

**Senate Finance and Public Administration Legislation Committee**  
**Supplementary Estimates - November 2013**  
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Hospitality and entertainment

**Senator:** Ludwig

**Question reference number:** QoN 175

**Type of Question:** Written

**Date set by the committee for the return of answer:** 17 January 2014

**Number of Pages:** 2

- a) What is the Department/Agency's hospitality spend from 7 September 2013 to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend from 7 September 2013 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- c) What is the Department/Agency's entertainment spend from 7 September 2013 to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- d) For each Minister and Parliamentary Secretary office, please detail total entertainment spend from 7 September 2013 to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- e) What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- f) For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- g) What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.

- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

**Answer:**

- a) The Office's spend on hospitality from 7 September 2013 to 31 October was \$95.45. Expenses were incurred by the Official Secretary in Canberra on 16 September 2013. All expenditure was related to Office business.
- b) N/A.
- c) Nil.
- d) N/A.
- e) Nil.
- f) N/A.
- g) Nil.
- h) N/A.
- i) The Office is not planning on reducing spending on hospitality or entertainment as expenditure is negligible.