

Senate Economics Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

2015 - 2016

Department/Agency: RAM

Question: SBT 2317-2318

Topic: Communications

Reference: written - 30 October 2015

Senator: Wong, Penny

Question:

2317. Does the minister's office have a procedure manual for communication between the minister's office and the department/agency?

2318. If yes, please provide a copy and:

- a) When was the manual last updated?
- b) Who is responsible for updating the manual?
- c) Who is the manual distributed to?
- d) Is anyone responsible for clearing communications before they are sent to the department?

Answer:

2317. No.

2318. Nil response.