commonwealth agencies

- Output 1 – Provision of a complaint management service for government
- Output 2 – Provision of advice to government to improve public administration

OFFICE OF NATIONAL ASSESSMENTS

Outcome 1: Enhanced government awareness of international political and leadership developments, international strategic developments, including military capabilities, and international economic developments

Output 1.1. Product

Output 2.2. Briefing

Output 3.3. Coordination

Outcome 2: Enhanced intelligence support for Defence planning and deployments, in peacetime and conflict, to maximize prospects for military success and to minimize loss of Australian lives

Output 1.1. Product

Output 2.2. Briefing

Output 3.3. Coordination

OFFICE OF THE INSPECTOR-GENERAL OF INTELLIGENCE AND SECURITY

Outcome 1: Assurance that Australia's intelligence agencies act legally, ethically and with propriety

Output 1 – Inspect and report on the activities of the intelligence and security agencies

Output 2 – Conduct inquiries and provide a complaint resolution service

NATIONAL WATER COMMISSION

Outcome 1: Sustainable management and use of Australia's water resources

Output 1 – Policy advice

Output 2 – Programme management

TUESDAY, 15 FEBRUARY 2005

9.00am

FINANCE AND ADMINISTRATION

DEPARTMENT OF FINANCE AND ADMINISTRATION

Outcome 1: Sustainable government finances

Output Group 1.1 – Budget

—Output 1.1.1. Budget Advice

Output Group 1.2 – Financial management

—Output 1.2.1. Financial Framework

—Output 1.2.2. Financial Reporting

—Output 1.2.3. Public Sector Superannuation Advice

COMSUPER†

Outcome 1: Public sector superannuation services, which meet the expectations of Government, trustees, employers, members and beneficiaries

Output 1.1. Superannuation administration services

CSS BOARD†

Outcome 1: Commonwealth Superannuation Scheme services that meet the expectations of government, employers, members and beneficiaries

Output 1.1. Superannuation scheme governance

PSS BOARD†

Outcome 1: Public Sector Superannuation Scheme services that meet the expectations of government, employers, members and beneficiaries

Output 1.1. Superannuation scheme governance

**DEPARTMENT OF FINANCE AND ADMINISTRATION
(in continuation)**

Outcome 2: Improved and more efficient government operations

Output Group 2.1 – Asset management

—Output 2.1.1. Government Business Enterprises Ownership and Divestment

—Output 2.1.2. Projects and Contract management

—Output 2.1.3. Private Financing

Output Group 2.2 – Business Services

—Output 2.2.2. Insurance and Risk Management

—Output 2.2.3. Special Claims and Land policy

—Output 2.2.1. Property Management

Outcome 3: Efficiently functioning parliament

Output Group 3.1 – Ministerial and parliamentary services

—Output 3.1.1. Services to Senators, Members and their staff

—Output 3.1.2. VIP Hire car services

Outcome 4: Effective and Efficient use of Information and Communication Technologies by the Australian Government

Output Group 4.1 – Australian Government Information Management Office

—Output 4.1.1 Strategic advice, activities and representation relating to the application of new and exciting technologies to government administration, information services

3.00pm

5.00pm

AUSTRALIAN ELECTORAL COMMISSION

Outcome 1: Australians have an electoral roll which ensures their voter entitlement and provides the basis for the planning of electoral events, and electoral redistributions

Output Group 1.1 – Electoral roll management

—Output 1.1.1. Electoral roll (RMANS)

—Output 1.1.2. Electoral roll updates (ERR/CRU)

—Output 1.1.3. Roll products and services

—Output 1.1.4. Support services for electoral redistributions

Outcome 2: Stakeholders/customers have access to, and advice on impartial and independent electoral services and participate in electoral events

- Output Group 2.1 – Elections, ballots and referendums
 - Output 2.1.1. Federal elections, by-elections and referendums
 - Output 2.1.2. Party registrations
 - Output 2.1.3. Funding and disclosure services
 - Output 2.1.4. Public awareness campaigns, media releases
 - Output 2.1.5. Information services
 - Output 2.1.6. Industrial elections, and ballots for organizations
 - Output 2.1.7. ATSIC elections
 - Output 2.1.8. State and local government elections
 - Output 2.1.9. Advice and assistance in overseas elections
- Outcome 3: An Australian community which is well informed about electoral matters**
 - Output Group 3.1 – Electoral education
 - Output 3.1.1. Electoral education centres
 - Output 3.1.2. School and community programmes

COMMONWEALTH GRANTS COMMISSION

Outcome 1: Fiscal equalization between the states, the Australian Capital Territory and the Northern Territory, is achieved through the distribution, by government, of GST revenue and health care grants

Output Group 1.1 – Report on state sharing relatives

7.30pm

DEPARTMENT OF HUMAN SERVICES

Outcome 1: Effective and efficient delivery of social and health related services, including financial assistance to the Australian community

Output 1 – **Core Department** – Effective and efficient delivery of social and health related services, including financial assistance to the Australian community

Output 2 – **Child Support Agency** – Delivery of child support assessment, registration, collection and disbursement services

Output 3 – **CRS Australia** – Delivery of vocational rehabilitation services to eligible people who have an injury, disability or health condition

CENTRELINK

Outcome 1: Effective delivery of Australian Government services to eligible customers

Output 1 – Effective delivery of Australian Government services to eligible customers

[the following order is proposed]

- Operational Networks – customer based contact issues
- Government Services and Business
- Corporate issues

HEALTH INSURANCE COMMISSION

Outcome 1: Improving Australia's health through payments and information

Output 1 – Delivery of Australian Government health payments and information

AUSTRALIAN HEARING

BREAKS

Morning tea	10.45 – 11.00
Lunch	12.30 – 13.30
Afternoon tea	15.45 – 16.00
Dinner	18.00 – 19.30
Tea Break	21.00 – 21.15

† to be taken concurrently with DoFA Output 1.2.3 Public sector superannuation advice.

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