

Senate Select Committee on Administration of Sports Grants

SENATOR RICE QUESTIONS

Sport Australia

Question number: 16

PDR: IQ21-000037

Additional information

Questioner: Senator Janet Rice

Additional information requested (15 December 2020):

I am writing to advise that the committee is seeking copies of the attachments referred to in Sport Australia's responses. The committee asks that you please provide copies of all attachments to emails provided in relation to the following:

- Response to written question on notice dated 11 September (reference PDR: IQ20-000635) regarding caretaker conventions.

Answer:

Sport Australia provides the following attachment in response to the request received from the Senate Select Committee on 15 December 2020:

- CSI Round 3 – Communication template

Notification to 3rd Round Successful Applicants -

Dear <Insert Applicant Name>,

Thank you for applying for funding from Sport Australia's Move It AUS – Community Sport Infrastructure grant program. We are pleased to advise that your application <ID Number> <Project Title> has been **successful** in Round 3 of the program.

<Insert Applicant Name> has been approved to receive **\$???** (excluding GST) of grant funding for your nominated project.

What to do next?

To receive this grant, <Insert Applicant Name> is required to provide Sport Australia with any updated and additional information and co-sign a Funding Agreement. Execution of a Funding Agreement will represent the point in time from which grant funds can be paid and your project can commence. Brief details are below.

1. Additional Information & Bank Account Forms

Following this notification, you will receive an email from Sport Australia with a link to online Additional Information and Bank Account forms

The Additional Information Form provides an opportunity for you to check and, where necessary, amend/update previously provided information. It also ensures that Sport Australia has up to date information to create a Funding Agreement specific to your organisation and project.

The Bank Account Form requires you to provide bank account details for grant payment. The bank account must be in the name of the successful applicant organisation, and a copy of a bank statement clearly displaying the account details must also be provided to verify the account.

Instructions and a link to the forms will be provided in the email.

Please note that Sport Australia is required to review your submitted additional information and bank account form to ensure that information provided is appropriate to create your Funding Agreement. If information provided is not appropriate to create your Funding Agreement you will be contacted by Sport Australia to resolve this.

2. Funding Agreement

Once you have completed the Additional Information Form a Funding Agreement will be sent to you via email. This Funding Agreement is the legal contract between <Insert Applicant Name> and Sport Australia and sets out the terms and conditions of receiving and using grant funds. Once received, you will need to return a signed copy of the Funding Agreement to Sport Australia for co-signature. Instructions, including how to return the signed agreement, will be provided with the Funding Agreement.

Please note that review of submitted additional information, and creation and distribution of Funding Agreements for Round 3 applicants will take some time. Sport Australia will transition all successful applicants through this process as efficiently as possible and we thank you in advance for your patience.

Important information relating to GST

Please be advised GST will not be added to your grant amount if your organisation is not registered for GST. If your organisation is not registered for GST, your approved funding cannot be used to pay any

GST component of your project expenses. All organisations not registered for GST will be required to incur the GST costs associated with the delivery of the project. If this is relevant to your organisation, you may wish to consider registering for GST. For more information a GST fact sheet is available via the Sport Australia [website](#).

Need to withdraw your application?

If your circumstances have changed and you no longer wish or need to receive funding via this program, you can withdraw your application. You must also contact Sport Australia immediately if you have received funding for your project through another source.

To withdraw your application please send an email including your **organisation name** and **application number** to communitysportinfrastructure@ausport.gov.au by 5pm AEST Tuesday 30 April 2019.

Require further assistance?

Sport Australia is responsible for program administration. All program enquiries, including the status of applications, funding agreements, payments, and reporting should be emailed to communitysportinfrastructure@sportaus.gov.au. Please include your application number and organisation name with your query and a grant team member will contact you as soon as possible.

Kind regards,

Sport Australia

Community Sport Infrastructure Grant Team

www.sportaus.gov.au | [facebook](#) | [twitter](#) | [instagram AIS](#) | [instagram SportAUS](#)