**Parliamentary Library Internship: Application Form**

**Instructions**

Please complete this application form to express your interest in a 2023 internship at the Parliamentary Library. Forward the **completed form** together with your **curriculum vitae** and a **copy of your academic transcript** to catherine.gilbert@aph.gov.au by **6 March 2023**. Please direct any enquiries to Catherine Gilbert on (02) 6277 2695 or catherine.gilbert@aph.gov.au.

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| **Personal Details:** |
| Surname:       Given names:       |
| Date of birth:       *(optional)* |  Business hours contact number:       |
| Email:        | After hours contact number:       |
| Address:       |
|        |  Postcode:       |
| **Are you an Australian citizen?** | [ ]  Yes | [ ]  No |
| *Note: Only Australian citizens can be considered for an internship. Successful applicants will be required to undergo an Australian Federal Police National Police Check prior to commencement of the internship.* |
| **Educational Details:***Note: Students must be enrolled in an* [*ALIA accredited Librarian and Information specialist course*](https://www.alia.org.au/Web/Careers/Becoming-An-Information-Professional/Librarians-and-information-specialists.aspx) *in order to be considered for an internship.* |
| Course name:        |  Current year/level of study:       |
|  Educational Institution name and address:        |
| Coordinator name:       | Email:       | Phone:       |
| Insurance cover provided by Educational Institution:  | [ ]  Yes | [ ]  No |
| **Preferred format of internship (select one):** | [ ]  One day per week for the Semester.Preferred day of the week:       |  |
|  | [ ]  Full time four week blockPreferred dates: :       |  |
|  | [ ]  OtherPlease specify:       |  |
| **Referees:** Please provide contact details of two referees (academic and/or employment-related)  |
| 1. Name:       | 2. Name:       |
| Relationship:       | Relationship:       |
| Ph:       | Ph:       |
| **Do you wish to identify as:** | [ ]  an Aboriginal or Torres Strait Islander |
|  | [ ]  a person from a different ethnic or racial background |
|  | [ ]  a person with a disability |
| **Confirm that you have included:** | [ ]  Your curriculum vitae (no more than two pages) |
|  | [ ]  Your academic transcript |
| I confirm that the information I have provided above and the details in my attached curriculum vitae and academic transcript are, to the best of my knowledge, true and correct. |
| Name:       | Date:       |