AMSA Marine order amendment process

Stage 1 Internal development

1 Policy setting
Including policy review and scoping, internal focus group meetings and early discussions with stakeholders and management approval.

2 Drafting process
Details of the instrument changes required, including discussions with drafters on approach and consequential changes.

3 AMSA internal consultation

4 Office of Best Practice Regulation (OBPR) assessment
As required by the government's Regulation Impact Statement (RIS) framework.

a RIS carve-out applied by AMSA
Applicable only to minor and machinery changes agreed with the OBPR.

b Preliminary Assessment Form (PAF) prepared and submitted to OBPR
Standard form completed by AMSA for OBPR assessment.

c OBPR decision on PAF: no RIS required

d OBPR decision on PAF: RIS required

Note 1
Timelines will be up to 12–24 months longer if requirement for a RIS.

Note 2
In exceptional circumstances, the PM may exempt an agency from the requirement for a RIS.

Stage 2 Consultation and finalisation

5 Initial regulatory costing
As required by the government's Regulatory Burden Measurement (RBM) framework. Includes department review.

6 External stakeholder consultation
Including change summary document, draft instrument and includes initial regulatory costing and explanatory material.

Note
OBPR recommends a minimum of 4 weeks consultation.

7 Consultation feedback report
Outlines the feedback received from stakeholders and AMSA's response.

8 Final draft of instrument
Including preparation of a change summary, incorporated material, and any consequential amendments required.

9 Final regulatory costing
Includes department review and approval.

10 Explanatory statement
As required by the *Legislation Act 2003*.

11 CEO making of the marine order
Includes any supporting material. The AMSA CEO is the delegated decision-maker.

12 Lodgement and registration
The approved instrument is registered on the Federal Register of Legislation, as required by the *Legislation Act 2003*.

→ Marine order tabled
Subject to 14 day disallowance period in the Senate and House of Representatives

→ Implementation
Notification of decision to industry and publication of the consultation feedback report and approved instrument, including any compilations and supporting instruments.