

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Supplementary Budget Estimates

17 October – 18 October 2012

Question: SBT 1249-1255

Topic: Travel Costs (ACCC)

Written: Received from Committee – 26 October 2012

Senator BUSHBY asked:

1249. For the financial year to date (26 October 2012), please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
1250. For the financial year to date (26 October 2012), please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
1251. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed?
- How is the department/agency following the advice?
 - How is this monitored?
 - If the guidelines are not being followed, please explain why.
1252. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
1253. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.
1254. For 2011-12, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
1255. For 2011-12, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

Answer:

1249. Nil

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1250.

	\$ 2012-13 FYTD (to 31-Oct-2012)
Airfare costs	
Airfares - Domestic Economy	277 993
Airfares - Domestic Business Class	202 428
Airfares - International Economy	37 009
Airfares - International Business Class	129 418
Total airfare costs	646 849

	\$ 2012-13 FYTD (to 31-Oct-2012)
Other travel costs	
Accommodation	275 216
Travel allowance - Domestic	206 778
Travel allowance - International (food and accommodation)	39 769
Total other travel costs	521 763

1251. Yes

- a. All proposed flights are assessed against the policy during the booking process. In addition, the requirements of the policies are included in staff travel procedural documentation.
- b. Compliance with Lowest Practical Fare policy is monitored by monthly analysis of Travel Management Company compliance reports.
- c. Not applicable

1252. Yes. The ACCC pays the lounge memberships for 12 SES employees and 3 non-SES employees. Membership has been provided in cases where staff are required to undertake significant travel. Memberships are to QANTAS or Virgin lounges. Total annual cost is \$4 125.

1253. No

1254. Nil

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1255.

Airfare costs	2011-12 \$
Airfares - Domestic Economy	1 067 940
Airfares - Domestic Business Class	1 019 910
Airfares - International Economy	85 242
Airfares - International Business Class	313 766
Total airfare costs	2 486 858

Other travel costs	2011-12 \$
Accommodation	1 015 170
Travel allowance - Domestic	611 869
Travel allowance - International (food and accommodation)	129 018
Total other travel costs	1 756 057