



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Letter of Transmittal from Secretary

Senator the Hon Stephen Parry
President of the Senate
Parliament House
CANBERRA ACT 2600

The Hon Tony Smith MP
Speaker of the House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Mr President and Mr Speaker

Department of Parliamentary Services Annual Report 2015-16

I am pleased to present the Department of Parliamentary Services Annual Report 2015-16 in accordance with section 65 of the *Parliamentary Service Act 1999* (the PSA Act) and section 46 of the *Public Governance, Performance and Accountability Act 2013*.

The report includes the annual report of the Parliamentary Librarian as required by subsection 65(3) of the PSA Act.

As required by the Commonwealth Fraud Policy and in line with section 10 of the Public Governance, Performance and Accountability Rule 2014, I am satisfied that during 2015-16, the department had:

- undertaken a fraud risk assessment
- prepared a fraud control plan
- appropriate fraud prevention, detection, investigation, reporting and data collection procedures that met the specific needs of the department
- taken all reasonable measures to minimise the incidence of fraud and to investigate and recover the proceeds of fraud against the department.

Yours sincerely

Rob Stefanic
Secretary
30 September 2016



PARLIAMENT OF AUSTRALIA
DEPARTMENT OF PARLIAMENTARY SERVICES

Letter of Transmittal from Parliamentary Librarian

Senator the Hon Stephen Parry
President of the Senate
Parliament House
CANBERRA ACT 2600

The Hon Tony Smith MP
Speaker of the House of Representatives
Parliament House
CANBERRA ACT 2600

Dear Mr President and Mr Speaker

Parliamentary Library Annual Report 2015-16

In accordance with subsection 65(3) of the *Parliamentary Service Act 1999*, I am pleased to submit the Parliamentary Librarian's annual report for the year ending 30 June 2016.

That provision requires the report to be presented to the Presiding Officers after the end of each financial year, and to be included in the report on the activities of the Department of Parliamentary Services made under subsection 65(1)(c) of the *Parliamentary Service Act 1999*.

Section 38H of the *Parliamentary Service Act 1999* requires that the Parliamentary Librarian give a report on the performance of the functions of the Parliamentary Librarian to the Joint Standing Committee on the Parliamentary Library at least once every financial year.

Yours sincerely

A handwritten signature in purple ink that reads 'Dianne Heriot'.

Dr Dianne Heriot
Parliamentary Librarian
30 September 2016