

# **The Senate**

## **BUSINESS OF COMMITTEES**

This document is issued as a guide to Senators  
Business listed is subject to change

*It should be noted that times allocated for the consideration of outcomes, items and agencies within portfolios are indicative only.*

*Senators, staff and departments should liaise with secretariats on the progress of portfolios during the estimates process.*

## **SENATE FINANCE AND PUBLIC ADMINISTRATION LEGISLATION COMMITTEE**

**Public Hearings: Additional Estimates for 2004-05**

**Monday, 14 and Tuesday, 15 February 2005**

**Committee Room 2S1  
Parliament House  
Canberra ACT**

*To be televised on Channel 12*  
<http://webcast.aph.gov.au>

### **AGENDA**

**MONDAY, 14 FEBRUARY 2005**

**9.00am**

## **PARLIAMENT**

### **DEPARTMENT OF THE SENATE**

**Outcome: Effective provision of services to support the functioning of the Senate as a House of the Commonwealth Parliament**

Output 1 – Clerk's Office  
Output 2 – Table Office  
Output 3 – Procedure Office  
Output 4 – Committee Office  
Output 5 – Black Rod's Office

### **DEPARTMENT OF PARLIAMENTARY SERVICES**

**Outcome: Occupants of Parliament House are supported by integrated services and facilities, Parliament functions effectively and its work and building are accessible to the public**

**Output 1: Information Services and Research Services**

Output 1.1 – Information, analysis and advice services to meet clients' needs

Output 1.2 - Access to collection sources for the use of Parliament

**Output 2: Client and Technical Services**

Output 2.1 – Client support, broadcasting and Hansard services

Output 2.2 – Information and communication technology and broadcasting support

**Output 3: Building and Occupant Services**

Output 3.1 – Occupant services

Output 3.2 – Visitor services

Output 3.3 – Asset management services

**Administered Item: works Programmes**

- Building
- Furniture
- Artworks
- Gardens and landscapes

## **PRIME MINISTER AND CABINET**

**OFFICE OF THE OFFICIAL SECRETARY TO THE GOVERNOR-GENERAL**

**Outcome 1: The Governor-General is enabled to perform the constitutional, statutory, ceremonial and public duties associated with the appointment**

Output 1.1. Support of the Governor-General

Output 1.2. Administration of the Australian Honours and Awards system

**DEPARTMENT OF THE PRIME MINISTER AND CABINET**

**Outcome: Sound and well coordinated government policies, programmes and decision making processes**

Output Group 1 – Economic policy advice and coordination

—Output 1.1. Economic and Industry Policy

Output Group 2 – Social policy advice and coordination

—Output 2.1. Social Policy

Output Group 3 – International policy advice and coordination

—Output 3.1. International Policy

—Output 3.2. National Security Policy

Output Group 4 – Support services for government operations

—Output 4.1. Cabinet Secretariat

—Output 4.2. Cabinet Implementation

—Output 4.3. Machinery Of Government

—Output 4.4. Government Communications

—Output 4.5. Support to Official Establishments

—Output 4.6. Support for Ministerial Offices

—Output 4.7. Ceremonial and Hospitality

## **AUSTRALIAN PUBLIC SERVICE COMMISSION**

### **Outcome: A confident, high quality, values-based and sustainable Australian Public Service**

Output Group 1 – APS policy and employment services

—Output 1.1. Ministerial and Parliamentary Services

—Output 1.2. Service Delivery

—Output 1.3. Research, Analysis and Evaluation

Output Group 2. Leadership, learning and development service

—Output 2.1. Service Delivery

Output Group 3 – Organisational performance, promotion and support

—Output 3.1. Ministerial and Parliamentary Services

—Output 3.2. Service Delivery

—Output 3.3. Research, Analysis and Evaluation

Output Group 4 – Evaluation

—Output 4.1. Service Delivery

—Output 4.2. Research, Analysis and Evaluation

Output Group 5 – Merit Protection and other services

—Output 5.1. Service Delivery

## **AUSTRALIAN NATIONAL AUDIT OFFICE**

### **Outcome 1: Improvement in public administration – independent assessment of the performance of selected Commonwealth public sector activities including the scope for improving efficiency and administrative effectiveness**

Output Group 1 – Performance audit services

—Output 1.1. Performance Audit Report

—Output 1.2. Other audit and related reports

Output Group 2 – Information support services

—Output 2.1. Assistance to Parliament

—Output 2.2. National and International Representation

—Output 2.3. Client Seminars

—Output 2.4. Benchmarking Services

—Output 2.5. Better Practice Guides

### **Outcome 2: Assurance – independent assurance of Commonwealth public sector reporting, administration, control and accountability**

Output Group 2 – Information support services [outputs as above]

Output Group 3 – Assurance audit services

—Output 3.1. Financial Statement Audit Reports

—Output 3.2. Business Support Process Audit Reports

—Output 3.3. Protective Security Audit Reports

—Output 3.4. Other Assurance Reports

## **OFFICE OF THE COMMONWEALTH OMBUDSMAN**

### **Outcome: To achieve equitable outcomes for complaints from the public and foster improved and fair administration by Commonwealth agencies**

Output 1 – Provision of a complaint management service for government

Output 2 – Provision of advice to government to improve public administration

## **OFFICE OF NATIONAL ASSESSMENTS**

**Outcome 1: Enhanced government awareness of international political and leadership developments, international strategic developments, including military capabilities, and international economic developments**

Output 1.1. Product

Output 2.2. Briefing

Output 3.3. Coordination

**Outcome 2: Enhanced intelligence support for Defence planning and deployments, in peacetime and conflict, to maximize prospects for military success and to minimize loss of Australian lives**

Output 1.1. Product

Output 2.2. Briefing

Output 3.3. Coordination

## **OFFICE OF THE INSPECTOR-GENERAL OF INTELLIGENCE AND SECURITY**

**Outcome 1: Assurance that Australia's intelligence agencies act legally, ethically and with propriety**

Output 1 – Inspect and report on the activities of the intelligence and security agencies

Output 2 – Conduct inquiries and provide a complaint resolution service

## **NATIONAL WATER COMMISSION**

**Outcome 1: Sustainable management and use of Australia's water resources**

Output 1 – Policy advice

Output 2 – Programme management

**TUESDAY, 15 FEBRUARY 2005**

**9.00am**

## **FINANCE AND ADMINISTRATION**

### **DEPARTMENT OF FINANCE AND ADMINISTRATION**

**Outcome 1: Sustainable government finances**

Output Group 1.1 – Budget

—Output 1.1.1. Budget Advice

Output Group 1.2 – Financial management

—Output 1.2.1. Financial Framework

—Output 1.2.2. Financial Reporting

—Output 1.2.3. Public Sector Superannuation Advice

### **COMSUPER†**

**Outcome 1: Public sector superannuation services, which meet the expectations of Government, trustees, employers, members and beneficiaries**

Output 1.1. Superannuation administration services

### **CSS BOARD†**

**Outcome 1: Commonwealth Superannuation Scheme services that meet the expectations of government, employers, members and beneficiaries**

Output 1.1. Superannuation scheme governance

**PSS BOARD†**

**Outcome 1: Public Sector Superannuation Scheme services that meet the expectations of government, employers, members and beneficiaries**

Output 1.1. Superannuation scheme governance

**DEPARTMENT OF FINANCE AND ADMINISTRATION  
(in continuation)**

**Outcome 2: Improved and more efficient government operations**

Output Group 2.1 – Asset management

—Output 2.1.1. Government Business Enterprises Ownership and Divestment

—Output 2.1.2. Projects and Contract management

—Output 2.1.3. Private Financing

Output Group 2.2 – Business Services

—Output 2.2.2. Insurance and Risk Management

—Output 2.2.3. Special Claims and Land policy

—Output 2.2.1. Property Management

3.00pm

**Outcome 3: Efficiently functioning parliament**

Output Group 3.1 – Ministerial and parliamentary services

—Output 3.1.1. Services to Senators, Members and their staff

—Output 3.1.2. VIP Hire car services

**Outcome 4: Effective and Efficient use of Information and Communication Technologies by the Australian Government**

Output Group 4.1 – Australian Government Information Management Office

—Output 4.1.1 Strategic advice, activities and representation relating to the application of new and exciting technologies to government administration, information services

5.00pm

**AUSTRALIAN ELECTORAL COMMISSION**

**Outcome 1: Australians have an electoral roll which ensures their voter entitlement and provides the basis for the planning of electoral events, and electoral redistributions**

Output Group 1.1 – Electoral roll management

—Output 1.1.1. Electoral roll (RMANS)

—Output 1.1.2. Electoral roll updates (ERR/CRU)

—Output 1.1.3. Roll products and services

—Output 1.1.4. Support services for electoral redistributions

**Outcome 2: Stakeholders/customers have access to, and advice on impartial and independent electoral services and participate in electoral events**

- Output Group 2.1 – Elections, ballots and referendums
- Output 2.1.1. Federal elections, by-elections and referendums
  - Output 2.1.2. Party registrations
  - Output 2.1.3. Funding and disclosure services
  - Output 2.1.4. Public awareness campaigns, media releases
  - Output 2.1.5. Information services
  - Output 2.1.6. Industrial elections, and ballots for organizations
  - Output 2.1.7. ATSIC elections
  - Output 2.1.8. State and local government elections
  - Output 2.1.9. Advice and assistance in overseas elections

**Outcome 3: An Australian community which is well informed about electoral matters**

- Output Group 3.1 – Electoral education
- Output 3.1.1. Electoral education centres
  - Output 3.1.2. School and community programmes

**COMMONWEALTH GRANTS COMMISSION**

**Outcome 1: Fiscal equalization between the states, the Australian Capital Territory and the Northern Territory, is achieved through the distribution, by government, of GST revenue and health care grants**

- Output Group 1.1 – Report on state sharing relatives

7.30pm

**DEPARTMENT OF HUMAN SERVICES**

**Outcome 1: Effective and efficient delivery of social and health related services, including financial assistance to the Australian community**

Output 1 – **Core Department** – Effective and efficient delivery of social and health related services, including financial assistance to the Australian community

Output 2 – **Child Support Agency** – Delivery of child support assessment, registration, collection and disbursement services

Output 3 – **CRS Australia** – Delivery of vocational rehabilitation services to eligible people who have an injury, disability or health condition

**CENTRELINK**

**Outcome 1: Effective delivery of Australian Government services to eligible customers**

Output 1 – Effective delivery of Australian Government services to eligible customers

[the following order is proposed]

- Operational Networks – customer based contact issues
- Government Services and Business
- Corporate issues

**HEALTH INSURANCE COMMISSION**

**Outcome 1: Improving Australia's health through payments and information**

Output 1 – Delivery of Australian Government health payments and information

**AUSTRALIAN HEARING**

## **BREAKS**

Morning tea	10.45 – 11.00
Lunch	12.30 – 13.30
Afternoon tea	15.45 – 16.00
Dinner	18.00 – 19.30
Tea Break	21.00 – 21.15

† to be taken concurrently with DoFA Output 1.2.3 Public sector superannuation advice.

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