

**Senate Standing Committee on Education Employment and Workplace
Relations**

**QUESTIONS ON NOTICE
Budget Estimates 2011-2012**

Agency - Fair Work Ombudsman

DEEWR Question No. EW0055_12

Senator Abetz provided in writing.

Question

FWO Mail

1. How many articles of mail, posted to the Fair Work Ombudsman, have been lost?
 - a. What further action did the Fair Work Ombudsman take to recover lost items?

Answer

The Fair Work Ombudsman provided the following answer

The Fair Work Ombudsman does not record this information. However, every care is taken to manage documents appropriately and minimize the potential for items to be lost. This includes date stamping all items received and recording the receipt of documents electronically within the appropriate database, such as investigation files. Where appropriate, documents are also scanned and filed electronically.

If items are lost the Fair Work Ombudsman makes every effort to secure their retrieval.