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Ms J Hearn  
Inquiry Secretary  
Joint Committee of Public Accounts and Audit  
PO Box 6021  
Parliament House  
CANBERRA ACT 2600

Dear Ms Hearn

**Review of Report No's. 53 (2012-13), together with  
Report No. 25 (2012-13) and Report No. 6 (2013-14)**

***Corrections of Evidence Given at JCPAA Public Hearing, Thursday 13 February 2014,  
Canberra***

I write to correct evidence I gave to the Committee's public hearing on Thursday 13 February. I would like to suggest the following corrections:

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*Thank you. Good question. We are running what we call ARMS, it is the Audit Recommendation Management System, off a Lotus Notes database system. We have started looking at SharePoint for that very reason. Lotus Notes is working. It works well but I am not sure that the support for it is still there.*

[Unidentified speaker]: *It would not be.*

*It is not there. So that is why we are looking to migrate as soon as possible across to SharePoint, though there is a funding issue that we will address.*

My statements above incorrectly identify that ARMS is an obsolete system, and that we have already selected SharePoint as an alternate system. I would like to correct my second statement to:

*It may not be there internally in the future. So that is why we are looking to possibly migrate to SharePoint or something similar as a future solution. If there are funding issues they will have to be addressed.*

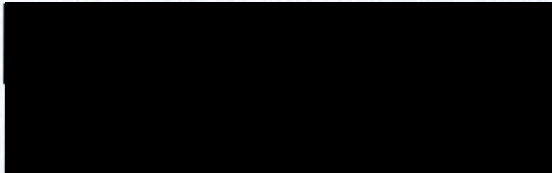
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*Certainly for ANAO audit findings as well as our own, we require, certainly for internal audit issues, sign off on the recommendation at the two-star or SES band 2 or ADF equivalent ... On the timeliness side, the fact that we are bringing to the secretary on a monthly basis now, and to the minister on a two-monthly basis, the status of the audit recommendations is raising the profile ...*

There are two points of correction in this paragraph. Firstly, while we seek the most senior levels of engagement for the sign off on recommendations, the minimum requirement is at the 'one-star' level, that is SES band 1 or ADF equivalent. Secondly, the frequency of reporting is two-monthly to both the Secretary and Minister for Defence.

I apologise for any misunderstanding that may have arisen.

Yours sincerely



**Geoffrey Brown OAM**  
Chief Audit Executive  
Audit & Fraud Control Division

4 March 2014