

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

17 October – 18 October 2012

Question: SBT 1263-1269

Topic: Travel Costs (CGC)

Written: Received from Committee – 26 October 2012

Senator BUSHBY asked:

1263. For the financial year to date (26 October 2012), please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
1264. For the financial year to date (26 October 2012), please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
1265. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed?
- How is the department/agency following the advice?
 - How is this monitored?
 - If the guidelines are not being followed, please explain why.
1266. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
1267. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.
1268. For 2011-12, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
1269. For 2011-12, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

Answer:

1263. Nil.
1264. Total travel spend for Departmental officers for the financial year to date (26 October 2012) is \$5,915.31 broken down in the below table.

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Number of Staff	Destination	Airfares	Airfare Type	Accommodation	Meals	Incidentals	Totals
1	Sydney	N/A	N/A	N/A	\$155.30	\$190.20	\$345.50
1	Brisbane	\$454.62	Economy	\$582.00	\$289.70	\$283.82	\$1,610.14
1	Geraldton	\$2,895.96	Bus/Econ	\$540	\$312.15	\$211.56	\$3,959.67
3	Totals	\$3,350.58		\$1,122.00	\$757.15	\$685.58	\$5,915.31

1265. Yes

- Centralised approval and booking process. Fares checked with competing airline at time of purchase.
- Supervisor checks.
- N/A.

1266. Yes. QANTAS Club X 3. 2 X SES1, 1 X EL2 as part of their employment conditions.

\$652.50 pa.

1267. No.

1268. Nil.

1269. Total travel spend for Departmental officers for the 2011-2012 year is \$25,158.6 broken down in the below table.

Number of Staff	Destination	Airfares	Airfare Type	Accommodation	Meals	Incidentals	Totals
1	Adelaide	\$1,576.74	Business	\$298.00	230.10	\$74.10	\$2178.94
2	Melbourne	\$2,163.34	Business	N/A		\$231.38	\$2394.72
2	Adelaide	\$1,486.28	Business	\$1,014	\$437.35	\$168.00	\$3105.63
4	Norfolk Island	\$5,775.12	Economy	\$4,238.00	\$1595.50	\$767.69	\$12376.31
1	Adelaide	\$1,576.74	Business	\$370.00	\$102.00	\$190.66	\$2239.40
1	Sydney	\$545.23	Business	N/A	N/A	\$35.00	\$580.23
1	Melbourne	\$346.00	Economy	N/A	N/A	\$137.53	\$483.53
1	Melbourne	\$367.57	Economy	N/A	N/A	\$214.64	\$582.21
1	Melbourne	\$353.98	Economy	N/A	N/A	\$197.15	\$551.13
1	Brisbane	\$449.90	Economy	N/A	N/A	\$216.68	\$666.58
15	Totals	\$14,640.90		\$5,920.00	\$2,364.95	\$2,232.83	\$25,158.68