

Senate Finance and Public Administration Legislation Committee —Budget Estimates Hearing—May 2014

Answers to Questions on Notice

Parliamentary departments, Department of Parliamentary Services

Topic: **Hiring**
Question: **213**
Written: **Senator Ludwig**

Date set by the committee for the return of answer: 11 July 2014

1. How many people are employed in your department on non-ongoing contracts?
2. How many people are employed in your department on ongoing contracts?
3. How many non-ongoing contracts has your department extended since the 2013 federal election?
4. How many non-ongoing contract extensions did your department submit the Public Service Commission for approval?
5. How many of these extensions were approved by the Public Service Commission?
 - a. For every approved extension please provide the following details: the employee's age, gender, wage, APS level, a description of their job, their length of continuous employment by the APS, the length of approved extension, the reasons why the extensions was submitted and the reasons why the extension was approved by the Public Service Commission, as well as all relevant dates.
6. How many of these extensions were rejected by the Public Service Commission?
 - a. For every rejected extension please provide the following details: the employee's age, gender, wage, APS level, a description of their job, their length of continuous employment by the APS, the length of extension sought by the department, the reasons why the extensions was submitted and the reasons why the extension was rejected by the Public Service Commission, as well as all relevant dates.
7. How many non-ongoing contracts have been extended by your department without the Public Service Commission's approval?
 - a. For every unapproved extension please provide the following details: the employee's age, gender, wage, APS level, a description of their job, their length of continuous employment by the APS, the length of the unapproved extension, the reasons why the extension was granted, whether the extension was submitted to the Public Service Commission for approval, and the reasons why the extension was granted without the approval of the Public Service Commission, as well as all relevant dates.
8. How many non-ongoing contracts have expired without extension since the 2013 federal election?
 - a. For every expired non-ongoing contract please provide the following details: the employee's age, gender, wage, APS level, a description of their job, their length of continuous employment by the APS, the reason why an extension was not sought, as well as all relevant dates.
9. How many new employees have been engaged by your department on non-ongoing contracts since the 2013 federal election?
10. How many new non-ongoing engagements were submitted to the Public Service Commission for approval since the 2014 federal election?
11. How many of these new non-ongoing engagements were approved by the Public Service Commission?
 - a. For every approved new engagement of a non-ongoing employee please provide the following details: the employee's age, gender, wage, APS level, a description of their job, the length of their non-ongoing contract, whether this position was advertised externally, the reason for engaging this new employee and the reason given by the Public Service Commission for approving this engagement, as well as all relevant dates relating to this application.

12. How many of these new non-ongoing employee applications were rejected by the Public Service Commission?
 - a. For every new non-ongoing engagement rejected by the Public Service Commission please provide the following details: APS level, a description of their job, the length of their non-ongoing contract, the reason for engaging the new employee and the reason given by the Public Service Commission for rejecting this engagement, as well as all relevant dates relating to this application.
13. How many new employees have been engaged on non-ongoing contracts without the approval of the Public Service Commission?
 - a. For every non-ongoing employee engaged without the Public Service Commission's approval please provide the following details: the employee's age, gender, wage, APS level, a description of their job, the length of their non-ongoing contract, whether this position was advertised externally, the reason for engaging this new employee and the reason for engaging this employee without the Public Service Commission's approval, as well as all relevant dates.
14. How many new employees have been engaged by your department on ongoing contracts since the 2013 federal election?
15. How many new ongoing engagements were submitted to the Public Service Commission for approval since the 2013 federal election?
16. How many of these new ongoing engagements were approved by the Public Service Commission?
 - a. For every approved new engagement of a ongoing employee please provide the following details: the employee's age, gender, wage, APS level, a description of their job, the length of their ongoing contract, whether this position was advertised externally, the reason for engaging this new employee and the reason given by the Public Service Commission for approving this engagement, as well as all relevant dates relating to this application.
17. How many of these new ongoing employee applications were rejected by the Public Service Commission?
 - a. For every new ongoing engagement rejected by the Public Service Commission please provide the following details: APS level, a description of their job, the length of their ongoing contract, the reason for engaging the new employee and the reason given by the Public Service Commission for rejecting this engagement, as well as all relevant dates relating to this application.
18. How many new employees have been engaged on ongoing contracts without the approval of the Public Service Commission?
 - a. For every ongoing employee engaged without the Public Service Commission's approval please provide the following details: the employee's age, gender, wage, APS level, a description of their job, the length of their ongoing contract, whether this position was advertised externally, the reason for engaging this new employee and the reason for engaging this employee without the Public Service Commission's approval, as well as all relevant dates.

Answer

1. At 4 June 2014, there are 120 DPS employees on non-ongoing employment contracts.
2. At 4 June 2014, there are 705 DPS employees on ongoing employment contracts.
3. The department's HR system does not collect this information automatically. The collation of this data would require a manual count and an unreasonable diversion of resources.
4. As a Parliamentary Service Department, DPS is not required to submit non-ongoing contract extensions to the Public Service Commissioner for approval.
5. Not applicable.

6. Not applicable.

7. Not applicable.

8. Since 2013 Federal Election (7 September 2013), 57 non-ongoing employment contracts have ceased. Details are provided in the table below:

Age	Gender	Salary (pa)	Classification	Non-ongoing Status	Type of work undertaken	Reason for not extending	Total DPS Service (Yrs)	Total APS Service (Yrs)
53	F	73126	PSL5	Part-time	Art Collection & Exhibit	End of Contract	0.57	
60	F	97379	PEL1	Part-time	Web Design & Support	End of Contract	0.92	
37	M	97379	PEL1	Full-time	Economics	End of Contract	0.06	
62	F	111183	PEL1	Part-time	Social Policy	End of Contract	0.24	
23	F	61900	PSL3	Casual	Hansard Support	Resignation	0.78	
33	M	56404	PSL2	Part-time	Serials	Resignation	0.65	
63	F	89937	PSL6	Casual	Editors	End of Contract	4.63	19.40822
69	M	111183	PEL1	Full-time	Economics	End of Contract	0.07	
24	F	61900	PSL3	Casual	Editors	Resignation	0.15	0.147945
39	M	73126	PSL56	Sessional	Editors	Resignation	0.30	0.29863
50	M	118169	PEL2	Casual	Heritage	Resignation	4.82	
28	M	113405	PEL2	Full-time	Fin Accounting	Resignation	0.89	
55	F	65978	PSL4	Part-time	HR Services	End of Contract	1.01	26.22466
32	M	73126	PSL56	Sessional	Editors	Employment Terminated	0.25	0.254795
68	F	80020	PSL56	Casual	Editors	Age Retirement	18.25	19.69041
26	F	65978	PSL4	Full-time	Asset Dev & Maintenance	Resignation	0.12	
65	F	61900	PSL3	Casual	Editors	End of Contract	2.06	2.060274
56	M	61900	PSL3	Casual	Editors	End of Contract	0.94	
20	F	61900	PSL3	Casual	Editors	End of Contract	0.94	0.942466
54	F	61900	PSL3	Casual	Editors	End of Contract	1.95	1.947945
23	F	61900	PSL3	Casual	Editors	End of Contract	2.93	2.934247
45	F	64685	PSL3	Casual	Editors	End of Contract	3.06	
64	M	60552	PSL12	Casual	Parl Security Service	Age Retirement	7.47	7.468493
45	F	71693	PSL4	Part-time	HR Services	Resignation	0.08	2.849315
25	F	61900	PSL3	Casual	Editors	Resignation	0.76	
31	F	100787	PEL1	Full-time	Events Management	Resignation	2.04	
36	F	111183	PEL1	Full-time	Legal Services	End of Contract	1.00	
23	F	65978	PSL4	Full-time	Strategy and Communications	End of Contract	0.66	
41	M	53430	APSL23	Full-time	Electrical Services	Resignation	1.92	
34	M	58378	PSL2	Full-time	Logistics	End of Contract	1.20	
33	M	111183	PEL1	Full-time	Social Policy	End of Contract	0.37	
69	M	58789	PSL12	Casual	Parl Security Service	Age Retirement	8.85	
20	F	65978	PSL4	Full-time	IT Service Delivery	End of Contract	0.57	
44	M	53951	PSL12	Casual	Parl Security Service	Resignation	1.71	1.706849
38	M	97379	PEL1	Full-time	Mgt Account & Fin Policy	End of Contract	0.50	
29	F	89937	PSL6	Full-time	Nurses Centre	End of Contract	0.51	
40	F	65978	PSL4	Full-time	Parliamentary Experience	End of Contract	0.24	
44	M	51748	PSL23	Part-time	Mechanical Services	End of Contract	1.49	
59	F	80020	PSL6	Full-time	Secretary's Office	End of Contract	0.27	
60	M	111183	PEL1	Full-time	Procurement & Contract	End of Contract	0.35	
62	F	111183	PEL1	Part-time	Social Policy	End of Contract	0.31	
53	F	83081	PSL6	Full-time	Knowledge Management	End Temporary Transfer	0.97	
65	M	66526	PSL4	Casual	Broadcasting Content	End of Contract	6.20	6.19726

31	M	65978	PSL4	Casual	Broadcasting Content	End of Contract	5.08	7.419178
23	M	58379	PSL2	Casual	Database & Media Service	End of Contract	3.13	
24	M	56404	PSL2	Casual	Digitisation	End of Contract	2.17	
48	M	117347	PEL2	Full-time	Events Management	Resignation	0.58	
51	M	111183	PEL1	Full-time	Law & Bills Digest	End of Contract	1.44	
22	F	100787	PSL4	Full-time	Communications	End of Contract	0.25	
24	F	61900	PSL3	Casual	Collection Management	End of Contract	2.98	2.975342
62	F	78452	PSL45	Full-time	Database & Media Service	End of Contract	1.49	
26	M	61900	PSL3	Full-time	Parliamentary Library	Resignation	0.21	
57	M	70676	PSL4	Part-time	Art Collection & Exhibit	Permanent Transfer	1.27	
48	M	89937	PSL6	Full-time	Parliamentary Library	End of Contract	0.44	
73	M	111183	PEL1	Part-time	Social Policy	End of Contract	0.41	
54	F	111183	PEL1	Full-time	Art Collection & Exhibit	End of Contract	0.26	
23	M	47480	PSL1	Casual	Health and Rec Centre	Resignation	0.55	

9. Since 2013 Federal Election (7 September 2013), DPS has engaged 39 new employees on non-ongoing employment contracts.
10. As a Parliamentary Service Department, DPS is not required to submit non-ongoing contract engagements to the Public Service Commissioner for approval.
11. Not applicable.
12. Not applicable.
13. Not applicable.
14. Since the 2013 federal election (7 September 2013), DPS had engaged 38 new employees on ongoing employment contracts.
15. As a Parliamentary Department, DPS is not required to submit ongoing engagements to the Public Service Commissioner for approval.
16. Not applicable.
17. Not applicable.
18. Not applicable.