

Senate Standing Committee on Economics

ANSWERS TO QUESTIONS ON NOTICE

Treasury Portfolio

Additional Estimates

13 – 14 February 2013

Question: AET 554-561

Topic: Travel Costs

Written: Received from Committee – 22 February 2013

Senator BUSHBY asked:

554. For the financial year to date (22 February 2013), please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
555. For the financial year to date (22 February 2013), please detail all travel for Departmental officers. Please include a total cost plus a breakdown that includes airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals). Also provide a reason and brief explanation for the travel.
556. What travel is planned for the rest of this financial year? Also provide a reason and brief explanation for the travel.
567. What travel is planned for the rest of this calendar year? Also provide a reason and brief explanation for the travel.
568. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is the department/agency following the advice? How is this monitored? If the guidelines are not being followed, please explain why.
569. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and what is their classification, what is the reason for the provision of lounge memberships and the total costs of the lounge memberships.
560. When SES employees travel, do any support / administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of their travel.
561. Does the department/agency elect to offset emissions for employees' work-related travel? If yes, what is the cost?

Answer:

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554. Not applicable.

555. For the period from 1 July 2012 to 28 February 2013, total travel expenses incurred were as follows:

Type	Amount
Domestic	
Domestic Airfares	\$16,654
Domestic Allowances	\$14,332
International	
International Airfares	\$67,760
International Allowances	\$36,501
Total Travel Expenses FY2012-13 YTD	\$135,247

Allowances figures are inclusive of accommodation, meals and incidentals. Alcohol, gifts and entertainment are not paid to staff and are not included in these figures. Our reporting system is not able to break down classes of travel - it is assumed that all international travel is business class.

556. As at 28 February 2013, the following travel were planned:

Type	No. Days
Overseas Trip	14
Domestic Trip	33

The domestic trips are largely for market liaison, on-going due diligence associated with the management of RMBS portfolio and activities associated with the launch of retail trading of government securities.

The overseas travel is for promotion of government securities.

567. See above. No additional trips are planned.

568. All the AOFM's travel services are provided by the Department of Treasury. The Best Fare of the Day guidelines are followed and monitored by the Department of Treasury.

569. The AOFM does not provide lounge memberships to employees.

560. No support or administrative staff travelled with SES employees for the financial year to date (from 1 July 2012 to 31 October 2012).

561. All the AOFM's travel services are provided by the Department of Treasury. Please see their response to this question.