

**Senate Finance and Public Administration Legislation Committee:
Answers to written Questions on Notice Budget Estimates 2014–15
Parliamentary Departments Portfolio
May 2014**

Department	Parliamentary Budget Office
Topic	Executive coaching and leadership training
Senator	Senator Ludwig
Question reference number	129
Type of question	Written

Question

In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information from Additional Estimates in February, 2014 to date:

- 1 Total spending on these services.
- 2 The number of employees offered these services and their employment classification.
- 3 The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification).
- 4 The names of all service providers engaged.
For each service purchased from a provider listed under (4), please provide:
 - a The name and nature of the service purchased.
 - b Whether the service is one-on-one or group based.
 - c The number of employees who received the service and their employment classification.
 - d The total number of hours involved for all employees (provide a breakdown for each employment classification).
 - e The total amount spent on the service.
 - f A description of the fees charged (i.e. per hour, complete package).
- 5 Where a service was provided at any location other than the department or agency's own premises, please provide:
 - a The location used.
 - b The number of employees who took part on each occasion (provide a breakdown for each employment classification).
 - c The total number of hours involved for all employees who took part (provide a breakdown for each employment classification).
 - d Any costs the department or agency's incurred to use the location.

- 6 In relation to education/executive coaching and/or other leadership training services paid for by the department what agreements are made with employees in regards to continuing employment after training has been completed?
- 7 For graduate or post graduate study, please breakdown each approved study leave by staffing allocation and degree or program title.

Answer

The Parliamentary Budget Office (PBO) offered two permanent Senior Executive Service (SES) Band 1 officers the opportunity to attend the SES Orientation Program conducted by the Australian Public Service Commission (APSC) in Canberra. The SES Orientation Program extends over six months consisting of three and half days of classroom style group sessions, three networking events and self-paced online learning modules. No study leave was provided to attend this program.

For the period 1 March 2014 to 31 May 2014, two SES Band 1 officers attended the course at a cost of \$6,400.00 (GST exclusive) with each registration costing \$3,200.00.