

SENATE STANDING COMMITTEE ON LEGAL AND CONSTITUTIONAL AFFAIRS
ATTORNEY-GENERAL'S DEPARTMENT

Portfolio

Question No. 120

Senator Humphries asked the following question at the hearing on 16 October 2012:

Coffee Machines

- a) Has the department/agency purchased coffee machines for staff usage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
- b) Why were coffee machines purchased?
- c) Where did the funding for the coffee machines come from?
- d) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in 2011-12 and how much this financial year to date, include a list of what maintenance has been undertaken Where does the funding for maintenance come from?

The answer to the honourable senator's question is as follows:

The following agencies have not purchased coffee machines: Australian Institute of Criminology, Australian Law Reform Commission, Australian Security and Intelligence Organisation, Commonwealth Director of Public Prosecutions, Family Court of Australia, Federal Magistrates Court of Australia and the National Native Title Tribunal.

Attorney-General's Department

- a) No. It is Attorney-General's Department's policy to not allow coffee machines within AGD tenancies due to energy efficiencies and the NABER's energy rating.
- b) –d) Not applicable.

Australian Crime Commission

- a) No coffee machines have been purchased for staff usage in the last two financial years.

Coffee beans have been purchased by the ACC. Coffee bean purchases for last financial year and current financial year to 30 September 2012 is:

- Aug 2011 \$79.96 (4 packs @ 19.99)
- Jan 2012 \$119.94 (6 packs @ 19.99)
- June 2012 \$149.94 (6 packs @ 24.99)
- 11/12 total \$349.84
- Sept 12 \$104.94 (6 packs @ 17.49)

- As at 30th September YTD 12/13 total \$104.94
GST not applicable to these figures

b) –c) Not applicable.

d) Repairs are undertaken on machines purchased previously by the ACC on an as required basic. Routine maintenance such as cleaning is undertaken by ACC staff who use the machines. There have been no repair costs in the last two financial years.

Australian Customs and Border Protection Service

a). In 2011-12, two (2) coffee machines were purchased. The National Detector Dog Program Facility (NDDPF) has two coffee machines (one for staff use and another in the conference room). The coffee machine brand is the Necta Koro Espresso. They were purchased for \$4,500.00 each. All operating costs associated with staff use of the machine are paid by staff through a monthly contribution for coffee supplies.

b)The coffee machines were purchased as staff would have no access to cafes or coffee shops as the NDDPF is located in a rural area of Bulla Shire in Victoria. The machines were also purchased to enable the serving of refreshments to the large amount of domestic and international visitors who are hosted by Customs and Border Protection and unique to the NDDPF. The facility is also used by other parts of Customs and Border Protection for training and planning days who would also be unable to access refreshments during breaks.

The NDDPF has between 60 and 80 staff or visitors on site on a daily basis, making an average of 180 to 240 cups of coffee.

c)The coffee machines were purchased as part of the initial fitout costs associated with the construction of the NDDPF and as such were paid from capital costs associated with fit-out. These works were certified by a quantity surveyor that the package costs were a market price and within budget allocations.

d)Maintenance is the responsibility of Customs and Border Protection. No costs have been incurred by Customs and Border Protection to date. Consumables are paid for by staff.

Australian Federal Police

a) Yes

Type of Coffee Machine	Purchase Cost	Year of Purchase	Ongoing Costs*
DeLonghi Nespresso	\$429	2010	
DeLonghi Nespresso	\$429	2010	
DeLonghi EAM3500	\$1,500	2010	
Nespresso C130	\$886	2012	

Type of Coffee Machine	Purchase Cost	Year of Purchase	Ongoing Costs*
SAECO Magic Roma	\$865	2006	
Nespresso CS100	\$1,595	2011	\$104
Nespresso CS20	\$1,595	2011	\$95
DeLonghi (Magnifica)	\$1,072	2012	\$120
Nespresso DeLonghi	\$348	2012	
Phillips	\$148	2012	
12 cup drip type coffee maker	\$238	2003	
Phillips Essence Coffee Maker	\$30	2005	
Jura Impressa C9	\$1,905	2010	\$430
Jura Impressa C9	\$1,990	2011	
Aldi Espresso pod type	\$80	2012	
DeLonghi Magnifica	\$1,499	2007	

* many coffee machine ongoing costs are funded by individual members who make a financial contribution each time they consume a coffee.

b) Coffee machines were purchased for a variety of reasons including supply of coffee for:

- AFP locations where adequate coffee facilities were unavailable for staff (eg some international posts and hangar locations)
- Meetings between senior executives
- Visitors, clients and stakeholder functions

c) Funding for the coffee machines came from supplier budgets. Coffee pod funds are pooled together by staff for their own consumption.

d) Administrative staff are responsible for the maintenance of the coffee machines. There were no significant maintenance costs incurred in the 2011-12 financial year and no maintenance costs incurred this financial year to date. As with the ongoing costs, many of the coffee machine maintenance costs are funded by the members consuming the coffee through a financial contribution per cup.

Australian Government Solicitor

Australian Government Solicitor (AGS) is a government business enterprise operating on a commercial and competitive basis in providing legal and related services to government and its agencies. AGS does not receive any Budget or other appropriations and its employees are engaged outside of the Public Service Act 1999. The question is therefore not applicable to AGS.

Australian Human Rights Commission

a) Yes.

Machine Type	Cost GST exclusive	No of Machines	Ongoing Costs	Date Purchased
Nespresso EN95SPlus/ Pixie	\$292ea	5	Nil, staff supply their own consumables	July 2011/ August 2012

- b) In June 2011 the AHRC relocated to new business premises. The Commission provided basic amenities in each kitchenette including a simple coffee machine.
- c) The Commission purchased the coffee machines.
- d) The machines purchased do not require maintenance.

CrimTrac

- a) Three Jura coffee machines were purchased prior to occupying 496 Northbourne Avenue (pre-2008) at a cost of \$2,500 each.
- b) These machines were purchased for official meeting purposes and are located in the Board Room and CEO Conference Room.
- c) The funding for these machines was through the Property and Office Services Team.
- d) Coffee Beans are purchased by teams and charged to their own cost centres, whereas the filters and cleaning tablets are purchased by Property and Office Services. There were no cleaning or maintenance costs for the machines in 2011-12.

Federal Court

SA Registry

- a) A coffee machine was purchased in 2006 at the time of the fit out of the new building for the use of Judges. It is located on a chambers floor and is able to be used by chambers staff although this has only occurred occasionally. It is a Sunbeam Café Series coffee maker which cost around \$800 (2005/06 financial records no longer available). No consumables have been purchased by the registry.
- b) See above
- c) See above
- d) No maintenance has been required.

NSW Registry

- a) Yes. DeLonghi Nespresso machine purchased in June 2011 for \$637. No ongoing costs as staff are required to provide their own coffee pods.
- b) Machine purchased with the intent that it be available for use by staff and for users of mediation facilities adjoining the Registry. Staff use has reduced the amount of time staff are absent purchasing coffee offsite.
- c) Machine purchased from budget allocation for 'office machine'.
- d) No maintenance has been required.

ACT District Registry

- a) Yes. Expressi Capsule Machine purchased in November 2011. Cost \$79. Coffee Pods are purchased for visiting judges- \$12 per pack of 16 pods- generally purchased 3-4 times a year, otherwise staff purchase own coffee pods for use on a daily basis.
- b) Machine purchased with the intent that it be available for use by staff and for visitors. Staff use would reduce the amount of time staff were absent purchasing coffee offsite.
- c) Machine purchase from budget allocation for 'office machine'.
- d) No maintenance has been required.

QLD, WA, VIC, NT and TAS Registries - Nil and N/A

Office of the Australian Information Commissioner

- a) Yes.

Machine Type	Cost GST exclusive	No of Machines	Ongoing Costs	Date Purchased
Nespresso EN95SPlus/ Pixie	\$298 each	3	Nil, staff supply their own pods	July 2011

- b) For provision of appropriate facilities in staff kitchens
- c) Funding came from the building fitout for staff amenities of the new premises.
- d) The machines purchased do not require maintenance. Supplies are provided by staff.