

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 62

Division: Finance and Business Support Division

Topic: Departmental functions

Proof Hansard Page: Written

Senator BILYK asked:

In relation to expenditure on any departmental functions or official receptions etc since 1 October 2016, can the following please be provided:

- List of functions;
- List of attendees;
- Function venue;
- Itemised list of costs (GST inclusive);
- Details of any food served;
- Details of any wines or champagnes served including brand and vintage; and
- Details of any entertainment provided.

Answer:

Please see details at [Attachment A](#).

The details of food served, details of wine or champagnes including brand and vintage, and details of entertainment have not been provided as collection of this information would require an unreasonable diversion of resources.

DEPARTMENTAL OFFICIAL HOSPITALITY FUNCTIONS HELD BETWEEN 1 OCTOBER 2016 AND 31 JANUARY 2017

Date	Function	Venue	Attendees	Itemised list of costs (inc. GST)
4 October 2016	Working lunch with the Chilean Agricultural and Livestock Service	Civico, Centro Cultural de La Monda	3 departmental officials 9 external parties	Food & non-alcoholic beverages – \$700
19 October 2016	National Resource Management Futures Discussion Group – October	Stamford Plaza, Sydney Airport, NSW	4 departmental officials 9 external parties	Food & non-alcoholic beverages – \$705 Non-official hospitality portion (eg. Venue hire) – \$500
3-4 November 2016	Agriculture Senior Officials Committee Meeting	Pullman King George Square Hotel, Brisbane, QLD	2 departmental officials 9 external parties	Food & non-alcoholic beverages – \$1300 Alcohol – \$900 Non-official hospitality portion (eg. Venue hire) – \$3000
4 November 2016	National Resource Management Futures Discussion Group – November	Park Royal Melbourne Airport, VIC	3 departmental officials 5 external parties	Food & non-alcoholic beverages – \$1035
7 November 2016	People's Republic of China Food Safety Working Group Delegation Visit	V Noodle Sushi Bar, Melbourne, VIC	1 departmental officials 5 external parties	Food & non-alcoholic beverages – \$69
8 November 2016	Chinese Delegation Dinner	Flowerdrum, Melbourne, VIC	6 departmental officials 5 external parties	Food & non-alcoholic beverages – \$1512 Alcohol – \$648

Date	Function	Venue	Attendees	Itemised list of costs (inc. GST)
16 November 2016	Official dinner for 5th Indonesia-Australia Partnership on Food Security in Red Meat and Cattle Sector meeting	Sentinel Bar and Grill, Perth, WA	4 departmental officials 27 external parties	Food & non-alcoholic beverages – \$2590 Alcohol – \$1110
22 November 2016	Vietnam Australia Agriculture Forum Australia hosted lunch	Quan An Non Restaurant, Hanoi, Vietnam	7 departmental officials 22 external parties	Food & non-alcoholic beverages – \$1000 Alcohol – \$500
23 November 2016	Chinese Delegation from the South to North Water Diversion Project Commission	Courgette Restaurant, Canberra, ACT	4 departmental officials 15 external parties	Food & non-alcoholic beverages – \$1190 Alcohol – \$268
25 November 2016	China tripe audit official dinner	Marigold Restaurant, Sydney, NSW	5 departmental officials 6 external parties	Food & non-alcoholic beverages – \$754 Alcohol – \$152
29 November 2016	Electronic Certification Dinner	Opera Bar, Sydney, NSW	3 departmental officials 6 external parties	Food & non-alcoholic beverages – \$495 Alcohol – \$270
29 November 2016	Solomon Islands Biosecurity Development Program	Heritage Hotel, Honiara, Solomon Islands	2 departmental officials 10 external parties	Food & non-alcoholic beverages – \$614 Alcohol – \$216
6 December 2016	Dinner - North Australia Biosecurity Framework Reference Group	Salt House Restaurant, Cairns, QLD	6 departmental officials 9 external parties	Food & non-alcoholic beverages – \$1200

Date	Function	Venue	Attendees	Itemised list of costs (inc. GST)
14 December 2016	Solomon Islands Biosecurity Development Program	Mendana Hotel, Honiara, Solomon Islands	4 departmental officials 9 external parties	Food & non-alcoholic beverages – \$676 Alcohol – \$234
16 December 2016	ePhyto Industry Awareness session	Chamber of Commerce, Colombo, Sri Lanka	2 departmental officials 23 external parties	Food & beverages – \$1500*
18-22 January 2017	South Pacific Regional Fisheries Management Organisation (SPRFMO) cocktail welcome reception	Adelaide Oval, Adelaide, SA	7 departmental officials 120 external parties Minister Ruston and her advisor	Food & beverages – \$12740* Non-official hospitality portion (eg. Venue hire, AV) – \$495

* Includes meals and beverage package. Collection of alcohol component would require an unreasonable diversion of resources.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question: 63

Division/Agency: Finance and Business Support Division

Topic: Plants and Gardens

Proof Hansard page: Written

Senator BILYK asked:

1. What was the total cost (GST inclusive) of acquiring and maintaining indoor plants for all departmental premises in calendar year 2016?
2. What was the total cost (GST inclusive) of external gardens and landscaping for all departmental premises in calendar year 2016?
3. What was the total cost (GST inclusive) of acquiring and maintaining indoor plants for ministerial offices in calendar year 2016? Please provide separate figures for each Minister's office in the portfolio, covering ministerial offices both at Parliament House and elsewhere.

Answer:

1. Nil
2. \$82,980
3. The total cost of acquiring and maintaining indoor plants for all ministerial offices in Parliament House for calendar year 2016 was \$1,361.85. To breakdown the costs for each office would be an unreasonable diversion of resources.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 64

Division: Finance and Business Support Division

Topic: Subscriptions

Proof Hansard Page: Written

Senator BILYK asked:

1. What was the total cost (GST inclusive) of subscriptions to print and online news services, newspapers, magazines, journals and periodicals etc in calendar year 2016 for the Department?
 - a. Please provide a complete list of each service to which the Department subscribed.
2. What was the total cost (GST inclusive) of subscriptions to print and online news services, newspapers, magazines, journals and periodicals etc in calendar year 2016 for Ministers in the portfolio?
 - a. Please provide a complete list of each service to which ministerial offices subscribed.

Answer:

Department of Agriculture and Water Resources

1. Total cost (GST inclusive) of subscriptions to print and online news services, newspapers, magazines, journals and periodicals etc in calendar year 2016 for the department was \$1 106 244.
 - a. Please see Attachment A for a complete list of each service to which the department subscribed.
2. Total cost (GST inclusive) of subscriptions to print and online news services, newspapers, magazines, journals and periodicals etc in calendar year 2016 for Ministers in the portfolio, was \$6546.
 - a. Please refer to Attachment B for a complete list to which the ministers' offices subscribe.

DEPARTMENT OF AGRICULTURE'S AND WATER RESOURCES MEDIA SUBSCRIPTIONS AS AT 31 DECEMBER 2016

Newspapers:

- | | |
|--------------------------------|---|
| • Advertiser, The | • Joogang Daily |
| • Advocate, The | • Korea Times News |
| • Age, The | • Land, The |
| • Animal Welfare | • Lloyds List |
| • Australian Financial Review | • Mackay Daily Mercury |
| • Australian, The | • Mint |
| • Australian Ports News | • News Mail |
| • Business Standard | • Nihon Nogyo |
| • Cairns Post | • NT News |
| • Canberra Times, The | • Port Lincoln Times |
| • Courier Mail, The | • Poultry Digest |
| • Daily Telegraph, The | • Queensland Country Life |
| • Daily Yomiuri | • Newspaper |
| • Economist, The | • Stock and Land |
| • Economic Times | • Stock Journal |
| • Farm Weekly | • The Islander – Christmas Island Community |
| • Financial Express, The | • The Norfolk Islander |
| • Herald Sun, The | • Townsville Bulletin |
| • Hindustan Times | • Times of India |
| • Indian Express, The | • Torres Strait News |
| • International Herald Tribune | • West Australian, The |
| • Jakarta News | • Weekly Times |
| • Jakarta Post | • Sydney Morning Herald |
| • Japanese Times | • Welfare Pulse |

Magazines/Journals/Online News:

- Agricultural economics (International Assoc. of Agricultural Economists).
- Agra Europe (incorporating AgraFood East Europe Weekly, AgraFood Europe, European Potato Markets Monthly, Livestock & Meat Monthly, Potato Markets Weekly, Rural Europe, and World Poultry Meat).
- Agricultural economics
- Agricultural and forest entomology
- Agricultural Systems
- American bee journal.
- American Economic Association membership (7 titles).
- American journal of agricultural economics.
- American journal of veterinary research.
- Animal production science (Continues: Australian journal of experimental agriculture).

- Annual review of phytopathology.
- Applied economic perspectives and policy (Continues: Review of agricultural economics; comes with: American Journal of Agricultural Economics).
- Aquaculture.
- Aquaculture Asia.
- Asia Pacific consensus forecasts.
- Asiafruit
- Asian timber.
- Austasia aquaculture timber.
- Ausmarine.
- Australasian beekeeper.
- Australasian journal of environmental management.
- Australasian plant pathology.
- Australian & New Zealand grapegrower and winemaker.
- Australian and New Zealand Wine industry directory.
- Australian cottongrower.
- Australian economic papers.
- Australian economic review.
- Australian entomologist.
- Australian farm institute.
- Australian forest grower.
- Australian forestry.
- Australian journal of agricultural and resource economics.
- Australian journal of entomology (Continues: Journal of the Australian Entomological Society).
- Australian journal of public administration (online).
- Australian sugar yearbook.
- Australian veterinary journal.
- Avian diseases.
- Avian Pathology.
- Biological conservation
- Biological invasions

- Bulletin of entomological research.
- Bulletin of the European Association of Fish Pathologists.
- CAB abstracts
- Canadian journal of agricultural economics.
- China statistical yearbook.
- Cotton outlook.
- Crop Protection Compendium (CABI)
- Cruising helmsman.
- Daily dairy report.
- Daily Meat News, The.
- Dairy markets: global news and analysis (Continues: Milk products & includes merged Preserved Milk).
- Descriptions of fungi and bacteria (IMI).
- Diseases of aquatic organisms.
- Distribution maps of plant diseases (IMI).
- Distribution maps of plant pests (IMI).
- EBSCO Discovery Service.
- ECA reports and data.
- Ecological economics
- Economics modelling
- Economic papers : a journal of applied economics and policy.
- Economic record.
- Economist.
- Ecosystems services
- EPPO/OEPP bulletin.
- Equine veterinary journal.
- Eurofruit.
- European economic review.
- European pharmacopeia.
- European review of agricultural economics.
- Farm policy journal.

- Farm weekly (incorporating Elders Weekly).
- Fiber Organon.
- Fish farmer.
- Fish pathology = Gyoby kenkyu.
- Fishing news international.
- FO Lichts international sugar & sweetener report.
- Good Fruit & Vegetables (3 yr package paid 2011).
- Green markets.
- IBISWorld
- Infofish International.
- IVS annual.
- IVS annual (CD).
- Journal of agricultural economics.
- Journal of avian medicine and surgery
- Journal of economic entomology.
- Journal of fish diseases.
- Journal of international economics
- Journal of shellfish research.
- Journal of stored products research.
- Journal of swine health & production.
- Journal of the American Veterinary Medical Association.
- Journal of veterinary diagnostic investigation.
- Journal of zoo and wildlife medicine.
- JSTOR
- Lancet, The.
- Lexis Nexis
- Live animal regulations manual (LAR).
- Lloyd List DNC.
- Macquarie dictionary and thesaurus
- Margaret Gee's Media Guide

- Market watch report (Fibre2fashion)
- Marine policy.
- Marine resource economics.
- Mecardo
- Nature (online).
- New scientist.
- New Zealand journal of forestry.
- OFI journal: official publication of Ornamental Fish International.
- Oil world weekly.
- Phytopathology.
- Plant disease: An international journal of applied plant pathology.
- Preventive veterinary medicine.
- Profarmer Grain (was Profarmer).
- Profarmer wool and sheep strategy analysis bulletin.
- Science direct (Elsevier)
- Science (Online).
- Transboundary and emerging diseases (Continues: Journal of veterinary medicine. Series A).
- Trends in Ecology and Evolution
- Twist : the international magazine for luxury fabrics, yarns and fibres (formerly Wool record).
- United Nations Comtrade
- Vaccine.
- Veterinary immunology and immunopathology.
- Veterinary journal (Continues: British veterinary journal).
- Veterinary Medicines Annual book (MIMS)
- Veterinary microbiology.
- Veterinary record.
- Water resources and economics
- Web of science – citation index
- Wine & viticulture journal (continues: Australian & New Zealand wine industry journal; Australian viticulture).
- Wood resource quarterly.

- World aquaculture.
- Zoological record

OFFICE OF THE DEPUTY PRIME MINISTER, THE HON BARNABY JOYCE MP	
<u>Newspapers</u>	<u>Online Subscriptions</u>
Sydney Morning Herald, Daily Telegraph The Age The Australian Courier Mail Canberra Times The Economist Financial Review Herald Sun The Land The Weekly Times Stock Journal Stock and Land Australian Farm Journal, Queensland Country Life Farm Weekly	The West Australian The Weekly Times The Advertiser The Courier Mail Daily Telegraph Herald Sun The Stock and Land The Land The Age Financial Review Sydney Morning Herald The Australian Countrynews Rockhampton Morning Bulletin Gladstone Observer
Office of the Assistant Minister to the Deputy Prime Minister, Senator the Hon Anne Ruston	
All newspapers and online subscriptions are paid for by the Assistant Minister's electorate allowance. There are no associated costs for the Department and therefore a list is not included in this table.	
Office of the Assistant Minister to the Deputy Prime Minister, the Hon Luke Hartsuyker MP (from July 2016)	
<u>Newspapers</u>	<u>Online Subscriptions</u>
The Australian Farm Weekly Financial Review Queensland Country Life Stock and Land Sydney Morning Herald Daily Telegraph	The Australian Financial Review

The Land Weekly Times	
Office of the Assistant Minister to the Deputy Prime Minister, the Hon Keith Pitt MP (from February – July 2016)	
<u>Newspapers</u>	<u>Online Subscriptions</u>
Weekly Times Queensland Country Life The Australian Herald Sun Stock and Land Farm Weekly The Land Sydney Morning Herald Financial Review	The Australian Daily Telegraph Financial Review Courier Mail

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 65

Division: Finance and Business Support Division

Topic: Gifts

Proof Hansard Page: Written

Senator BILYK asked:

1. What was the total cost (GST inclusive) of all gifts purchased for use by departmental officials in calendar year 2016?
2. Can an itemised list of gifts and costs thereof (GST inclusive) please be provided?
3. Who was the recipient of each gift?
4. For what purpose was each gift given?
5. What was the total cost (GST inclusive) of all gifts purchased for use by Ministers in the portfolio in calendar year 2016?
6. Can an itemised list of gifts and costs thereof (GST inclusive) please be provided?
7. Which Minister gave each gift?
8. Who was the recipient of each gift?
9. For what purpose was each gift given?

Answer:

1. The total departmental cost of all gifts purchased for use by departmental officials in the calendar year 2016 was \$12 011 (GST inclusive).
2. An itemised list of gifts and costs is at **Attachment A**.
3. The recipients of each gift are detailed in **Attachment A**.
4. The reason why each gift was given is detailed in **Attachment A**.
5. The Ceremonial and Hospitality Branch of the Department of the Prime Minister and Cabinet oversees all aspects of official gifts by Ministers. The department does not have this information.
6. Please see response to question 5.
7. Please see response to question 5.
8. Please see response to question 5.
9. Please see response to question 5.

GIFTS PROVIDED BETWEEN 1 JANUARY 2016 AND 31 DECEMBER 2016

Date	Description of gift or benefit	Name of recipient	Position and/or organisation of recipient	Reason for the gift	Total cost/value
13/01/2016	Hardback Coffee Table Photographic Book of Australia	Chen Xiaohong	Vice-Chairman, Experts Committee of the Food Safety Council of the State Council	Exchange of gifts is customary with counterparts. Gifts were given to show appreciation for hosting the delegation.	\$40
31/01/2016	Australian memorabilia	Dr Ibuyani Mr Paksatriniusatra Mr Pakalirachmad	Ministry of Marine Affairs and Fisheries Ministry of Agriculture Indonesia	Thank you gift	\$200
24/02/2016	Small Australiana themed gift x4	Director Min Joo-seok Deputy Director Dr Yim Kyu-Ock Jun Ok-kyoung Dr Choi Deuk-soo	Korean Department of Plant Quarantine	Exchange of gifts is customary with counterparts. Gifts were given to show appreciation for hosting the delegation.	\$150
26/02/2016	Australian Memorabilia	Dr Li Dr Dou	General Administration of Quality Supervision, Inspection and Quarantine of the People's Republic of China (AQSIQ)	Thank you Gift	\$200
22/03/2016	One 750mL bottle of local Clonakilla wine with timber gift box, and nine bottles of 375mL SA Wirra Church wine.	Mr Chen Fengxue and State Forestry Administration (SFA) of China delegates	Vice Minister of the State Forestry Administration of China	Show of gratitude to the recipient for the Joint Working Group on Forestry bilateral meetings.	\$201

Date	Description of gift or benefit	Name of recipient	Position and/or organisation of recipient	Reason for the gift	Total cost/value
8/04/2016	Pig snare	Dr Sripat Sosale	Chief Veterinary Officer, Solomon Island's Ministry of Agriculture and Livestock	The snare has been used on the joint animal health survey from 28 March - 8 April and bringing it back to Australia would pose an unacceptable biosecurity risk. Consequently it is recommended to gift it to the Department's Solomon Island counterpart agency for future use by them in animal health surveillance activities within Solomon Islands.	\$55
19/04/2016	Australian memorabilia including pens and pencils, rulers, sharpeners, soft toys, key rings, tea towels and coasters.	Nepalese farmers	Nepalese farmers	To express gratitude to Nepalese farmers and their families for allowing Australian veterinarians onto their farms to study foot and mouth disease.	\$500
18/05/2016	1x Crocodile leather gift set 1x Australian timber wine box 3x Emu/Suede leather pen 3x Australian Business Card Case	Chinese Government Officials	Chinese Government Officials	The Secretary as Head of Delegation for the SPS High Level Dialogue and G20 Agriculture Meetings in China presented gifts to equivalent counterparts.	\$564
24/05/2016	Wine/chocolate	John Foster	Director/Department of the Environment	Thank you gift for presentation at the Irrigation Australia Conference in Melbourne.	\$50

Date	Description of gift or benefit	Name of recipient	Position and/or organisation of recipient	Reason for the gift	Total cost/value
24/05/2016	Wine/Chocolate	David Shelmerdine	Farmer/ClimateWorks Australia	Thank you gift for presentation at the Irrigation Australia Conference in Melbourne.	\$50
24/05/2016	Wine/Chocolate	Brendan Watson	Farmer/Kilter Rural	Thank you gift for presentation at the Irrigation Australia Conference in Melbourne.	\$50
1/06/2016	South Pacific Regional Fisheries Management Organisation 5th Committee Meeting Official gifts - each delegate is provided with a small token symbolic to the host country.	South Pacific Regional Fisheries Management Organisation 5th Committee Meeting delegates (130 attendees)	South Pacific Regional Fisheries Management Organisation 5th Committee Meeting delegates	Each delegate was provided with a small token symbolic to the host country.	\$5932
20/07/2016	Framed small boomerang, in aboriginal gift wrap	Mr Mohd Sallehhuudin bin Hassan	Malaysia Ministry of Agriculture	Thank you gift for chairing bilateral meetings.	\$75
20/07/2016	Australian-made scarves with Australian flora and fauna themed print	Miss Doojduan Sasanavin Dr Wimolporn Thitisak	Thai National Bureau of Agricultural Commodity and Food Standards and Ministry of Agriculture and Cooperatives	Thank you gift for chairing bilateral meetings.	\$118

Date	Description of gift or benefit	Name of recipient	Position and/or organisation of recipient	Reason for the gift	Total cost/value
1/08/2016	Ken Duncan, Australian Artist, landscapes book	Mr Xu Jin	Deputy Director General, Shanghai Food and Drug Administration	The recipient led a delegation to Australia to learn about Australia's traceability systems, regulations for food safety with a focus on aquatic products. It is standard diplomatic protocol to exchange gifts at such meetings.	\$60
16/08/2016	Wooden Australian Coin Paperweight	Mr Do Ngoc An	Governor, Provincial Government of Lai Chau, Vietnam	Reciprocity for gift received.	\$20
17/08/2016	Shed	Prescribed Body Corporate of Poruma/Coconut island	Chair of organisation	The Prescribed Body Corporate expressed interest in the shed which the department has no further need for. The gift will support relations with the community. It will cost more than the shed is worth to remove it from the island than to gift it.	\$0
23/08/2016	Ken Duncan Landscapes - book of photographs and paintings	Deputy Director General Zhang Lubiao	Ministry of Agriculture	The recipient led a delegation to Australia to explore and enhance cooperation on agricultural investment opportunities in Australia. It is standard diplomatic protocol to exchange gifts at these bilateral departmental meetings.	\$60
6/09/2016	Ken Duncan Landscapes - book of photographs and paintings	Ms Rose Dong-Chong Hsiou	Deputy Director General	The recipient led the Taiwan delegation for the Australia-Taiwan Agricultural Working Group meeting. It is standard diplomatic protocol to exchange gifts at these bilateral departmental meetings.	\$60

Date	Description of gift or benefit	Name of recipient	Position and/or organisation of recipient	Reason for the gift	Total cost/value
12/09/2016	8 x iPad2s which are at "end of life" items and surplus to needs.	Beryl Dyck	Member of the Rotary Club of Bathurst Inc	Gift of "end of life" iPads to the Nazareth School located in the Solomon Islands. This gift meets the Australian Government policy objective (Aid investment plan for Solomon Islands - DFAT) to enhance human development in the Solomon Islands.	\$1600
28/09/2016	Memorabilia from Australia	SAG - Dr Sartori and Dr Gomez SENASA – Mr Glenn Halzi and Dr Miguel Quevedo - Vale	Chilean Agricultural and Livestock Service (SAG)/ National Health and Agricultural Quality Service (SENASA)	Thank you gift	\$200
1/10/2016	Business card case solid timber, leather journal and Emu covered pen, Kangaroo leather wrapped silver key fob, wine box, crocodile leather gift set	Chinese Government Officials	Chinese Government Officials	Gift for the Secretary's visit to China	\$1025
10/10/2016	A book of Australian landscape photography	Hiromichi Matsushima	Vice Minister, International Affairs	Exchange of gifts is customary with counterparts. Gifts were given to show appreciation to the host country.	\$75
11/10/2016	A commemorative, engraved plaque for each recipient.	Suzuko Morita and Tomoko Nakamura	LES, Agriculture department, Australian Embassy, Japan	The Secretary (co-chair of the Japan Australia High Level Agricultural Dialogue) presented the gifts to commemorate the recipients years of service.	\$206

Date	Description of gift or benefit	Name of recipient	Position and/or organisation of recipient	Reason for the gift	Total cost/value
27/10/2016	A coffee table book on Australian birds	Mr Segredo R. Serrano	Undersecretary of the Philippine Department of Agriculture	Thank you gift for being the co-chair of the third Australia-Philippines Agricultural Forum on 27 October 2016 in Manila, the Philippines.	\$100
3/11/2016	An Australian gift with a value of no more than AU\$50	Mr Jooseok Min	Director Export Management Division, Department of Plant Quarantine, Korea.	For the purposes of official 'gift exchange' between the plant technical discussion chair - Dr Chris Parker - and Korean co-chair Mr Jooseok Min.	\$50
8/11/2016	Australian farm book	Vice Minister Lê Qu?c Doanh, the Vietnamese Co-Chair of the Vietnam-Australia Agriculture Forum	Vice Minister of Vietnam's Ministry of Agriculture and Rural Development	Thank you gift for being the Co-Chair of the Vietnam-Australia Agriculture Forum.	\$40
30/11/2016	Framed picture of eucalyptus and Australian pins	Zhao Weining	Deputy Director General, Department of International Cooperation, Minister of Agriculture (China)	General etiquette when attending international government-to-government meetings.	\$130
5/12/2016	Flowers	Geebung Special Schools Choir	Principal and Choir Coordinator	To acknowledge the effort in coordinating the choir performance for International Day of People with Disability Celebrations.	\$100
14/12/2016	Hardcover book with pictures of Australian landscapes	Mr Willy Bett	Kenyan Cabinet Secretary, Ministry of Agriculture, Livestock and Fisheries	Courtesy gift from the Secretary to counterpart during visit to Australia.	\$100

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question: 66

Division/Agency: Finance and Business Support Division

Topic: Water coolers

Proof Hansard page: Written

Senator BILYK asked:

- a. What was the total cost (GST inclusive) of providing water coolers at departmental premises in calendar year 2016? Please provide a breakdown of costs for acquiring and maintaining/resupplying water coolers.
- b. What was the total cost (GST inclusive) of providing water coolers to ministerial offices in calendar year 2016? Please provide a breakdown of costs for acquiring and maintaining/resupplying water coolers.

Answer:

- a. \$5,127.65. Rental fees were \$1,061.25 and \$4,066.40 was spent on resupplying water coolers.
- b. \$1456.00 was paid for water cooler rental, service and exchange filtration components. There is no cost for water.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 67

Division: Finance and Business Support Division

Topic: Snacks

Proof Hansard Page: Written

Senator BILYK asked:

1. What was the total cost (GST inclusive) of supplying fruit and other snacks at departmental premises in calendar year 2016?
2. What was the total cost (GST inclusive) of supplying fruit and other snacks to ministerial offices in calendar year 2016? Please provide a breakdown of the costs for each separate ministerial office, covering both offices at Parliament House and elsewhere.

Answer:

1. The department does not maintain a specific cost category associated with fruit and other snacks in its financial management information system. Sourcing this data would require extensive manual review of data that would constitute an unreasonable diversion of the resources of the department.
2. The department has not provided fruit and other snacks to ministerial offices in calendar year 2016.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question: 68

Division/Agency: Finance and Business Support Division

Topic: Coffee Machines

Proof Hansard page: Written

Senator BILYK asked:

Can an itemised list of coffee machines at departmental premises please be provided including (i) make and model; (ii) purchase or lease cost; (iii) ongoing maintenance costs; (iv) ongoing cost of supplying coffee and other consumables?

Answer:

There are a number of coffee machines in departmental premises that have been purchased and maintained by social clubs or staff.

Coffee machines purchased and maintained by the department are tabled below.

Location	Make and model	Purchase costs (GST Inclusive)	Ongoing maintenance costs	Ongoing cost of supplying coffee and other consumables
Fyshwick, ACT	Nespresso EN80BAE	\$199.00	Nil	Nil
Brisbane	Dripolator Brewmaster	\$402.44	Nil	\$25.00 per month
Adelaide	Coffee Dripolator	\$535.39	Nil	Nil
Marcus Clarke St, ACT	Phillips Saeco - Intelia	\$800.00 (Estimate only)	Nil	Nil

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 69

Division: Finance and Business Support Division

Topic: Stationery and paper

Proof Hansard Page: Written

Senator BILYK asked:

1. How much did the Department spend on stationery and office supplies (excluding paper) in calendar year 2016 (GST inclusive)?
2. How much did the Department spend on paper in calendar year 2016 (GST inclusive)?
3. What brand of paper does the Department use?
4. Is this paper Australian made?
5. If no, why doesn't the Department buy Australian made paper?

Answer:

The department spent \$1,080,243 on stationery and office supplies excluding general use copy paper (A4, 80GSM, white paper) in calendar year 2016.

The department spent \$165,890 on general use copy paper (white, A4, 80 GSM paper) in the calendar year 2016.

The brands of general use copy paper purchased are Australian Paper, Reflex, Canon, OfficeMax and Tjindgarmi.

For the 2016 calendar year, paper was sourced from Australia, Indonesia and Austria.

The departmental officers undertake a 'value for money' exercise when procuring paper in accordance with the Commonwealth Procurement Rules. The result of this assessment may mean the officer procures non-Australian paper. The department encourages consideration of Australian made products where departmental officers are making their 'value for money' procurement decision.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question: 70

Division/Agency: Finance and Business Support Division

Topic: Executive Office Upgrades

Proof Hansard page: Written

Senator BILYK asked:

Have the furniture, fixtures or fittings of the Secretary's office, or the offices of any Deputy Secretaries, been upgraded since 1 October 2016? If so, can an itemised list of costs please be provided (GST inclusive)?

Answer:

No.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question: 71

Division/Agency: Finance and Business Support Division (FaBS)

Topic: Facilities Upgrades

Proof Hansard page: Written

Senator BILYK asked:

Have the facilities of any of the Department's premises been upgraded since 1 October 2016, for example, staff room refurbishments, kitchen refurbishments, bathroom refurbishments, the purchase of any new furniture, fridges, coffee machines, or any other equipment including kitchen equipment and utensils?

- a. If so, can a detailed description of the relevant facilities upgrade please be provided together with an itemised list of costs (GST inclusive)?


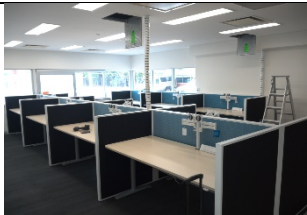

Can any photographs of the upgraded facilities please be provided?






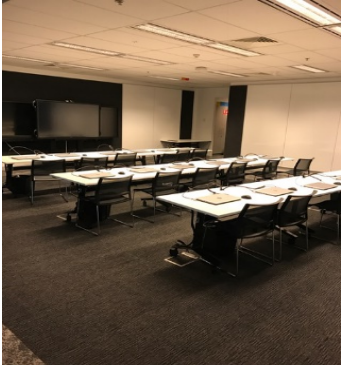
Answer:


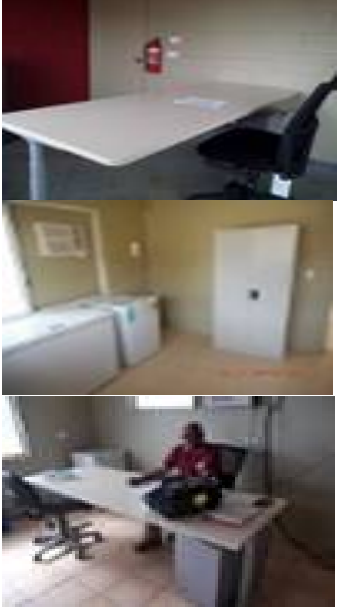

Since 1 October 2016, a range of facilities upgrades have been undertaken by the department.

- a. The following table provides the detailed description of the upgrades undertaken at each site with a value of greater than \$1,000, including photographs of the upgrades where available.

For the upgrades and refurbishments, it is not an efficient use of departmental resources to provide itemised costs.

Location	Detailed Description of Upgrades	Cost - GST inclusive	Photos Yes/No
Darwin NT Pedersen Road	Laboratory shelving x 5	\$5,236	
Darwin NT Pedersen Road	Window blinds and tint	\$2,822	Not available
Darwin NT Pedersen Road	Fitout of an existing unused goods inspection area to office accommodation.	\$33,055	
Sydney International Airport NSW	Supply and install hand dryers in main office toilets	\$10,820	

Adelaide Regional Office	Purchase of 2 new fridges	\$1,199	 
Brisbane Regional Office	Completion of upgrade to existing leased premises on Level 2, including new workstations, furniture, breakout, meeting and training facilities, ICT and security infrastructure.	\$1,598,470	 
Canberra ACT London Circuit	Purchase of new fridge freezer unit	\$1,390	Not available
Canberra ACT 18 Marcus Clarke	Construct general and computer training room facilities including the provision of joinery, loose furniture, audio visual and ICT equipment.	\$352,000	 

Canberra ACT 18 Marcus Clarke St	A range of activities have been undertaken to increase the number of work points in the building	\$314,000	
Badu, Mabuiag, Moa, Yam Torres Strait	Office and Furniture Upgrades	\$43,000	
Dauan, Torres Strait	Install New Demountable Building and furniture	\$61,486	

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 72

Division: Finance and Business Support Division

Topic: Flights

Proof Hansard Page: Written

Senator BILYK asked:

What was the Department's total expenditure on flights for departmental staff in calendar year 2016?

Answer:

The department's total expenditure on flights for departmental staff in calendar year 2016 was \$8,809,908 GST inclusive.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 73

Division: Finance and Business Support Division

Topic: Ground transport

Proof Hansard Page: Written

Senator BILYK asked:

What was the Department's total expenditure on the following categories of ground transport in calendar year 2016 (GST_inclusive): (i) Taxi hire; (ii) Limousine hire; (iii) Private hire car; and (iv) Ridesharing services.

Answer:

The department's total combined expenditure on taxi hire, limousine hire and ridesharing services was \$819,599 GST inclusive. The department does not break down payments into these categories. Figures provided are based on Cabcharge invoices and credit card expenses.

The department's total expenditure on car rental was \$605,744 GST inclusive.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 74

Division: Finance and Business Support Division

Topic: Government Waste

Proof Hansard Page: Written

Senator XENOPHON asked:

Given that government and opposition politicians have all raised concerns over time and had policies on government waste:

1. Is there a central government authority responsible for the elimination of waste?
2. If so:
 - a. Is there a government wide definition on the meaning of 'waste', and if so, what is that definition?
 - b. How does this central government authority monitor and manage waste within the Department?
 - c. Is there a central government mechanism (e.g. phone number, email address, web site) for public servants or contractors to report Departmental waste?
 - d. How much Departmental waste was identified by the central government authority in FY 13/14, FY 14/15 and FY 15/16?
3. If not:
 - a. Is there a departmental definition on the meaning of 'waste', and if so, what is that definition?
 - b. What are the Department's arrangements for monitoring and managing waste?
 - c. Is there a central Departmental mechanism (e.g. phone number, email address, web site) for public servants or contractors to report Departmental waste?
 - d. How much waste was identified by the Department in FY 13/14, FY 14/15 and FY 15/16?
4. In either case:
 - a. Can Departmental officers or contractors report waste anonymously?
 - b. Are they afforded a protection if they do so?

Question Number: 74 (continued)

Answer:

1. Refer to the Department of Finance's response to Additional Senate Estimates Question F128
2. Refer to the Department of Finance's response to Additional Senate Estimates Question F128
3.
 - a. There is currently no standard departmental definition on the meaning of 'waste'. The department has interpreted the definition of waste to be that of 'inefficient use of public resources'.
 - b. Using the department's interpretation of 'waste', the department has undertaken the following processes to monitor and manage the inefficient use of public resources:
 - i. Compliance with the Public Governance, Performance and Accountability Act (2013) which requires the efficient use of public resources.
 - ii. Ongoing focus on the reduction of internal and external red tape.
 - iii. The department's Regulatory Reform Advisory Group, which focuses on managing inefficiencies through reducing government regulation on businesses, community organisations and individuals.
 - iv. The Department's budget management framework, which requires regular reporting on the utilisation of funding to the department's Executive Management Committee.
 - v. The identification of benefits realisation in the department's project management framework.

The department also provides opportunity for the reporting of 'waste' as required under the Public Interest Disclosure Scheme (PID) scheme, governed by Commonwealth Ombudsman. This provides another mechanism for monitoring and reporting where appropriate.
 - c. There are multiple avenues in the department through which public servants or contractors may report departmental waste, such as:
 - i. The department's compliance process has an internal intranet page and provides telephone and email contacts.
 - ii. Regulatory reform advisory group, which has an internal intranet page and is contactable by telephone and email.
 - iii. The PID process which has an intranet page and is contactable by telephone and email.
 - d. The provision of this information would not be possible to quantify.

Question Number: 74 (continued)

4.

- a. The PID Scheme provides an avenue through which public officials may make a disclosure to report 'waste' anonymously. This process is available to all departmental officers and contractors.
- b. The PID Act ensures that public officials who make public interest disclosures are supported and protected from adverse consequences.

Rural and Regional Affairs and Transport Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2017

Agriculture and Water Resources

Question Number: 75

Division/Agency: Finance and Business Support Division

Topic: - Kangaroo projects since 2015

Proof Hansard Page: Written

Senator RHIANNON asked:

Please provide an updated list of all kangaroo-related projects since 2015 involving the Department of Agriculture either as a funder, a major contributor or partner or supporter: including the funding recipients, cost of each project, dates, aims of the funded project.

Answer:

Details of kangaroo projects awarded a grant by the Department of Agriculture and Water Resources since 2015 is at **Attachment A**.

Agency	ID. Number	Project Title	Recipient / Research Organisation	Purpose: Project Aims/Objectives Summary	Start Date	Project Term	Value (GST inclusive)	Grant Funding Location	Post code
Department Agriculture and Water Resources	4-3KTXPPF	Kangaroo Meat Market Access to China Project	Kangaroo Industry Association of Australia Inc.	A grant to assist with the creation of an industry market access strategic plan and engagement of AustCham in Beijing to develop market opportunities.	11/12/2015	18 months	\$ 64,500	Mowbray, TAS	7248
Department Agriculture and Water Resources	4-3K7LZ2A	Process control for kangaroo skinning and boning	M&S Food Consultants Pty Ltd	A grant to develop process controls for Kangaroo skinning and boning.	11/12/2015	6 months	\$ 56,870	Deviot, TAS	7275
Department Agriculture and Water Resources	4-3KTXPCX	EU Equivalence Submission - Lactic Acid Decontamination	Vanderlinde Consulting	A grant to develop a EU equivalence submission on the use of lactic acid decontamination as an intervention for Kangaroo meat.	15/01/2016	12 months	\$ 67,122	Carbrook, QLD	4130
Department Agriculture and Water Resources	PASE	Kangaroo Meat Market Access to China Project	Kangaroo Industry Association of Australia	Grant to assist with development of a number of communication activities to assist market access as part of the broader kangaroo industry support under the Package Assisting Small Exporters Programme.	11/04/2016	6 months	\$157,850	Mowbray, TAS	7248