



# Post charges

1 June 2020

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Australia Post

# Terms and conditions

**Unless noted otherwise, prices are inclusive of GST.**

## Charge accounts

Credit facilities are available to mail users.

Ask at your local participating Post Office for applications, terms and conditions.

## Dangerous goods

National, state and international safety regulations prohibit many substances from being posted. These include explosive, highly flammable, radioactive or dangerous articles. Ask at your local participating Post Office for brochure SAP 8833685 (MS62).

## Mail to and from Australian external territories

For charging purposes, the following locations are in the states shown and are GST-free. The locations are subject to customs regulations for letters and parcels.

WA	NSW	TAS
Christmas Island 6798 (Indian Ocean) Cocos (Keeling) Islands 6799	Norfolk Island 2899	Australian Antarctic Territory 7151 Territory of Heard Island and McDonald Island 7151

For the following products / services, the charges that apply are as per the published “within Australia” charges that are shown in this booklet:

- Ordinary letter prices
- Local delivery prices
- PreSort prices
- Clean Mail prices
- Postage prepaid and fixed price products
- Regular and Express Post parcel charges to Norfolk Island 2899 which are at pages 16-17 and 20-21.

## Same state delivery

Same state delivery includes carriage between Coolangatta and New South Wales, Tweed Heads and Queensland, Tweed Heads South and Queensland, Albury and Victoria, Lavington and Victoria, and Wodonga and New South Wales; New South Wales includes Australian Capital Territory; South Australia does not include Northern Territory.

## Terms and conditions of service

The terms and conditions applicable to postal services are determined by the Board of the Australian Postal Corporation under the *Australian Postal Corporation Act 1989*. Available online at [auspost.com.au](https://auspost.com.au).

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Authorised by N. Sheffield, Australian Postal Corporation.

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# Delivery in Australia

## Letters and documents – standard services

### Delivery timetables

There is currently one delivery timetable available for Regular letters within Australia and a priority timetable for businesses sending eligible bulk mail.

#### Due to the impact of Covid-19, the Priority Letters service has been suspended.

From 1 June 2020, Priority letters will be processed and delivered as Regular letters. Eligible bulk mail services will be processed in accordance with a priority timetable where the conditions described for the service are met.

The delivery times shown below are guidelines only based on reasonable expectations and experience. For more information ask at a participating Post Office or visit [auspost.com.au/delivery-times](https://auspost.com.au/delivery-times).

### Regular delivery timetable

For letters sent within Australia to the regular delivery timetable the estimated delivery times are shown in the table below, in business days after posting.

For delivery:	Same state	Other states
Within metropolitan areas of capital cities or within the same city or adjacent city or town	2 - 3	–
Between metropolitan areas of capital cities	–	3 - 4
Between metropolitan areas of capital cities and country locations	3 - 4	4 - 5
Between country locations	3 - 4	5 - 6

### Priority delivery timetable

#### Due to the impact of Covid-19, the Priority Letters service has been suspended.

From 1 June 2020, Priority letters will be processed and delivered as Regular letters.

### Small letters\*

Small letters include enveloped mail, lettersheets and unenclosed postcards.

A small letter is: • no larger than 130mm x 240mm • no thicker than 5mm • no heavier than 250g.

To avoid small letters being trapped in machinery or other letters, small letters should exceed 88mm x 138mm.

Sealing of envelope mail is preferred. However if posted unsealed, the opening should not exceed 88mm.

Condition	Regular Timetable* Charge per letter \$
For delivery within Australia, postage paid by affixing a stamp	1.10
Seasonal greeting card enclosed in a sealed envelope and endorsed <b>card only</b> – only available during November and December	0.65

## Large letters\*

A large letter is:

- rectangular in shape
- no heavier than 500g
- no thicker than 20mm
- no larger than 260mm x 360mm
- not a small letter

Condition	Regular Timetable*		
	Up to 125g \$	Over 125g to 250g \$	Over 250g to 500g \$
For delivery within Australia, postage paid by affixing a stamp	<b>2.20</b>	<b>3.30</b>	<b>5.50</b>
Seasonal greeting card enclosed in a sealed envelope and endorsed <b>card only</b> – only available during November and December	<b>1.30</b>	-	-

## Concession Stamps\*

Concession Stamps are available to eligible Federal Government concession card holders with a MyPost concession account and can only be used on small and large domestic letters as per the table below. You can buy up to 50 concession stamps per year, in booklets of 5. For more information ask at your Post Office or visit [auspost.com.au/concession-stamps](http://auspost.com.au/concession-stamps).

Letters posted with a Concession stamp are delivered to the Regular timetable.

Booklet of five non denominational concession stamps		\$3.00 per booklet			
Letter size and / or weight	Regular Timetable				
	Small letter	Large letters			
	Up to 250g	Up to 125g	Over 125g to 250g	Over 250g to 500g	
Number of stamps	<b>1</b>	<b>2</b>	<b>3</b>	<b>5</b>	

## Prepaid envelopes / postcards\*

Prepaid envelopes and postcards are delivered to the Regular timetable.

Envelope size (mm)	Maximum		Charge per item \$	Charge per pack of 10 \$	Charge per pack of 10 <sup>^</sup> (when purchasing 5+ packs) \$	Total minimum charge (when purchasing 5 packs of 10) \$
	Weight (g)	Thickness (mm)				
DL (110 x 220)	250	5	<b>1.35</b>	<b>13.15</b>	<b>12.15</b>	<b>60.75</b>
C5 (162 x 229)	500	20	<b>2.80</b>	<b>27.30</b>	<b>25.20</b>	<b>126.00</b>
C4 (229 x 324)	500	20	<b>4.80</b>	<b>46.80</b>	<b>43.20</b>	<b>216.00</b>
B4 (250 x 353)	500	20	<b>5.80</b>	<b>56.50</b>	<b>52.20</b>	<b>261.00</b>

Window face envelope size (mm)	Maximum		Charge per item \$	Charge per	
	Weight (g)	Thickness (mm)		pack of 50 \$	box of 500 \$
DL (110 x 220)	250	5	-	<b>65.75</b>	<b>607.50</b>
Postcards (145 x 105)	-	-	<b>2.40</b>	-	-

<sup>^</sup> In order to receive this per pack price, you must purchase at least 5 packs of 10. The total price you pay will vary depending on how many packs of 10 you purchase above the minimum 5 packs.

# Delivery in Australia

## Letters and documents – business letter services

### Delivery timetables

Due to the significant impacts of COVID-19, our Priority Letters service has been suspended from Monday 1 June 2020 until further notice.

The regular delivery timetable applies to Imprint Mail, Metered Mail, PreSort Letters, Charity Mail, Clean Mail, Print Post, Reply Paid and local country letters.

In addition, eligible bulk letters paid as priority will be delivered under a priority timetable. This temporary arrangement will apply until further notice for PreSort Letters, Charity Mail, Clean Mail, Print Post and Registered Post Imprint.

The delivery timetables are available at [auspost.com.au/bulkmail](https://auspost.com.au/bulkmail).

### Letter sizes

The letter sizes in the table apply to PreSort Letter service, Promo Post<sup>+</sup>, Acquisition Mail<sup>^</sup>, Clean Mail<sup>^</sup>, Impact Mail<sup>^</sup>, Charity Mail<sup>#</sup>, Imprint Mail<sup>\*</sup>, Local country letters<sup>\*</sup>, Metered Mail<sup>\*</sup> Print Post<sup>\*</sup>, Reply Paid<sup>\*</sup> and Unaddressed Mail<sup>\*</sup>.

Size	Examples	Max weight (g)	Max dimensions (mm)	Max thickness (mm)
Small	DL, C6	125	130 x 240	5
Small Plus	C5	125	162 x 240	5
Large	C4, B4	500	260 x 360	20

<sup>+</sup> Available for Small size articles only.

<sup>^</sup> Available for Small and Small Plus size articles only.

<sup>#</sup> Available for Small and Large size articles up to 250g only.

<sup>\*</sup> Available for Small and Large size articles only.

### Conditions for same state prices

Bulk letter articles attract “same state prices” when lodged within the same state as the delivery address (as defined in the Barcode Sort Plan). For charging purposes, the Australian Capital Territory is considered to be part of New South Wales, and South Australia does not include Northern Territory.

Note: For External Territories (Norfolk Island 2899, Christmas Island 6798, Cocos (Keeling) Islands 6799 and Australian Antarctic Territories 7151) the GST free price will be the same as the GST inclusive price shown in the price tables.

### Imprint mail / Metered mail

**Condition:** Postage paid by an approved postage meter or an Australia Post business charge account

Size	Priority Timetable <sup>##</sup>			Regular Timetable		
	Up to 125g \$	Over 125g to 250g \$	Over 250g to 500g \$	Up to 125g \$	Over 125g to 250g \$	Over 250g to 500g \$
Small letters	1.555	1.555	-	1.055	1.055	-
Large letters	2.610	3.665	5.775	2.110	3.165	5.275

### Postage meters

Postage meters are franking machines that are eligible for a reset rebate. Ask at your participating local Post Office for details.

**Rebate on the postage value of every postage meter reset, excluding GST**

**2.5%**

## Clean Mail

Clean Mail offers reduced charges to customers who present quantities of correctly machine-addressed letters. Refer to the **Clean Mail Service Guide**. **Minimum lodgement quantity: 300 articles**

Size	Weight (g) Up to	Priority Timetable \$	Regular Timetable \$
Small	125	<b>1.340</b>	<b>1.050</b>
Small Plus	125	<b>2.020</b>	<b>1.650</b>

## Local country letters

Available to senders who:

- Lodge at an office of delivery within the postcode range (shown in table below) and;
- Reside or carry on business, in a postcode area or adjoining a postcode area, serviced by the office of delivery.

### Conditions:

- At least 10 letters
- The same sender's address (in the local country postcode area) shown on the outside of each envelope

Size	Priority Timetable **			Regular Timetable		
	Up to 125g \$	Over 125g to 250g \$	Over 250g to 500g \$	Up to 125g \$	Over 125g to 250g \$	Over 250g to 500g \$
Small	<b>1.050</b>	-	-	<b>1.020</b>	-	-
Large	<b>2.100</b>	<b>2.700</b>	<b>3.150</b>	<b>1.800</b>	<b>2.400</b>	<b>2.700</b>

### Postcode areas eligible for local country letter service

The local country letter service operates within each subset of the postcodes ranges shown below.

0835 – 0899	2640 – 2739	3444 – 3749	3984 – 3999	6509 – 6646	9700 – 9799
1970 – 1999	2787 – 2880	3812 – 3909	4210 – 4499	6700 – 6799	9880 – 9999
2240 – 2490	2890 – 2899	3921 – 3925	4550 – 4899	7200 – 7499	
2500 – 2554	3211 – 3334	3945 – 3971	5200 – 5749	7900 – 7999	
2575 – 2599	3342 – 3424	3979	6215 – 6507	9597 – 9599	

## Reply Paid

Reply Paid is a delivery service that allows customers to send mail to your business at no cost to them. Refer to the **Reply Paid Service Guide** for more information.

Size	Weight (g)		Priority Timetable **		Regular Timetable	
	Over	Up to	Barcoded \$	Unbarcoded* \$	Barcoded \$	Unbarcoded* \$
Small	0	125	<b>0.950</b>	-	<b>0.730</b>	<b>1.400</b>
	0	125	<b>2.500</b>	-	<b>2.200</b>	<b>2.500</b>
Large	125	250	<b>3.600</b>	-	<b>3.300</b>	<b>3.600</b>
	250	500	<b>5.800</b>	-	<b>5.500</b>	<b>5.800</b>
<b>Annual fee for each Reply Paid Number</b>						<b>\$115.00</b>

\* Reply Paid unbarcoded includes incorrectly barcoded, incorrectly formatted and non-machineable articles.

\*\* Due to the significant impacts of COVID-19, our Priority Letter service has been temporarily suspended for these products from Monday 1 June 2020 until further notice.

# Delivery in Australia

## Letters and documents – business letter services

### Print Post

Print Post is a service for the delivery of approved periodical publications to addresses within Australia:

- articles measuring 260 x 360 (maximum size) x 20mm (thickness)
- up to 1kg in weight • minimum quantity of 100 copies

Refer to the *Print Post Service Guide* for more information.

Priority Timetable*		Same state			Other state	
		Postcode Direct \$	Area Direct \$	Residue \$	Area Direct \$	Residue \$
Size	Weight Category					
Small	0 - 125g	–	–	0.970	–	1.000
	0 - 125g	1.040	1.150	1.440	1.540	1.610
	126g - 175g	1.180	1.440	1.700	1.990	2.110
	176g - 250g	1.300	1.560	1.840	2.120	2.320
	251g - 300g	1.420	1.740	2.020	2.310	2.510
	301g - 350g	1.550	1.910	2.190	2.520	2.740
	351g - 400g	1.650	2.100	2.330	2.730	2.910
Large	401g - 450g	1.750	2.250	2.480	2.880	3.140
	451g - 500g	1.860	2.410	2.670	3.040	3.320
	501g - 600g	2.820	3.390	3.640	4.120	4.670
	601g - 700g	3.280	3.890	4.190	4.740	5.290
	701g - 800g	3.630	4.300	4.650	5.210	5.760
	801g - 900g	3.950	4.650	4.980	5.570	6.140
	901g - 1000g	4.250	4.960	5.300	5.880	6.450

Regular Timetable*		Same state			Other state	
		Postcode Direct \$	Area Direct \$	Residue \$	Area Direct \$	Residue \$
Size	Weight Category					
Small	0 - 125g	–	–	0.880	–	0.910
	0 - 125g	0.905	0.955	1.230	1.375	1.460
	126g - 175g	1.030	1.225	1.485	1.780	1.935
	176g - 250g	1.140	1.375	1.640	1.970	2.115
	251g - 300g	1.225	1.555	1.760	2.145	2.290
	301g - 350g	1.320	1.670	1.895	2.305	2.470
	351g - 400g	1.400	1.780	2.035	2.465	2.645
Large	401g - 450g	1.490	1.930	2.175	2.675	2.865
	451g - 500g	1.625	2.085	2.370	2.805	2.990
	501g - 600g	2.425	2.895	3.235	3.675	4.240
	601g - 700g	2.905	3.405	3.775	4.250	4.870
	701g - 800g	3.240	3.920	4.170	4.780	5.300
	801g - 900g	3.530	4.220	4.480	5.085	5.645
	901g - 1000g	3.780	4.505	4.800	5.385	5.965

\*Surcharge of 5 cents per item applies where the minimum barcode threshold, correct addressing or plastic wrapping conditions have not been met. Refer to the *Print Post Service Guide* for more information.



## Returns of Print Post articles

Each undeliverable article is returned to the nominated return address on the article by ordinary post. The cost of return postage, assessed at the ordinary post price, is payable by the organisation identified in the return address.

- For small articles, the published small letter retail prices apply.
- For large articles up to 500g, the published large letter prices for a given weight will apply.
- For articles over 500g, published parcels own packaging 500g to 1kg charges will apply.

## PreSort Letter service

The PreSort Letter service offers reduced charges to customers who sort their letters before lodgement and comply with relevant mailing conditions. Refer to the *PreSort Letters Service Guide*.

**Minimum lodgement quantity: 300 barcoded letters**

Size	Weight (g)		Priority Timetable				Regular Timetable			
			Barcode direct tray				Barcode direct tray			
	Over	Up to	Same state \$	Other state \$	Barcode residue \$	Unbarcoded \$	Same state \$	Other state \$	Barcode residue \$	Unbarcoded \$
Small	0	125	1.160	1.205	1.295	1.340	0.960	0.995	1.040	1.050
Small Plus	0	125	1.540	1.600	1.750	2.020	1.200	1.250	1.530	1.650
Large	0	125	2.100	2.210	2.500	2.560	1.675	1.765	2.025	2.060
	125	250	2.730	2.910	3.200	3.360	2.230	2.410	2.710	2.870
	250	500	3.370	3.550	3.910	4.220	2.870	3.050	3.420	3.720

## Promo Post

Promo Post charges are available to those organisations that:

- are sending articles that are promotional in nature; and
- have pre-sorted their small letter mail.

Refer to the *Mail Type Reference Guide* and the *PreSort Letters Service Guide* for more information.

**Minimum lodgement quantity: 4,000 barcoded letters**

Size	Weight (g)		Regular Timetable			
			Barcode direct tray \$		Barcode residue \$	Unbarcoded \$
	Over	Up to	Same state	Other state		
Small	0	125	0.685	0.705	0.735	1.050

## Charity Mail

Charity Mail is a service available to organisations:

- that are endorsed by the Australian Taxation Office (ATO) as an Income Tax Exempt Charity (ITEC) or as a Deductible Gift Recipient (DGR); and
- for sending pre-sorted small and large letter articles for the purpose of fundraising and promotion activity.

Refer to the *PreSort Letters Service Guide* for more information.

**Minimum lodgement quantity: 300 barcoded letters**

Size	Weight (g)		Priority Timetable				Regular Timetable			
			Barcode direct tray				Barcode direct tray			
	Over	Up to	Same state \$	Other state \$	Barcode residue \$	Unbarcoded \$	Same state \$	Other state \$	Barcode residue \$	Unbarcoded \$
Small	0	125	0.675	0.710	0.775	1.340	0.550	0.570	0.600	1.050
Large	0	125	-	-	-	-	1.160	1.220	1.425	2.060
	125	250	-	-	-	-	1.515	1.615	1.870	2.870

# Delivery in Australia

## Letters and documents – business letter services

### Acquisition Mail

Acquisition Mail is an addressed (non-personalised) delivery service to residential addresses in customer selected Statistical Area Level 1 (SA1s). For full conditions please refer to **Acquisition Mail Service Guide**.

		Regular Timetable			
Size	Lodgement Quantity	Barcode direct tray		Barcode residue \$	Unbarcoded \$
		Same state \$	Other state \$		
Small Up to 125g	1 – 299	-	-	-	1.055
	300 – 3,999	0.955	0.990	1.035	1.050
	4,000+	0.635	0.660	0.735	1.050
Small Plus Up to 125g	1 – 299	-	-	-	2.110
	300 – 3,999	1.195	1.245	1.525	1.650
	4,000+	0.885	0.925	1.170	1.650

### Impact Mail

Impact Mail is a delivery service for unique or irregular shaped mail articles. Refer to the **Impact Mail Service Guide** for more information. **Minimum lodgement quantity: 300 articles**

		Regular Timetable				
Size	Postcode direct tray	Area tray		Residue		
		Same state \$	Other state \$	Same state \$	Other state \$	
Small	1.125	1.155	1.190	1.215	1.265	1.300
Small Plus	1.665	1.710	1.750	1.800	1.840	1.890

### Unaddressed Mail

The Unaddressed Mail service is a cost effective way to help promote your business, generate store traffic or build your database. You can target available private and/or business delivery points in any locality in Australia – including private boxes. A Premium Unaddressed Mail service is also available which has a shorter booking and lodgement time than standard Unaddressed Mail.

Size	Weight	Standard Same State Regular & Select \$	Standard Other State Regular & Select \$	Premium Same State Regular & Select \$
Small letter	Up to 50g	0.205	0.240	0.255
	Over 50 – 100g	0.310	0.350	0.385
Large letter*	Up to 50g	0.320	0.360	0.400
	Over 50 – 100g	0.410	0.450	0.510

\*For articles over 100g, contact Australia Post for the applicable rate.

**Regular service** is when a customer targets as a minimum, all available private and / or all available business street and roadside delivery points in an individual locality or postcode. Refer to the **Unaddressed Mail Service Guide**.

**Select service** is when a customer chooses to exclude available street and / or roadside delivery points from chosen localities or postcodes, or requests partial delivery to street mail, roadside mail, Post Office boxes, counter mail without necessarily targeting all of them. Refer to the **Unaddressed Mail Service Guide**.

# Delivery in Australia

## Domestic letter with tracking – standard services

### Standard service

Domestic letter with tracking within Australia includes:

- A unique identification number for each article
- Track events as each article progresses through the Australia Post network\*
- Compensation up to \$100 included for loss or damage\*\*
- Proof of posting only when an article is presented at a Post Office counter and accompanied by a Domestic letter with tracking lodgement receipt

Domestic letter with tracking is only available as a prepaid envelope.

\* Track events will vary depending on how your item is lodged and delivered.  
For details visit [auspost.com.au/using-our-tracking-service](https://auspost.com.au/using-our-tracking-service)

\*\* You may also have additional rights to a remedy under the Australian Consumer Law. If you wish to send valuable items, we recommend you add Extra Cover prior to sending your item. For more information, ask at your local Post Office or visit [auspost.com.au/compensation](https://auspost.com.au/compensation)

### Prepaid envelopes

The charge for Domestic letter with tracking prepaid envelopes includes postage (for delivery in Australia) and tracking. Domestic letter with tracking prepaid envelopes are delivered to the Regular timetable.

Envelope size (mm)	Maximum		Charge per item \$	Charge per pack of 10 \$	Charge per pack of 10 <sup>^</sup> (when purchasing 5+ packs) \$	Total minimum charge (when purchasing 5 packs of 10) \$
	Weight (g)	Thickness (mm)				
DL Max (130 x 240)	125	5	<b>2.95</b>	<b>29.00</b>	<b>28.50</b>	<b>142.50</b>
C4 (229 x 324)	500	20	<b>5.95</b>	<b>56.50</b>	<b>53.60</b>	<b>268.00</b>

<sup>^</sup> In order to receive this per pack price, you must purchase at least 5 packs of 10. The total price you pay will vary depending on how many packs of 10 you purchase above the minimum 5 packs.

### Add-on features

<b>Extra Cover</b> for loss or damage.	<b>\$2.50</b> for each \$100, or part thereof, of extra cover for items valued between \$100 and \$500.
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# Delivery in Australia

## Registered Post – standard services



### Standard service

Registered Post is available with selected domestic letter services. Registered Post within Australia includes:

- A unique identification number for each article
- Signature obtained on delivery
- Optional prepaid envelopes or Registered Post labels or imprints
- Proof of posting only when an article is presented at a Post Office counter and accompanied by a Registered Post lodgement form (8836964/65) or lodgement receipt
- Compensation up to \$100 included for loss or damage\*\*
- Track events as each article progresses through the Australia Post network\*

\* Track events will vary depending on how your item is lodged and delivered.

For details visit [auspost.com.au/using-our-tracking-service](http://auspost.com.au/using-our-tracking-service)

\*\* You may also have additional rights to a remedy under the Australian Consumer Law. If you wish to send valuable items, we recommend you add Extra Cover prior to sending your item. For more information, ask at your local Post Office or visit [auspost.com.au/compensation](http://auspost.com.au/compensation)

### Prepaid envelopes

The charge for Registered Post prepaid envelopes includes postage (for delivery in Australia), tracking\* and the Registered Post fee. Registered Post prepaid envelopes are delivered to the Regular timetable.

Envelope size (mm)	Maximum		Charge per item \$	Charge per pack of 10 \$	Charge per pack of 10 <sup>^</sup> (when purchasing 5+ packs) \$	Total minimum charge (when purchasing 5 packs of 10) \$
	Weight (g)	Thickness (mm)				
130 x 240 – to enclose a DL envelope	250	5	5.40	52.65	48.60	243.00
B4 (250 x 353)	500	20	7.20	70.20	64.80	324.00

<sup>^</sup> In order to receive this per pack price, you must purchase at least 5 packs of 10. The total price you pay will vary depending on how many packs of 10 you purchase above the minimum 5 packs.

### Labels

The charge for Registered Post labels includes the Registered Post Fee, tracking\* but not postage.

Registered Post item	Charge
Registered Post label on lodgement of article	\$4.30 per article
Prepaid Registered Post labels	single \$4.30 per article
	box of 50 \$180.00 per box

### Imprints

The charge for Registered Post Imprints includes the Registered Post fee, tracking\*, and postage.

Size	Weight (g)		Priority Timetable		Regular Timetable	
	Over	Up to	Barcoded Residue \$	Unbarcoded Residue \$	Barcoded Residue \$	Unbarcoded Residue \$
Small	0	125	4.825	4.940	4.590	4.650
Small Plus	0	125	5.205	5.620	4.920	5.250
	0	125	6.100	6.160	5.625	5.660
Large	125	250	6.545	6.960	6.045	6.470
	250	500	7.120	7.820	6.620	7.320

### Add-on features

Extra Cover for loss or damage.	\$2.50 for each \$100, or part thereof, of extra cover for items valued between \$100 and \$5,000.
Delivery confirmation* The sender of a Registered Post article receives a card signed by the recipient. Charge per article purchased at the time of lodgement.	\$2.95
Person-to-person* The Registered Post article must be signed for by the person named in the address. Charge per article purchased at the time of lodgement.	\$6.30

\* Postage and Registered Post fee are not included.

# Delivery in Australia

## Parcels

### Domestic Parcels – Services

	Express Post			Parcel Post		
Estimated Speed	Next business day*			2+ business days**		
Type	<b>Prepaid satchels</b> (includes postage)	<b>National Flat Postage Rates</b> (Eligible Australia Post packaging only)	<b>Postage Assessed</b> (use your own packaging or Australia Post's packaging range)	<b>Prepaid satchels</b> (includes postage)	<b>National Flat Postage Rates</b> (Eligible Australia Post packaging only)	<b>Postage Assessed</b> (use your own packaging or Australia Post's packaging range)
Size/Weight	S / M / L / XL Maximum Weight 5kg	S / M / L / XL Maximum Weight 5kg	up to 22kg	S / M / L / XL Maximum Weight 5kg	S / M / L / XL Maximum Weight 5kg	up to 22kg
Compensation	Up to \$100 included***			Up to \$100 included***		
Tracking†	Included			Included		
Signature on Delivery#	Optional			Optional		
Extra Cover^	Optional			Optional		

\* Next business day delivery is only available within the Express Post next business day delivery network. Visit [auspost.com.au/expresspostnetwork](https://auspost.com.au/expresspostnetwork) for more details.

\*\* Our regular parcel service delivers in 2 or more business days. Delivery times will vary depending on lodgement and destination points. For more information on delivery times to your area, visit [auspost.com.au/domesticdeliverytimes](https://auspost.com.au/domesticdeliverytimes)

\*\*\* You may also have additional rights to a remedy under the Australian Consumer Law. If you wish to send valuable items, we recommend you add Extra Cover prior to sending your item. For more information, ask at your local Post Office or visit [auspost.com.au/compensation](https://auspost.com.au/compensation)

† Track events will vary depending on how your item is lodged and delivered. For details visit [auspost.com.au/parcels-mail/our-tracking-service](https://auspost.com.au/parcels-mail/our-tracking-service)

# Additional charges apply.

^ Additional charges apply. Extra Cover provides loss or damage cover for items valued between \$100 and \$5,000 while they are being carried by Australia Post. Visit [auspost.com.au/optional-extras-domestic](https://auspost.com.au/optional-extras-domestic) for more information.

# Delivery in Australia

## Parcels – regular services

### Delivery standards

These timetables are guidelines only and based on reasonable expectations and experience.

The table shows the expected number of business days to deliver parcels within Australia. For delivery times between specific points, please confirm at your local Post Office, as local conditions can affect normal standards.

#### Within same state

Service	Posted for delivery	Estimated delivery by (business day after posting)
Parcel Post	Within metropolitan areas of capital cities or within the same city or town or environs	2 days
	Between a metropolitan area of a capital city and a country location*	Up to 4 days
	Between country locations*	Up to 5 days

\*For more detail, visit [auspost.com.au/pac](http://auspost.com.au/pac) or call **13 POST (13 7678)**.

#### To other states

Service	Posted for delivery	Estimated delivery by (business day after posting)
Parcel Post	Between Sydney / Brisbane; Sydney / Melbourne; Melbourne / Canberra; Melbourne / Adelaide	2 to 3 days
	Between Sydney / Adelaide; Melbourne / Brisbane; Melbourne / Tasmania; Adelaide / Canberra	3 to 4 days
	Between other capital cities*	5 to 6 days
	To other interstate locations*	Please ask at your local Post Office

\*For more detail, visit [auspost.com.au/pac](http://auspost.com.au/pac) or call **13 POST (13 7678)**.

### Cubing

Australia Post will assess charges according to their actual weight or cubic weight equivalent, whichever is greater. The cubic weight is the parcel's volume in cubic metres multiplied by 250. Australia Post reserves the right to apply cubic charges to all parcels, and this will be more likely in instances where a parcel is large in size or irregular or cylindrical in shape. Cubing is not applicable on eligible Australia Post packaging products.

For more information visit [auspost.com.au/parcels-mail/size-and-weight-guidelines](http://auspost.com.au/parcels-mail/size-and-weight-guidelines)

#### Maximum weight and size of a parcel accepted over the counter

Maximum weight	22kg
Maximum length	The greatest linear dimension must not exceed 105cm
Maximum dimension	The maximum cubic dimensions must not exceed 0.25m <sup>3</sup>

For more detailed information refer to the *Domestic Parcels Guide* (SAP8833732).

In some instances a Post Office may not have capacity to weigh parcels up to 22kg. In these instances, the Post Office will accept the parcel if a charge can be agreed to. If not, the Post Office may refuse to accept the article.

## Prepaid Parcel Post satchels

Send Prepaid satchels up to 5kg anywhere in Australia for flat rates (including postage and packaging).

Size	Maximum Weight	Dimensions (mm)	Charge per item* \$	Charge per pack of 10 when purchasing 1-9 packs** \$	Charge per pack of 10 when purchasing 10+ packs^ \$	Total minimum charge when purchasing 10 packs of 10^ \$
S	5kg	355 x 225	<b>9.20</b>	<b>89.70</b>	<b>87.40</b>	<b>874.00</b>
M		390 x 270	<b>12.45</b>	<b>121.40</b>	<b>118.30</b>	<b>1,183.00</b>
L		415 x 315	<b>15.70</b>	<b>153.10</b>	<b>149.15</b>	<b>1,491.50</b>
XL		510 x 440	<b>18.95</b>	<b>184.80</b>	<b>180.05</b>	<b>1,800.50</b>

\* This charge per item is applicable to both Prepaid Satchels and Postage Not Paid satchels.

\*\* Includes 2.5% discount.

^ Includes 5% discount.

## Parcels up to 5kg

Flat rate postage prices to anywhere within Australia (packaging costs not included).

Australia Post packaging*		Parcel Post	Own packaging**		Parcel Post
Size	Maximum weight	\$	Maximum weight	\$	
S	5kg	<b>8.95</b>	Up to 500g	<b>8.95</b>	
M		<b>12.20</b>	500g to 1kg	<b>12.20</b>	
L		<b>15.35</b>	1kg to 3kg	<b>15.35</b>	
XL		<b>18.50</b>	3kg to 5kg	<b>18.50</b>	

\* Only Australia Post Packaging Products that are labelled with Small, Medium, Large or X-Large are eligible for size-based national flat rates. Other products are assessed based on physical or cubic weight.

\*\* Parcels sent using own packaging up to 5kg are charged according to their actual weight or cubic weight equivalent, whichever is greater.

## Return Paid parcels

Return Paid parcels enables your customers a convenient way to return parcels to a designated location, free of charge. These can be commercial returns or parcels containing items for further analysis or processing (packaging costs not included).

Weight	Charge per regular parcel
Up to 500g	<b>\$8.65</b>
500g to 3kg	<b>\$15.15</b>
3kg to 5kg	<b>\$18.35</b>
5kg to 10kg	<b>\$22.35</b>
10kg to 22kg	<b>\$28.60</b>
<b>Annual fee for each Return Paid Number</b>	<b>\$115.00</b>

# Delivery in Australia

## Parcels – regular services

### Parcels over 5kg up to 22kg\*

Basic charges: **\$18.50** for all destinations (5kg included in basic charge)  
**PLUS** distance charge per kg rounded up to the nearest kg, calculated from the table below.

### Parcel zones for distance charges

1. Use the table below to find the lodgement and destination zone codes.
2. Use the zone codes to calculate the distance charge per kg.
3. Add the total distance charge to the appropriate basic charge.

**Example:** A regular parcel, weight 6.1 kg, is in postcode 2593 (zone N2) for delivery to postcode 0800 (zone NT1).

Basic charge: **\$18.50**.

Distance charge: **\$6.90** per kg rounded up to the nearest kg = **\$6.90 x 2 = \$13.80**.

Total charge: **\$18.50 + \$13.80 = \$32.30**

Lodgement Zone		Destination zone						
		N1 \$	N2 \$	V1 \$	V2 \$	Q1 \$	Q2 \$	Q3 \$
Sydney	N1	0.10	1.60	1.40	1.90	1.40	2.40	3.65
Other New South Wales	N2	1.60	1.60	1.85	2.05	2.20	2.85	4.05
Melbourne	V1	1.40	1.90	0.10	1.60	1.80	3.55	4.05
Other Victoria	V2	1.85	2.05	1.60	1.60	3.45	4.30	4.45
Brisbane	Q1	1.40	2.30	1.80	3.65	0.10	1.60	1.70
Near Queensland	Q2	2.25	2.85	3.35	4.30	1.60	1.60	1.75
Middle Queensland	Q3	3.45	4.05	3.90	4.45	1.70	1.75	1.60
North Queensland	Q4	3.90	4.40	4.40	5.75	2.50	2.60	1.85
Adelaide	S1	1.45	2.45	1.40	1.90	2.20	3.70	5.15
Other South Australia	S2	3.05	3.70	2.20	2.85	3.90	5.35	5.85
Northern Territory	NT1	6.85	7.40	6.85	7.40	6.10	6.45	6.45
Perth	W1	2.95	6.00	2.95	5.60	3.65	6.00	6.25
Middle Western Australia	W2	6.40	6.90	5.35	6.45	6.25	6.85	7.20
North Western Australia	W3	6.50	7.35	6.50	7.35	6.45	7.20	7.45
Tasmania	T1	2.90	4.30	1.45	2.80	3.75	5.90	6.45
Norfolk Island	NF	4.50	5.20	5.35	5.60	5.35	6.85	7.45

Postcode	Zone	Postcode	Zone	Postcode	Zone	Postcode	Zone	Postcode	Zone
<b>New South Wales</b>									
0200-0299	N2	2642-2647	N2	2881-2889	N2	3444-3688	V2	3980-3983	V1
1000-2263	N1	2648	V2 ■	2890	N1	3689-3690	V2/N2 ◆	3984-3999	V2
2264-2484	N2	2649-2714	N2	2891-2898	N2	3691-3749	V2	8000-8999	V1
2485-2486	N2/Q1 ◆	2715	V2 ■	2899	NF	3750-3811	V1	<b>Queensland</b>	
2487-2499	N2	2716	N2	2900-2999	N2	3812-3909	V2	4000-4224	Q1
2500-2530	N1	2717-2719	V2 ■	<b>Victoria</b>		3910-3920	V1	4225	N2/Q1 ◆
2531-2554	N2	2720-2730	N2	3000-3220	V1	3921-3925	V2	4226-4299	Q1
2555-2574	N1	2731-2739	V2	3221-3334	V2	3926-3944	V1	4300-4449	Q2
2575-2639	N2	2740-2786	N1	3335-3341	V1	3945-3971	V2	4450-4499	Q3
2640-2641	V2/N2 ◆	2787-2879	N2	3342-3424	V2	3972-3978	V1	4500-4549	Q1
		2880	S2 ●	3425-3443	V1	3979	V2	4550-4699	Q2



Destination zone										
Q4	S1	S2	NT1	W1	W2	W3	T1	NF	W4	AAT
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
4.05	1.80	3.20	6.85	3.75	6.70	6.90	3.00	4.75	6.30	2.90
4.40	2.50	3.95	6.90	6.00	7.20	7.45	4.35	5.20	6.75	4.10
4.60	1.40	2.30	6.85	3.75	6.25	6.90	1.85	5.60	6.30	1.75
5.75	1.85	2.85	6.90	5.60	6.75	7.45	2.65	5.60	6.75	2.50
2.50	2.65	4.05	5.60	3.65	6.45	6.70	3.75	5.60	6.05	3.65
2.60	3.55	5.35	5.75	5.75	6.85	7.20	5.65	6.85	6.60	5.35
1.85	4.80	5.85	5.75	6.00	7.20	7.45	6.25	7.45	6.75	5.90
1.75	5.60	6.25	4.55	6.50	7.45	7.75	7.00	8.40	7.05	6.65
5.85	0.10	1.60	5.60	2.95	5.30	6.00	3.65	6.00	5.50	3.55
6.25	1.60	1.60	6.45	5.35	5.75	6.90	4.75	7.95	6.30	4.55
5.25	6.10	7.40	2.45	6.85	7.40	7.40	6.85	11.60	6.70	6.60
6.85	2.95	5.60	6.85	0.10	1.60	2.50	4.35	8.95	2.30	4.10
7.45	5.35	5.90	6.90	1.60	1.60	2.60	6.60	10.95	2.40	6.30
7.65	6.00	6.90	6.45	2.50	2.60	2.45	7.00	10.95	2.20	6.65
7.35	2.95	4.80	6.85	3.80	6.85	7.20	0.90	7.80	6.60	1.05
8.40	5.75	7.95	11.60	8.60	10.95	10.95	7.40	0.10	10.95	7.80

Postcode	Zone	Postcode	Zone	Postcode	Zone
4700-4805	Q3	5800-5999	S1	Tasmania	
4806-4899	Q4	Northern Territory		7000-7150	T1
9000-9299	Q1	0800-0999	NT1	7155-7999	T1
9400-9596	Q1	Western Australia		Australian Antarctic Territories	
9597-9599	Q2	6000-6214	W1	7151-7154	AAT
9700-9799	Q1	6215-6699	W2		
9880-9919	Q2	6700-6797	W3		
9920-9959	Q3	6798-6799	W4		
South Australia		6800-6999	W1		
5000-5199	S1				
5200-5749	S2				

\* For details on Cubing refer to page 14.

- ◆ Use whichever zone offers the lower charge.
- For charging purposes, these postcodes are considered to be part of Victoria.
- For charging purposes, Broken Hill (2880) is considered to be part of South Australia.

# Delivery in Australia

## Parcels – regular services

### Local country parcels

The local country parcels service is for a parcel lodged at the same office that will deliver it. Postage only, packaging not included.

<b>Parcels up to 500g</b>	<b>\$5.45</b> per parcel
<b>Parcels over 500g</b>	<b>\$7.35</b> per parcel
<b>Parcels over 500g</b> (where delivery includes carriage by air)	<b>\$25.25</b> per parcel

### Postcodes for local country parcels

The local country parcels service operates only in the postcodes shown.

0835 – 0899	2640 – 2739	3444 – 3749	3984 – 3999	6509 – 6646	9700 – 9799
1970 – 1999	2787 – 2880	3812 – 3909	4210 – 4499	6700 – 6799	9880 – 9999
2240 – 2490	2890 – 2899	3921 – 3925	4550 – 4899	7200 – 7499	
2500 – 2554	3211 – 3334	3945 – 3971	5200 – 5749	7900 – 7999	
2575 – 2599	3342 – 3424	3979	6215 – 6507	9597 – 9599	

### Parcel transfer fee

A fee will apply to transfer a parcel awaiting collection (to arrange please call **13 POST (13 7678)**).

<b>Parcels over 500g</b>	<b>\$6.80</b> per parcel
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### Medical / Educational remote area parcel service

This is a service for health and educational material being sent to or from people living in remote areas. This service is subject to conditions of eligibility and applies only to parcels being sent to or from a defined list of remote postcodes. The conditions for use of this service and list of postcodes are available at your local Post Office and [auspost.com.au](http://auspost.com.au). Postage only, packaging not included.

<b>Parcels up to 5kg</b>	<b>\$8.35</b>
<b>Local parcels</b>	<b>Small – Up to 500g</b> <b>\$2.80</b>
	<b>Large – Over 500g up to 5kg</b> <b>\$3.90</b>

### Add-on features

<b>Signature on Delivery (SOD)</b> Provides delivery confirmation with capture of signature at time of delivery.	<b>\$2.95</b>
<b>Extra Cover</b> for loss or damage.	<b>\$2.50</b> for each \$100, or part thereof, of extra cover for items valued between \$100 and \$5,000

# Delivery in Australia

## Express Post

### Express Post

#### Express Post network guarantee

Express Post guarantees next business day delivery within the Express Post delivery network. The Express Post network includes interstate between all capital cities (except Darwin, and in Perth CBD only) as well as some major centres. It also operates within each state between the primary metropolitan area of the capital and the main provincial centres. For more information about the Express Post network, including eligible postcodes, ask at your local Post Office or visit [auspost.com.au/expresspost](http://auspost.com.au/expresspost).

#### How to ensure delivery as guaranteed

Lodge your Express Post article:	On a business day (Monday to Friday) by:
In a yellow street posting box	5pm (earlier in Perth suburbs and some provincial cities)
Over the counter of a Post Office that is located within the Express Post network	5pm (earlier in some provincial and suburban Post Offices)

### Prepaid Express Post envelopes

Send eligible Prepaid Express Post envelopes anywhere in Australia for flat rates based on the three size categories below. Prepaid Express Post envelopes include Postage and packaging.

Express Post envelopes (mm) (for documents only)	Maximum		Charge per item \$	Charge per pack of 10** (when purchasing 1-9 packs) \$	Charge per pack of 10^A (when purchasing 10+ packs) \$	Total minimum charge when purchasing 10 packs of 10 \$
	Weight (g)	Thickness (mm)				
DL (110 x 220) windowface	500	20	<b>7.15</b>	<b>69.75</b>	<b>67.95</b>	<b>679.50</b>
C5 (162 x 229)	500	20	<b>7.45</b>	<b>72.65</b>	<b>70.80</b>	<b>708.00</b>
B4 (250 x 353)	500	20	<b>8.85</b>	<b>86.30</b>	<b>84.10</b>	<b>841.00</b>

### Express Post parcels up to 5kg

Flat rate postage prices to anywhere within Australia (packaging costs not included).

Australia Post packaging†		Express Post	Own packaging†	Express Post
Size	Maximum weight	\$	Maximum weight	\$
S	5kg	<b>11.95</b>	Up to 500g	<b>11.95</b>
M		<b>15.70</b>	500g to 1kg	<b>15.70</b>
L		<b>19.35</b>	1kg to 3kg	<b>19.35</b>
XL		<b>25.50</b>	3kg to 5kg	<b>25.50</b>

† Only Australia Post Express Post Packaging Products that are labelled with Small, Medium, Large or X-Large are eligible for size-based national flat rates. Other products are assessed based on physical or cubic weight.

- Parcels sent using own packaging up to 5kg are charged according to their actual weight or cubic weight equivalent, whichever is greater.

### Prepaid Express Post satchels

Send Prepaid Express Post Satchels up to 5kg anywhere in Australia for flat rates (including postage & packaging).

Size	Maximum Weight	Dimensions (mm)	Charge per item* \$	Charge per pack of 10** (when purchasing 1-9 packs) \$	Charge per pack of 10^A (when purchasing 10+ packs) \$	Total minimum charge when purchasing 10 packs of 10^A \$
S	5kg	355 x 225	<b>12.20</b>	<b>118.95</b>	<b>115.90</b>	<b>1,159.00</b>
M		390 x 270	<b>15.95</b>	<b>155.55</b>	<b>151.55</b>	<b>1,515.50</b>
L		415 x 315	<b>19.70</b>	<b>192.10</b>	<b>187.15</b>	<b>1,871.50</b>
XL		510 x 440	<b>25.95</b>	<b>253.05</b>	<b>246.55</b>	<b>2,465.50</b>

\* This charge per item is applicable to both Prepaid Satchels and Postage Not Paid satchels.

\*\* Includes 2.5% discount.

^ Includes 5% discount.

Senders must always sign the Aviation Security and Dangerous Goods Declaration or the guarantee is voided and the article will be transported by road.

# Delivery in Australia

## Express Post

### Express parcels over 5kg up to 22kg\*

Basic charges: **\$25.50** for all destinations (5kg included in basic charge)  
**PLUS** distance charge per kg rounded up to the nearest kg, calculated from the table below.

### Parcel zones for distance charges

1. Use the table below to find the lodgement and destination zone codes.
2. Use the zone codes to calculate the distance charge per kg.
3. Add the total distance charge to the appropriate basic charge.

**Example:** An Express Post parcel, weight 6.1kg, is in postcode 3183 (Zone V1) for delivery to postcode 2630 (Zone N2).

Basic charge: **\$25.50**.

Distance charge: **\$9.80** per kg rounded up to the nearest kg = **\$9.80 x 2 = \$19.60**

Total charge: **\$25.50 + \$19.60 = \$45.10**

Lodgement Zone		Destination zone						
		N1	N2	V1	V2	Q1	Q2	Q3
		\$	\$	\$	\$	\$	\$	\$
Sydney	N1	0.10	3.25	5.70	7.35	5.90	7.90	11.35
Other New South Wales	N2	3.60	5.10	8.90	10.65	9.00	11.20	14.75
Melbourne	V1	5.70	9.80	0.10	1.65	7.75	9.80	13.35
Other Victoria	V2	6.65	10.65	1.65	1.65	8.50	10.65	14.25
Brisbane	Q1	5.90	9.90	7.75	9.45	0.10	1.65	5.10
Near Queensland	Q2	7.10	11.20	8.90	10.65	1.65	1.65	5.55
Middle Queensland	Q3	10.20	14.75	12.00	14.25	4.60	5.55	4.55
North Queensland	Q4	13.80	18.75	15.65	18.35	8.20	9.45	9.55
Adelaide	S1	7.75	11.80	4.95	6.30	7.95	10.10	13.60
Other South Australia	S2	8.90	13.20	6.00	7.80	9.05	11.35	14.85
Northern Territory	NT1	15.40	20.50	15.40	18.35	14.25	17.15	20.65
Perth	W1	14.10	19.15	11.45	13.70	15.90	18.95	22.95
Middle Western Australia	W2	16.20	21.30	13.50	15.90	17.80	21.20	25.10
North Western Australia	W3	23.55	29.60	20.90	24.25	25.25	29.40	33.35
Tasmania	T1	5.70	9.80	4.75	6.05	9.35	11.65	15.55
Norfolk Island	NF	11.00	14.35	14.40	15.45	11.00	14.35	18.35

Postcode	Zone	Postcode	Zone	Postcode	Zone	Postcode	Zone	Postcode	Zone
<b>New South Wales</b>		2642-2647	N2	2881-2889	N2	3444-3688	V2	3980-3983	V1
0200-0299	N2	2648	V2 ■	2890	N1	3689-3690	V2/N2 ♦	3984-3999	V2
1000-2263	N1	2649-2714	N2	2891-2898	N2	3691-3749	V2	8000-8999	V1
2264-2484	N2	2715	V2 ■	2899	NF	3750-3811	V1	<b>Queensland</b>	
2485-2486	N2/Q1 ♦	2716	N2	2900-2999	N2	3812-3909	V2	4000-4224	Q1
2487-2499	N2	2717-2719	V2 ■	<b>Victoria</b>		3910-3920	V1	4225	N2/Q1 ♦
2500-2530	N1	2720-2730	N2	3000-3220	V1	3921-3925	V2	4226-4299	Q1
2531-2554	N2	2731-2739	V2	3221-3334	V2	3926-3944	V1	4300-4449	Q2
2555-2574	N1	2740-2786	N1	3335-3341	V1	3945-3971	V2	4450-4499	Q3
2575-2639	N2	2787-2879	N2	3342-3424	V2	3972-3978	V1	4500-4549	Q1
2640-2641	V2/N2 ♦	2880	S2 ●	3425-3443	V1	3979	V2	4550-4699	Q2

## Destination zone

Q4	S1	S2	NT1	W1	W2	W3	T1	NF	W4	AAT
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
15.45	7.75	9.80	17.15	14.10	18.00	26.25	5.70	11.05	23.90	5.75
18.75	10.55	13.20	20.50	17.20	21.30	29.60	8.90	14.35	26.90	9.00
17.50	4.95	6.70	17.15	11.45	15.10	23.30	4.75	14.50	21.20	4.80
18.35	5.70	7.80	18.35	12.25	15.90	24.25	5.50	15.45	22.05	5.55
9.20	7.95	10.10	15.90	15.90	19.90	28.25	9.35	11.05	25.60	9.45
9.45	9.05	11.35	17.15	17.05	21.20	29.40	10.35	14.35	26.75	10.60
9.55	12.15	14.85	20.65	20.60	25.10	33.35	14.05	18.35	30.40	14.25
8.35	15.90	18.95	21.45	24.10	29.25	37.50	17.75	21.65	34.10	17.95
17.80	0.10	1.65	15.10	10.20	13.60	21.75	6.35	15.90	19.80	6.40
18.95	1.65	1.65	16.25	11.35	14.85	23.20	7.60	17.15	21.05	7.65
21.45	13.50	16.25	7.80	20.95	25.40	18.55	18.50	24.50	16.85	18.75
26.95	10.20	12.65	23.70	0.10	2.30	10.30	15.65	22.00	9.45	15.85
29.25	12.15	14.85	25.40	2.00	2.85	12.50	17.60	24.25	11.35	17.85
37.50	19.50	23.20	18.55	9.35	12.50	2.85	24.90	32.50	2.60	25.30
20.05	6.35	8.35	20.65	15.65	19.65	27.90	0.95	15.45	25.30	1.15
21.65	15.80	17.15	24.50	21.85	24.25	32.50	15.40	0.10	32.50	15.45

Postcode	Zone	Postcode	Zone	Postcode	Zone
4700-4805	Q3	5800-5999	S1	<b>Tasmania</b>	
4806-4899	Q4	<b>Northern Territory</b>		7000-7150	T1
9000-9299	Q1	0800-0999	NT1	7155-7999	T1
9400-9596	Q1	<b>Western Australia</b>		<b>Australian Antarctic Territories</b>	
9597-9599	Q2	6000-6214	W1	7151-7154	AAT
9700-9799	Q1	6215-6699	W2		
9880-9919	Q2	6700-6797	W3		
9920-9959	Q3	6798-6799	W4		
<b>South Australia</b>		6800-6999	W1		
5000-5199	S1				
5200-5749	S2				

\* For details on Cubing refer to page 14.

- ◆ Use whichever zone offers the lower charge.
- For charging purposes, these postcodes are considered to be part of Victoria.
- For charging purposes, Broken Hill (2880) is considered to be part of South Australia.

# Delivery in Australia

## Express Post

### Cubing

Australia Post will assess charges according to their actual weight or cubic weight equivalent, whichever is greater. The cubic weight is the parcel's volume in cubic metres multiplied by 250. Australia Post reserves the right to apply cubic charges to all parcels, and this will be more likely in instances where a parcel is large in size or irregular or cylindrical in shape. Cubing is not applicable on eligible Australia Post packaging products. For more information visit [auspost.com.au/parcels-mail/size-and-weight-guidelines](https://auspost.com.au/parcels-mail/size-and-weight-guidelines).

### Maximum weight and size of a parcel accepted over the counter

For more detailed information refer to the *Domestic Parcels Guide* (SAP8833732).

<b>Maximum weight</b>	22kg
<b>Maximum length</b>	The greatest linear dimension must not exceed 105cm
<b>Maximum dimension</b>	The maximum cubic dimension must not exceed 0.25m <sup>3</sup>

In some instances a Post Office may not have capacity to weigh parcels up to 22kg.

In these instances, the Post Office will accept the parcel if a charge can be agreed to. If not, the Post Office may refuse to accept the article.

### Add-on features

<b>Signature on Delivery (SOD)</b> Provides delivery confirmation with capture of signature at time of delivery.	<b>\$2.95</b>
<b>Extra Cover</b> for loss or damage.	<b>\$2.50</b> for each \$100, or part thereof, of extra cover for items valued between \$100 and \$5,000.

# Delivery in Australia

## Courier services

### StarTrack Courier

StarTrack Courier offer a range of time-critical, on-demand and customised regular courier services. Services are available in the metropolitan areas of all major capital cities. All services provide proof of delivery and online booking and tracking. After hours, public holidays and weekend services are also provided.

For further details or to book these services, phone **13 13 20** or visit [www.startrack.com.au](http://www.startrack.com.au).

### On-demand courier services

#### Metro ad-hoc services

Service	Service description	Estimated delivery times	Booking times
Standard	Our most economical service	3hrs – 4.5hrs*	8am – 4pm <sup>†</sup>
Express	For more urgent items	1.5hrs – 3hrs*	8am – 5pm <sup>†</sup>
Immediate Priority	For extremely urgent jobs that need to be delivered right away	1+hrs*	8am – 6pm <sup>†</sup>

\* Delivery times are estimated as are dependent on distance and pickup ready time, as nominated by the customer.

<sup>†</sup> Deliveries scheduled after 7pm will incur an after hours surcharge.

Vehicle	Standard	Express	Immediate Priority	Load
Courier Up to 25kg	Standard courier	Express courier	Immediate priority courier	Fit front seat of vehicle
Wagon Up to 125kg	Standard wagon	Express wagon	Immediate priority wagon	Approx. 1 trolley load
Half Tonne / Van Up to 500kg	Standard half van	Express half van	Immediate priority half van	Half van
Full Tonne / Van Up to 1000kg	Standard full van	Express full van	Immediate priority full van	Full van

Note: Not all services are available in all states or from all suburbs. Average delivery times are usually shorter than times listed above, however deliveries may on occasion be subject to delays due to factors outside our control.

### Customised regular courier services

All regular courier delivery elements such as routes, destinations and delivery times are determined in accordance with business requirements and the route is optimised for efficiency and reliability.

#### Mail pickup and delivery

Drivers are assigned for timely mail deliveries to and from the Post Office.

#### Inter-office satchel delivery

Pickup and delivery of internal mail between branch offices for same business day or overnight deliveries.

#### Scheduled services

Tailored set run solutions. Operating at set times from point-to-point or multiple-points with a designated driver.

#### Specialised Healthcare services 24/7

24/7 services designed to meet various requirements, whether there is a need for strict time constraints, temperature sensitive deliveries or a strong focus on security.

#### Distribution services

A specialised whole of business approach designed to deliver a secure, reliable and cost efficient distribution model to meet your specific requirements.

# Delivery in Australia

## Special services

### Articles for the blind

Certain items may be sent free of charge, or at concessional rates, subject to conditions of eligibility. Ask at your local Post Office. Items must have the special symbol on the address side or Materials for the use of the Blind or similar words.

Within Australia	Weight	Charge per article
Letter	Up to 500g	No charge
Regular parcel	Up to 22kg	No charge

  

International	Weight	Charge per article
Sea Mail	Up to 7kg	No charge
Air Mail	Up to 250g Over 250g up to 500g Per 500g thereafter up to 7kg maximum	No charge <b>50¢</b> <b>50¢</b>

### Certifying documents

For each page (one or two sided) that is certified as being a true copy of the original.

**\$2.50**

For more details on this service ask at your local Post Office or visit [auspost.com.au/personal/witnessing-documents](https://auspost.com.au/personal/witnessing-documents).

### Defence Forces

Normal postal charges apply to articles addressed to members of the Defence Forces serving within Australia or overseas.

Exceptionally, within-Australia charges apply to items addressed to HMA ships (irrespective of location) or an overseas Australian Forces Post Office (AFPO).

Please note: Special charging arrangements may be applicable to Australian Defence Force members deployed overseas as part of peacekeeping or other activities. Please check at your local Post Office or phone **13 POST (13 7678)**.

For mail delivery to:	Address on item:
An AFPO	Serial No, Rank and Name Name of unit AFPO (insert number of AFPO) AUSTRALIAN DEFENCE FORCES NSW 2890
An HMA ship	Serial No, Rank and Name Name of HMA ship Warships Relevant state capital city mail centre (see below)
An HMA ship at a known Australian location	AUSTRALIAN DEFENCE FORCES NSW 2890 MELBOURNE VIC 3000 ADELAIDE SA 5000 BRISBANE QLD 4000 HOBART TAS 7000 PERTH WA 6958
An HMA ship at an unknown Australian location	PERTH WA 6958 (West coast-based ships) AUSTRALIAN DEFENCE FORCES NSW 2890 (Ships based other than on West Coast)
An HMA ship overseas	AUSTRALIAN DEFENCE FORCES NSW 2890



## FaxPost

FaxPost is a public access domestic and international facsimile service.

	To Australia		To overseas	
	First page \$	Per additional page \$	First page \$	Per additional page \$
From Australia	5.00	1.25	10.00	2.50
From overseas	5.00	1.25	–	–

## Infectious biological substances

Destination (within Australia)	Charge
Same state (See page 2)	<b>\$25.50</b> basic charge plus <b>75¢</b> per kg or part thereof
Other state	<b>\$33.00</b> basic charge plus <b>\$4.00</b> per kg or part thereof

## Key return

For the return of hotel or motel keys within Australia.	<b>\$4.20</b> per article (includes postage)
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## Philatelic items

Prices for first day covers, souvenir covers, stamp packs and maximum cards vary according to issue. Refer to [auspost.com.au/stamps](https://auspost.com.au/stamps).

Blank first day covers or souvenir covers without stamps	<b>30¢</b> each or <b>25¢</b> per 1,000 or more (minimum price payable \$250)
Affixing stamps to client's own covers	<b>10¢</b> per cover

## Separate bags

For live bees, leeches, and silkworms packed in the prescribed manner and sent within Australia.	<b>\$4.20</b> per bag, plus postage
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## Underpaid articles

Any article on which the postage due exceeds the postage paid. Postage includes any special fee payable (eg Registered Post fee).	<b>\$1.50</b> per item, plus deficient postage
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## Withdrawal from the post

Senders can withdraw lodged articles only with a valid reason.	<b>\$27.50</b> per article, plus cost of any telephone calls or electronic messages and return postage (regular parcels)
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# Delivery in Australia

## Post Office Boxes and Locked Bags

### Post office boxes and locked bags annual charges

The service year for Post Office boxes is calculated from 1 April to 31 March. For services leased between 1 May to 31 January, pro rata fees are payable in advance for the remainder of the service year. The pro rata charge for each month is one twelfth of the annual fee. Any lease that starts in February or March will include charges for a full year in addition to pro rata fees. Australia Post calculates charges for Post Office boxes from the first day of the month in which the service starts to the last day of the month in which the service ends.

Service*	Standard		Specified**		General Post Office (GPO)		Reduced rate***	
	Pay on time#	Regular	Pay on time#	Regular	Pay on time#	Regular	Pay on time#	Regular
Small Post Office box	\$134	\$139	\$211	\$216	\$302	\$307	\$39	\$44
Medium Post Office box	\$201	\$206	\$319	\$324	\$469	\$474	\$64	\$69
A4 Post Office box	\$269	\$274	\$428	\$433	\$605	\$610	-	-
Large Post Office box	\$324	\$329	\$529	\$534	\$741	\$746	\$93	\$98
Jumbo Post Office box	\$632	\$637	\$1,004	\$1,009	\$1,068	\$1,073	-	-
Locked bag	\$487	\$492	\$654	\$659	\$814	\$819	\$143	\$148

### Establishment fees

Standard / Specified / GPO Boxes	Locked / Private Bags	Reduced Rate Post Office boxes
\$20 (includes 2 keys)	\$20	\$20 (includes 2 keys)

### Combined service

Service*	Standard	Specified**	General Post Office (GPO)	Reduced rate***
Bag / tray with Post Office box (plus Post Office box charge)	\$365	\$489	\$592	\$116

### Locks and keys

Additional/replacement key	New locks for Post Office boxes	Locked bag
\$12 each additional or replacement key	\$30	The bag-holder may supply a padlock and, if supplied, must provide the Post Office with a key

### Administration fees

Re-activation fee	Cancellations by customers
\$25	\$30 (unused service fees exceeding \$30 are refunded)

### Private bags

For deliveries by mail contractor or to addressees whose premises are beyond the areas serviced by postal delivery officers.

Deliveries each week	Pay on time #	Regular
1 to 3	\$121	\$126
4 or more	\$227	\$232

### Mail bag purchase

Available to locked bag and private mail bag holders only.

Size	Dimensions (mm)	Price
Large	900 x 740	\$66
Small	760 x 460	\$56

### In Your Capital City GPO Box service

Provides business customers with a common address in each State and Territory GPO. Apply at your nearest GPO.

Service	Pay on time #	Regular
Common box	\$2,745	\$2,750

\*All sizes not available at all outlets.\*\*Canberra, Hobart and Darwin GPOs and certain other Post Offices as determined by Australia Post. \*\*\*The Reduced Rate applies where Australia Post does not provide delivery to that customer's address (residential or business). The Reduced Rate will not apply where that customer: (a) resides on a houseboat or other water vessel, or (b) where the customer's address (residential or business) is located on a private road (such as a caravan park, gated community, retirement village, defence force barracks etc). #Pay on Time discount is available to existing Post Office box and bag customers who renew their service by 31 March.

# Delivery in Australia

## Mail Redirection and Mail Hold services

### Mail Redirection and Mail Hold services

For redirecting your mail overseas, refer to page 34. Application forms are available at your local Post Office or can be downloaded from [auspost.com.au/mail-redirection](https://auspost.com.au/mail-redirection).

#### Mail Redirection Service

Applicant	1 Month \$	3 Months \$	6 Months \$	12 Months \$
Concession*	19.20	38.40	57.60	96.00
Private	32.00	64.00	96.00	160.00
Private and Home Office**	64.00	160.00	320.00	640.00
Business and Government	128.00	320.00	640.00	1,280.00

#### Mail Hold service

Applicant	Charge	
Concession*	First week of service	\$15.00 per week
	Subsequent weeks of service	\$3.60 per week
Private	First week of service	\$25.00 per week
	Subsequent weeks of service	\$6.00 per week
Private and Home Office**	\$64.00 per month	
Business and Government	\$128.00 per month	

#### \*Eligibility for concession for Mail Redirection and Mail Hold services

Eligible concession cardholders, and their dependents, must be listed on one of the following cards to be eligible to receive the concession rate for Mail Redirection or Mail Hold services.

Issuer	Card Type
Centrelink	Pensioner Concession Card (PCC)
Centrelink	Health Care Card (all types)
Centrelink	Commonwealth Seniors Health Card
Department of Veteran Affairs	Pensioner Concession Card (DVA-PCC)
Department of Veteran Affairs	Veterans' Repatriation Health Card
Department of Veteran Affairs	Department of Veterans' Affairs card
Australia Post	MyPost Concession Card <sup>^</sup>

<sup>^</sup> If an application is made for multiple persons at the same address, each individual **must** have a valid MyPost Concession Card.

#### \*\*Private and Home Office includes:

Option	Requirement: Photo ID showing your residential mailing address	Requirement: Supporting documentation
Private and Home Office - a business operated from your residential address	Yes	A business certificate statement or tax statement
Private and Trust – individual trustees and company trusts	Yes	A trust statement with your mailing address
Private and SMSF – self managed super funds	Yes	A SMSF statement with your mailing address

# Delivery in Australia

## Mail Redirection and Mail Hold services

### Refunds for Mail Redirection and Mail Hold services

The following refunds are available to customers who cancel their Mail Redirection or Mail Hold service.

Service	Applicant Type	Period Cancelled	Refund
<b>Mail Redirection</b>	All Customer Types	First month	Nil
		Subsequent months	Each unused month will be 1/12 of the yearly rate
<b>Mail Hold</b>	All Customer Types	First week	Nil
	Concession* and Private	Subsequent weeks	Each unused full week
	Private and Home Office** and Business	Subsequent months	Each unused full month

Please refer to the criteria for Concession\* and Private and Home Office\*\* customers on Page 27.

# International delivery

## Service options

### International Post – Services

	Economy	Standard	Express	Courier
Weight	Up to 20kg Air (up to 2kg) Sea (2kg to 20kg)	Up to 20kg	Up to 20kg	Up to 20kg
Delivery Timeframes*	Air - 10+ business days Sea - 30+ business days	6+ business days	2-4 business days	1-2 business days
Compensation	Up to \$100 included*** (only for Registered Post International and Economy products with Signature on Delivery purchased).	Up to \$100 included***	Up to \$100 included***	Up to \$100 included***
Tracking†	No	Yes	Yes	Yes
Signature on Delivery**	Optional Extra	Optional Extra	Included	N/A
Email tracking notification	N/A	Yes	Yes	Yes
SMS tracking notification	N/A	Optional Extra	Yes	Yes
Extra Cover ^	Optional	Optional	Optional	Optional

\* Estimated delivery time between metro areas of major cities. Excludes any time in customs and delays due to reasons outside of Australia Post's control. Country specific delivery times are available online at [auspost.com.au](http://auspost.com.au).

† Track events will vary depending on the service used and how your item is lodged and delivered. For details visit [auspost.com.au/parcels-mail/our-tracking-service](http://auspost.com.au/parcels-mail/our-tracking-service)

\*\* Additional charges apply.

\*\*\*You may also have additional rights to a remedy under the Australian Consumer Law. If you wish to send valuable items, we recommend you add Extra Cover prior to sending your item.

^ Additional charges apply. International Extra Cover is available for selected postal items for certain countries only and is recommended for valuable items. Extra cover costs \$4.00 for each \$100, or part thereof, for items valued between \$100 and \$5,000 except for Economy Air Letters and Economy Air Parcels which can have a maximum cover of up to \$500. Terms and conditions apply, see [auspost.com.au/terms-conditions](http://auspost.com.au/terms-conditions) or ask in-store.

### Country restrictions

For specific country restrictions, refer to the *International Post Guide* or online at [auspost.com.au/international](http://auspost.com.au/international).

### International Post and the GST

- Unless indicated otherwise, international post charges are GST-free.
- A range of specially designed GST-free stamps is available for international mail.
- If you use a postage meter to apply postage to international mail, you are required to apply postage at 10 percent above the published rate to offset input credits you may claim.
- If you wish to use domestic stamps on international mail, then you are required to affix postage at 10 percent above the published rate, for GST purposes.

# International delivery

## Letters and documents

### Own packaging

Use your own packaging or select from our range of packaging products listed on page 35.

#### Economy Air Letters\*

Weight	Zone 1 New Zealand \$	Zone 2 Asia Pacific \$	Zone 3 Rest of World \$
Up to 50g	2.30	2.50	3.20
Over 50g up to 125g	4.60	5.10	8.30
Over 125g up to 250g	8.10	8.80	13.50
Over 250g up to 500g	12.00	13.10	20.00
Only during November and December seasonal greeting cards up to 20g, enclosed in a sealed small letter size envelope and labelled <b>card only</b>	2.20	2.20	2.20

\*Letters include postcards / greeting cards. Letter sizes listed on page 6 apply to international mail as well.

### Prepaid options

#### Economy – Aerogrammes

Single aerogramme	\$2.60
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#### Economy – Prepaid Air Mail envelopes

Dimensions (mm)	Maximum		Charge per article \$	Charge per pack of 10 \$		Total minimum charge when purchasing 5 packs of 10 \$
	weight	thickness		single pack	5+ packs*	
DL (110 x 220)	50g	5mm	3.70	35.20	33.30	166.50
C4 (324 x 229)	250g	20mm	10.00	95.00	90.00	450.00

\* In order to receive this per pack price, you must purchase at least 5 packs of 10. The total price you pay will vary depending on how many packs of 10 you purchase above the minimum 5 packs.

#### Registered – Prepaid envelopes

Dimensions (mm)	Maximum weight	Charge per item \$	Charge per pack of 10 \$		Total minimum charge when purchasing 5 packs of 10 \$
			single pack	5+ packs*	
130 x 240 – to enclose a DL envelope	500g	17.70	168.25	159.40	797.00
250 x 353 – B4	500g	27.50	261.25	247.50	1237.50

\* In order to receive this per pack price, you must purchase at least 5 packs of 10. The total price you pay will vary depending on how many packs of 10 you purchase above the minimum 5 packs.

#### Express – Prepaid envelopes

Size (mm)	Maximum weight	NZ \$	China \$	Rest of Asia* \$	USA & Canada \$	UK & Ireland \$
Medium (C4) 229 x 324	Up to 250g	28.30	30.90	31.55	33.25	36.85
Large (B4+) 390 x 290	Up to 500g	30.20	33.20	34.00	36.00	40.20

\* Zone descriptions are a guide only. For complete country zoning information ask at your local Post Office or visit [auspost.com.au/sending/send-overseas/international-zones](http://auspost.com.au/sending/send-overseas/international-zones). Up to 5% discount for 5 or more International Express envelopes to the same destination country.

### Add-on features

<b>Extra Cover</b> for loss or damage.	<b>\$4.00</b> for each \$100, or part thereof, of extra cover for items valued between \$100 and \$5,000 except for Economy Air Letters and Economy Air Parcels which can have a maximum cover of up to \$500.
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The availability of Extra Cover and the maximum obtainable cover varies between countries. Extra Cover is not available for every country or for items prohibited by your destination country. Extra Cover is not available for Registered Post International. For further details, see our International Post Guide at [auspost.com.au/international](http://auspost.com.au/international).

# International delivery

## Parcels

### Own packaging

Use your own packaging or select from our range of packaging products listed on page 35.

	Economy \$	Standard \$	Express \$	Courier \$
Weight	Up to 20kg Air (up to 2kg) Sea (2kg to 20kg)	Up to 20kg	Up to 20kg	Up to 20kg
New Zealand	from 10.20	from 15.20	from 30.20	from 85.20
China	from 13.20	from 18.20	from 33.20	from 88.20
Rest of Asia*	from 14.00	from 19.00	from 34.00	from 89.00
US & Canada	from 16.00	from 21.00	from 36.00	from 91.00
UK & Ireland	from 20.20	from 25.20	from 40.20	from 95.20

### Prepaid options

#### Standard

	Small satchel \$	Medium satchel \$	Large satchel \$	Box \$
Size & Weight	250 x 353mm Up to 500g	265 x 379mm Up to 1kg	250 x 405mm Up to 2kg	310 x 225 x 102mm Up to 5kg
New Zealand	18.20	24.00	35.60	55.70
China	21.20	32.90	56.30	82.40
Rest of Asia*	22.00	33.70	57.10	83.20
US & Canada	24.00	36.90	62.70	89.10
UK & Ireland	28.20	41.10	66.90	93.30

#### Express

	Small satchel \$	Medium satchel \$	Large satchel \$	Box \$
Size & Weight	250 x 353mm Up to 500g	265 x 379mm Up to 1kg	250 x 405mm Up to 2kg	310 x 225 x 102mm Up to 5kg
New Zealand	33.20	39.00	50.60	70.70
China	36.20	47.90	71.30	97.40
Rest of Asia*	37.00	48.70	72.10	98.20
US & Canada	39.00	51.90	77.70	104.10
UK & Ireland	43.20	56.10	81.90	108.30

\* Zone descriptions are a guide only. For complete country zoning information ask at your local Post Office or visit [auspost.com.au/international](http://auspost.com.au/international). Up to 5% discount for 5 or more International Express satchels of the same size to the same destination country.

# International delivery

## Parcels

### Prepaid options continued

#### Courier

	Small satchel \$	Medium satchel \$
Size & Weight	250 x 353mm Up to 500g	265 x 379mm Up to 1kg
New Zealand	<b>88.20</b>	<b>94.00</b>
China	<b>91.20</b>	<b>102.90</b>
Rest of Asia*	<b>92.00</b>	<b>103.70</b>
US & Canada	<b>94.00</b>	<b>106.90</b>
UK & Ireland	<b>98.20</b>	<b>111.10</b>

\* Zone descriptions are a guide only. For complete country zoning information ask at your local Post Office or visit [auspost.com.au/international](https://auspost.com.au/international).

### Add-on features

<b>Signature on Delivery (SOD)*</b> Available with Economy and Standard parcel services only, (included with Express).	<b>\$5.50</b>
<b>Extra Cover</b> for loss or damage.**	<b>\$4.00</b> for each \$100, or part thereof, of extra cover for items valued between \$100 and \$5,000
<b>SMS Tracking notification</b> Available with Standard parcel services only, (included with Express & Courier).	<b>\$0.55</b>

\* The signature on delivery fee does not apply to International Express. Signature on Delivery is only available to certain countries. For further details, see our International Post Guide at [auspost.com.au/international](https://auspost.com.au/international).

\*\* The availability of Extra Cover and the maximum obtainable cover varies between countries. Extra Cover is not available for every country or for items prohibited by your destination country. For further details, see our International Post Guide at [auspost.com.au/international](https://auspost.com.au/international).



# International delivery

## Reply and Bulk Mail Services

### International Reply Paid

International Reply Paid is available for small letters up to 50g.

Condition	Charge
Application fee	<b>\$80.80</b> (includes GST)
Response fee	<b>\$3.50</b> per article

### International Reply Coupons

International Reply Coupons can be exchanged by the addressee for a stamp to prepay air mail postage on a small letter up to 50g.

Charge	
	<b>\$4.15</b> each

### Print Post Direct Bag International

Print Post Direct Bags enable you to send bulk consignments of printed matter to the same addressee at the same address. Lodge at Post Offices and mail centres. Bags are provided by Australia Post.

Service / Charge per kg	All Zones
Airmail	<b>\$10.00</b>

Add-on services are not available. Print Post Direct Bags must be a minimum of 5kg and maximum of 16kg. Use the generic customs form.

# International delivery

## Mail Redirection Service

### International Mail Redirection service

Application forms for **Mail Redirection** are available at your local Post Office or can be downloaded from [auspost.com.au/mail-redirection](https://auspost.com.au/mail-redirection).

Applicant	1 Month \$	3 Months \$	6 Months \$	12 Months \$
Concession*	38.40	76.80	115.20	192.00
Private	64.00	128.00	192.00	320.00
Private and Home Office**	128.00	320.00	640.00	1,280.00
Business And Government	256.00	640.00	1,280.00	2,560.00

Note: The following articles are unable to be redirected under the International Mail Redirection service. They may be deemed undeliverable and be returned to sender:

- Articles that require customs documentation.
- Articles sent by domestic services such as Registered Post, Express Post and Parcel Post.

#### \* Eligibility for concession

Eligible concession cardholders, and their dependents, must be listed on one of the following cards to be eligible to receive the concession rate for Mail Redirection service.

Issuer	Card Type
Centrelink	Pensioner Concession Card (PCC)
Centrelink	Health Care Card (all types)
Centrelink	Commonwealth Seniors Health Card
Department of Veteran Affairs	Pensioner Concession Card (DVA-PCC)
Department of Veteran Affairs	Veterans' Repatriation Health Card
Australia Post	MyPost Concession Card <sup>^</sup>

<sup>^</sup> If an application is made for multiple persons at the same address, each individual **must** have a valid MyPost Concession Card.

#### \*\*Private and Home Office includes:

Option	Requirement: Photo ID showing your residential mailing address	Requirement: Supporting documentation
Private and Home Office – a business operated from your residential address	Yes	A business certificate statement or tax statement
Private and Trust – individual trustees and company trusts	Yes	A trust statement with your mailing address
Private and SMSF – self managed super funds	Yes	A SMSF statement with your mailing address

#### Refunds for International Mail Redirection services

The following refunds are available to customers who cancel their International Mail Redirection service.

Service	Applicant Type	Period Cancelled	Refund
<b>Mail Redirection</b>	All Customer Types	First month	Nil
		Subsequent months	Each unused month will be 1/12 of the yearly rate

Please refer to criteria for Concession\* and Private and Home Office\*\* customer types above.

# Packaging

## Packaging products

Product type	Description	Product Code	Dimensions (mm)	Uses / Features	each \$	
<b>Padded Mailer*</b>	PM0	71866	125 x 160	Any item that requires some protection from impact	<b>1.10</b>	
	PM1	54521	151 x 229		<b>1.25</b>	
	PM2	54522	215 x 280		<b>1.45</b>	
	Small	54523	240 x 340	Strong, lightweight and water resistant	<b>1.65</b>	
	Medium	54524	265 x 380		<b>2.00</b>	
	Large	44867	483 x 361		<b>2.50</b>	
<b>Recycled*</b>	Small	92271	245 x 335	Any item that requires some protection from impact. Made from 100% recycled material and kerbside recyclable.	<b>1.70</b>	
	Medium	44868	380 x 270		<b>2.10</b>	
	Large	50966	353 x 469		<b>2.60</b>	
<b>Tough Bags*</b>	TB1	90018	211 x 269	Sending non-fragile items, documents files, etc.	<b>1.25</b>	
	TB2	90019	236 x 329		<b>1.35</b>	
	TB3	90020	261 x 369		<b>1.50</b>	
	TB4	90021	304 x 435		<b>1.60</b>	
	TB5	90022	370 x 405 with 75mm gusset	Expandable Tough Bags with the ability to hold bulky items, clothing, etc.	<b>1.75</b>	
	TB6	46667	405 x 670 with 115mm gusset		<b>2.15</b>	
<b>Mailing Boxes*</b>	Small	44862	220 x 160 x 70	Durable mailing boxes, suitable for bulky items in a range of sizes	<b>2.00</b>	
	Medium	44863	240 x 190 x 120		<b>2.40</b>	
	Large	44864	390 x 280 x 140		<b>3.00</b>	
	X-Large	44865	440 x 277 x 168		<b>3.50</b>	
	BX5	44592	405 x 300 x 255		<b>4.85</b>	
	BX23	14988	485 x 385 x 265		Largest international box	<b>6.75</b>
	BX20	10310	500 x 440 x 350		Largest domestic box	<b>6.95</b>
<b>Rigid Mailers</b>	CD & Photo mailer	51642	150 x 200	Computer disks and photo prints of up to 130 x 180mm	<b>1.55</b>	
	A5 mailer	68495	228 x 170	Sending documents that need protection from bending	<b>1.40</b>	
	A4 mailer	68494	326 x 239		<b>1.95</b>	
	A3 mailer	15609	420 x 295		<b>3.10</b>	
<b>Wine Boxes*</b>	Large	74937	132 x 105 x 395		Suits most wines, ports, etc.	<b>3.85</b>
	Large	74938	240 x 105 x 395	<b>5.35</b>		

\* Products that are labelled with Small, Medium, Large or X-Large are eligible for national flat rates for postage up to 5kg, for delivery within Australia, based on these sizes. Other products are assessed based on physical or cubic weight.

Discounts are available for packaging products purchased in bulk. Enquire at your local Post Office or call **13 POST (13 7678)**.

# Packaging

## Packaging products

Product type	Description	Product Code	Dimensions (mm)	Uses / Features	each \$
<b>Bubble Wrap</b>	BW1	49469	300 wide x 3m	Lightweight, shock-absorbing, cushioning material that protects and helps to hold items firmly in place inside packaging	<b>3.45</b>
	BW2	51623	300 wide x 10m		<b>7.65</b>
	BW3	92226	700 wide x 10m		<b>15.95</b>
	BW4	51624	280 wide x 25m		<b>17.95</b>
	BW5	51625	280 wide x 50m		<b>28.95</b>
<b>Satchel Liners</b>	SL1	45888	200 x 340	Suits small satchels	<b>1.15</b>
	SL2	45889	285 x 390	Suits medium / large satchels	<b>1.40</b>
	SL3	68621	430 x 505	Suits X-large satchels	<b>1.95</b>
<b>Mailing Tubes</b>	TU1	90013	60 diam. x 420 long	Suits A3 size	<b>2.70</b>
	TU2	78254	60 diam. x 660 long	Suits A1, A2 size	<b>3.30</b>
	TU3	40898	90 diam. x 850 long	Extra heavy duty	<b>5.60</b>
<b>Packaging Tape</b>	Clear packaging tape	90027	Roll of 48mm x 50m tape	Ideal for carton sealing	<b>3.50</b>
	Economy packaging (Pack of 6)	92208	Includes 6 rolls of 48mm x 50m tape		<b>15.95</b>
	Single use tape dispenser	92301	Includes roll of 48mm x 20m tape		<b>2.45</b>
	Low-noise packaging tape dispenser	75647	Includes 2 rolls of 48mm x 50m tape		<b>21.95</b>

Discounts are available for packaging products purchased in bulk. Enquire at your local Post Office or call **13 POST (13 7678)**.

# Travel related services

When it comes to travel, Australia Post has a range of products and services to help you get there.

- **Foreign currency**<sup>1</sup> – it is handy that you have some foreign cash when you first arrive at your destination.
- **Travel Insurance**<sup>2</sup> – includes 24 hour emergency assistance, unlimited overseas medical and dental cover and comprehensive luggage cover.
- **Australia Post Travel Platinum Mastercard**<sup>3, 6, 7, 8, 10</sup> – Travel smarter with our Travel Platinum Mastercard, a reloadable, multi-currency prepaid card that's accepted wherever Mastercard is, worldwide. Enjoy up to 11 currencies. 24/7 Global & Emergency Cash Assistance<sup>4</sup>. Three months of free global Wi-Fi with every AUD \$100<sup>5</sup> top up. \$0 purchase price plus initial minimum load value of \$100. More information available at [auspost.com.au/travelcard](https://auspost.com.au/travelcard)
- **Instant passport photos** – available at participating Post Offices.
- **Prepaid TravelSIM**<sup>9</sup> – stay connected around the world with prepaid control, coverage in 190+ countries, great rates on data, calls and text, and dedicated 24/7 Australian support.
- **Overseas calling cards** – available at participating Post Offices in various dollar values.
- **Passports** – applications, renewals, interviews and delivery (available at participating Post Offices).
- **Travel accessories** – extensive range including money belts, travel pillows, luggage locks (available at participating Post Offices).

For further details on these services, ask at your local Post Office or visit: [auspost.com.au/passports](https://auspost.com.au/passports)

<sup>1</sup> Exchange rates may include a service charge.

<sup>2</sup> Limits, conditions, exclusions and fees apply. Policies may not be available to all travellers. Australian Postal Corporation (ABN 28 864 970 579, AR No 338646) is the distributor of Australia Post Travel Insurance and is an Authorised Representative of Australia Post Services Pty Ltd (ABN 67 002 599 340, AFSL No. 457551). Travel insurance products are underwritten by Zurich Australian Insurance Limited (ABN 13 000 296 640, AFSL 232507). Consider your financial situation, needs and objectives and read the relevant **Product Disclosure Statement** before deciding to buy this insurance.

<sup>3</sup> Mastercard Prepaid Management Services Australia Pty Ltd (ABN 47 145 452 044, AFSL 386837) arranges for the issue of the Australia Post Travel Platinum Mastercard in conjunction with the issuer, Heritage Bank Limited (ABN 32 087 652 024, AFSL 240984). Australian Postal Corporation (ABN 28 864 970 579, AR No. 338646), the card distributor, acts as an Authorised Representative of Australia Post Services Pty Ltd (ABN 67 002 599 340, AFSL 457551). You should consider the Australia Post Travel Platinum Mastercard **Product Disclosure Statement** and Financial Services Guide before deciding to acquire the product. Any advice does not take into account your personal needs, financial circumstances or objectives and you should consider if it is appropriate for you. Mastercard<sup>®</sup> is a registered trademark, and the circles design is a trademark of Mastercard International Incorporated.

<sup>4</sup> Terms & conditions apply. Customers must contact Customer Service to report lost or stolen cards. Emergency cash can be arranged up to the balance of your Australia Post Travel Platinum Mastercard<sup>®</sup> ("Travel Mastercard"), subject to availability of funds at the approved agent location. For full terms, visit [auspost.com.au/travelcard](https://auspost.com.au/travelcard).

<sup>5</sup> Terms & conditions apply. Wi-Fi is provided by Boingo hotspots. After starting a new 3 month membership, another eligible reload during this period will make you eligible for an additional 3 month membership once the active one expires. Visit [auspost.com.au/travelcard](https://auspost.com.au/travelcard) and [mastercard.boingo.com](https://mastercard.boingo.com) for more information.

<sup>6</sup> Exchange rates may include a service charge.

<sup>7</sup> Minimum initial load value of \$100.

<sup>8</sup> Other fees and limits apply.

<sup>9</sup> For the Australia Post Prepaid TravelSIM<sup>®</sup> to work, the device must be unlocked and have the ability to operate on a 3G network. For full terms, conditions, rates and charges visit [www.prepaidtravelsim.com.au](https://www.prepaidtravelsim.com.au).

<sup>10</sup> Fees may be imposed by the ATM operator or merchants independently.

# Financial and agency services

## Australian Money Orders

<b>Standard Money Orders</b>	Up to \$5,000 (must be a multiple of 5¢)	<b>\$11.00</b> per order
<b>Express Money Orders</b>	Up to \$10,000 (must be a multiple of 5¢) The order is sent to the nominated paying Post Office within one business hour	<b>\$25.00</b> per order
<b>Bulk Money Orders</b>	Standard Money Orders can be purchased in bulk ( <b>minimum quantity: 200</b> ) at a discount on the individual price and can be overprinted with an advertising message.	To purchase contact our Money Order Centre on <b>1300 362 030</b> or <b>bulkmoneyorders@auspost.com.au</b>

Australian Money Orders are “financial supplies” for GST purposes and thus are GST-free.

### Money Order enquiry service

Ring the Money Order Centre on **1300 362 030**. For written enquiries and for changes to Express Money Orders use Form SAP8833022. There is no fee for enquiries but the costs of necessary FaxPost messages or telephone calls may be charged.

## Bank@Post – Agency Banking

With Bank@Post you can complete cash withdrawals\*, deposit cash\* and cheques and check your account balance\*. All you need is an account with a participating financial institution, a credit or debit transaction card and an accompanying Personal Identification Number (PIN).

Over 70 financial institutions offer Bank@Post which is available at more than 3,500 participating Post Offices – visit **auspost.com.au** for details. Consult your financial institution for terms and conditions of the Bank@Post service.

\* Bank@Post is an agency service provided by Australia Post at participating Post Offices. Transaction limits apply. For more information please ask your financial institution. Checking account balances can only be done with some financial institutions.

## Bill payments

Locate the Post Billpay barcode or Billpay code and Reference Number on your bill for information on which payment options are available. Post Billpay payments can be made:

- in person at any Post Office
- by phone on **13 18 16**
- online at **postbillpay.com.au** or
- via the Australia Post app

Australia Post does not charge consumers any fees to pay bills at the Post Office. Any additional bill payment fees applied are at the discretion of the biller.

## Identity services

Australia Post has established itself as a trusted provider of identity services. Currently, we provide these services for an increasing number of banks and other institutions (e.g. Working with Children, Maritime Services, Australian Passports), ranging from Identification Checks for financial institutions through to more complex transactions that include credential verification and live image capture.

**Australia Post Everyday Mastercard<sup>+</sup>** is a reloadable multi-currency prepaid card that helps with managing your money in a simple and secure way. Ideal for your everyday spending, whether shopping locally or overseas, wherever Mastercard is accepted. Reload funds anywhere, anytime online or any participating Post Office. Enjoy up to 11 currencies. Shop safely with no link to your bank account and Mastercard's Zero Liability<sup>\*</sup> protection against fraud and other unauthorised transactions. \$7.95 purchase price plus initial minimum load value of \$50. More information available at [auspost.com.au/everydaycard](https://auspost.com.au/everydaycard).

<sup>+</sup> Mastercard Prepaid Management Services Australia Pty Ltd (ABN 47 145 452 044, AFSL 386837) arranges for the issue of the Everyday Mastercard in conjunction with the issuer, Heritage Bank Limited (ABN 32 087 652 024, AFSL 240984), Australian Postal Corporation (ABN 28 864 970 579, AR No. 338646), the card distributor, acts as an Authorised Representative of Australia Post Services Pty Ltd (ABN 67 002 599 340, AFSL 457551). You should consider the Everyday Mastercard PDS available at [auspost.com.au/everydaycard](https://auspost.com.au/everydaycard) before deciding to acquire the product. Any advice does not take into account your personal needs, financial circumstances or objectives and you should consider if it is appropriate for you. Before you make a decision to acquire the card, please check [auspost.com.au/everydaycard](https://auspost.com.au/everydaycard) for the latest currencies supported. Mastercard® is a registered trademark, and the circles design is a trademark of Mastercard International Incorporated.

<sup>\*</sup> Additional conditions and eligibility criteria apply. Further information relating to Zero Liability card protection can be found at the Mastercard website

### Australia Post Gift Card by Mastercard®

Choose an amount between \$20 and \$500 to load onto this prepaid gift card. Use for shopping in store, over the phone, online wherever Mastercard is accepted<sup>\*</sup>. The card costs \$5.95 plus the card value (eg. \$5.95 + load of \$50 = \$55.95).

<sup>\*</sup> Excludes ATMs, over the counter at financial institutions and merchants who elect not to accept Mastercard Prepaid™ cards. Merchants or other providers may impose limits on use of the Australia Post Gift Card by Mastercard® ("Card").

Mastercard Prepaid Management Services Australia Pty Ltd (ABN 47 145 452 044, AFSL 386 837) arranges for the issue of the Card in conjunction with the issuer, Heritage Bank Limited (ABN 32 087 652 024, AFSL 240 984, Australian Credit Licence 240 984) ("Issuer") pursuant to a license by Mastercard Asia/Pacific Pte Ltd. You should consider the Product Terms and Conditions available at [auspost.com.au/giftcards](https://auspost.com.au/giftcards) before deciding to acquire the product. Any advice does not take into account your personal needs, financial circumstances or objectives and you should consider if it is appropriate for you.

Mastercard® is a registered trademark, and the circle design is a trademark of Mastercard International Incorporated.

Authorisations may be declined at some merchants (such as gambling merchants or merchants who choose not to accept Mastercard Prepaid cards). We are not liable in any way when authorisation is declined for any particular transaction except where the authorisation has been declined because of an act or omission on our part. The card can be used for purchasing goods and services where Mastercard Prepaid cards are accepted for electronic transactions (excluding transactions at ATMs or over the counter at financial institutions).

When using the Card with some merchants (such as hotels, taxis, rental cars, restaurants and cruise ships) or for mail order purchases, Card "tolerance limits" may apply. This means that the authorisation or approval obtained on the Card can be for an amount up to 20% or more than the total bill (or anticipated bill) to cover additional items such as tips and incidentals or to ensure that adequate funds are available to cover the final purchase. The entire amount of the authorisation or approval will be debited and will not form part of the available balance until the authorisation or approval clears, although only the amount actually spent or authorised will be finally deducted from the available balance after the authorisation or approval clears.

### Western Union® Money Transfer<sup>SM</sup> service

The Western Union Money Transfer service can be used to send and receive money overseas at more than 2,700<sup>†</sup> participating Post Offices. Western Union Money Transfer services are available at nearly 520,000<sup>†</sup> Agent locations in over 200<sup>†</sup> countries and territories around the world.

For further information, ask at your local participating Post Office or contact Western Union on **1800 501 500**.

<sup>†</sup> Data as at 31 March 2019. Within the Asia-Pacific region, India and Bangladesh do not offer the send money service; customers can only receive money.

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Contact for enquiries 13 POST (13 7678)