

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 139

Division/Agency: Finance and Business Support Division

Topic: Public Service efficiencies

Proof Hansard page: Written

Senator HEFFERNAN asked:

Please provide details of the amended operational efficiencies your agency will make as per 2013-14 Budget Measure 'Public Service efficiencies' (see 2013-14 Budget Paper No 2 p108).

In addition, please provide the following detail:

Can you quantify the estimated savings for each year over the forward estimates for savings achieved by implementing more efficient management structures, through a reduction in expenditure on staff across the Executive Level (EL) 1 and 2, and Senior Executive Service (SES) levels?

Can you quantify the estimated savings for each year over the forward estimates for savings achieved by revising down the occupational density target for all new leases, buildings and major fit-outs undertaken by agencies from 16 square metres per occupied workpoint down to 14 square metres?

Answer:

The final allocation of savings for the Department of Agriculture, Fisheries and Forestry and portfolio agencies under the 2013–14 Budget measure 'Public Service efficiencies' is yet to be advised by the Department of Finance and Deregulation.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 140

Division/Agency: Finance and Business Support Division

Topic: Public Service efficiencies

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has there been a reduction in business flights? What are the estimated savings for each year over the forward estimates?

Has there been a reduction in the use of external consultants and contractors? Has this impacted on the Department/agency, and how? What are the estimated savings for each year over the forward estimates?

Provide an update of moving recruitment advertising online. Is any recruitment still in printed materials, and if yes, why? What are the estimated savings for each year over the forward estimates?

Has the department/agency reduced its printing costs? If no, why not? Have printing costs increased, and if yes why and how much? Has the five per cent savings target been achieved – if yes, how, or if it will not, why not? What are the estimated savings for each year over the forward estimates?

Answer:

The ‘Targeted savings—public service efficiencies’ measure only applies to agencies under the *Financial Management and Accountability Act 1997*. Responses for the Department of Agriculture, Fisheries and Forestry (DAFF) and relevant portfolio agencies are below.

DAFF

Reductions in domestic and international air travel are estimated to save \$842 000 each year over the forward estimates.

DAFF continues to limit business class flights to the following circumstances:

- if a business class fare is less than or equal to the best economy class fare available at the time of booking, or where a complimentary upgrade is offered by the airline, provided this does not result in additional cost to the department;
- SES air travel exceeding 3 hours in duration per flight;
- where a DAFF official is accompanying the minister or another official/person who travels at a higher class and, for work purposes, is required to maintain contact with that person in order to discuss work matters; and
- for occupational health and safety reasons.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 140 (continued)

No separate records are kept for business class travel – only the categorisation of destination (domestic or international).

There has been a reduction in the use of external consultants and contractors. This has not impacted DAFF's ability to deliver on its priorities. Reductions in the use of external consultants and contractors are estimated to save \$944 000 each year over the forward estimates.

The majority of recruitment advertising is online. There may be exceptional circumstances where recruitment uses printed materials to target rural or remote, indigenous or highly specific industry candidates. These decisions are made and approved in accordance with current advertising guidelines. The estimated saving from moving recruitment advertising online is \$42 000 each year over the forward estimates.

Reductions in printing costs are estimated to save \$90 000 each year over the forward estimates. DAFF is actively monitoring expenditure on printing to ensure savings targets are achieved.

Australian Fisheries Management Authority (AFMA)

AFMA has a small requirement for business class flights and this is anticipated to be the case into the future, which will yield no savings for the agency. All AFMA employees are required to travel standard economy class. However, employees may travel in premium economy or business class (or equivalent) where;

- employees are accompanying a person who is entitled to travel at a higher class and for work purposes are required to maintain contact with that person; or
- because of special physical requirements (e.g. pregnancy, injury, disability); or
- other exceptional circumstances.
- This must be approved by the relevant General Manager prior to travel.
- General Managers are entitled to business class travel with the exception of travel under 90 minutes e.g. Canberra–Sydney or Canberra–Melbourne, which should be booked as economy class flights, although the CEO can vary this in exceptional circumstances;
- AFMA Commissioners are also allowed business class flights as part of the Remuneration Tribunal's ruling for part-time officers.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 140 (continued)

AFMA has already sought to reduce its contractor and consultancy expenditure. When comparing the internal 2012 budget to the 2013 budget, AFMA has recorded a 4.29 per cent or \$0.123 million reduction in anticipated contractor and consultant expenditure. AFMA anticipates a reduction of three per cent per annum in contractor and consultant expenditure in the forward years.

| Budget 2012 | Budget 2013 | Difference (\$) | Difference (%) |
|--------------------|--------------------|------------------------|-----------------------|
| 2 871 765.07 | 2 748 445.40 | 123 319.67 | 4.29 |

AFMA has moved to online recruitment advertising for the majority of vacancies advertised. This includes advertising on APSJobs and Seek as required. AFMA may still advertise in print media. This includes vacancies in remote localities (AFMA's Thursday Island office), where advertising in regional publications is considered necessary. AFMA moved to online recruitment to advertise the majority of its vacancies in 2010, which reduced the total spend on advertising. This practice has been in place since that time and, as a result, there are no additional estimated savings for each year over the forward estimates.

From 1 July 2012 to 30 April 2013, AFMA has spent \$38 665 on printing costs. For the same period last year, AFMA had spent \$46 615 on printing costs. The agency as a whole spends very little on printing costs so there is little scope for additional savings in the forward estimates.

Australian Pesticides and Veterinary Medicines Authority (APVMA)

The APVMA uses business class flights when there is a strong business case for this travel. There has been a reduction in business flight costs due to the recent whole-of-government procurement of air travel. The estimated savings in each year of the forward estimates is \$17000.

The APVMA only uses external consultants and contractors when a specialist skill is required and the function cannot be performed by existing staff. There has been an increase in external consultants and contractors this financial year to assist with the implementing the Better Regulation of Agricultural and Veterinary Chemicals reforms.

The APVMA has moved all its recruitment online since 1 July 2012. There has been no advertising in printed materials this financial year. The estimated savings in each year of the forward estimates is \$18 000.

The APVMA has reduced its printing costs by replacing its photocopiers and printers with multi-function devices from the major office machines panel. The estimated savings in each year of the forward estimates is \$21 000.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 141

Division/Agency: Finance and Business Support Division

Topic: Printing costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

How many documents (include the amount of copies) have been printed this financial year to date? How many of these printed documents were also published online?

Answer:

Department of Agriculture Fisheries and Forestry (DAFF)

DAFF does not record information in relation to the printing and publishing of documents down to the requested level of detail.

Australian Fisheries Management Authority (AFMA)

For the financial year to date the following documents have been printed:

| Title of document | Number of documents printed | Documents published online |
|--|-----------------------------|----------------------------|
| Southern Eastern Scafish and Shark Fishery Management Arrangements Booklet | 400 | Yes |
| Bycatch Program Pamphlets | 210 | Not yet |
| Logbooks for 10 Fisheries/sectors | 550 | Yes |
| Eastern Tuna and Billfish Fishery Management Arrangements Booklet | 300 | Yes |
| AFMA Annual Report | 400 | Yes |
| Total | 1860 | 4 |

Australian Pesticides and Veterinary Medicines Authority (APVMA)

For the financial year to date the following documents have been printed:

| Title of document | Number of documents printed | Documents published online |
|--------------------------------|-----------------------------|----------------------------|
| 2011-12 APVMA Annual Report | 450 | Yes |
| 2012-13 Operation Plan | 500 | Yes |
| 2012-13 APVMA's Corporate Plan | 500 | Yes |
| Total | 1450 | 3 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 141 (continued)

Cotton Research and Development Corporation (CRDC)

For the financial year to date the following documents have been printed:

| Title of document | Number of documents printed | Documents published online |
|-----------------------|-----------------------------|----------------------------|
| 2011-12 Annual Report | 300 | Yes |
| Spotlight Magazine | 2300 | Yes |
| Spotlight Magazine | | |
| Spotlight Magazine | | |
| Total | 2600 | 2 |

Fisheries Research and Development Corporation (FRDC)

For the financial year to date the following documents have been printed:

| Title of document | Number of documents printed | Documents published online |
|----------------------------|-----------------------------|----------------------------|
| 2011-12 Annual Report | 500 | Yes |
| Fish magazine (4 editions) | 48 000 | Yes |
| Spotlight | 2000 | Yes |
| Total | 50 500 | 3 |

Grains and Research Development Corporation (GRDC)

For the financial year to date the following documents have been printed:

| Title of document | Number of documents printed | Documents published online |
|---|-----------------------------|----------------------------|
| Ground Cover Supplement (July/August 2012) – Go grains | 41 347 | Yes |
| Ground Cover Direct (May-October 2013) | 42 200 | Yes |
| ORM Time management fact sheet | 25 600 | Yes |
| Managing chickpea disease (N) | 12 500 | Yes |
| Managing cereal fungicides fact sheet | 13 100 | Yes |
| Managing chickpea disease (S) | 26 500 | Yes |
| Managing cereal fungicides (W) | 8500 | Yes |
| Managing cereal fungicides (S) | 28 600 | Yes |
| Weed control in wheel tracks – Bill Gordon spray fact sheet | 6000 | Yes |
| Spray height control – Bill Gordon spray fact sheet | 6000 | Yes |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 141 (continued)

| Title of document | Number of documents printed | Documents published online |
|---|-----------------------------|----------------------------|
| Weevil back pocket guide | 40 000 | Yes |
| Peanuts off-flavour fact sheet | 250 | Yes |
| Victorian winter crop summary (sowing guide) 2013 | 500 | Yes |
| Queensland wheat variety guide | 5600 | Yes |
| Irrigated wheat achievable yields fact sheet | 500 | Yes |
| Irrigated wheat lodging risk fact sheet | 500 | Yes |
| Canola back pocket guide | 39 600 | Yes |
| Slug control fact sheet | 43 700 | Yes |
| FBM ORM: Farm labour fact sheet | 25 100 | Yes |
| Invertebrate pest report | 500 | Yes |
| Ground Cover Supplement (March/April 2013) | 43 683 | Yes |
| FBM ORM: Employing new staff (S) fact sheet | 25 100 | Yes |
| Ground Cover Supplement (January/February 2013) | 41 320 | Yes |
| FBM ORM: Labour management fact sheet | 24 400 | Yes |
| FBM ORM: Filling the labour gap | 24 400 | Yes |
| Inoculating legumes guide | 2000 | Yes |
| Inoculating legumes guide | 2000 | Yes |
| Rhizobial inoculants fact sheet | 42 500 | Yes |
| Biochar fact sheet | 42 500 | Yes |
| Spraying mixing requirements fact sheet | 2000 | Yes |
| Fungicide timing fact sheet | 1000 | Yes |
| Rotations fact sheet | 1000 | Yes |
| Spray water quality (Bill Gordon) fact sheet | 1000 | Yes |
| Frost fact sheet | 1000 | Yes |
| Spray equipment fact sheet | 2000 | Yes |
| Stored grain pests (W) – Pest control | 1000 | Yes |
| Stored grain pests (N + S) | 1000 | Yes |
| Stored grain pests (W) – Identification | 1000 | Yes |
| Inoculating legumes guide | 2000 | Yes |
| Review of livestock impacts – research report | 400 | Yes |
| Herbicide resistance fact sheet | 5000 | Yes |
| Herbicide resistance fact sheet S | 5000 | Yes |
| Herbicide resistance fact sheet W | 5500 | Yes |
| In-crop herbicide use | 5000 | Yes |
| Foliar application fact sheet | 4500 | Yes |
| Herbicide application – effective double knock | 3300 | Yes |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 141 (continued)

| Title of document | Number of documents printed | Documents published online |
|---|-----------------------------|----------------------------|
| Late season herbicide use | 3000 | Yes |
| Surface temperature inversions and spraying | 5000 | Yes |
| Glyphosate resistance | 2500 | Yes |
| Managing the weed seedbank | 5000 | Yes |
| Herbicide resistance – glyphosate and trifluralin | 3500 | Yes |
| Northern weeds | 5500 | Yes |
| 2013 WA barley variety guide | 6000 | Yes |
| Ground Cover Direct (Nov 2012-April 2013) | 41 900 | Yes |
| Ground Cover Supplement (November/December 2012) | 44 395 | Yes |
| Phosphorus management (N) fact sheet | 11 000 | Yes |
| Phosphorus management (S) fact sheet | 7500 | Yes |
| Phosphorus management (W) fact sheet | 25 000 | Yes |
| Adult plant resistance fact sheet | 42 700 | Yes |
| Weather essentials – research report | 2000 | Yes |
| Snails (S/W) fact sheet | 34 600 | Yes |
| Water use efficiency – research report reprint | 1000 | Yes |
| Weather essentials – research report reprint | 2000 | Yes |
| Spray fallow control fact sheet | 46 200 | Yes |
| Ground Cover Supplement (September/October 2012) – Your GRDC working with you | 45 449 | Yes |
| Mouse management fact sheet | 10 100 | Yes |
| Double knock – northern | 13 600 | Yes |
| Late season herbicide use | | Yes |
| Grain storage facility plan (report | 5000 | Yes |
| Kondinin: Aeration cooling fact sheet | 3000 | Yes |
| Kondinin: Pressure testing fact sheet | 3000 | Yes |
| Kondinin: Hygiene + structural treatments | 3000 | Yes |
| Precision Ag fact sheet | 3000 | Yes |
| Annual Operational Plan 2011-12 | 200 | Yes |
| Annual Report 2011-12 | 750 | Yes |
| Growers Report 2011-12 | 40 000 | Yes |
| Strategic Research and development Plan | 6000 | Yes |
| Total | 1 077 844 | 77 |

Grape and Wine Research and Development Corporation (GWRDC)

GWRDC has printed 100 966 pages this financial year to date. Approximately 20 per cent of these were published online.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 141 (continued)

Rural Industries Research and Development Corporation (RIRDC)

RIRDC has printed 50 970 copies of 91 different publications this financial year to date. All 91 publications are published online via the RIRDC website.

Sugar Research and Development Corporation (SRDC)

For the financial year to date the following documents have been printed:

| Title of document | Number of documents printed | Documents published online |
|--------------------|-----------------------------|----------------------------|
| Annual Report | 750 | Yes |
| AOP | 750 | Yes |
| Magazine edition 1 | 2000 | Yes |
| Magazine edition 2 | 2000 | Yes |
| GGIP booklet | 2000 | Yes |
| Total | 7500 | 5 |

Wine Australia Corporation (WAC)

| Title of document | Number of documents printed | Documents published online |
|-------------------|-----------------------------|----------------------------|
| Annual Report | 500 | Yes |
| Total | 500 | 1 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 142

Division/Agency: Finance and Business Support Division

Topic: Hospitality and Entertainment

Proof Hansard page: Written

Senator HEFFERNAN asked:

What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.

What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.

What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.

What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.

Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Additional Budget Estimates February 2013
Agriculture, Fisheries and Forestry

Question: 142 (continued)

Answer:

Department of Agriculture, Fisheries and Forestry (DAFF)

1. DAFF's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$70 441. **Attachment A** provides the date, details, location and cost of each event.
2. The expenditure by the Minister and Parliamentary Secretary for the period 1 July 2012 to 30 April 2013 was:
 - Minister—\$770
 - Parliamentary Secretary—nil.**Attachment B** provides the date, details, location and cost of the event.
3. Entertainment expenditure is included in official hospitality and included in the reported amount for question #1.
4. Entertainment expenditure is included in official hospitality and included in the reported amount for question #2.
5. Based on the information available, the planned expenditure for hospitality for the period 1 May to 30 June 2013 is \$6957. **Attachment C** provides details of the date, details, location and cost of all known planned events.
6. Based on information available, the offices of the minister and the parliamentary secretary have no planned events involving hospitality for the period 1 May to 30 June 2013.
7. Entertainment expenditure is included in official hospitality and included in the reported amount for question #5.
8. Entertainment expenditure is included in official hospitality and included in the reported amount for question #6.
9. DAFF is planning for a reduction on expenditure for official hospitality.

Portfolio Agencies

Responses from portfolio agencies are provided in **Attachment D**.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry**Attachment A****Question: 142 (continued)****OFFICIAL HOSPITALITY EXPENDITURE FROM 1 JULY 2012 TO 30 APRIL 2013**

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|-------------|---|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 2/07/2012 | Dinner – National Rural Advisory Council | Canberra | \$565 | | \$565 |
| 16/07/2012 | Lunch - Korean delegation's. | Sydney | \$120 | | \$120 |
| 20/07/2012 | Dinner - the Korean Quarantine and Inspection Agency | Brisbane | \$900 | | \$900 |
| 24/07/2012 | Lunch - Delegation from Vietnamese Ministry of Agriculture and Rural Development | Canberra | \$752 | | \$752 |
| 1/08/2012 | Catering - National Agvet System Policy Taskforce Meeting | Canberra | \$114 | | \$114 |
| 7/08/2012 | Dinner - Expert Panel Workshop | Canberra | \$1595 | | \$1595 |
| 22/08/2012 | Lunch - USA Delegate - Presenter on Human and Animal Health Risks associated with regional trade in wildlife | Canberra | \$85 | | \$85 |
| 2/09/2012 | Dinner – Australia-China Agricultural Cooperation Agreement (ACACA) Delegation from China - Sustainable Forest Management | Sandgate | \$295 | | \$295 |
| 3/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | Gympie | \$282 | | \$282 |
| 3/09/2012 | Breakfast - ACACA Delegation from China - Sustainable Forest Management | Gympie | \$102 | | \$102 |
| 4/09/2012 | Refreshments - ACACA Delegation from China - Sustainable Forest Management | Brisbane | \$25 | | \$25 |
| 4/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | Brisbane | \$80 | | \$80 |
| 4/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | Tweed Heads | \$158 | | \$158 |
| 5/09/2012 | Lunch - Meeting with NZ Ministry for Primary Industries | Sydney | \$1220 | | \$1220 |
| 5/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | Grafton | \$369 | | \$369 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment A

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|---------------|--|--------------------|---------------------------------|------------------------------------|-----------------------------|
| 5/09/2012 | Lunch - ACACA Delegation from China - Sustainable Forest Management | Grafton | \$63 | | \$63 |
| 8/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | West Ryde | \$345 | | \$345 |
| 8/09/2012 | Lunch - ACACA Delegation from China - Sustainable Forest Management | Canberra | \$98 | | \$98 |
| 9/09/2012 | Lunch - ACACA Delegation from China - Sustainable Forest Management | Manly | \$149 | | \$149 |
| 9/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | Haymarket | \$237 | | \$237 |
| 10/09/2012 | Lunch - ACACA Delegation From China - Sustainable Forest Management | West Pennant Hills | \$140 | | \$140 |
| 10/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | Sydney | \$463 | | \$463 |
| 11/09/2012 | Dinner - ACACA Delegation from China - Sustainable Forest Management | Sydney | \$413 | | \$413 |
| 11-12/09/2012 | A formal and informal dinners hosted for the AAWS 6th Annual Workshop | Canberra | \$17 910 | | \$17 910 |
| 13/09/2012 | Catering - COAG Agvet chemicals reform workshop | Canberra | \$496 | | \$496 |
| 19/09/2012 | Dinner - ACACA Delegation From China - Sustainable Forest Management | Canberra | \$585 | | \$585 |
| 24/09/2012 | Dinner- Delegation from Japan Ministry of Agriculture Forestry and Fisheries | Melbourne | \$324 | | \$324 |
| 24-26/9/2012 | Meals – Australia/Japan dairy talks | Melbourne | \$131 | | \$131 |
| 25/09/2012 | Lunch- Delegation from Japan Ministry of Agriculture Forestry and Fisheries | Melbourne | \$131 | | \$131 |
| 26/09/2012 | Japanese business meeting/lunch | Canberra | \$546 | | \$546 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment A

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|-------------|--|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 1/10/2012 | Meals and sightseeing activities – ACACA – Chinese delegation visiting Australia, studying grasslands and animal husbandry. (previously scheduled for April) | Various | \$2008 | \$535 | \$2 543 |
| 2/10/2012 | Morning/Afternoon Tea - Agvet Bill Consultation Meeting | Sydney | \$170 | | \$170 |
| 4/10/2012 | Morning/Afternoon Tea - Agvet Bill Consultation Meeting | Brisbane | \$240 | | \$240 |
| 4-5/10/2012 | Lunch - Australia-Indonesia Working Group for Marine Affairs and Fisheries | Fremantle | \$1497 | | \$1497 |
| 5/10/2012 | Morning/Afternoon Tea - Agvet Bill Consultation Meeting | Melbourne | \$84 | | \$84 |
| 9/10/2012 | Morning/Afternoon Tea - Agvet Bill Consultation Meeting | Canberra | \$80 | | \$80 |
| 16/10/2012 | Lunch, afternoon tea and coffee for members of the Steering Committee for the review of the Australian Standards for the Exportation of Livestock | Canberra | \$386 | | \$386 |
| 31/10/2012 | Dinner - Animal Welfare Australia/New Zealand meeting | Canberra | \$250 | \$50 | \$300 |
| 1/11/2012 | Dinner - Delegation from Malaysia, Department of Veterinary Services and Department of Islamic Development | Canberra | \$730 | | \$730 |
| 7/11/2012 | Morning Tea for a meeting with Australian Sugar industry representatives | Canberra | \$28 | | \$28 |
| 14/11/2012 | Lunch - Officials from the Taipei Economic and Cultural Office in Australia | Canberra | \$150 | \$50 | \$200 |
| 20/11/2012 | Lunch with Chinese embassy officials to introduce the new Beijing Agriculture Counsellor and to share information about agriculture in China and discuss Australian agriculture issues | Canberra | \$261 | \$49 | \$310 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment A

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|-------------|--|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 22/11/2012 | Dinner - Chinese delegation (Administration of Quality Supervision, Inspection and Quarantine) and grain industry | Canberra | \$602 | \$100 | \$702 |
| 22/11/2012 | Dinner - Chinese Delegation and industry (Canola) | Canberra | \$950 | \$300 | \$1250 |
| 26/11/2012 | Morning Tea for a meeting with Australian Sugar industry representatives | Canberra | \$28 | | \$28 |
| 27/11/2012 | Dinner - Korea (Korean Quarantine Inspection Agency) and Australia bilateral plant quarantine technical discussions | Canberra | \$565 | \$64 | \$629 |
| 28/11/2012 | Lunch - Korea (Korean Quarantine Inspection Agency) and Australia bilateral plant quarantine technical discussions | Canberra | \$94 | | \$94 |
| 5/12/2012 | All Delegates Dinner WGAFFC | Perth | \$7000 | | \$7000 |
| 6/12/2012 | Dinner - Russian Veterinarian Delegation | Sydney | \$183 | | \$183 |
| 10/12/2012 | Dinner - Fremantle steering committee site visit | Portland, VIC | \$330 | | \$330 |
| 13/12/2012 | Lunch for a meeting with Australian Sugar industry representatives | Canberra | \$173 | | \$173 |
| 14/12/2012 | Dinner - Scientific exchange, Netherlands and Australia to compare testing methodologies and forward development of agreed quarantine protocol for tomato seed testing | Melbourne | \$349 | \$64 | \$413 |
| 20/12/2012 | Dinner - Dinner with Dr He YingBin, Chinese Academy of Agricultural Sciences | Canberra | \$62 | \$40 | \$102 |
| 1/01/2013 | Meals - ACACA - Agricultural investments Visit to Australia | Various | \$2861 | \$300 | \$3161 |
| 4/01/2013 | Breakfast - DAFF Secretary and key stakeholders (Secretary's tour) | Melbourne | \$249 | | \$249 |
| 9/01/2013 | Dinner - Industry stakeholders and Secretary Designate | Sydney | \$745 | \$299 | \$1043 |
| 11/01/2013 | Lunch - meeting with industry to discuss State Regulatory Authority and MOU | Melbourne | \$120 | | \$120 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment A

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|---------------|--|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 22/01/2013 | Dinner- with members of the Steering Committee for the reviews of the Australian Standards for the Exportation of Livestock and the Livestock Export Standards Advisory Group | Canberra | \$323 | \$60 | \$383 |
| 22-23/01/2013 | All day catering for members of the Steering Committee for the reviews of the Australian Standards for the Exportation of Livestock and the Livestock Export Standards Advisory Group | Canberra | \$776 | | \$776 |
| 31/01/2013 | Dinner - Chinese Delegation and industry (Canola) | Canberra | \$471 | \$168 | \$638 |
| 4/02/2013 | Lunch for Professor Smith who presented seminars based on his publications on Agricultural Insurance | Canberra | \$250 | | \$250 |
| 20/02/2013 | Lunch - presenters at Geographical Indications (GIs) Workshop for the Intellectual Property Office of Singapore (IPOS) | Canberra | \$193 | \$35 | \$228 |
| 20/02/2013 | Dinner for Japanese Delegation attending a high level fisheries Bilateral Meeting | Canberra | \$994 | \$330 | \$1324 |
| 21/02/2013 | Dinner - Indian MoU Delegation attending 1st JWG meeting | Melbourne | \$799 | \$253 | \$1052 |
| 21/02/2013 | Dinner - Delegation from India for Joint Working Group on Wool and Woollen Products | Melbourne | \$850 | \$210 | \$1060 |
| 27/02/2013 | Japanese Ministry of Health Labour and Welfare | Torquay, Vic | \$100 | | \$100 |
| 28/02/2013 | Dinner – Plant Health Quadrilaterals meeting | Mosman, NSW | \$1369 | \$338 | \$1707 |
| 6/03/2012 | Dinner - Rural Financial Counselling Service | Canberra | \$1263 | | \$1263 |
| 7/03/2013 | Dinner to exchange views on Australian and Indian agricultural cooperation projects with Professor Chand Director of National Centre for Agricultural Economics and Policy research in India | Canberra | \$224 | | \$224 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment A

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|---|--|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 7/03/2013 | ABARES Outlook 2013 (hosted by DAFF Secretary) | Canberra | \$1500 | \$300 | \$1800 |
| 18/03/2013 | Australian Landcare Council (ALC55) formal dinner | Canberra | \$2000 | | \$2 000 |
| 19/03/2013 | Dinner for New Zealand Delegation attending a fisheries bilateral meeting | Canberra | \$673 | \$189 | \$862 |
| 21/03/2013 | Lunch for Australian Chief Economists to come together and share ideas and build relationships | Canberra | \$332 | | \$332 |
| 21/03/2013 | Dinner – Primary Industries Standing Committee meeting | Canberra | \$825 | \$785 | \$1610 |
| 21/03/2013 | Morning tea & lunch - Biological Consultative Committee meeting | Canberra | \$267 | | \$267 |
| 26/03/2013 | Dinner and afternoon tea - Australia-Papua New Guinea Forestry Cooperation meeting | Canberra | \$447 | | \$447 |
| 3/04/2013 | Lunch - Livestock Export Industry Workshop | Canberra | \$900 | | \$900 |
| 22/04/2013 | Official JAC lunch hosted by Minister Ludwig | Sydney | \$1800 | \$150 | \$1950 |
| 23/04/2013 | Dinner - Australia-China Joint Technical Research and Advisory Group meeting | Roma Qld | \$400 | | \$400 |
| 30/04/2013 | Lunch - Dr Kurt Zuelke, Director of AAHL, CSIRO | Canberra | \$114 | \$16 | \$130 |
| TOTAL 1 JULY 2012 TO 30 APRIL 2013 | | | | | \$70 441 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Additional Budget Estimates February 2013
Agriculture, Fisheries and Forestry

Attachment B

Question: 142 (continued)

MINISTERIAL OFFICIAL HOSPITALITY FROM 1 JULY 2012 TO 31 MAY 2013

| Date | Details | Location | Total Cost (inc GST) |
|---|--|-----------------|---------------------------------|
| 23/07/2012 | Breakfast with R&D Stakeholders to communicate the government's R&D policy statement and outcomes from recent reports/reviews. | Brisbane | \$770 |
| TOTAL 1 JULY 2012 TO 31 MAY 2013 | | | \$770 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment C

Question: 142 (continued)

OFFICIAL HOSPITALITY PLANNED TO 30 JUNE 2013

| Planned Date | Details | Proposed Location | Meal Component Estimate (inc GST) | Alcohol Component Estimate (inc GST) | Total Cost (inc GST) |
|--------------------------------------|---|--------------------------|--|---|-----------------------------|
| 1/05/2013 | Networking Reception for delegates attending the Second Indian Ocean Coastal State meeting, Mauritius. | Mauritius | \$2000 | | \$2000 |
| 7/05/2013 | Dinner with ABARES, TMAD and NCAP officers Re: Managing agricultural price risk - Implications for India | Canberra | \$335 | | \$335 |
| 15/05/2013 | Dinner – Sanitary and Phytosanitary (SPS) Awareness Workshop for South Asia | India | \$1750 | | \$1750 |
| 16/05/2013 | Dinner - Australian Renderers Association General Meeting | Melbourne | \$100 | \$50 | \$150 |
| 27/05/2013 | Dinner - ACACA - Pesticides delegation visit to Australia | Canberra | \$173 | | \$173 |
| 1/06/2013 | Dinner - ACACA - Pesticides delegation visit to Australia | Sydney | \$96 | \$18 | \$114 |
| 3/06/2013 | Dinner - ACACA - Pesticides delegation visit to Australia | Sydney | \$128 | \$37 | \$165 |
| 4/06/2013 | Dinner - ACACA - Pesticides delegation visit to Australia | Sydney | \$194 | \$28 | \$222 |
| 5/06/2013 | Dinner - New Zealand Ministry for Primary Industries Officials | Canberra | \$359 | \$80 | \$439 |
| 5/06/2013 | Lunch - Consultation meeting with marine industry representatives | Canberra | \$82 | | \$82 |
| 6/06/2013 | Farewell Lunch - ACACA - Pesticides delegation visit to Australia | Sydney | \$330 | | \$330 |
| 6/06/2013 | Lunch - meeting with NZ Ministry for Primary Industry representatives on biofouling management arrangements | Canberra | \$68 | | \$68 |
| 6/06/2013 | Dinner - Secretary meeting various wine industry clients, Promenade Restaurant | Glenelg, South Australia | \$600 | \$200 | \$800 |
| 25/06/2013 | Morning tea/lunch/afternoon tea - Animal Welfare Committee Meeting 6 | Canberra | \$329 | | \$329 |
| TOTAL PLANNED TO 30 JUNE 2013 | | | | | \$6957 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Australian Fisheries Management Authority (AFMA)

1. Based on the information available, AFMA's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$474.78.

| Date | Purpose | Location | Total Cost \$ (inc GST) |
|--------------|--|-----------------|--------------------------------|
| 28/06/2012 | Dinner with SBT industry Members | Port Lincoln | \$120.23 |
| 15/02/2013 | Meeting with Torres Strait Authority Board Chair | Canberra | \$131.91 |
| 29/04/2013 | Stakeholder Forum Lunch | Canberra | \$222.64 |
| TOTAL | | | \$474.78 |

2. Based on the information available, AFMA's entertainment spend for the period 1 July 2012 to 30 April 2013 was \$132.25.

| Date | Purpose | Location | Total Cost \$ (inc GST) |
|--------------|----------------------------------|-----------------|--------------------------------|
| 28/06/2012 | Dinner with SBT industry Members | Port Lincoln | \$132.25 |
| TOTAL | | | \$132.25 |

3. Based on the information available, there is no planned expenditure for hospitality.
4. Based on the information available, there is no planned expenditure for entertainment.
5. AFMA always tries to minimise any hospitality and entertainment spending.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Australian Pesticides and Veterinary Medicines Authority (APVMA)

1. Based on the information available, APVMA's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$4183.82.

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|-------------|---|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 28/09/2012 | Lunch with APVMA Audit Committee Member | Canberra | \$72.73 | | \$72.73 |
| 21/11/2012 | Dinner with Croplife Australasia | Canberra | \$106.82 | \$25 | \$131.82 |
| 21/11/2012 | Dinner with MQL Auditors | Canberra | \$506.40 | \$77.30 | \$583.70 |
| 22/11/2012 | Lunch meeting with Croplife | Canberra | \$81.82 | | \$81.82 |
| 17/12/2012 | Contribution towards end of year function | Canberra | \$3120.00 | | \$3120.00 |
| 20/12/2012 | Lunch with Taiwan Delegation | Canberra | \$168.05 | \$6.50 | \$174.55 |
| 31/03/2013 | Lunch with FOI Commission | Canberra | \$19.20 | | \$19.20 |
| | | | | TOTAL | \$4183.82 |

2. Based on the information available, there is no planned expenditure for hospitality.
3. APVMA always tries to minimise any hospitality and entertainment spending.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Cotton Research and Development Corporation (CRDC)

1. Based on the information available, CRDC's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$4584.36.

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|-------------|---|-------------------------|---------------------------------|------------------------------------|-----------------------------|
| 20/07/2012 | Breakfast - discuss new projects - researchers | Goondiwindi | \$19.40 | | \$19.40 |
| 12/08/2012 | Breakfast - Cotton Conference - including Board member's spouse | Broadbeach | \$14.90 | | \$14.90 |
| 12/08/2012 | Board Dinner - 1 consultant | Broadbeach | \$36.62 | \$7.27 | \$43.89 |
| 13/08/2012 | Dinner - Board & Industry | Gold Coast | \$610.88 | \$45.46 | \$656.34 |
| 14/08/2012 | Breakfast - Cotton Conference - D&D Team & researchers | Gold Coast | \$432.00 | | \$432.00 |
| 14/08/2012 | Dinner - Cotton Conference - Dinner with CGS | Broadbeach | \$211.65 | \$208.50 | \$420.15 |
| 14/08/2012 | Board Dinner - 1 consultant | Broadbeach | \$25.30 | \$14.86 | \$40.16 |
| 11/09/2012 | Lunch & drinks - CRDC Performance Review consultant | Narrabri | \$28.47 | \$9.40 | \$37.87 |
| 9/10/2012 | Breakfast - D&D mtg - researchers & industry | Toowoomba | \$61.75 | | \$61.75 |
| 10/10/2012 | Dinner - ICAC conference – industry | Interlaken, Switzerland | \$63.89 | \$34.34 | \$98.23 |
| 11/10/2012 | Dinner - ICAC conference - industry | Interlaken, Switzerland | \$75.43 | \$42.42 | \$117.85 |
| 16/10/2012 | Dinner - Entomology conference – researcher | Brisbane | \$56.25 | \$12.00 | \$68.25 |
| 26/10/2012 | Dinner - Entomology workshops - researchers | Glenelg | \$11.15 | \$80.74 | \$91.89 |
| 30/10/2012 | Lunch - Meeting CRDC Performance Review – Consultant | Narrabri | \$17.90 | | \$17.90 |
| 8/11/2012 | Dinner - R&D projects - D&D technical specialists | Brisbane | \$291.91 | \$146.18 | \$438.09 |
| 14/11/2012 | Dinner - Board Meeting | Moree | \$241.67 | \$67.26 | \$308.93 |
| 20/11/2012 | Lunch - CA Meeting - consultant | Bondi | \$19.26 | | \$19.26 |
| 5/12/2012 | Lunch - R&D team mtg – consultant | Bingara | \$3.78 | \$3.78 | \$7.56 |
| 6/12/2012 | Lunch - IT technician | Narrabri | \$15.50 | | \$15.50 |
| 6/12/2012 | Drinks - UNE research scoping meeting | Narrabri | | \$50.66 | \$50.66 |
| 7/12/2012 | Lunch - IT technician | Narrabri | \$15.50 | | \$15.50 |
| 13/12/2012 | Dinner - Board Meeting | Moree | \$205.22 | | \$205.22 |
| 14/12/2012 | Christmas lunch for staff - 2 contractors attended | Narrabri | \$144.00 | \$4.00 | \$148.00 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|--------------|--|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 17/12/2012 | Dinner - after all day field trip - DAFF, Industry | Narrabri | | \$80.50 | \$80.50 |
| 23/01/2013 | Dinner - Discuss MyBMP framework - NSW DPI | Toowoomba | \$42.67 | \$15.50 | \$58.17 |
| 23/01/2013 | Breakfast - Interview panel for GM R&D - 1 industry interviewer | Narrabri | \$61.00 | | \$61.00 |
| 24/01/2013 | Lunch - Discuss MyBMP framework - David Larsen | Toowoomba | \$18.60 | | \$18.60 |
| 31/01/2013 | Meals for interview panel - R&D GM interviews - 1 industry interviewer | Narrabri | \$15.91 | | \$15.91 |
| 4/02/2013 | Dinner - Board Meeting dinner | Narrabri | \$58.30 | \$43.08 | \$101.38 |
| 7/02/2013 | Drinks with Industry representatives | Narrabri | | \$32.78 | \$32.78 |
| 18/02/2013 | Dinner - Herbicide Resistance Conference – Researchers | Fremantle | \$63.67 | \$11.87 | \$75.53 |
| 21/02/2013 | Dinner - Herbicide Resistance Conference – Researchers | Fremantle | \$153.75 | \$12.75 | \$166.50 |
| 26/02/2013 | Lunch - Namoi CMA/CRDC research scoping | Narrabri | \$14.50 | | \$14.50 |
| 28/02/2013 | Dinner & Breakfast - R&D Induction - Researchers & Industry | Narrabri | \$153.79 | \$115.29 | \$269.08 |
| 7/03/2013 | Lunch - Meeting with RDO | Narrabri | \$20.00 | | \$20.00 |
| 25/03/2013 | Lunch - Meeting with NSW DPI | Narrabri | \$9.93 | | \$9.93 |
| 5/04/2013 | Breakfast - QDAFF NRM meeting | Toowoomba | \$16.03 | | \$16.03 |
| 8/04/2013 | Lunch - CA Meeting | Mascot | \$26.75 | | \$26.75 |
| 11/04/2013 | Lunch - CRDC meeting - 1 consultant | Narrabri | \$15.50 | | \$15.50 |
| 24/04/2013 | Drinks - QDAFF meeting | Toowoomba | | \$40.49 | \$40.49 |
| 29/04/2013 | Dinner - Project Manager's Review - 1 consultant | Coogee | \$45.00 | \$15.25 | \$60.25 |
| 29/04/2013 | Coffees - Project Manager's review - 1 consultant | Coogee | \$3.17 | | \$3.17 |
| 30/04/2013 | Dinner - Project Manager's Review - 2 consultants | Bondi | \$119.00 | \$50.00 | \$169.00 |
| TOTAL | | | | | \$4584.36 |

2. Based on the information available, CRDC's entertainment spend for the period 1 July 2012 to 30 April 2013 was \$1243.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|--------------|--------------------------------------|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 14/12/2012 | Christmas lunch for staff | Narrabri | \$846.00 | \$340.00 | \$1186.00 |
| 7/02/2013 | Drinks with Industry representatives | Narrabri | | \$57.00 | \$57.00 |
| TOTAL | | | | | \$1243.00 |

3. Based on the information available, CRDC's planned hospitality spend for the period 1 May to 30 June 2013 is \$1850.10.

| Planned Date | Details | Proposed Location | Meal Component Estimate (inc GST) | Alcohol Component Estimate (inc GST) | Total Cost (inc GST) |
|---------------------|--|--------------------------|--|---|-----------------------------|
| 7/05/2013 | Dinner - QDAFF meeting | Toowoomba | \$99.00 | | \$99.00 |
| 16/05/2013 | Lunch - Staff 20 year anniversary - consultants attended | Narrabri | \$88.00 | | \$88.00 |
| 21/05/2013 | Dinner - Research meeting | Narrabri | \$39.60 | \$23.50 | \$63.10 |
| 17/06/2013 | Dinner - Board Meeting dinner | Narrabri | \$200.00 | \$100.00 | \$300.00 |
| 24/06/2013 | Dinner - D&D Meeting & Industry | Sydney | \$1000.00 | \$300.00 | \$1300.00 |
| TOTAL | | | | | \$1850.10 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

4. Based on the information available, CRDC's planned entertainment spend for the period 1 May to 30 June 2013 is \$528.

| Planned Date | Details | Proposed Location | Meal Component Estimate (inc GST) | Alcohol Component Estimate (inc GST) | Total Cost (inc GST) |
|---------------------|-----------------------------------|--------------------------|--|---|-----------------------------|
| 16/05/2013 | Lunch - Staff 20 year anniversary | Narrabri | \$528.00 | | \$528.00 |
| TOTAL | | | | | \$528.00 |

5. CRDC always tries to minimise any hospitality and entertainment spending.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Fisheries Research and Development Corporation (FRDC)

1. Based on the information available, FRDC's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$4217.60.

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|--------------|---|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 1/08/2012 | Saudi Delegation visit | Canberra | \$378.06 | | \$378.06 |
| 31/08/2012 | Board stakeholder gathering | Canberra | \$1400.00 | \$537.50 | \$1937.50 |
| 4/10/2012 | Lunch meeting with stakeholder | Canberra | \$29.23 | | \$29.23 |
| 12/10/2012 | Dinner with the FRDC's representative organisations | Canberra | \$254.67 | | \$254.67 |
| 15/11/2012 | Lunch meeting with stakeholder | Canberra | \$24.93 | | \$24.93 |
| 6/12/2012 | Lunch meeting with stakeholder | Canberra | \$15.60 | | \$15.60 |
| 3/04/2012 | Board stakeholder gathering | Coffs Harbour | \$945.00 | \$612.40 | \$1557.40 |
| 23/04/2012 | Lunch meeting with supplier | Canberra | \$20.21 | | \$20.21 |
| TOTAL | | | | | \$4217.60 |

2. Based on the information available, FRDC's planned hospitality spend for the period 1 May to 30 June 2013 is \$2235.05.

| Planned Date | Details | Proposed Location | Meal Component Estimate (inc GST) | Alcohol Component Estimate (inc GST) | Total Cost (inc GST) |
|---------------------|--|--------------------------|--|---|-----------------------------|
| 5/06/2013 | FRDC board hosting of a stakeholder gathering (drinks and canapés) | Perth | \$1230.00 | \$1 005.05 | \$2235.05 |
| TOTAL | | | | | \$2235.05 |

3. FRDC always tries to minimise any hospitality and entertainment spending.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Grains Research and Development Corporation (GRDC)

NOTE: Please note that The GRDC's Financial Accounting System does not allow for all events to be defined individually and does not provide a break-down of separate event costs.

1. Based on the information available, GRDC's hospitality and entertainment spend for the period 1 July 2012 to 31 May 2013 was \$38 325.96.

| Date | Details | Location | Total Cost (inc GST) |
|----------------------------------|---|----------|-------------------------|
| 6/8 - 10/8 2012 and 18/3/2013 | Investment Planning Meetings (Hospitality) | Canberra | \$215.12 |
| July and December 2012 | Corporate Events | Canberra | \$120.50 |
| 1 June 2012 - 31 May 2013 | Miscellaneous Hospitality - Due to the large number of meetings and events held by GRDC, we have provided a total amount of hospitality costs (excluding Investment Planning Meetings and Corporate Events) for the 2012-13 Financial Year | Canberra | \$11 954.00 |
| 6/8 - 10/8 2012 and 18/3/2013 | Investment Planning Meetings (Entertainment) | Canberra | \$2549.04 |
| July and December 2012 | Corporate Events | Canberra | \$9988.70 |
| 1 June 2012 - 31 May 2013 | Miscellaneous Entertainment - Due to the large number of meetings and events held by GRDC, we have provided a total amount of entertainment costs (excluding Investment Planning Meeting and Corporate Events) for the 2012-13 Financial Year | Canberra | \$13 498.60 |
| TOTAL | | | \$38 325.96 |

2. Based on the information available, there is no planned expenditure for hospitality.
3. The GRDC is not planning on reducing spending on these activities. The GRDC believes that its current spending is appropriate given the large volume of business related meetings and events that are held every year. The annual spending on corporate is low, therefore reductions are not necessary.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Grape and Wine Research and Development Corporation (GWRDC)

1. Based on the information available, GWRDC's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$767.

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|--------------|---|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 16/02/2013 | Delegation from the European Parliament - cheese/wine tasting | Adelaide | \$257.00 | \$510.00 | \$767.00 |
| TOTAL | | | | | \$767.00 |

2. Based on the information available, there is no planned expenditure for hospitality.
3. GWRDC always tries to minimise any hospitality and entertainment spending.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Rural Industries Research and Development Corporation (RIRDC)

1. Based on the information available, RIRDC's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$44 985.85.

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|-------------|--|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 2/07/2012 | Lunch - Audit Chair | Canberra | \$21.00 | | \$21.00 |
| 2/07/2012 | Lunch - Rural Women's Award WA | Perth | \$149.30 | \$32.00 | \$181.30 |
| 3/07/2012 | Dinner - Horizon Scholarship Workshop | Canberra | \$289.00 | | \$289.00 |
| 20/07/2012 | Lunch - Rural Women's Award | Canberra | \$97.00 | | \$97.00 |
| 23/07/2012 | Dinner – Board | Palm Cove | \$320.10 | \$88.50 | \$408.60 |
| 25/07/2012 | Dinner – Board | Palm Cove | \$423.00 | \$92.00 | \$515.00 |
| 12/09/2012 | Lunch - Rural Women's Award (Deposit) | Canberra | \$225.00 | | \$225.00 |
| 14/09/2012 | Lunch - Industry Stakeholder | Canberra | \$88.00 | | \$88.00 |
| 17/09/2012 | Dinner - Rural Women's Award National Selection | Canberra | \$727.00 | \$242.00 | \$969.00 |
| 25/09/2012 | Lunch - Contractor to discuss project | Canberra | \$57.50 | | \$57.50 |
| 27/09/2012 | RIRDC Stakeholder Function | Canberra | \$188.78 | \$308.06 | \$496.84 |
| 9/10/2012 | Lunch - Rural Women's Award | Canberra | \$2940.00 | \$1680.00 | \$4620.00 |
| 9/10/2012 | Dinner - Rural Women's Award National Winner | Canberra | \$21 700.00 | | \$21 700.00 |
| 21/11/2012 | Lunch - Industry Stakeholder | Canberra | \$56.50 | | \$56.50 |
| 26/11/2012 | Lunch – Chair | Sydney | \$40.50 | | \$40.50 |
| 16/11/2012 | Lunch - Rural Women's Award | Canberra | \$59.50 | \$26.50 | \$86.00 |
| 4/12/2012 | Stakeholder Function– RIRDC's key stakeholders and Board to discuss future directions for the Corporation and collaborative R&D projects | Canberra | \$3100.00 | \$2000.00 | \$5100.00 |
| 4/12/2012 | Board Dinner | Canberra | \$257.00 | \$127.00 | \$384.00 |
| 15/01/2013 | Dinner - Rural Women's Award WA Announcement | Perth | \$131.70 | \$28.00 | \$159.70 |
| 17/01/2013 | Breakfast - Rural Women's Award | Melbourne | \$68.51 | | \$68.51 |
| 21/01/2013 | Coffee - Audit Chair | Adelaide | \$14.50 | | \$14.50 |
| 22/01/2013 | Dinner - Chicken Meat Advisory Committee | New Farm | \$767.30 | \$152.00 | \$919.30 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|--------------|---|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 6/02/2013 | Breakfast - ANZ Agribusiness | Canberra | \$61.50 | | \$61.50 |
| 6/02/2013 | Lunch - Industry Stakeholder | Melbourne | \$97.00 | \$38.00 | \$135.00 |
| 6/02/2013 | Dinner - Board Member | Melbourne | \$89.60 | \$25.50 | \$115.10 |
| 8/02/2013 | Lunch - CEO Institute of Forestry | Canberra | \$53.00 | | \$53.00 |
| 27/02/2013 | Dinner - Tea Tree Oil Advisory Committee | Ballina | \$502.50 | \$71.00 | \$573.50 |
| 4/03/2013 | Rural Women's Award NT Announcement | Darwin | \$1740.00 | \$2100.00 | \$3840.00 |
| 4/03/2013 | Dinner - Rural Women's Award NT | Darwin | \$150.90 | \$35.00 | \$185.90 |
| 5/03/2013 | Dinner - Delegation from GWRDC (Horizon Program) | Adelaide | \$192.00 | | \$192.00 |
| 8/03/2013 | UN Women's Lunch - Corporate Table | Canberra | \$1600.00 | | \$1600.00 |
| 12/03/2013 | Dinner – Board | Canberra | \$630.00 | \$154.00 | \$784.00 |
| 18/03/2013 | Dinner - QLD Rural Women's Award Finalist | Brisbane | \$25.50 | \$8.00 | \$33.50 |
| 19/03/2013 | Breakfast - QLD Rural Women's Award | Brisbane | \$30.70 | | \$30.70 |
| 19/03/2013 | Dinner - Rural Women's Network | Orange | \$250.00 | | \$250.00 |
| 25/03/2013 | Lunch - Stakeholder Engagement | Canberra | \$67.00 | | \$67.00 |
| 12/04/2013 | Dinner - Honeybee and Pollination Advisor Committee | Melbourne | \$516.40 | \$51.00 | \$567.40 |
| TOTAL | | | | | \$44 985.85 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

2. Based on the information available, RIRDC's planned hospitality spend for the period 1 May to 30 June 2013 is \$705.74.

| Planned Date | Details | Proposed Location | Meal Component Estimate (inc GST) | Alcohol Component Estimate (inc GST) | Total Cost (inc GST) |
|---------------------|--|--------------------------|--|---|-----------------------------|
| 17/05/2013 | Deposit - Rural Women's Award Luncheon | Canberra | \$306.00 | | \$306.00 |
| 22/05/2013 | Dinner - OECD delegates to discuss productivity research | Paris | \$323.74 | | \$323.74 |
| 24/05/2013 | Meeting - Audit Chair | Adelaide | \$29.00 | | \$29.00 |
| 30/05/2013 | Rural Women's Award Leadership Breakfast - WA winner | Canberra | \$47.00 | | \$47.00 |
| TOTAL | | | | | \$705.74 |

3. RIRDC always tries to minimise any hospitality and entertainment spending.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Agency: Sugar Research and Development Corporation (SRDC)

1. Based on the information available, SRDC's entertainment spend for the period 1 July 2012 to 31 May 2013 was \$10 042.

| Date | Details | Location | Total Cost (inc GST) |
|--------------|---|-----------------|-----------------------------|
| 1/08/2012 | SRDC seminars (comprising staff and industry stakeholders) - catering | Brisbane | \$591.00 |
| 29/08/2012 | SRDC Board Meeting - catering | Brisbane | \$90.00 |
| 1/10/2012 | SRDC seminars (comprising staff and industry stakeholders) - catering | Brisbane | \$241.00 |
| 1/11/2012 | SRDC seminars (comprising staff and industry stakeholders) - catering | Brisbane | \$240.00 |
| 14/11/2012 | SRDC Board Meeting - catering | Brisbane | \$764.00 |
| 15/11/2012 | SRDC staff functions - catering | Brisbane | \$474.00 |
| 10/12/2012 | SRDC seminars (comprising staff and industry stakeholders) - catering | Brisbane | \$239.00 |
| 20/12/2012 | DAFF secretary visit to SRDC (comprising staff, SRDC Board members and stakeholders) - catering | Brisbane | \$565.00 |
| 15/03/2013 | SRDC Board Meeting – catering (in conjunction with Next Generation Conference) | Gold Coast | \$967.00 |
| 9/04/2013 | SRDC regional expos (comprising staff, SRDC Board members and stakeholders) - catering | Childers, Qld | \$544.00 |
| 10/04/2013 | SRDC regional expos (comprising staff, SRDC Board members and stakeholders) - catering | Mackay, Qld | \$785.00 |
| 22/04/2013 | SRDC regional expos (comprising staff, SRDC Board members and stakeholders) - catering | Ayr, Qld | \$515.00 |
| 24/04/2013 | SRDC regional expos (comprising staff, SRDC Board members and stakeholders) - catering | Ingham, Qld | \$961.00 |
| 16/05/2013 | SRDC regional expos (comprising staff, SRDC Board members and stakeholders) - catering | Mourilyan, Qld | \$732.00 |
| 16/05/2013 | SRDC staff functions - catering | Brisbane | \$386.00 |
| 20/05/2013 | SRDC Audit Committee Meeting - catering | Brisbane | \$306.00 |
| 21/05/2013 | SRDC Board Meeting - catering | Brisbane | \$1122.00 |
| 23/05/2013 | Research and development corporations business managers meeting – catering | Brisbane | \$520.00 |
| | | | |
| TOTAL | | | \$10 042.00 |

2. Based on the information available, there is no planned expenditure for entertainment.
3. Not applicable as the agency will cease to exist in the 2013–14 financial year.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment D

Question: 142 (continued)

Agency: Wine Australia Corporation (WAC)

1. Based on the information available, WAC's hospitality spend for the period 1 July 2012 to 30 April 2013 was \$1776.09.

| Date | Details | Location | Meal Component (inc GST) | Alcohol Component (inc GST) | Total Cost (inc GST) |
|--------------|--|-----------------|---------------------------------|------------------------------------|-----------------------------|
| 30/09/2012 | Lunch - Morgan Harris Sommelier, discuss SIP program | New York | \$47.97 | | \$47.97 |
| 30/09/2012 | Lunch - Kate McIntyre, Moorooduc | New York | \$75.76 | \$47.50 | \$123.26 |
| 31/10/2012 | Dinner - Sydney Wine Merchants | Sydney | \$145.00 | \$55.00 | \$200.00 |
| 1/11/2012 | Dinner - Tourism Australia | Tokyo | \$146.50 | \$63.50 | \$210.00 |
| 30/11/2012 | Lunch - China business network | Shanghai | \$125.00 | | \$125.00 |
| 13/12/2012 | Lunch - Jamie Drummond, Sommelier | Toronto | \$61.35 | \$37.65 | \$99.00 |
| 18/12/2012 | Lunch - SA Tourism | Shanghai | \$39.91 | | \$39.91 |
| 31/12/2012 | Lunch - John Power DAFF | Canberra | \$117.30 | | \$117.30 |
| 31/12/2012 | Lunch - SIP, Matt Reiser | New York | \$71.55 | | \$71.55 |
| 31/01/2013 | Lunch - TA | Los Angeles | \$144.27 | | \$144.27 |
| 20/02/2013 | Lunch - Steve Ray, Marketing meeting | Washington | \$251.00 | | \$251.00 |
| 28/02/2013 | Lunch - D Mutton GIC Meeting | Adelaide | \$168.50 | | \$168.50 |
| 2/04/2013 | Lunch - Adam Pike, Tourism Tasmania | Hobart | \$135.83 | \$42.50 | \$178.33 |
| TOTAL | | | | | \$1 776.09 |

2. Based on the information available, WAC's planned hospitality spend for the period 1 May to 30 June 2013 is \$149.96.

| Planned Date | Details | Proposed Location | Meal Component Estimate (inc GST) | Alcohol Component Estimate (inc GST) | Total Cost (inc GST) |
|---------------------|----------------|--------------------------|--|---|-----------------------------|
| 31/05/2013 | Lunch PR event | Toronto | \$149.96 | | \$149.96 |
| TOTAL | | | | | \$149.96 |

3. WAC always tries to minimise any hospitality and entertainment spending.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 143

Division/Agency: Finance and Business Support Division

Topic: Meeting Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

What is the Department/Agency's meeting spend for this financial year to date?
Detail date, location, purpose and cost of all events, including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, please detail total meeting spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.

What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

Answer:

The Department of Agriculture, Fisheries and Forestry and portfolio agencies do not separately record this information. Question on Notice 142 provides information on costs associated with Hospitality and Entertainment. To attempt to generate these records would take a considerable amount of time and is not considered an appropriate allocation of resources.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 144

Division/Agency: Finance and Business Support Division

Topic: Program Launch Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

What is the Department/Agency's program launch spend for this financial year to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, please detail total program launch spend for this financial year to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.

What program launch spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

For each Minister and Parliamentary Secretary office, what program launch spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

Answer:

The Department of Agriculture, Fisheries and Forestry and portfolio agencies do not separately record this information. Question on Notice 142 provides information on costs associated with Hospitality and Entertainment. To attempt to generate these records would take a considerable amount of time and is not considered an appropriate allocation of resources.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145

Division/Agency: Finance and Business Support Division

Topic: Consultancies

Proof Hansard page: Written

Senator HEFFERNAN asked:

How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Also include total value for all consultancies.

How many consultancies are planned for this calendar year? Have these been published in the Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above and the name of the consultant if known.

Answer:

Department of Agriculture Fisheries and Forestry (DAFF)

DAFF has reported 59 contracts for consultancies for the period 1 July 2012 to 30 April 2013. The total value of these 59 consultancies is: \$3 581 548. Information on the value of the contracts, duration and the nature of the services is available on the AusTender website at: www.tenders.gov.au.

An additional five consultancies have been reported on AusTender in the period from May to June 2013. **Attachment A** provides the remainder of DAFF's planned consultancies for this calendar year. DAFF's need for consultancy services changes throughout the year. New consultancies will be procured in accordance with the Commonwealth Procurement Rules. DAFF's APP will be updated throughout the year to include planned consultancies where an open tender process will be used to procure the services.

Australian Fisheries Management Authority (AFMA)

AFMA has engaged 23 consultants during the 2012–13 financial year to date. All consultants engaged by AFMA with the value of \$10 000 or more are reported on AusTender.

AFMA currently plans to engage 28 consultants for the remainder of the 2013 calendar year. A number of these are independent fisheries consultants and others will provide services related to information technology, human resources and finance systems. All contracts that AFMA plans to enter into exceeding \$80 000 will be published in AFMA's APP on AusTender.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Australian Pesticides and Veterinary Medicines Authority (APVMA)

APVMA has engaged 20 consultants during the 2012–13 financial year to date with a total value of \$1 290 522. All consultants engaged by APVMA with the value of \$10 000 or more are reported on AusTender.

Attachment A provides APVMA's planned consultancies for this calendar year.

Cotton Research and Development Corporation (CRDC)

In the 2012–13 financial year (as at 30 April 2013), CRDC has engaged 13 consultants with a total value of \$368 094. **Attachment B** provides details on the consultants engaged.

Attachment A provides CRDC's planned consultancies for this calendar year.

Fisheries Research and Development Corporation (FRDC)

During the period 1 July 2012 to 30 April 2013, FRDC used 12 external service providers, as per the FRDC procurement policy, with a total value of \$276 146. Details are at **Attachment B**.

FRDC is a *Commonwealth Authorities and Companies Act 1997* agency and is not required to publish an APP on the AusTender website.

Grains Research and Development Corporation (GRDC)

The GRDC's small size and the nature of its work means there are limited opportunities for procurement activities valued above the relevant threshold in the Commonwealth Procurement Rules. The procurement thresholds (including GST) for GRDC are \$400 000 or \$9 million of construction services. The majority of the consultancies were under this threshold and not listed on AusTender.

Information on the GRDC's procurements for 2012-13 is available in the GRDC's Investment Plan, which was released on 18 September 2012 and is available through the GRDC website www.grdc.com.au. Details of the consultancies engaged by GRDC during 2012-13 are at **Attachment B** and planned consultancies for the remainder of the calendar year are at **Attachment A**.

Grape and Wine Research and Development Corporation (GWRDC)

In the 2012–13 financial year (as at 30 April 2013), GWRDC has engaged two consultants at a total cost of \$11 126. Details are at **Attachment B**. No further consultancies are planned by GWRDC this calendar year.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Rural Industries Research and Development Corporation (RIRDC)

During the period 1 July 2012 to 30 April 2013, RIRDC used eight consultants with a value of \$10 000 or more, at a total cost of \$208 373. Details are at **Attachment B**.

RIRDC's need to engage consultancy services changes throughout the year. There is currently one further consultancy planned for this calendar year, which is included in **Attachment A**. RIRDC is a *Commonwealth Authorities and Companies Act 1997* agency and is not required to publish an APP on the AusTender website.

Sugar Research and Development Corporation (SRDC)

In the 2012–13 financial year (as at 30 April 2013), SRDC has engaged nine consultants at a total cost of \$20 264. Details are at **Attachment B**.

SRDC will cease to exist during 2013-14 financial year. No future consultancies are planned

Wine Australia Corporation

In the 2012–13 financial year (as at 30 April 2013), Wine Australia has engaged one consultant at a cost of \$59 000. Details are at **Attachment B**.

No further consultancies are planned by Wine Australia.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment A

Planned consultancies for the remainder of the 2013 calendar year

| Agency | Consultant | Subject Matter | Duration | Cost | Method of procurement |
|---------------|--|---|---------------------------|------------------|------------------------------|
| APVMA | SHL | Leadership Program | 1/06/13 to 30/12/14 | \$335 000 | Open Tender |
| APVMA | To be determined | Risk Management | 1/10/13 to 30/06/14 | \$75 000 | To be determined |
| CRDC | ACIL Tasman | Cotton Innovation Network advice | 8 days | \$17 588 | Direct Source |
| CRDC | ANAO | Annual Financial Audit | FFS ¹ | \$13 000 | Direct Source |
| CRDC | BSR Solutions | ICT Strategy review | FFS | \$15 600 | Direct Source |
| CRDC | Helen Wheels HR | Human capacity R&D | 5 days | \$3600 | Direct Source |
| CRDC | Melanie Jenson | Cotton magazine editor | 30 days | \$9000 | Direct Source |
| CRDC | Nexia Australia | Fraud Management Audit | FFS | \$13 093 | Direct Source |
| CRDC | Oakton Services P/L | ICT Security Audit | FFS | \$6650 | Direct Source |
| CRDC | Seftons & Associates | Communications strategy review | FFS | \$13 600 | Direct Source |
| CRDC | TechMAC P/L | R&D Program manager & IP management | 18 days | \$17 400 | Direct Source |
| DAFF | Deloitte Touche Tohmatsu | Provision of internal audit services | 1/7/13 to 30/06/14 | To be determined | Open Tender (Panel) |
| DAFF | Various legal service providers from the Legal Services Multi-Use List | Provision of legal services | 1/7/13 to 31/12/13 | To be determined | Prequalified Tender |
| GRDC | Anthony Shelton | National invertebrate pest formal review | | \$5000 | |
| GRDC | Facey Group | Effect of stubble retention on canopy temperature and frost damage in wheat | | \$12 500 | |

¹ FFS - Fee for Service where duration is not specified.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment A

| Agency | Consultant | Subject Matter | Duration | Cost | Method of procurement |
|---------------|---|---|-----------------|-------------|------------------------------|
| GRDC | Geoff Kendell | South East Barley Advisory Committee Chair | | \$4500 | |
| GRDC | Grains Legumes Nutrition Council Ltd | Independent Director - Grains and Legumes Nutrition Council Ltd | | \$30 000 | |
| GRDC | Innovate Ag Research | Field trial database and grower engagement support | | \$150 000 | |
| GRDC | Innovate Ag Research | Program Review 2013 - National Invertebrate Pest Program | | \$5000 | |
| GRDC | Irrigated Cropping Council | Regional Cropping Solutions | | \$100 000 | |
| GRDC | MacKillop Farm Management Group | Regional Cropping Solutions | | \$100 000 | |
| GRDC | Neil Clarke and Associates | Improving market signals for GRDC and the grains industry to enhance delivery to customers | | \$121 000 | |
| GRDC | ORM | Online extension services trial coordination | | \$30 000 | |
| GRDC | Planafarm Pty Ltd | Regional Cropping Solutions | | \$114 000 | |
| GRDC | Planafarm Pty Ltd | How to Farm Profitably in the Eastern Wheat belt | | \$19 900 | |
| GRDC | Plant Health Australia | Provision of independent technical and secretarial services to the National Working Party for Pesticide Application | | \$55 000 | |
| GRDC | Pritchard Agricultural Consulting and Extension | Regional Cropping Solutions | | \$96 872 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment A

| Agency | Consultant | Subject Matter | Duration | Cost | Method of procurement |
|---------------|--------------------------------|--|---------------------|------------------|------------------------------|
| GRDC | South Australian R&D Institute | Regional Cropping Solutions | | \$199 279 | |
| GRDC | Southern Dirt Inc | Regional Cropping Solutions | | \$435 000 | |
| GRDC | Southern Dirt Inc | Evaluating management options for Rhizoctonia bare patch in barley and wheat in the High Rainfall Cropping Zone in Western Australia | | \$12 500 | |
| GRDC | Synergy Consulting Pty Ltd | Western Agribusiness Trial Extension Network | | \$12 500 | |
| GRDC | TJ Higgins | Independent Directors - Agrifood Awareness | | \$5000 | |
| GRDC | To be determined | Independent performance review of the implementation of the GRDC Strategic Research and Development Plan 2007–2012 | 1/06/13 to 30/06/14 | To be determined | |
| GRDC | Umbers Rural Services Pty Ltd | Improved skimmer and mouldboard selection | | \$8000 | |
| GRDC | WJ Murray Consulting Services | Coordination of Registration of Grain Storage Chemicals and Codex Attendance | | \$79 750 | |
| RIRDC | Dale Chatwin | Development of an information management framework | 4 months | \$24 000 | Direct source |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

Consultants engaged from 1 July 2012 to 30 April 2013

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|-------------------------------|---|------------------|-------------------------|------------------------------|
| CRDC | A&A Williams P/L | R&D program management | 65 Days | \$46 590 | Direct Source |
| CRDC | ACIL Tasman | Performance review | FFS ³ | \$60 236 | Direct Source |
| CRDC | ACIL Tasman | Cotton Innovation Network advice | 18.5 days | \$25 035 | Direct Source |
| CRDC | ACIL Tasman | National Cotton RD&E Strategy advice | 9.5 days | \$38 490 | Direct Source |
| CRDC | Chasm Resources P/L | WHS Audit | FFS | \$3136 | Direct Source |
| CRDC | Cunningham, Y | Communication & Conference management support | 55 days | \$19 690 | Direct Source |
| CRDC | Emergent Futures P/L | Strategic Plan consulting | FFS | \$4064 | Direct Source |
| CRDC | Helen Wheels HR | Human capacity R&D | 30 days | \$31 252 | Direct Source |
| CRDC | Holloway, R | Environmental audit | FFS | \$13 600 | Direct Source |
| CRDC | Industrial Mediation Services | HRM consulting | FFS | \$2000 | Direct Source |
| CRDC | Melanie Jenson | Cotton magazine editor | 32 days | \$10 630 | Direct Source |
| CRDC | Oakton Services P/L | ICT Security Audit | FFS | \$8024 | Direct Source |
| CRDC | TechMAC P/L | R&D Program manager & IP management | 101 days | \$107 347 | Direct Source |
| FRDC | ANAO | Annual Audit | FFS | \$29 000 | Direct source |
| FRDC | Clayton UTZ | Legal support | FFS | \$14 955 | Direct source |
| FRDC | Commnset | IT Hardware support | FFS | \$62 743 | Direct source |
| FRDC | CRG Essentials | Risk review | FFS | \$3786 | Direct source |

² The cost reported by GRDC is 2012–13 expenditure to date.

³ FFS - Fee for Service where duration is not specified.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|---------------------------------------|---|------------------------|-------------------------|------------------------------|
| FRDC | F1 Solutions | IT internally developed software | FFS | \$35 794 | Direct source |
| FRDC | Forestier & Co Interiors | Quality management | FFS | \$19 385 | Direct source |
| FRDC | HWL Ebsworth Lawyers | Legal support | FFS | \$5985 | Direct source |
| FRDC | Kyaw Kyaw Soe Hlaing | IT Hardware Support | FFS | Nil to 30 April 2013 | Direct source |
| FRDC | Mercer consulting | HR consulting | FFS | \$10 375 | Direct source |
| FRDC | PPC Worldwide | HR Employment assistance programs | FFS | \$9150 | Direct source |
| FRDC | Security Advisors Australia | PSFP consulting | FFS | \$16 000 | Direct source |
| FRDC | Strategic Fitness Noosa Pty Ltd | IT consulting | FFS | \$66 018 | Direct source |
| FRDC | Sustineo | Internal Audits | FFS | \$2955 | Direct source |
| GRDC | Aaron Sanderson | Understanding future requirements of small plot trial equipment | 01-Mar-13 to 31-Aug-13 | \$9272 | |
| GRDC | Ag Grow Agronomy and Research Pty Ltd | Quantifying herbicide resistance in modern farming systems – Griffith region 2012 | 01-Jul-12 to 30-Jun-14 | \$26 250 | |
| GRDC | Agalign Consulting Pty Ltd | Investigation of solutions on non-wetting soils | 15-Feb-13 to 15-Mar-13 | \$2500 | |
| GRDC | AgriTech Rural Pty Ltd | Practical quantification of the soil water balance for use by growers | 01-Jan-13 to 01-Mar-15 | \$0 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|---------------------------------------|---|------------------------|-------------------------|------------------------------|
| GRDC | Agtrtrans Pty Ltd | Ex-ante analyses of 33 new investments commencing in the year 2013-14 | 15-Apr-13 to 09-Jul-13 | \$23 375 | |
| GRDC | Agrtrans Pty Ltd | Impact Assessment: More Profit from Crop Nutrition II Ex Ante | 01-Jul-12 to 30-Jun-13 | \$61 548 | |
| GRDC | Agrtrans Pty Ltd | Aggregate analysis of ex-post cost-benefit analyses and portfolio balance for GRDC investments. | 15-Apr-13 to 09-Jul-13 | \$7425 | |
| GRDC | Agrtrans Pty Ltd | Ex-ante Analysis 2014-15 Investments | 22-Apr-13 to 09-Jul-13 | \$0 | |
| GRDC | Alan Mayfield Consulting Pty Ltd | Progress report evaluation | 01-Apr-13 to 30-Apr-13 | \$13 375 | |
| GRDC | Andrew Barr Consulting Pty Ltd | Determine the Priorities for GRDC's Barley Quality Assurance | 14-Sep-12 to 21-Sep-12 | \$1763 | |
| GRDC | Andrew Barr Consulting Pty Ltd | NRB121156 Commercialisation | 19-Dec-12 to 20-Dec-12 | \$1816 | |
| GRDC | Arohayne Pty Ltd trading as Consultag | Grazing Crops for frost Mitigation | 01-Mar-13 to 01-Apr-14 | \$35 000 | |
| GRDC | Beebil Enterprised Pty Ltd | GM Lupins Business Plan | 03-Oct-12 to 05-Nov-12 | \$14 073 | |
| GRDC | Beebil Enterprised Pty Ltd | Beneficial Microbe Program - Business Case for Further Investment | 15-Oct-12 to 15-Nov-12 | \$2188 | |
| GRDC | CAM Management Solutions | Develop GRDC's Performance planning and measurement framework | 25-Mar-13 to 12-Apr-13 | \$9000 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|---|--|------------------------|-------------------------|------------------------------|
| GRDC | Charles Sturt University | Review of project UCS00016 - Biopesticides for the Australian Grain Industry | 02-Jul-12 to 01-Sep-12 | \$15 000 | |
| GRDC | Chris Bazley | NRB121156 Commercialisation | 20-Dec-12 to 20-Dec-12 | \$1611 | |
| GRDC | ConsultAg Northam | Western Region Agribusiness Trial Extension Network | 01-Jul-12 to 01-Apr-14 | \$12 500 | |
| GRDC | Crop Circle Consulting | Development of best management practice for wild radish management in cereals | 01-Jul-12 to 31-Dec-13 | \$50 000 | |
| GRDC | Crown Analytical Services | Cultivar Crown Rot Tolerance Trials | 01-May-13 to 30-Nov-13 | \$0 | |
| GRDC | David Herridge | Beneficial Microbe Program - Business Case for Further Investment | 15-Oct-12 to 26-Oct-12 | \$3000 | |
| GRDC | Dodgshun Medlin Agricultural Management Pty Ltd | Canola establishment and best management practices in Mallee soils | 01-Jan-13 to 01-Apr-14 | \$18 750 | |
| GRDC | Dr Brian Murphy | Improved Management of Soil Organic Matter for Profitable and Sustainable Cropping | 01-Oct-12 to 31-Mar-13 | \$20 300 | |
| GRDC | Dr Rudi Appels | Program Review 2013 - Crown Rot Review | 01-Apr-13 to 20-Jun-13 | \$6202 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|--|---|------------------------|-------------------------|------------------------------|
| GRDC | Facey Group | Effect of stubble retention on canopy temperature and frost damage in wheat | 01-Jul-12 to 31-Mar-14 | \$12 500 | |
| GRDC | Feddersen Consulting Group Pty Ltd | GRDC Internal Audit Consultant | 01-Mar-13 to 28-Feb-14 | \$23 200 | |
| GRDC | Feddersen Consulting Group Pty Ltd | Review of the GRDC's Business Continuity Plan (BCP) | 26-Nov-12 to 03-Dec-12 | \$9350 | |
| GRDC | Fleur Winter Consultancy | Progress Report Evaluation | 15-Mar-13 to 30-Apr-13 | \$0 | |
| GRDC | Geoff Kendell | South East Barley Advisory Committee Chair | 01-Jul-12 to 30-Jun-14 | \$1061 | |
| GRDC | HBA Consulting Pty Ltd | Human Resources and Industrial Relations | 22-Aug-12 to 30-Jun-13 | \$0 | |
| GRDC | Heuston Agronomy Services Pty Ltd | Regional Grower Services – Portfolio monitoring and evaluation | 01-Apr-13 to 31-Aug-13 | \$0 | |
| GRDC | Hromin & Partners Pty Ltd | Staff Retreat | 01-Sep-12 to 30-Sep-12 | \$4000 | |
| GRDC | Innovate Ag Research | Field trial database and grower engagement support | 01-Jun-12 to 30-Jun-14 | \$40 000 | |
| GRDC | International Institute of Plant Nutrition | MPCN II - Project 16 National Micronutrient Survey | 01-Jul-12 to 30-Jun-13 | \$0 | |
| GRDC | John Mullen | Defining Industry Good in the grains industry | 01-Jan-13 to 31-Mar-13 | \$10 284 | |
| GRDC | John Oliver | Assess Progress Reports for the Research programs Discovery group | 01-Apr-13 to 10-May-13 | \$11 400 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|---|--|------------------------|-------------------------|------------------------------|
| GRDC | John Oliver | Project Review 2012 - UWA00133 and UA00115 | 15-Aug-12 to 15-Oct-12 | \$3814 | |
| GRDC | Lisa Adams & Associates | Lupin Business Case | 01-Aug-12 to 02-Nov-12 | \$16 766 | |
| GRDC | MacKellar Consulting Group Pty Ltd | PA Consultancy Services | 01-Aug-12 to 30-Jun-13 | \$6000 | |
| GRDC | Mercer Investments Australia | Engagement Letter | 01-Jul-12 to 30-Jun-13 | \$0 | |
| GRDC | Mid North High Rainfall Zone Group Inc | Preliminary evaluation of fungicide efficacy for control of eyespot in wheat and extension of cost-effective management strategies | 01-Aug-12 to 30-Jun-15 | \$24 956 | |
| GRDC | ORM | Online extension services trial coordination | 15-Apr-13 to 14-Apr-14 | \$1776 | |
| GRDC | PB & B Consulting | Australian Winter Cereal Pre-breeding Alliance Executive officer | 01-Jul-12 to 31-Dec-12 | \$49 042 | |
| GRDC | Planafarm Pty Ltd | Break crop economics for Kwinana East | 01-Jan-13 to 30-Jun-13 | \$8500 | |
| GRDC | Planafarm Pty Ltd | Seeding systems to maximise crop yield and competition with weeds | 30-May-13 to 31-Dec-13 | \$0 | |
| GRDC | Ravensthorpe Agricultural Initiatives Network | Plant Available Water information and tools for Albany and Esperance Regional Cropping Solutions Network | 01-Jan-13 to 24-May-13 | \$59 000 | |
| GRDC | Richard Brettell | Evaluate Progress Report | 15-Mar-13 to 15-Apr-13 | \$2200 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|-------------------------------------|---|------------------------|-------------------------|------------------------------|
| GRDC | Richard Brettell | Invertebrate Pest Management | 15-Nov-12 to 02-Apr-13 | \$6375 | |
| GRDC | Richard Smiley | Crown Rot Review | 01-Apr-13 to 20-Jun-13 | \$2899 | |
| GRDC | Rural Management Strategies Pty Ltd | Improving Nitrogen application decisions in cropping systems using Yield Prophet and Plant Available Water Capacity mapping in the Barmedman area of southern NSW | 01-Jan-13 to 01-Mar-14 | \$18 750 | |
| GRDC | Solheimar Pty Ltd | Chair of Crown Rot Review | 01-Mar-13 to 20-Jun-13 | \$6600 | |
| GRDC | Southern Dirt Inc | Stubble management to reduce the impact of Frost to crops in the Albany and Kwinana West Zone of WA | 01-Apr-13 to 28-Feb-14 | \$40 000 | |
| GRDC | Southern Dirt Inc | Summer weed Spraying | 01-Feb-13 to 01-Feb-14 | \$26 000 | |
| GRDC | Southern Dirt Inc | RCS Learning events to actively manage business risk and uncertainty - Esperance | 01-Jul-12 to 01-Apr-13 | \$5000 | |
| GRDC | Southern Dirt Inc | Weed mapping and Ecology in the Central and Eastern Wheatbelt of WA | 01-Jul-12 to 01-Apr-14 | \$18 000 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|--------------------------------------|--|------------------------|-------------------------|------------------------------|
| GRDC | Southern Dirt Inc | Evaluating management options for Rhizoctonia bare patch in barley and wheat in the High Rainfall Cropping Zone in Western Australia | 01-Jul-12 to 01-Feb-14 | \$12 500 | |
| GRDC | Southern Dirt Inc | Extension of management methods to address non-wetting soils in the Albany and Kwinana West port zones of WA | 01-Jul-12 to 30-Jun-14 | \$38 000 | |
| GRDC | Southern Farming Systems Pty Ltd | Evaluation of management strategies for the control of slugs in the High Rainfall Zone region | 01-Oct-12 to 30-Jun-13 | \$20 000 | |
| GRDC | Synergy Consulting Pty Ltd | Western Agribusiness Trial Extension Network | 01-Jul-12 to 31-Dec-13 | \$0 | |
| GRDC | Tarwonga Pty Ltd | Weed seed harvest management | 01-Jan-13 to 31-Dec-13 | \$24 550 | |
| GRDC | Task Advisors Pty Ltd | National Variety Trials Service Provider Review | 25-Sep-12 to 30-Oct-12 | \$24 826 | |
| GRDC | The Trustee for Colane Farming Trust | Program Review 2013 - Crown Rot Review | 01-Apr-13 to 20-Jun-13 | \$0 | |
| GRDC | Umbers Rural Services Pty Ltd | Farming Systems Evaluation | 01-Jan-13 to 30-Jun-13 | \$48 749 | |
| GRDC | Umbers Rural Services Pty Ltd | Improved skimmer and mouldboard selection to increase the effectiveness | 01-Jul-12 to 30-Sep-13 | \$20 500 | |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|----------------------------------|--|------------------------|-------------------------|------------------------------|
| GRDC | Umbers Rural Services Pty Ltd | Southern Barley Production briefing document preparation | 01-Nov-12 to 15-Nov-12 | \$3200 | |
| GRDC | Umbers Rural Services Pty Ltd | Western Australian breakcrop briefing document preparation | 30-Sep-12 to 10-Oct-12 | \$4800 | |
| GRDC | WordsWorth Writing | GRDC's Annual Operational Plan 2013-14 | 01-Feb-13 to 28-Mar-13 | \$0 | |
| GRDC | WordsWorth Writing | GRDC's Portfolio Budget Statement 2013-14 | 01-Jul-12 to 28-Mar-13 | \$0 | |
| GRDC | Yeruga Crop Research Pty Ltd | Testing retained sowing seed of hybrid canola in a range of rainfall zones | 01-Jan-13 to 31-Mar-13 | \$27 450 | |
| GWRDC | Studio Tonic | Review of plans for changes to office fitout | 2 weeks | \$2585 | Direct source |
| GWRDC | Terry Lee | Review and assessment of Research and Development funding applications | 4 weeks | \$8541 | Direct source |
| RIRDC | Australian National Audit Office | External audit services | Ongoing | \$27 500 | Direct source |
| RIRDC | Currie Communications | Development of stakeholder strategy. | 2 months | \$13 831 | Direct source |
| RIRDC | Garland Outcome Pty Ltd | Implementation of outcomes from staff workshops | 6 months | \$32 423 | Direct source |
| RIRDC | Oakton AA Service | Accounting services | Ongoing | \$11 063 | Direct source |
| RIRDC | Pricewaterhouse Coopers | Internal audit services | 3 years | \$52 399 | Select tender |
| RIRDC | Schuster Consulting | Website redevelopment | 4 months | \$36 397 | Select tender |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 145 (continued)

Attachment B

| Agency | Consultant | Subject Matter | Duration | Cost² | Method of procurement |
|---------------|------------------------------|---|------------------------|-------------------------|------------------------------|
| RIRDC | Strategic Economic Solutions | Community economic assessments | 2 years | \$14 520 | Direct source |
| RIRDC | Strategic Governance Group | Risk workshops | 6 months | \$20 240 | Direct source |
| SRDC | DCA Piper Australia | IT & Telecommunications Agreement | 06-Dec-12 to 30-Apr-13 | \$2576 | Direct Source |
| SRDC | E Wallis | documentation for SRDC Board | 2 Days | \$2000 | Direct Source |
| SRDC | K Yannakou | SRDC Board representative in Canberra for meeting | 1.5 Days | \$1608 | Direct Source |
| SRDC | K Yannakou | SRDC Board transition meeting SRA | 1.5 Days | \$1987 | Direct Source |
| SRDC | K Yannakou | SRDC Board transition meeting SRA | 1.5 Days | \$1650 | Direct Source |
| SRDC | K Yannakou | SRDC Board transition meeting SRA | 1.5 Days | \$1942 | Direct Source |
| SRDC | K Yannakou | SRDC Board representative in Canberra for SRA transition meeting | 1.5 Days | \$1952 | Direct Source |
| SRDC | K Yannakou | SRDC Board representative in Canberra for SRA transition meeting | 1.5 Days | \$1831 | Direct Source |
| SRDC | K Yannakou | Prepared response to Commonwealth financial accountability review | 2 Days | \$3300 | Direct Source |
| WAC | Mandy Koch | Human Resources Consultant | 01-Jul-12 to 30-Apr-13 | \$59 000 | Direct source |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 146

Division/Agency: Finance and Business Support Division

Topic: Staff Amenities

Proof Hansard page: Written

Senator HEFFERNAN asked:

What amenities are provided to staff? Provide a list, including any costs and the reason for providing the amenity.

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) and its portfolio agencies provide some or all of the following amenities to staff as part of office accommodation across Australia:

- Change rooms and showers
- Break Out areas and kitchens
- Prayer Room
- First Aid Room
- Carers or Family Room
- Bike Racks
- Lockers
- Outdoor facilities—chairs, table, BBQ
- Fitness Area including equipment

The provision of amenities complies with the *Commonwealth Property Management Framework* which provides guidance on appropriate standards of accommodation to be provided.

The following table identifies the amenity and costs associated in providing the amenity.

| Agency | Amenity | Cost 1 July 2012 to 30 April 2013 |
|---------------|--------------------|--|
| DAFF | ACT – fitness area | \$9212 |
| APVMA | ACT – fitness area | \$1987 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 147

Division/Agency: Finance and Business Support Division

Topic: Coffee machines

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has the department/agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.

Why were coffee machines purchased?

Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?

Where did the funding for the coffee machines come from?

Who has access?

Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?

What are the ongoing costs of the coffee machine, such as the cost of coffee?

Does the department/agency rent coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.

Why are coffee machines rented?

Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?

Where does the funding for the coffee machines come from?

Who has access?

Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 147 (continued)

What are the ongoing costs of the coffee machine, such as the cost of coffee?

Answer:

Information on the portfolio's purchasing and renting of coffee machines was provided in response to Question on Notice 142 from Additional Estimates in February 2013.

Since then, the Cotton Research Development Corporation (CRDC) and Wine Australia Corporation (WAC) have purchased the following coffee machines:

| Department/Agency | Type | Cost | Number | Ongoing costs (annual estimate) | Purchase Date |
|--------------------------|-------------------|-------------|---------------|--|----------------------|
| CRDC | Jura Impressa XS9 | \$2990 | 1 | \$ 990 | 2013 |
| WAC | Pod Machine | \$ 230 | 4 | \$4 200 | 2013 |

No coffee machines were purchased by the Department of Agriculture, Fisheries and Forestry (DAFF) since Additional Estimates in February 2013.

No coffee machines were rented by DAFF or its portfolio agencies since Additional Estimates in February 2013.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 148

Division/Agency: Finance and Business Support Division

Topic: Contractors

Proof Hansard page: Written

Senator HEFFERNAN asked:

For this financial year to date:

- Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).
- Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.
- What contractors have been employed by the department/agency? If yes, provide details (including the work undertaken and the cost).

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 148 (continued)

Answer:

The Department of Agriculture, Fisheries and Forestry and its portfolio agencies have not employed any of the providers identified in the question.

All contracts let by *Financial Management and Accountability Act 1997* (FMA Act) agencies with a value of \$10 000 or more are published on the Australian Government business opportunities website, AusTender (www.tenders.gov.au).

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 149

Division/Agency: Finance and Business Support Division

Topic: Grants

Proof Hansard page: Written

Senator HEFFERNAN asked:

Could the department/agency provide an updated list of all grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the amount, the intended use of the grants and what locations have benefited from the grants.

Have all grant agreement details been published on its website within the required timeframe? If not, provide details.

Answer:

The Commonwealth Grant Guidelines only apply to agencies under the *Financial Management and Accountability Act 1997*. A list of all grants provided by the Department of Agriculture, Fisheries and Forestry (DAFF) since 1 January 2009, including ad hoc and one-off grants, is available on the DAFF website at: www.daff.gov.au/Grants/Grants-Reporting-Requirements. The published information includes the name of the recipient, the amount, the intended purpose of the grant and the locations that will benefit from the grant.

The Australian Fisheries Management Authority and the Australian Pesticides and Veterinary Medicines Authority did not provide any grants this financial year to date.

For this financial year to date, 11 grants were not published on the website within the seven or 14 day timeframe.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 150

Division/Agency: Finance and Business Support Division

Topic: Government Payments of Accounts

Proof Hansard page: Written

Senator HEFFERNAN asked:

For this financial year to date, has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)?

- If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached)
- For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?
- Where interest is being paid, what rate of interest is being paid and how is this rate determined?

Answer:

1. No
2. The Department of Agriculture, Fisheries and Forestry (DAFF), the Australian Fisheries Management Authority (AFMA) and the Australian Pesticides and Veterinary Medicines Authority (APVMA) have made payments to contractors/consultants up to 30 April 2013 in this financial year. Refer to the below table for the timing of payments.

| | DAFF | AFMA | APVMA |
|------------|-------------|-------------|--------------|
| 30 days | 87.99% | 92.95% | 93.2% |
| 31-44 days | 5.61% | 3.38% | 5% |
| 45-60 days | 2.37% | 1.78% | 0.4% |
| 60+ days | 4.03% | 1.89% | 1.4% |

- Reasons for delay in payments include: invoice disputes, incorrect invoices, invalid ABNs, missing supplier information or invoices not received by DAFF, AFMA or APVMA.
 - Other portfolio agencies are not subject to *Finance Circular 2012/02 Procurement – On-Time Payment Policy for Small Business* as this policy only applies to *Financial Management and Accountability Act 1997* (FMA Act) agencies.
3. No interest has been paid on overdue amounts for this financial year.
 4. N/A

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 151

Division/Agency: Finance and Business Support Division

Topic: Stationery Requirements

Proof Hansard page: Written

Senator HEFFERNAN asked:

How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?

What are the department/agency's stationery costs for the financial year to date?

Answer:

The stationery expenditure by the Minister and Parliamentary Secretary for the period 1 July 2012 to 30 April 2013 was \$2369.50.

The Department of Agriculture, Fisheries and Forestry (DAFF) and its portfolio agencies stationery spend for the period 1 July 2012 to 30 April 2013 was \$1 563 320.57. Refer to the below table for a breakdown in stationery cost by department/agency.

| Department/Agency | Cost (\$) |
|--|---------------------|
| DAFF | 1 303 451.74 |
| Australian Fisheries Management Authority (AFMA) | 40 588.80 |
| Australian Pesticides and Veterinary Medicines Authority (APVMA) | 50 350.00 |
| Cotton Research and Development Corporation (CRDC) | 18 476.83 |
| Fisheries Research and Development Corporation (FRDC) | 4232.80 |
| Grains Research and Development Corporation (GRDC) | 29 817.70 |
| Grape and Wine Research and Development Corporation (GWRDC) | 4933.00 |
| Rural Industries Research and Development Corporation (RIRDC) | 11 005.00 |
| Sugar Research and Development Corporation (SRDC) | 4697.00 |
| Wine Australia Corporation (WAC) | 95 767.70 |
| Total | 1 563 320.57 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 152

Division/Agency: Finance and Business Support Division

Topic: Media Subscriptions

Proof Hansard page: Written

Senator HEFFERNAN asked:

What pay TV subscriptions does your department/agency have?

- Please provide a list of what channels and the reason for each channel.
- What is the cost for this financial year to date?

What newspaper subscriptions does your department/agency have?

- Please provide a list of newspaper subscriptions and the reason for each.
- What is the cost for this financial year to date?

What magazine subscriptions does your department/agency have?

- Please provide a list of magazine subscriptions and the reason for each.
- What is the cost for this financial year to date?

Answer:

Department of Agriculture, Fisheries and Forestry (DAFF)

The cost for DAFF's pay TV subscriptions for this financial year to date is \$26 740.90. Details of the channels and the reason for each subscription were provided in response to Question on Notice (QoN) 145 from Additional Estimates in February 2013 and have not changed.

The cost for DAFF's newspaper subscriptions for this financial year to date is \$59 034.15. DAFF still subscribes to all newspapers listed in response to QoN 145 from Additional Estimates in February 2013. In addition, DAFF now subscribes to Acres Australia, Farm Weekly and The Narrabri Courier. The reason for these subscriptions is access to current news and information.

The cost for DAFF's magazine subscriptions for this financial year to date is \$212 575.91. DAFF still subscribes to all magazines listed in response to QoN 145 from Additional Estimates in February 2013. In addition, DAFF now subscribes to Environmental Toxicology and Chemistry, Integrated Environmental Assessment and Management, and Intrafish. The reason for these subscriptions is business related information and professional development.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 152 (continued)

Portfolio Agencies

The Agriculture, Fisheries and Forestry portfolio agencies did not subscribe to pay TV for this financial year to date.

The cost for the portfolio agencies' newspaper subscriptions for this financial year to date is \$10 931.27. The following newspapers are subscribed to for access to current news and information:

- Acres Australia
- Adelaide Advertiser, The
- Australian Financial Review
- Australian, The
- Canberra Times, The
- Economist, The
- Farm Weekly
- Land, The
- Narrabri Courier, The
- NT News
- Stock and Land
- Stock Journal
- Sydney Morning Herald
- Weekly Times, The

The cost for the portfolio agencies' magazine subscriptions for this financial year to date is \$8258.39. The following magazines are subscribed to for business related information and professional development:

- AGROW World Crop Protection News
- Ausmarine
- Australian Grain
- Australian Cottongrower
- Australian PC
- Blue Water
- Chartered Secretaries Australia
- Choice
- Cotton Compass
- Fish Farming International
- Fishing News International
- Foodservice news
- Harvard Business Review
- Lotfeeding
- New Scientist

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 152 (continued)

- Organic Gardner
- Seafood International
- Queensland Country Life
- Windows IT Pro

A breakdown of this expenditure by portfolio agency is contained in the table below.

| Agency | Pay TV (\$) | Newspapers (\$) | Magazines (\$) | Total (\$) |
|--|------------------------|----------------------------|---------------------------|-----------------------|
| Australian Fisheries Management Authority | 0 | 1913 | 1227 | 3140 |
| Australian Pesticides and Veterinary Medicines Authority | 0 | 2978 | 252 | 3230 |
| Wine Australia Corporation | 0 | 0 | 0 | 0 |
| Cotton Research and Development Corporation | 0 | 686 | 1200 | 1886 |
| Fisheries Research and Development Corporation | 0 | 0 | 1533 | 1533 |
| Grains Research and Development Corporation | 0 | 1955 | 3809 | 5764 |
| Grape and Wine Research and Development Corporation | 0 | 1622 | 0 | 1622 |
| Rural Industries Research and Development Corporation | 0 | 1778 | 237 | 2015 |
| Sugar Research and Development Corporation | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 10 931 | 8258 | 19 190 |

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 153

Division/Agency: Finance and Business Support Division

Topic: Travel Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
2. For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
3. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for travel.
4. What Travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.
5. What is the policy for business class airfare tickets? Is there still a reduction in business class flights as per the media release by the Minister for Finance and Deregulation and the Special Minister of State dated 25 September 2012?
6. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
7. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.
8. Does the department/agency elect to offset emissions for employees work related travel? If yes, what is the cost?

Answer:

1. The travel details for Department of Agriculture, Fisheries and Forestry (DAFF) officers accompanying the Minister and/or Parliamentary Secretary in the 2012-13 financial year to 31 January 2013 were provided in response to Question on

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 153 (continued)

Notice 146 from Additional Estimates in February 2013. Details of travel accompanying the Minister from 31 January 2013 to 30 April 2013 are contained in the table below.

| Date | Location | Accompanying departmental officer costs | Purpose |
|---------------------|---|---|--|
| 21 March 2013 | Alice Springs, Northern Territory | One departmental officer accompanied the Minister. Costs: <ul style="list-style-type: none"> • Accommodation: \$272.02 • Allowances: \$51.00 Total: \$323.02 | Attend Northern Territory Cattleman's Association 2013 AGM and Industry Conference |
| 30 April 2013 | Hobart, Tasmania | One departmental officer accompanied the Minister. Costs: <ul style="list-style-type: none"> • Airfares: \$257.60 (business) • Accommodation: \$110.51 • Allowances: \$257.60 • Taxis: \$108.34 Total: \$734.05 | Attend ABARES Conference |

2. To provide the information requested by individual trip would take a considerable amount of time and result in an answer that would be hundreds of pages long. That approach is not considered to be an appropriate allocation of resources. The table below provides information about DAFF's total travel expenditure for the financial year to date (as at 30 April 2013).

| No. of Trips | Airfare Expenditure | Other Travel Related Expenditure¹ | Total Expenditure |
|---------------------|----------------------------|---|--------------------------|
| 10 074 | \$6 393 566 | \$10 090 838 | \$16 484 404 |

The table on the next page provides information about the agriculture, fisheries and forestry portfolio agencies' total travel expenditure for the financial year to date (as at 30 April 2013)

¹ Includes accommodation, car hire, meals and other incidental travel related expenditure.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 153 (continued)

| Portfolio Agency | Airfare Expenditure | Other Travel Related Expenditure² | Total Expenditure |
|---|----------------------------|---|--------------------------|
| Australian Fisheries Management Authority (AFMA) | \$699 455 | \$478 711 | \$1 178 166 |
| Australian Pesticides & Veterinary Management Authority (APVMA) | \$216 604 | \$138 300 | \$354 904 |
| Wine Australia Corporation (WAC) | Not recorded | Not recorded | \$553 300 |
| Cotton Research & Development Corporation (CRDC) | \$61 078 | \$44 994 | \$106 072 |
| Fisheries Research & Development Corporation (FRDC) | \$167,630 | \$28,277 | \$195,907 |
| Grains Research & Development Corporation (GRDC) | Not Recorded | Not Recorded | \$893 712 |
| Grape & Wine Research & Development Corporation (GWRDC) | \$24 420 | \$14 283 | \$38 703 |
| Rural Industries Research & Development Corporation (RIRDC) | \$95 337 | \$182 899 | \$278 236 |
| Sugar Research & Development Corporation (SRDC) | \$35 049 | \$19 432 | \$54 481 |

3. DAFF and portfolio agencies undertake travel on an as required basis and in accordance with Whole of Australian Government Travel Arrangements and agency policy.
4. DAFF and portfolio agencies undertake travel on an as required basis and in accordance with Whole of Australian Government Travel Arrangements and agency policy.
5. DAFF policy for business class airfare tickets is that SES officials are entitled to business class tickets for travel where the flight is more than three hours in duration. All officials are entitled to business class airfare for international travel. The reduction in business class flights is part of the 'Targeted savings — public service efficiencies' measure and only applies to agencies under the *Financial*

² Includes accommodation, car hire, meals and other incidental travel related expenditure.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 153 (continued)

Management and Accountability Act 1997. For information on the implementation of this measure, please refer to question on notice 140 (Finance and Business Support Division) from the 2013 May Budget Estimates hearing.

AFMA policy sets out that employees are required to travel economy class. However, employees may travel in premium economy or business class (or equivalent) where;

- employees are accompanying a person who is entitled to travel at a higher class and for work purposes are required to maintain contact with that person; or
- because of special physical requirements (i.e. pregnancy, injury or disability); or
- other exceptional circumstances, which must be approved by the relevant General Manager prior to travel.
- General Managers are entitled to business class travel with the exception of travel under 90 minutes (i.e. Canberra – Sydney or Canberra – Melbourne), which should be booked as economy class although the CEO can vary this in exceptional circumstances.

APVMA policy sets out that, for domestic flights, business class airfares can be accessed by SES-level employees. The APVMA has aimed to reduce its business class travel. Only 3.6 per cent of the APVMA's total number of domestic flights from 1 July 2012 to 30 April 2013 have been in business class. For international flights, both SES and non-SES staff can access business class flights when the flight is greater than four hours duration.

6. Yes, in some cases airline lounge memberships are provided to DAFF employees. DAFF has 281 active lounge memberships for Qantas and Virgin Australia purchased for employees across a broad range of classifications. DAFF's policy on airline lounge memberships is that access should be on the basis of need and there is a value-for-money consideration, independent of booking travel. The total cost of DAFF's airline lounge memberships for the financial year to date (as at 30 April 2013) is \$39 992. The Senior Executive Service (SES) total is \$9 516 and non-SES total is \$30 476.

AFMA does not provide airline lounge memberships to employees.

APVMA provides airline lounge memberships to frequent travellers. The APVMA's policy on airline lounge memberships is that access should be on the basis of need and there is a value-for-money consideration. APVMA has 10 active lounge memberships for Qantas and Virgin Australia purchased for employees across a broad range of classifications. The cost for the financial year to date is \$2637.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 153 (continued)

CRDC provides Qantas lounge memberships to employees. Qantas lounge memberships have been purchased for nine employees at a cost of \$2973 for the financial year to date.

FRDC provides Qantas and Virgin Australia lounge memberships to employees. Qantas and Virgin Australia lounge memberships have been purchased for 13 employees at a cost of \$2628 for the financial year to date. Lounge access provides FRDC's employees with a secure environment between flights and allows employees to work while travelling.

GRDC offers Qantas Club memberships to permanent staff who are required to travel on at least five return flights per annum for GRDC business. There are currently 39 staff members on GRDC's Corporate Membership Scheme. Of the 39 staff members, six are project and administration staff, 13 are managers, nine are senior managers and 11 are executives. 25 membership holders are on Gold Tier or above and, therefore, are not required to pay an annual fee. The cost for the financial year to date is \$4060.

GWRDC provides Qantas lounge memberships on an ad hoc basis to employees. The cost for the financial year to date is \$441.

RIRDC policy allows that the Managing Director may approve airline lounge memberships for employees. Lounge memberships for Qantas and Virgin Australia have been purchased for nine employees at EL1, EL2 and SES levels at a cost of \$2886 in 2012–13 (to 30 April 2013).

SRDC provides Qantas and Virgin Australia lounge memberships to seven employees. The cost for the financial year to date is \$1379.

WAC provides senior managers with lounge memberships. There are approximately six managers who have Qantas club cards.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 153 (continued)

7. Yes, in exceptional circumstances at DAFF and RIRDC, a support or administrative staff member (such as an Executive Assistant) may travel with a departmental SES employee to provide support in areas such as administration, secretariat services, or to facilitate meetings. All travel is undertaken consistent with whole-of-government travel arrangements and departmental policy.

Support and administration staff do not travel with SES officers in the other portfolio agencies.

8. DAFF and portfolio agencies do not offset emissions for employees' work related travel.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 154

Division/Agency: Finance and Business Support Division

Topic: Legal costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. What sum did each portfolio department and agency spend on legal services for this financial year to date within the department/agency? Please provide a list of each service and costs.
2. What sum did each portfolio department and agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.
3. What sum did each portfolio department and agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.
4. What sum did each portfolio department and agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.

Answer:

1. The table below identifies the costs (excluding GST) that the Department of Agriculture, Fisheries and Forestry (DAFF) and its portfolio agencies spent on salary and administrative cost (In-house Legal Team) for this financial year to date as at 31 March 2013.

| Department/Agency | Cost |
|---|--------------|
| <i>DAFF</i> | \$124 250.00 |
| <i>Australian Fisheries Management Authority (AFMA)</i> | \$477 659.00 |
| <i>Australian Pesticides and Veterinary Medicines Authority (APVMA)</i> | \$806 605.00 |
| <i>Grains Research and Development Corporation (GRDC)</i> | \$180 836.00 |
| <i>Cotton Research and Development Corporation (CRDC)</i> | \$0.00 |
| <i>Fisheries Research and Development Corporation (FRDC)</i> | \$0.00 |
| <i>Grape and Wine Research and Development Corporation (GWRDC)</i> | \$0.00 |
| <i>Rural Industries Research and Development Corporation (RIRDC)</i> | \$0.00 |
| <i>Sugar Research and Development Corporation (SRDC)</i> | \$0.00 |
| <i>Wine Australia Corporation (WAC)</i> | \$0.00 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 154 (continued)

2. The table below identifies the costs (excluding GST) that DAFF and its portfolio agencies spent on legal services from the Australian Government Solicitor for this financial year to date as at 31 March 2013. **Attachment A** provides a breakdown of the services and their cost.

| Department/Agency | Cost |
|-------------------|----------------|
| <i>DAFF</i> | \$1 163 651.66 |
| <i>AFMA</i> | \$304 233.15 |
| <i>APVMA</i> | \$223 291.00 |
| <i>SRDC</i> | \$8 139.18 |
| <i>WAC</i> | \$272.73 |
| <i>CRDC</i> | \$0.00 |
| <i>FRDC</i> | \$0.00 |
| <i>GRDC</i> | \$0.00 |
| <i>GWRDC</i> | \$0.00 |
| <i>RIRDC</i> | \$0.00 |

3. The table below identifies the costs (excluding GST) that DAFF and its portfolio agencies spent on professional fees relating to advice and disbursements from private firms for this financial year to date as at 31 March 2013.

| Department/Agency | Cost |
|-------------------|--------------|
| <i>DAFF</i> | \$224 696.60 |
| <i>AFMA</i> | \$266 606.69 |
| <i>APVMA</i> | \$146 315.00 |
| <i>CRDC</i> | \$59 875.00 |
| <i>FRDC</i> | \$26 180.51 |
| <i>GRDC</i> | \$456 446.00 |
| <i>GWRDC</i> | \$46 009.00 |
| <i>RIRDC</i> | \$48 495.42 |
| <i>SRDC</i> | \$6 074.80 |
| <i>WAC</i> | \$102 985.00 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 154 (continued)

4. The table below identifies the costs (excluding GST) that DAFF and its portfolio agencies spent on legal services from other sources for this financial year to date as at 31 March 2013.

| Department/Agency | Service | Cost |
|--------------------------|-------------------------------|-------------|
| <i>DAFF</i> | Attorney General's Department | \$28 949.22 |
| <i>AFMA</i> | Miscellaneous Fees | \$37 566.14 |
| <i>APVMA</i> | Consulting Fees | \$66 324.00 |
| <i>WAC</i> | Notarisation and Visa Fees | \$259.44 |
| <i>CRDC</i> | n/a | \$0.00 |
| <i>FRDC</i> | n/a | \$0.00 |
| <i>GRDC</i> | n/a | \$0.00 |
| <i>GWRDC</i> | n/a | \$0.00 |
| <i>RIRDC</i> | n/a | \$0.00 |
| <i>SRDC</i> | n/a | \$0.00 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 154 (continued)

**LEGAL SERVICES PROVIDED BY THE AUSTRALIAN GOVERNMENT
 SOLICITOR TO DAFF AND ITS PORTFOLIO AGENCIES IN FINANCIAL YEAR
 2012–13 TO DATE**

DAFF

| Service | Costs (excluding GST) |
|--|-----------------------|
| Billing file | \$41 580.00 |
| Cabinet submissions | \$690.84 |
| Civil procedure advice | \$2 436.12 |
| Civil regulation advice | \$690.84 |
| Constitutional advice | \$112 244.31 |
| Corporate law advice | \$5 254.02 |
| Debt recovery action | \$13 041.59 |
| Debt recovery advice | \$1 432.22 |
| Disposals and acquisitions of property | \$4 326.84 |
| Employment and Work Relations advice-not recons | \$116 807.75 |
| Employment and Work Relations dispute not workers comp | \$62 568.84 |
| Environment advice | \$161 322.08 |
| Environment dispute | \$17 797.10 |
| Grants and funding agreements | \$50 492.18 |
| Information technology | \$4 066.32 |
| Insurance/indemnities/guarantees | \$545.40 |
| Insolvency dispute | \$1 890.72 |
| Intellectual property | \$545.40 |
| Intergovernmental agreements | \$5 577.68 |
| Leases/licences/land use agreements | \$15 023.08 |
| Legislation/policy development | \$69 579.18 |
| Legislative drafting | \$3 963.24 |
| Machinery of government advice | \$363.60 |
| Other admin law action | \$75 960.33 |
| Other admin law advice | \$41 164.88 |
| Other agreements | \$33 769.56 |
| Other commercial dispute | \$20 738.12 |
| Other services | \$15 380.28 |
| Probity | \$3 526.92 |
| Procurement of goods - other | \$3 163.32 |
| Protection of info advice | \$836.28 |
| Protection of info dispute | \$16 648.06 |
| Secondment | \$27 300.00 |
| Statutory interpretation – other | \$155 857.28 |
| Tax, customs and other revenue dispute | \$9 200.00 |
| Tort advice | \$5 945.04 |
| Workers compensation dispute | \$1 654.38 |
| Disbursements | \$53 365.49 |
| Total Expenditure | \$1 163 651.66 |

All figures do not include work in progress. Figures are for legal services provided for the period 1st July – 31st March 2013.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 154 (continued)

Portfolio Agencies

| Department/Agency | Service | Costs (excluding GST) |
|--------------------------|--|----------------------------------|
| <i>AFMA</i> | Professional fees relating to advice and disbursements | \$304 233.15 |
| <i>APVMA</i> | Professional fees relating to advice and disbursements | \$223 291.00 |
| <i>SRDC</i> | Professional fees relating to advice and disbursements | \$8 139.18 |
| <i>WAC</i> | Professional fees relating to advice and disbursements | \$272.73 |
| Total Expenditure | | \$535 936.06 |

All figures do not include work in progress. Figures are for legal services provided for the period 1st July – 31st March 2013.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 155

Division/Agency: Finance and Business Support Division

Topic: Paid Parental Leave

Proof Hansard page: Written

Senator HEFFERNAN asked:

Please list how many staff in each department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?

For this financial year to date list which department/agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments.

What is the paid parental scheme offered by each department and agency? How many staff have used the scheme this financial year to date.

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) does not keep records of all employees currently eligible to receive payments under the Government's Paid Parental Leave scheme. Eligibility is assessed once employees apply for payments and their records are reviewed.

For the period 1 July 2012 to 30 April 2013, DAFF, Wine Australia Corporation (WAC), the Australian Pesticides and Veterinary Medicines Authority (APVMA), and the Grains Research and Development Corporation (GRDC) have provided payments under the Government's Paid Parental Leave scheme:

| CLASSIFICATION | DAFF | WAC | APVMA | GRDC |
|----------------------------|-------------|------------|--------------|-------------|
| APS3 | 18 | | | |
| APS4 | 32 | | 1 | |
| APS5 | 24 | | | |
| APS6 | 15 | 2 | 1 | |
| EL1 | 17 | | 1 | |
| EL2 | 12 | | | |
| Administrative Coordinator | | | | 1 |
| Project Manager | | | | 1 |
| Section Head | | | | 1 |
| TOTAL | 118 | 2 | 3 | 3 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 155 (continued)

DAFF and its agencies offer paid parental leave under the Government's Paid Parental Leave scheme. A total of 126 employees from DAFF and its portfolio agencies accessed this scheme for the period 1 July 2012 to 30 April 2013.

No employees from the Australian Fisheries Management Authority, the Cotton Research and Development Corporation, the Grape and Wine Research and Development Corporation, the Fisheries Research and Development Corporation, the Rural Industries Research and Development Corporation or the Sugar Research and Development Corporation used the scheme for the period 1 July 2012 to 30 April 2013.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 156

Division/Agency: Finance and Business Support Division

Topic: Corporate Cars

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. How cars are owned by each department/agency?
2. Where is the car/s located?
3. What is the car/s used for?
4. What is the cost of each car for this financial year to date?
5. How far did each car travel this financial year to date?

Answer:

Department of Agriculture, Fisheries and Forestry (DAFF)

During 2012-13, DAFF owned ten cars. The cars were used for general operational use, including compliance activities, general administration and transport of personnel and minor freight.

| Registration number | Location | Cost (GST exclusive) in 2012-13 to 30 April 2013 | | Distance travelled (km) in 2012-13 to 30 April 2013 |
|---------------------|------------------|--|------------------|---|
| CI0611 | Christmas Island | Other expenses | \$607 | 2961 |
| 092SPD | Horn Island | Purchase Price | \$31 457 | 5727 |
| | | Other expenses | \$3475 | |
| 210SPD | Stephen Island | Purchase Price | \$31 464 | 1204 |
| | | Other expenses | \$2975 | |
| 211SPD | Yam Island | Purchase Price | \$31 464 | 833 |
| | | Other expenses | \$3201 | |
| 212SPD | Darnley Island | Purchase Price | \$31 464 | 3670 |
| | | Other expenses | \$4271 | |
| 213SPD | Coconut Island | Purchase Price | \$27 414 | 174 |
| | | Other expenses | \$3195 | |
| 286SPD | Mabuiag Island | Purchase Price | \$31 464 | 1120 |
| | | Other expenses | \$3390 | |
| 376SPD | Duaun Island | Purchase Price | \$31 464 | 1055 |
| | | Other expenses | \$2937 | |
| 970SWJ | Warraber Island | Purchase Price | \$29 763 | 210 |
| | | Other expenses | \$3583 | |
| 449SZK | Mabuiag Island | Purchase Price | \$29 763 | 313 |
| | | Other expenses | \$3693 | |
| Total | | | \$307 044 | 17 267 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 156 (continued)

Australian Fisheries Management Authority (AFMA)

At 30 April 2013, AFMA owned three cars. The cars were used for general operational use including compliance activities, attending meetings and minor freight.

| Car | Location | Cost (GST exclusive) in 2012-13 to 30 April 2013 | Distance travelled (km) in 2012-13 to 30 April 2013 |
|--------------|-----------------|---|--|
| 1 | Thursday Island | \$2060 | 1465 |
| 2 | Thursday Island | \$1059 | 964 |
| 3 | Canberra | \$1507 | 2175 |
| Total | | \$4626 | 4604 |

The following agencies did not own cars during 2012-13.

- Australian Pesticides and Veterinary Medicines Authority
- Cotton Research and Development Corporation
- Fisheries Research and Development Corporation
- Grains Research and Development Corporation
- Grape and Wine Research and Development Corporation
- Rural Industries Research and Development Corporation
- Sugar Research and Development Corporation
- Wine Australia Corporation

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 157

Division/Agency: Finance and Business Support Division

Topic: Taxi Costs

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. How much did each department/agency spend on taxis this financial year to date? Provide a breakdown for each business group in each department/agency.
2. What are the reasons for taxi costs?

Answer:

1. For the period 1 July 2012 to 30 April 2013, the Department of Agriculture, Fisheries and Forestry (DAFF) has spent \$788 978 (GST inclusive) on taxi costs. The table below provides a breakdown of taxi costs by business group.

| Division / Business Group | Taxi costs (GST inc.) |
|----------------------------------|------------------------------|
| ABARES | \$24 888 |
| Agricultural Productivity | \$31 630 |
| Biosecurity | \$591 459 |
| Climate Change | \$15 111 |
| Finance and Business Support | \$25 972 |
| Government | \$36 251 |
| Information Services | \$17 449 |
| Executive | \$5279 |
| Sustainable Resource Management | \$26 668 |
| Trade and Market Access | \$14 271 |

For the period 1 July 2012 to 30 April 2013, the agriculture, fisheries and forestry portfolio agencies have spent \$173 238 (GST inclusive) on taxi costs. The table on the next page provides a breakdown of taxi costs by agency.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 157 (continued)

| Portfolio Agencies | Taxi costs (GST inc.) |
|---|------------------------------|
| Australian Fisheries Management Authority | \$46 160 |
| Australian Pesticides & Veterinary Management Authority | \$17 683 |
| Cotton Research & Development Corporation | \$6478 |
| Fisheries Research & Development Corporation | \$10 500 |
| Grains Research & Development Corporation (GRDC) | \$28 000* |
| Grape & Wine Research & Development Corporation | \$4166 |
| Rural Industries Research & Development Corporation | \$12 725 |
| Sugar Research & Development Corporation | \$9454 |
| Wine Australia Corporation | \$38 072 |

* GRDC's financial accounting system does not identify taxi expenses separately, but rather it is included in total travel and accommodation expenses. GRDC have provided an estimated figure of \$28,000 for the period 1 July 2012 to 30 April 2013.

2. DAFF and portfolio agency officers are sometimes required to travel to various locations across Australia and internationally, and taxi fares can be incurred as a result.

Taxi costs costs for Biosecurity are higher than other parts of the department as there are higher numbers of staff involved in Biosecurity functions compared to other areas of the department's work. Many Biosecurity staff work in regional areas and are often required to travel to perform their functions.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 158

Division/Agency: Finance and Business Support Division

Topic: Hire Cars

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. How much did each department/agency spend on hire cars this financial year to date? Provide a breakdown for each business group in each department/agency.
2. What are the reasons for hire car costs?

Answer:

1. For the period 1 July 2012 to 30 April 2013, the Department of Agriculture, Fisheries and Forestry (DAFF) has spent \$363 813 (GST inclusive) on hire car costs. The table below provides a breakdown of hire car costs by business group.

| Division / Business Group | Hire car costs (GST inc.) |
|----------------------------------|----------------------------------|
| ABARES | \$108 009 |
| Agricultural Productivity | \$3653 |
| Biosecurity | \$218 151 |
| Climate Change | \$5378 |
| Finance and Business Support | \$10 366 |
| Government | \$3500 |
| Information Services | \$683 |
| Executive | \$411 |
| Sustainable Resource Management | \$9374 |
| Trade and Market Access | \$4288 |

For the period 1 July 2012 to 30 April 2013, the agriculture, fisheries and forestry portfolio agencies have spent \$95 066 (GST inclusive) on hire car costs. The table on the next page provides a breakdown of hire car costs by portfolio.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 158 (continued)

| Portfolio Agencies | Hire car costs (GST inc.) |
|---|----------------------------------|
| Australian Fisheries Management Authority | \$24 564 |
| Australian Pesticides & Veterinary Management Authority | \$8175 |
| Cotton Research & Development Corporation | \$828 |
| Fisheries Research & Development Corporation | \$945 |
| Grains Research & Development Corporation | \$33 687 |
| Grape & Wine Research & Development Corporation | \$8195 |
| Rural Industries Research & Development Corporation | \$7096 |
| Sugar Research & Development Corporation | \$1430 |
| Wine Australia Corporation | \$10 146 |

2. DAFF and portfolio agency officers are sometimes required to travel to various locations across Australia and internationally, and hire car costs can be incurred as a result.

Hire car costs for Biosecurity are higher than other parts of the department as there are higher numbers of staff involved in Biosecurity functions compared to other areas of the department's work. Many Biosecurity staff work in regional areas and are often required to travel to perform their functions.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 159

Division/Agency: Finance and Business Support Division

Topic: Credit Cards

Proof Hansard page: Written

Senator HEFFERNAN asked:

Provide a breakdown for each employment classification that has a corporate credit card.

Please update details of the following?

1. What action is taken if the corporate credit card is misused?
2. How is corporate credit card use monitored?
3. What happens if misuse of a corporate credit card is discovered?
4. Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
5. What action is taken to prevent corporate credit card misuse?

Answer:

A breakdown of corporate credit card holders by employment classification for the Department of Agriculture, Fisheries and Forestry (DAFF) is provided in the table below.

| EMPLOYEE CLASSIFICATION | DAFF |
|--------------------------------|-------------|
| APS2 | 6 |
| APS3 | 9 |
| APS4 | 53 |
| APS5 | 114 |
| APS6 | 193 |
| EL1 | 314 |
| EL2 | 337 |
| SES1 | 70 |
| SES2 | 21 |
| Deputy Secretary | 3 |
| Secretary | 1 |
| Total | 1121 |

A breakdown of corporate credit card holders by employment classification for agencies under the *Financial Management and Accountability Act 1997* is provided in the table on the next page.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 159 (continued)

| EMPLOYEE CLASSIFICATION | AFMA | APVMA |
|--------------------------------|-------------|--------------|
| APS2 | 0 | 0 |
| APS3 | 1 | 0 |
| APS4 | 15 | 0 |
| APS5 | 7 | 2 |
| APS6 | 62 | 5 |
| EL1 | 25 | 4 |
| EL2 | 12 | 1 |
| SES | 4 | 2 |
| Total | 126 | 14 |

The total number of corporate credit cards for each of the other agencies in the agriculture, fisheries and forestry portfolio is provided in the table below.

| Agency | No. of credit cards |
|---|----------------------------|
| Cotton Research and Development Corporation (CRDC) | 10 |
| Fisheries Research and Development Corporation (FRDC) | 13 |
| Grains Research and Development Corporation (GRDC) | 38 |
| Grape and Wines Research and Development Corporation (GWRDC) | 8 |
| Rural Industries Research and Development Corporation (RIRDC) | 14 |
| Sugar Research and Development Corporation (SRDC) | 6 |
| Wine Australia Corporation (Wine Australia) | 27 |

DAFF

1. All misuse of corporate credit cards is reported to the Fraud and Security Team for appropriate action.
2. Credit card use is monitored through online processing by the cardholder, reviewed by an authorising officer and the credit card team. Periodic reviews are undertaken to ensure ceased officers have had their credit card cancelled. Reviews are also carried out on the number of cards with DAFF and associated limits of each card.
3. In the event of suspected credit card misuse, the item is reported to DAFF's Fraud and Security Team for appropriate action.
4. For the current financial year (to 30 April 2013) there have been 24 instances recorded of use outside of DAFF's credit card policy across various staff classifications.
 - Eleven instances of misuse were due to accidental personal use, with the amounts being repaid in full to DAFF.
 - Twelve instances of misuse were due to cardholders splitting the full value of purchase over multiple transactions.
 - One instance was using the corporate credit card to pay for meals when a full travel allowance had been claimed and not reimbursed.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 159 (continued)

The officers and their authorising officers were reminded of DAFF's policy on credit card use. This misuse represents less than 1 per cent of cardholders and credit card expenditure.

5. There are a number of actions aimed at the prevention of credit card misuse. These include the issuing of instructional information on using corporate credit cards, training, limiting access to credit cards on a needs basis and by setting transaction and monthly limits on cards.

AFMA

1. If a corporate credit is misused, the AFMA employee must repay funds immediately. This misuse is recorded on AFMA's Certificate of Compliance and, if there is continued misuse, the employee's corporate credit is removed.
2. Corporate credit card use is monitored through AFMA's Expense Management System, the Finance section auditing corporate credit cards, and AFMA's Certificate of Compliance Process.
3. Please see response to question 1.
4. During the 2012–13 financial year, there have been three instances of misuse of the corporate credit card. All relate to mini-bar purchases whilst travelling. AFMA allows a threshold of \$20 per day for incidental expenditure and this threshold was exceeded on three occasions. The highest value was \$40.60. The staff classifications for the breaches were an EL2, and two EL1s. The staff involved have been notified of their breaches, required to pay back the difference and have been referred to AFMA's Chief Executive Instructions, Credit Card Policy and Travel Policy.
5. AFMA has several measures in place to stop misuse of Corporate Credit Cards:
 - All employees are required to submit Corporate Credit acquittals by the last day of each month. Their manager reviews the employee's expenditure and approves it. Upon approval, AFMA's Finance Section then reviews the expenditure before finalising it for payment.
 - AFMA's Finance Section chooses approximately seven employee's corporate credit files for audit each month. All corporate credit cards are reviewed by the Finance team each year as part of this audit process.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 159 (continued)

- As part of AFMA's Certificate of Compliance process, managers are required to complete a questionnaire for financial compliance matters three times a year. In addition, AFMA's Finance Section performs spot checks on corporate credit cards.

APVMA

1. In cases of misuse, an investigation is undertaken in accordance with APVMA's Fraud Control Procedures, the code of conduct and disciplinary procedures. If the investigation confirms that the card has been misused, the cardholder may be subject to disciplinary action ranging from sanctions or reduction in rank through to dismissal. Where appropriate, the matter will also be referred to the Australian Federal Police (AFP).
2. All credit card expenditure by card holders is reviewed independently by the credit cards manager to ensure the expenditure is appropriate and within guidelines.
3. In cases of misuse, an investigation is undertaken in accordance with APVMA's Fraud Control Plan, investigation procedures, code of conduct and disciplinary procedures.
4. Nil.
5. Expenditure is closely monitored to prevent corporate credit card misuse.

CRDC

1. Misuse of credit cards results in disciplinary action in accordance with the credit card use policy, the terms and conditions of employment policy, and the fraud risk management controls.
2. Monthly card statements with the dockets are reviewed and signed by the cardholder and the Executive Director. The Executive Directors card statement is approved by the Chairperson.
3. The cardholder is required to refund the amount if the card is misused.
4. Nil.
5. Regular staff training on credit card policy is undertaken to prevent corporate credit card misuse.

FRDC

1. FRDC has a credit card policy on card misuse and disciplinary action.
2. The Executive Director reviews all credit card transactions, internal and external audits, and monthly reconciliations.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 159 (continued)

3. The deliberate use of the card in contravention of the policies and procedures in the FRDC policy constitutes misuse and disciplinary action will be taken against the responsible cardholders. Accidental use of the corporate credit card must immediately be brought to the attention of Executive Director and rectified.

All instances of suspected cases of fraud will be reported to the Executive Director or Chair immediately. The Executive Director may decide to engage an investigator to investigate and report on the matter, or to rely on sanction under the Code of Conduct. For serious or complex fraud offences, the matters are referred to the Australian Federal Police.

4. Nil.
5. Staff are familiar with the Code of Conduct and the Executive Director reviews all credit card transactions, internal and external audits, and monthly reconciliations.

GRDC

1. The Executive Manager of Corporate Services is responsible for the investigation of all instances of alleged credit card misuse and of all matters involving serious misconduct. The Executive Manager will decide whether to deal with a matter in either the criminal arena or as a breach of the GRDC Code of Conduct, or both, after an analysis of the available evidence.

Referrals to the AFP and Commonwealth Director of Public Prosecutions (CDPP) are undertaken on an as needs basis and in conformance with the guidelines and procedures relevant to those organisations. In cases involving matters of national security, advice will be sought from the Attorney-General's Department.

2. GRDC monitors corporate credit cards as listed below:
 - All expenditure to be approved by supervisor, using staff claim form with supporting tax invoices.
 - The Accounts Payable Officer reviews each credit card statement and supporting tax invoices for reasonableness (i.e. purchases made within credit card holder's authority and not for personal use) before the statements are distributed to the cardholder.
 - Internal Audit reviews of credit cards.
 - Transaction limits are reviewed as required.
3. Please see response to question 1.
4. Nil.
5. Actions taken to prevent corporate credit card misuse:
 - Applications for cards require identification to be provided and approval by a delegate.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 159 (continued)

- Cardholders sign agreement to the policy governing management of credit cards and terms and conditions of use on issue.
- Low credit card limits for the majority of cards.
- Separations procedures require cards to be returned.
- The cash advance facility is blocked on all cards.
- The cardholder register is in place and includes:
 - the date the card was issued to the cardholder;
 - transaction limit;
 - the credit card expiry date; and
 - the date the card was returned to GRDC

GWRDC

1. No instances of corporate credit card misuse have been detected.
2. GWRDC has a policy and procedures document for the use of credit cards. If misuse was to happen, it would be dealt with through the appropriate supporting policy, Fraud Control Plan, disciplinary policy and procedures, terms and conditions of employment, and the Code of Conduct.
3. All statements are signed off by the cardholder and reviewed by the Executive Director. The Chair signs the Executive Director's statement.
4. Nil.
5. No instances of corporate credit card misuse have been detected.

RIRDC

1. Credit card use within RIRDC is subject to the Corporate Credit Card Policy.
2. Credit card holders are required to reconcile their expenditure on a monthly basis. Each reconciliation is reviewed and approved by the credit card holder's manager.
3. Any unauthorised expenditure must be reported immediately to the General Manager, Corporate. Further action will be determined based on the nature and severity of the breach.
4. Nil.
5. There are a number of actions aimed at the prevention of credit card misuse. These include issuing instructional information on the use of corporate credit cards, limiting access to credit cards on a needs basis and setting transaction and monthly limits on cards.

SRDC

1. If a corporate credit card is misused, the expenses incurred must be reimbursed. The reason for the misuse is investigated and internal controls are reviewed.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 159 (continued)

2. Credit cards are reconciled against receipts and the statement monthly. The authorised delegates sign the statement.
3. Please see response to question 1.
4. Nil.
5. Please see response to question 2.

Wine Australia

1. If a credit card is misused, for example, non-authorised expenditure, then the person assumes personal liability for such expenditure.
2. Wine Australia has a policy that governs the usage of corporate issued credit cards.
3. All breaches of the policy are notified by the Finance Department to the Chief Executive Officer and the cardholder may be subject to disciplinary action if the breach is significant.
4. Nil.
5. The implementation of the policy and monitoring of it by the Finance Department is an adequate prevention of corporate credit card misuse.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 160

Division/Agency: Finance and Business Support Division

Topic: Electricity Purchasing

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. What are the details of the department/agency electricity purchasing agreement?
2. What are the department/agency electricity costs for this financial year to date?

Answer:

Department of Agriculture Fisheries and Forestry (DAFF)

1. Information on DAFF's electricity purchasing agreements was provided in response to Question on Notice 153 from Additional Estimates in February 2013.

Since then, DAFF has signed three electricity purchasing agreements:

| State | Property | Supplier Name | Start Date | End Date |
|-------|--|--------------------------|------------|------------|
| NSW | 60 Wallgrove Road, Eastern Creek, NSW 2766 | ERM Power Retail Pty Ltd | 1/05/2013 | 31/07/2015 |
| NSW | Quarantine Stn 60, Wallgrove Road, Eastern Creek, NSW 2766 | ERM Power Retail Pty Ltd | 1/05/2013 | 31/07/2015 |
| NSW | 1-55 Rothschild Ave, Rosebery NSW 2018 | ERM Power Retail Pty Ltd | 1/05/2013 | 31/07/2015 |

Portfolio Agencies

The following portfolio agencies have electricity purchasing agreement with a supplier.

| Portfolio Agency | Supplier |
|---|------------------------------|
| Grains Research and Development Corporation (GRDC) | ActewAGL Basic Business Plan |
| Rural Industries Research and Development Corporation (RIRDC) | ERM Power Retail Pty Ltd |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 160 (continued)

2. The electricity costs for DAFF and its portfolio agencies are provided in the table below.

| Department / Portfolio Agency | Costs (excl. GST) |
|--|--------------------------|
| DAFF | \$2 540 406 |
| Australian Fisheries Management Authority | \$95 808 |
| Australian Pesticides and Veterinary Medicines Authority | \$74 556 |
| Cotton Research and Development Corporation | NA |
| Fisheries Research and Development Corporation | NA |
| GRDC | \$45 186 |
| Grape and Wine Research and Development Corporation | \$8102 |
| RIRDC | \$20 272 |
| Sugar Research and Development Corporation | \$5588 |
| Wine Australia Corporation | |
| - Australia | \$38 302 |
| - Japan Office | \$1527 |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 161

Division/Agency: Finance and Business Support Division

Topic: Shredders

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has the department/agencies purchased any shredders this financial year? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.

Answer:

Department of Agriculture, Fisheries and Forestry (DAFF)

DAFF purchased three shredders this financial year. The cost (GST inclusive) of each shredder was \$7018, \$177 and \$177. The shredders were purchased as replacement assets in line with information security requirements.

Australian Fisheries Management Authority (AFMA)

AFMA purchased one shredder at a cost of \$3090. The shredder was purchased as a replacement asset in line with information security requirements.

Australian Pesticides and Veterinary Medicines Authority (APVMA)

APVMA purchased one shredder at a cost \$5274.50 (including GST). The shredder was purchased as a replacement asset in line with information security requirements.

The following agencies in the agriculture, fisheries and forestry portfolio did not purchase shredders in 2012–13:

- Cotton Research and Development Corporation
- Fisheries Research and Development Corporation
- Grains Research and Development Corporation
- Grape and Wine Research and Development Corporation
- Rural Industries Research and Development Corporation
- Sugar Research and Development Corporation
- Wine Australia Corporation

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Budget Estimates May 2013

Agriculture, Fisheries and Forestry

Question: 162

Division/Agency: Finance and Business Support Division

Topic: Office Locations

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. Please provide a list of all office locations for DAFF and agencies within the portfolio by:
 - a. Department/Agency;
 - b. Location;
 - c. Leased or Owned;
 - d. Size;
 - e. Number of Staff at each location and classification;
 - f. If rented, the amount and breakdown of rent per square metre ;
 - g. If owned, the value of the building;
 - h. Depreciation of buildings that are owned;
 - i. Type of functions and work undertaken

Answer:

A list of all office locations for the Department of Agriculture, Fisheries and Forestry (DAFF) is provided in **Attachment A**. DAFF's overseas office locations are provided in **Attachment B**.

Office locations for the following agriculture, fisheries and forestry portfolio agencies are provided in **Attachment C**:

- Australian Fisheries Management Authority (AFMA)
- Australian Pesticides and Veterinary Medicines Authority (APVMA)
- Cotton Research and Development Corporation (CRDC)
- Fisheries Research and Development Corporation (FRDC)
- Grains Research and Development Corporation (GRDC)
- Grape and Wines Research and Development Corporation (GWRDC)
- Rural Industries Research and Development Corporation (RIRDC)
- Sugar Research and Development Corporation (SRDC)
- Wine Australia Corporation (Wine Australia)

Rent may not be payable at some sites where only outgoings are payable (e.g. airports) and accommodation terms are being negotiated (e.g. Torres Strait Islands).

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

DAFF – OFFICE LOCATIONS (AUSTRALIA)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|------------------|-----------------------------------|----------------|-----|--------------------|-------------|---|----------------------------|--------------------|---|--|
| Adelaide Airport | Leased | 204 | 28 | APS3 to EL1 | - | - | \$1 069 555 | N/A | N/A | Passenger Clearance and Dogs. Clearance of international passengers into Aust. |
| Adelaide | Leased | 2,302 | 128 | APS2 to EL2 | \$698 079 | \$303 | \$24 028 | N/A | N/A | All programs, and administration and import clearance |
| | Licence | | | Car parking | \$100 063 | N/A | | | | |
| Albany | Memorandum of Understanding (MoU) | 130 | 3 | APS3 to 5 | \$13 298 | \$102 | \$19 882 | N/A | N/A | Import Clearance functions, inspecting goods into Aust (1 FTE plus 5 casual non ongoing) |
| Badu Island | Licence | 10 | 1 | APS3 | \$3033 | \$289 | \$3533 | N/A | N/A | Scientific Support and Quarantine Management |
| Bamaga | Under negotiation | 135 | 3 | APS3 to 5 | - | - | \$6 731 | N/A | N/A | Scientific Support and Quarantine Management |
| Barmera | Leased | 69 | 3 | APS4 to 5 | \$4380 | \$63 | \$11 481 | N/A | N/A | Export food inspections |
| Belmont | MoU | 2,510 | 7 | APS2 to5 | \$68 250 | \$27 | \$99 300 | N/A | N/A | Maintain dogs for DDU -also known as Redcliffe |
| Boigu Island | Under negotiation | 24 | 2 | APS3 | \$2100 | \$88 | \$2600 | N/A | N/A | Scientific Support and Quarantine Management |
| Broken Hill | Owned | 3,606 | 3 | APS2 to 4 | - | - | \$5 698 | \$94 000 | \$3 608 | Field office for field surveillance and control operations |
| Broome | Leased | 174 | 6 | APS4 to EL1 | \$65 126 | \$373 | \$110 644 | N/A | N/A | NAQS surveillance and lab, live animal exports, border operations (seaports, airports & cargo) |
| Broome | Licence | 25 | N/A | N/A | \$3360 | \$134 | \$3860 | N/A | N/A | Storage |
| Bunbury | Leased | 42 | 2 | APS4 to 5 | \$13 529 | \$322 | \$23 555 | N/A | N/A | Import Clearance functions, inspecting goods into Aust |
| Bundaberg | MoU | 74 | 2 | APS4 to APS5 | \$13 516 | \$181 | \$26 833 | N/A | N/A | Quarantine Management, Export Management |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|---------------------|-----------------------|----------------|------|--|--|---|----------------------------|--------------------|---|--|
| Byford | Leased | 23,790 | 6 | APS3 to 6 | \$99 625 | \$4 | \$201 730 | N/A | N/A | Quarantine Management for dogs and cats |
| Cairns | MoU | 253 | | N/A | \$6 774 | \$27 | \$16 833 | N/A | N/A | Dog kennelling |
| Cairns Airport | Leased | 320 | 16 | APS3 to 6 | - | - | \$38 716 | N/A | N/A | Border ops |
| Cairns | Leased | 2,207 | 42 | APS3 to EL2 Car parking | \$784 700 \$74 494 | \$356 | \$1 070 053 | N/A | N/A | Border ops (seaports & cargo), NAQS surveillance and labs, export certification, support services. |
| Canberra | Leased Licence | 27,684 | 1527 | APS2 to Secretary Car Parking Storage | \$12 039 642 \$911 321 \$ 93 317 | \$435 | \$15 748 568 | N/A | N/A | This is the head office of the Department of Agriculture, Fisheries and Forestry |
| Canberra | Leased Licence | 10,192 | 663 | APS2 to SES Band 2 Car parking | \$5 063 787 \$317 033 | \$497 | \$4 981 390 | N/A | N/A | This is the head office of the Department of Agriculture, Fisheries and Forestry |
| Christmas Island | Under Negotiation | 16 | 1 | APS5 | - | - | \$500 | N/A | N/A | Quarantine Management |
| Christmas Island | MoU | 24 | 1 | APS5 | \$5460 | \$228 | \$500 | N/A | N/A | Border operations (seaports, airports & cargo) |
| Clyde | MOU | - | | | - | - | N/A | N/A | N/A | Mail centre – service agreement |
| Coconut Island | Under Negotiation | 18 | 1 | APS3 | - | - | \$1537 | N/A | N/A | Scientific Support and Quarantine Management |
| Coolangatta Airport | Lease | 187 | 16 | APS3 to APS6 | - | - | \$7725 | N/A | N/A | Quarantine Management, Export Management |
| Darnley Island | Under Negotiation | 9 | 1 | APS3 | - | - | \$3996 | N/A | N/A | Scientific Support and Quarantine Management |
| Darwin | MoU | 194 | | APS4 | \$2426 | \$13 | \$4169 | N/A | N/A | Dog kennelling |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|----------------|-----------------------|----------------|-----|-------------------------|-------------------------|---|----------------------------|--------------------|---|--|
| Darwin Airport | Lease | 163 | 14 | Car park | \$1825 | - | \$64 167 | N/A | N/A | Border operations (passengers) |
| Dauan Island | Under Negotiation | 12 | 1 | APS3 | - | - | \$500 | N/A | N/A | Scientific Support and Quarantine Management |
| Devonport | MoU | 12 | 1 | | | | 0 | N/A | N/A | |
| Docklands | Leased Licence | 128 | 4 | APS5 to EL1 Car park | \$43 210 \$6 698 | \$338 | \$64 167 | N/A | N/A | Levies stakeholder engagement and undertakes compliance investigation |
| Eagle Farm | Licence | 216 | 0.8 | APS2 | \$34 152 | \$158 | \$40 531 | N/A | N/A | Quarantine Management |
| Eagle Farm | Leased | 1,350 | 92 | APS3 to EL1 | - | - | \$207 029 | N/A | N/A | Quarantine Management |
| Eagle Farm | Leased Licence | 4,115 | 240 | APS2 to SES1 | \$1 468 960 \$78 000 | \$357 | \$1 946 920 | N/A | N/A | Scientific Support, Administrative Support, Quarantine Management, Export Management |
| Eastern Creek | Leased | 221,000 | 40 | APS3 to EL1 | \$3 182 400 | \$14 | \$4 062 820 | N/A | N/A | Post Entry Quarantine services for both animals and plants and scientific services (plant pathology) |
| Eaton (Darwin) | Leased Licence | 1,577 | 44 | APS3 to EL2 Car Park | \$547 819 \$27 244 | \$347 | \$778 381 | N/A | N/A | Border ops (seaports & cargo), NAQS surveillance and labs, export certification, support services. |
| Fremantle Nth | MoU | 179 | 29 | APS3 to 6 | \$41 392 | \$231 | \$76 927 | N/A | N/A | Import Clearance functions, inspecting goods into Aust |
| Fyshwick | Leased | 2,830 | 31 | APS3 to EL2 | \$713 438 | \$252 | \$1 496 747 | N/A | N/A | Administration, mapping and research |
| Fyshwick | Leased | 918 | 76 | APS3 to SES | \$260 886 | \$284 | \$438 829 | N/A | N/A | Research and development of risk identification software |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|-------------------------|-----------------------|----------------|-----|--------------------|-------------|---|----------------------------|--------------------|---|---|
| Gillman | Leased | 30 | 1 | APS4 | \$2940 | \$98 | \$4662 | N/A | N/A | Import Clearance functions, inspecting goods into Aust |
| | Licence | | | Storage | \$692 | | | | | |
| Gladstone | Leased | 246 | 8 | APS3 to 6 | \$86 124 | \$350 | \$118 399 | N/A | N/A | Quarantine Management, Export Management |
| | Licence | | | Storage | \$9548 | | | | | |
| Griffith | Leased | 52 | 3 | APS3 to 5 | \$10 966 | \$210 | \$18 415 | N/A | N/A | Export food inspections |
| Hobart | MoU | 80 | 4 | | - | - | \$15 399 | N/A | N/A | |
| Horn Island | Under Negotiation | 16 | 1 | APS3 | - | - | 0 | N/A | N/A | Quarantine Management |
| Hume | Leased | N/A | 0 | | \$586 026 | - | \$686 167 | N/A | N/A | Data centre |
| Karratha | Leased | 129 | 7 | APS3 to 6 | \$56 503 | \$ 437 | \$82 432 | N/A | N/A | Import Clearance functions, inspecting goods into Aust |
| Kensington | Leased Licence | 397 | 24 | APS3 to EL1 | \$90 422 | \$227 | \$175 333 | N/A | N/A | Quarantine Management |
| | | | | Car park | \$18 720 | | | | | |
| Knoxfield | Leased | 2,500 | 5 | APS5 to EL2 | \$100 000 | \$40 | \$208 967 | N/A | N/A | Scientific Support and Quarantine Management |
| Longreach | Owned | 698 | 3 | APS2 to 4 | - | - | \$6545 | \$ 70 500 | \$ 62 556 | Field office for field surveillance and control operations |
| Mabuiag Island | Licence | 9 | 1 | APS3 | \$2800 | \$311 | \$3300 | N/A | N/A | Scientific Support and Quarantine Management |
| Mackay | MoU | 92 | 6.6 | APS3 to APS5 | \$44 546 | \$485 | \$57 856 | N/A | N/A | Quarantine Management, Export Management |
| Mascot (Sydney Airport) | Leased | 672 | 311 | APS3 to EL2 | - | - | \$226 975 | N/A | N/A | Passenger clearance services for int. aircraft and cruise vessels |
| Merbein | Leased | 75 | 3 | APS4 to 5 | \$6187 | \$82 | \$13 591 | N/A | N/A | Export food inspections |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|---------------|-----------------------|----------------|-----|-------------------------|------------------|---|----------------------------|--------------------|---|--|
| Moa Island | Licence | 18 | 1 | APS3 | \$525 | \$28 | \$1025 | N/A | N/A | Scientific Support and Quarantine Management |
| Murray Island | Under Negotiation | 157 | 1 | APS3 | - | - | \$2250 | N/A | N/A | Scientific Support and Quarantine Management |
| Narrabri | Leased | 39 | 2 | APS3 to 5 | \$10 882 | \$281 | \$18 330 | N/A | N/A | Plant export inspection and certification services. |
| Narromine | Owned | | 3 | APS2 to 4 | N/A - Owned site | N/A | \$11 892 | \$215 500 | \$9 701 | Field office for field surveillance and control operations |
| Newcastle | Leased | 362 | 8 | APS3 to 6 | \$68 603 | \$190 | \$86 892 | N/A | N/A | Bulk Commodity NCC, BioSecurity inspection of imported cargo, grain, fertiliser, wharf surveillance, inspection and clearance of int. ships, clearance of cruise vessel passengers |
| Nhulunbuy | Licence | 110 | 2 | APS3 to 4 | \$1 | - | \$15 423 | N/A | N/A | NAQS community liaison and surveillance, border operations (seaports & cargo) |
| Nth Geelong | Leased | 182 | 2 | APS4 to 5 | \$28 204 | \$155 | \$24 752 | N/A | N/A | Export food inspections and quarantine management |
| Parkes | Leased | 86 | 3 | APS3 to 5 | \$8592 | \$104 | \$22 795 | N/A | N/A | Plant export inspection and certification services. |
| Perth | Leased | 3,383 | 135 | APS3 to SES | \$1 272 257 | \$376 | \$1 752 675 | N/A | N/A | All programs, and administration |
| Perth Airport | Licence Leased | 113 | 47 | Car park APS3 to EL1 | \$142 982 - | - | \$113 369 | N/A | N/A | Passenger Clearance and Detector Dog usage (DDU). Clearance of international passengers arriving into Australia |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|------------------|-----------------------|----------------|-----|-------------------------|--------------------------|---|----------------------------|--------------------|---|--|
| Port Botany | MoU | 39 | 2 | APS3 to 5 | \$14 449 | \$368 | \$40 161 | N/A | N/A | BioSecurity inspection and clearance of int. ships sea freight containers, cargo, wharf and depot surveillance |
| Port Hedland | Leased | 112 | 4 | APS4 to 5 | \$81 572 | \$732 | \$106 698 | N/A | N/A | Import Clearance functions, inspecting goods into Aust |
| Port Kembla | Leased Leased | 154 | 9 | APS3 to 5 Storage | \$43 030 \$4 185 | \$279 | \$58 697 | N/A | N/A | BioSecurity inspection of imported cargo, grain, woodchip, wharf surveillance, inspection and clearance of int. ships, clearance of cruise vessel passengers |
| Port Lincoln | Leased | 112 | 3 | APS4 to 5 | \$16 458 | \$146 | \$22 315 | N/A | N/A | Seaports and Grain and Import Clearance- Vessel clearance and inspection of export grain, and goods entering Aust. |
| Port Melbourne | MoU | 22 | 3 | APS3 to 4 | \$15 463 | \$695 | \$2900 | N/A | N/A | Quarantine Management |
| Port of Brisbane | Leased | 607 | 49 | APS3 to EL1 | \$197 892 | \$326 | \$238 166 | N/A | N/A | Quarantine Management |
| Portland | Leased | 45 | 1 | APS4 to 5 | \$8379 | \$186 | \$14 711 | N/A | N/A | Export food inspection |
| Prospect | Leased | 45 | 3 | APS5 to EL2 | \$11 791 | \$262 | \$19 719 | N/A | N/A | Meat inspection services/auditing |
| Rosebery | Leased Licence | 7,604 | 261 | APS2 to SES Car park | \$2 360 765 \$118 299 | \$310 | \$3 105 445 | N/A | N/A | Documentary assessment, risk profiling and screening, auditing, BioSecurity inspection of imported fresh agricultural product, live fish, scientific services (plant path and ento), operational and corporate support services. |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|-----------------|-----------------------|----------------|------|--------------------|-------------|---|----------------------------|--------------------|---|--|
| Saibai Island | MoU | 18 | 3 | APS3 | \$1458 | \$81 | \$3873 | N/A | N/A | Scientific Support and Quarantine Management |
| Shepparton | Leased | 55 | 3 | APS4 to 5 | \$11 000 | \$200 | \$19 853 | N/A | N/A | Export food inspection and quarantine management |
| Sherwood | Leased | 123 | 4 | APS5 to EL1 | \$30 617 | \$249 | \$45 675 | N/A | N/A | Levies stakeholder engagement and undertakes compliance investigation |
| Spotswood | Leased | 20,795 | 8 | APS3 to 6 | \$447 306 | \$22 | \$725 576 | N/A | N/A | Quarantine Management |
| Stephen Island | Under Negotiation | 16 | 1 | APS3 | - | - | \$500 | N/A | N/A | Scientific Support and Quarantine Management |
| Stoney Rise | MoU | 12 | 1 | | - | - | - | N/A | N/A | |
| Sydney Markets | Leased | 38 | 2 | APS4 to 5 | \$11 957 | \$314 | \$13 666 | N/A | N/A | Plant export inspections and certification |
| Thursday Island | MoU | 130 | 10 | APS3 to EL1 | - | - | \$25 456 | N/A | N/A | Scientific Support and Quarantine Management |
| Toowoomba | Leased | 130 | 1.8 | APS4 | \$44 144 | \$340 | \$58 285 | N/A | N/A | Export Management |
| Torrens Island | Leased | 570 | 1 | APS6 | \$66 034 | \$116 | \$223 347 | N/A | N/A | Live Animal Imports -supervising imported eggs and hatching. Monitor of disease. |
| Townsville | Leased | 409 | 13.6 | APS3 to EL1 | \$141 912 | \$347 | | N/A | N/A | Quarantine Management, Export Management |
| | Licence | | | Car park | \$24 857 | | \$217 262 | | | |
| Tullamarine | MoU | 2,406 | 148 | APS2 to SES1 | \$1 064 296 | \$442 | \$1 446 857 | N/A | N/A | Quarantine Management, scientific support and administration |
| | | | | Storage | \$68 952 | | | | | |
| Tullamarine | Leased | 1,361 | 92 | APS3 to EL2 | \$355 300 | \$261 | \$536 297 | N/A | N/A | Export food inspection; |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment A

Question: 162 (continued)

| Location | Occupancy Arrangement | Size (NLA) Sqm | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|-----------------|-----------------------|----------------|-----|--------------------|-------------|---|----------------------------|--------------------|---|---|
| | | | | Car park | \$26 645 | | | | | quarantine management and administration; business assurance |
| Tullamarine | Leased | 769 | 101 | APS3 to EL1 | - | - | \$2304 | N/A | N/A | Quarantine management |
| Wallaroo | Leased | 80 | 1 | APS5 | \$8 212 | \$103 | \$18 143 | N/A | N/A | Seaports and Grain- Vessel clearance and inspection of export grain |
| Warraber Island | Licence | 10 | 1 | APS3 | \$700 | \$70 | \$1200 | N/A | N/A | Scientific Support and Quarantine Management |
| Weipa | MoU | 97 | 2 | APS4 to 5 | \$8948 | \$92 | \$27 876 | N/A | N/A | Scientific Support and Quarantine Management |
| Yam Island | Licence | 7 | 1 | APS3 | \$700 | \$102 | \$2035 | N/A | N/A | Scientific Support and Quarantine Management |
| Yorke Island | Licence | 16 | 1 | APS3 | \$1273 | \$80 | \$1773 | N/A | N/A | Scientific Support and Quarantine Management |

Note: An occupancy arrangement listed as 'under negotiation' indicates that a formal occupancy arrangement, including the most appropriate form of that agreement, is being progressed with the relevant local authority.

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment B

Question: 162 (continued)

DAFF – OFFICE LOCATIONS (OVERSEAS)

| Location | Occupancy Arrangement | Size (NLA) m² | FTE | FTE Classification | Annual Rent | Annual Rent per m² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) |
|---------------------|------------------------------|---------------------------------|------------|---------------------------|--------------------|---|-----------------------------------|---------------------------|--|
| Thailand (Bangkok) | Leased (from DFAT) | 49.5 | 2 | EL2 & LES | \$12 231 | \$247.13 | \$12 231 | N/A | N/A |
| China (Beijing) | Leased (from DFAT) | 149.58 | 4 | EL2 & LES | \$73 606 | \$492.08 | \$73 606 | N/A | N/A |
| Belgium (Brussels) | Leased (from DFAT) | 91.2 | 2 | SES & LES | \$56 618 | \$368.42 | \$56 618 | N/A | N/A |
| UAE (Dubai) | Leased (from DFAT) | 33.7 | 2 | EL2 & LES | \$30 580 | \$817.33 | \$30 580 | N/A | N/A |
| Indonesia (Jakarta) | Leased (from DFAT) | 49.66 | 4.5 | EL2 & LES | \$17 044 | \$343.21 | \$17 044 | N/A | N/A |
| Russia (Moscow) | Leased (from DFAT) | 8.8 | 1 | LES | \$6169 | \$702.95 | \$6169 | N/A | N/A |
| India (New Delhi) | Leased (from DFAT) | 35.3 | 2 | EL2 & LES | \$32 638 | \$924.50 | \$32 638 | N/A | N/A |
| France (Paris) | Leased (from DFAT) | 25.1 | 1 | LES | \$20 018 | \$797.53 | \$20 018 | N/A | N/A |
| Italy (Rome) | Leased (from DFAT) | 32.3 | 2 | SES & LES | \$20 151 | \$623.93 | \$20 151 | N/A | N/A |
| Korea (Seoul) | Leased (from DFAT) | 53.8 | 2 | EL2 & LES | \$54 325 | \$1003.71 | \$54 325 | N/A | N/A |
| Taiwan (Taipei) | Leased (from DFAT) | 9.5 | 1 | LES | \$5278 | \$555.68 | \$5278 | N/A | N/A |
| Japan (Tokyo) | Leased (from DFAT) | 74.9 | 4 | SES, EL2 & LES | \$120 318 | \$1 606.38 | \$120 318 | N/A | N/A |
| USA (Washington) | Leased (from DFAT) | 36.1 | 3 | SES & LES | \$23 252 | \$527.47 | \$23 252 | N/A | N/A |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment C

Question: 162 (continued)

PORTFOLIO AGENCIES – OFFICE LOCATIONS

| Agency | Location | Occupancy Arrangement | Size (NLA) m ² | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|--------|-----------------|-----------------------|---------------------------|-----|--------------------|-------------|---|----------------------------|--------------------|---|--|
| AFMA | Canberra | Lease | 3,535 | 140 | APS2 to CEO | \$1 808 722 | \$414 | N/A | N/A | N/A | Administration, observation and investigations |
| AFMA | Thursday Island | MOU | 269 | 5 | APS2 to SES | 0 | 0 | N/A | N/A | N/A | Administration, observation and investigations |
| AFMA | Darwin | Lease | 819 | 33 | APS2 to SES | \$459 794 | \$499 | N/A | N/A | N/A | Administration, observation and investigations |
| APVMA | Symonston ACT | Lease | 3,198 | 176 | APS3 to SES | \$1 142 123 | \$357 | \$1 336 967 | N/A | N/A | Office based work |
| APVMA | Perth WA | MOU | NA | 1 | APS6 | N/A | N/A | N/A | N/A | N/A | Office based work |
| CRDC | Narrabri NSW | Owned | 396 | | SES, APS, Casual | N/A | N/A | \$40 767 | \$680 000 | \$12 000 | Research Procurement, Funding and Administration |
| FRDC | Deakin ACT | Leased | 325 | 12 | Not APS | \$112 605 | \$346 | \$175 000 | N/A | N/A | Invests in Fisheries Research, Extension and Adoption activities |
| GRDC | Barton ACT | Owned | 1,376 | 63 | TBA | N/A | N/A | \$208 550 | \$4 900 000 | \$179 666 | Allocation and management in grains R&D |
| GWRDC | Adelaide | Leased | 195 | 10 | APS4 to SES | \$63 981 | \$328 | \$84 403 | N/A | N/A | Project management, administration of investments made in R&D |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
 Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Attachment C

Question: 162 (continued)

| Agency | Location | Occupancy Arrangement | Size (NLA) m ² | FTE | FTE Classification | Annual Rent | Annual Rent per m ² (office) | Annual Total Property Cost | Owned site (value) | Owned site (annual building depreciation) | Functions and work undertaken |
|--------|---------------------|-----------------------|---------------------------|-----|------------------------------------|--------------|---|----------------------------|--------------------|---|-------------------------------|
| RIRDC | Barton ACT | Leased | 619 | 27 | RIRDC grade 4 to Managing Director | \$276 423 | \$447 | \$438 894 | N/A | N/A | Administrative |
| SRDC | Brisbane | Leased | 360 | 8 | APS5 to SES | \$180 000 | \$500 | \$233 154 | N/A | N/A | R&D Investment |
| WAC | Adelaide | Leased | N/A | 32 | N/A | \$371 196 | N/A | \$531 163 | N/A | N/A | Head Office |
| WAC | Sydney | Leased | N/A | 5 | N/A | \$25 416 | N/A | \$17 727 | N/A | N/A | Marketing Office |
| WAC | London UK | Leased | N/A | 6 | N/A | GBP160 368 | N/A | \$103 836 | N/A | N/A | Marketing Office |
| WAC | Ireland | Leased | N/A | 1 | N/A | EURO4 500 | N/A | \$7200 | N/A | N/A | Home Office |
| WAC | DC, USA | Leased | N/A | 4 | N/A | USD27 360 | N/A | \$61 872 | N/A | N/A | Marketing Office |
| WAC | Toronto, Canada | Leased | N/A | 1 | N/A | \$28 704 | N/A | \$31 707 | N/A | N/A | Marketing Office |
| WAC | Tokyo, Japan | Leased | N/A | 2 | N/A | YEN4 303 332 | N/A | \$59 244 | N/A | N/A | Marketing Office |
| WAC | West Shanghai China | Leased | N/A | 3 | N/A | \$24 060 | N/A | \$29 520 | N/A | N/A | Marketing Office |

Rural and Regional Affairs and Transport Committee
ANSWERS TO QUESTIONS ON NOTICE
Budget Estimates May 2013
Agriculture, Fisheries and Forestry

Question: 163

Division/Agency: Finance and Business Support Division

Topic: Alternative Policy Costings

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has the Department undertaken any alternative policy costings or advice?

If yes, provide details of what these costings or advice were, including provision of costings or advice documents and assumptions used, and who made the request and when.

Answer:

As part of its normal business, the Department of Agriculture, Fisheries and Forestry (DAFF) and relevant portfolio agencies consider a range of alternative policy costings and advice. Policy decisions taken as a result of this advice are a matter for Government.

To provide details of all costings and advice undertaken by DAFF and its portfolio agencies would take a considerable amount of time and is not considered an appropriate allocation of resources.