

**Senate Finance and Public Administration Legislation Committee
—Budget Estimates Hearing—May 2014**

Answers to Questions on Notice

Parliamentary departments, Department of Parliamentary Services

Topic: **Meeting costs**

Question: **270**

Written: **Senator Ludwig**

Date set by the committee for the return of answer: 11 July 2014

1. What is the Department/Agency's meeting spend from Additional Estimates in February, 2014 to date? Detail date, location, purpose and cost of all events, including any catering and drinks costs.
2. For each Minister and Parliamentary Secretary office, please detail total meeting spend from Additional Estimates in February, 2014 to date. Detail date, location, purpose and cost of each event including any catering and drinks costs.
3. What meeting spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
4. For each Minister and Parliamentary Secretary office, what meeting spend is currently being planned for? Detail date, location, purpose and cost of each event including any catering and drinks costs.

Answer

1. The department has incurred \$2350.83 in meeting costs from 24 February to 15 June 2014. Details are as per the following table.

Date	Description	Venue hire inc GST	Catering inc GST	Total	Comments
12/03/2014	ICT Leadership day	340	589	929	One day meeting at the National Library.
19/03/2014	Library lecture lunch	0	164.55	164.55	
20/03/2014	JSCPL meeting	0	107.28	107.28	Joint Standing Committee on Parliamentary Library
26/03/2014	Library lecture lunch	0	110	110	
11/06/2014	ICT Leadership day	340	700	1040	One day meeting at the National Library.

2. Not applicable.
3. The department plans to continue to hold meetings within Parliament House and accordingly, minimise meeting costs.
4. Not applicable.