



Terms of Reference for Parliamentary Leadership Taskforce - Staff Consultation Group

1. The purpose of the staff consultation group is to
 - provide a forum for open and transparent communication with staff from Commonwealth parliamentary workplaces on the implementation of the *Set the Standard* reforms,
 - provide a mechanism for staff to express their opinions and concerns on matters that affect their workplace as they relate to the implementation of the *Set the Standard* reforms,
 - provide a mechanism for those responsible for implementing the *Set the Standard* reforms to listen and respond to these concerns.
2. Membership comprises:
 - MoP(S) Act representatives, including
 - five members nominated by the Government;
 - four members nominated by the Opposition;
 - one member nominated by the Australian Greens;
 - one member nominated by independent parliamentarians;
 - the permanent MoP(S) Act staff members of the MOPS Employee Consultative Group; and
 - the permanent MoP(S) Act staff members of the MOPS Work Health and Safety Committee.
 - Parliamentary Service representatives, including
 - three members nominated by the Department of Parliamentary Services;
 - one member nominated by the Department of the Senate; and
 - one member nominated by the Department of the House of Representatives.
 - Two members nominated by the Parliamentary Press Gallery;
 - Management representatives will be invited to attend when presenting any material relevant to their workplace.
3. The Parliamentary Leadership Taskforce Secretariat will provide secretariat support and chair any meetings.
4. This body will be consultative on the implementation of the *Set the Standard* reforms and have no decision-making or veto powers.

-
5. The body may be consulted in writing or through a formal meeting.
 6. The body will have no requirement for quorum.
 7. The terms of consultation will be communicated alongside each item for consultation.
 8. Members may request additional information or seek further time for the consideration of consultation.
 9. The staff consultation group does not supersede other existing workplace-specific staff consultation bodies.
 10. The Chair will provide regular reports to the Parliamentary Leadership Taskforce and those responsible for implementation of the *Set the Standard* reforms on matters discussed within the staff consultation group, including any recommendations or advice given.
 11. Any changes to these terms of reference will be made in consultation with the group, with the final approval of the Parliamentary Leadership Taskforce.
 12. The staff consultation group will be established for the duration of the Parliamentary Leadership Taskforce, or until superseded by other broad-based staff consultation arrangements or otherwise no longer required.