

Senate Standing Committee on Environment and Communications

Answers to Senate Estimates Questions on Notice

Budget Estimates May 2017

Communications Portfolio

National Collecting Institutions

Question No: 29(k)

National Collecting Institutions

Hansard Ref: Written, 02/06/2017

Topic: Departmental Functions

Senator Bilyk, Catryna asked:

In relation to expenditure on any functions or official receptions etc hosted by the Department or agencies in the portfolio since 1 March 2017, can the following please be provided:

- List of functions;
- List of attendees;
- Function venue;
- Itemised list of costs (GST inclusive);
- Details of any food served;
- Details of any wines or champagnes served including brand and vintage; and
- Details of any entertainment provided.

Answer:

National Collecting Institutions:

- Australian National Maritime Museum
- National Film and Sound Archive
- National Gallery of Australia
- National Library of Australia
- National Museum of Australia
- National Portrait Gallery of Australia
- Museum of Australian Democracy - Old Parliament House

Australian National Maritime Museum (ANMM)

To attempt to provide the level of detail requested regarding all events hosted by the ANMM since 1 March 2017 would require an unreasonable diversion of museum resources. For reasons of privacy we are unable to disclose personal details of attendees.

The ANMM hosts and facilitates a variety of functions each year including exhibition openings, events for Museum members, familiarisations for stakeholders, sponsor events, functions for partners, venue hire events and more. Functions are organised by the museum's internal teams or in conjunction with external entities. Many attract sponsorship, receive funding from a co-presenter or have ticketed entry. Catering is primarily light finger food ranging from approximately \$15 to \$30 per head. Beverages served are appropriate to the style of event, however, alcohol is usually only offered at evening functions. The museum has a sponsorship arrangement with Vintage House Wines which provides a substantial level of subsidy on the modestly priced non-vintage wines the museum ordinarily serves, namely, Studio Series Chard

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Pinot Noir, Studio Series Pinot Grigio or Cross Stitch Shiraz Cab Sauvignon. These wines cost the museum between \$3.50 to \$4.30 per bottle.

Some examples of events that have occurred at the museum since 1 March 2017 are set out in the following table:

Function	Date	Venue	Food	Beverages	Entertainment
Lessons from the Arctic exhibition opening	22 March	Wharf 7 foyer	Canapes	Wine and soft drinks	None
Escape from Pompeii exhibition launch	31 March	Tasman Light Gallery	Canapes	Wine and soft drinks	Soprano
Battle of the Coral Sea film sponsors' preview	10 May	Action Stations	Breakfast	Tea, coffee, soft drinks	None
Welcome Wall unveiling ceremony	12 May	Pyrmont Plaza and Terrace Room	Morning tea	Tea, coffee, soft drinks	Singer
<i>Aurora</i> lifebuoy morning tea	19 June	Tasman Light Gallery	Morning tea	Tea, coffee, soft drinks	None

National Film and Sound Archive (NFSA)

For the period 1 March 2017 – 2 June 2017 the NFSA did not host any functions or official receptions.

National Gallery of Australia (NGA)

The NGA presents numerous events and considers the detail required to answer the questions above would require an unreasonable diversion of resources.

National Library of Australia (NLA)

As part of its public programming, the NLA presents numerous events, both free and ticketed, which include catering and entertainment. To attempt to provide the level of detail requested would involve an unreasonable diversion of resources.

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National Portrait Gallery of Australia (NPGA)

The National Portrait Gallery has hosted three official functions since 1 March 2017. The table outlines all details requested with one addition of cost recovery details.

Name of Function	Foundation - Portrait Unveiling	Circle of Friends Autumn Dinner	National Photographic Portrait Prize 2017 Exhibition Launch
Date of Function	17-Mar-17	24-Mar-17	31-Mar-17
Attendees **	98	101	~ 700
Function Venue	Philip Bacon Galleries, Brisbane	National Portrait Gallery	National Portrait Gallery
Itemised list of costs (GST inc)	Food, beverage, wait staff & hire fee - \$4,844.00 * Alcoholic Beverage - in-kind Sponsorship	Food, beverage, wait staff & corkage - \$9,769.00 + AV set-up - \$1,707.50 = \$11,476.50 * Alcoholic Beverage - in-kind Sponsorship	Food, beverage, wait staff & corkage - \$24,000.00 + AV set-up & Lighting - \$10,987.90 = \$34,987.90 * Alcoholic Beverage - in-kind Sponsorship
Menu	Refer attachment	Refer attachment	Refer attachment
Beverages Purchased List	Refer invoice attachment (1)	Refer event order attachment - non-alcoholic only (2)	Refer catering proposal attachment - non-alcoholic only (3)
Beverage In-kind Sponsorship list	Oatley Fine Wine - NV Aurelia Sparkling Chardonnay Pinor Noir - RO Signature Sauvignon Blanc Margaret River	Oatley Fine Wine - RO Signature Sauvignon Blanc Margaret River - RO Signature Shiraz MV McLarenVale - NV Craigmoor Botrytis SBS - NV Craigmoor Sparkling	Oatley Fine Wine - Wild Oats Chardonnay - Wild Oats Shiraz Cabernet - Anchor California Lager - NV Craigmoor Sparkling
Entertainment	Nil	Nil	Nil
Cost recovery (inc GST)	Nil	\$11,610.00	Nil

** For reasons of privacy we are unable to disclose personal details

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National Museum of Australia (NMA)

Since 1 March 2017, the Museum has hosted eight (8) functions involving expenditure on official hospitality. Details are set out in the tables below.

Function No.1	First Australians Welcome Space Community Launch
Date	15 March 2017
Overview	An event to acknowledge and celebrate the participation of, and collaboration with, local Indigenous community groups to create the new Welcome Space to the First Australians gallery at the National Museum of Australia.
Function venue	First Australians Welcome Space, National Museum of Australia
List of attendees	For reasons of privacy we are unable to disclose personal details.
Itemised list of costs (GST inclusive)	\$2,444.00 Afternoon tea for 80 guests, including waiter service \$2,444.00 Total
Details of any food served	Afternoon tea comprising: <ul style="list-style-type: none">• Assorted sandwiches• Platters of seasonal fruit• Petit four sweets• Tea, coffee, juice and water
Details of any wines or champagnes served including brand and vintage	Nil
Details of any entertainment provided	No entertainment was provided.

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Function No.2	Freewheeling: Cycling in Australia - Exhibition Launch												
Date	13 April 2017												
Description	An event to celebrate and promote the opening of the Museum's temporary exhibition: Freewheeling: cycling in Australia, which explores 140 years of Australia's cycling history. The event was for invited guests and included the Museum's corporate and key stakeholders along with media.												
List of attendees	For reasons of privacy we are unable to disclose personal details.												
Function venue	The Main Hall, National Museum of Australia												
Itemised list of costs (GST inclusive)	<table> <tr> <td>\$3002.50</td> <td>Morning tea for 100 guests provided by Broadbean Catering</td> </tr> <tr> <td>\$1,100</td> <td>Speaking fees</td> </tr> <tr> <td>\$400</td> <td>BMX demonstration by 2 BMX professional riders and accredited freestyle BMX coaches:</td> </tr> <tr> <td>\$704</td> <td>Invitation printing</td> </tr> <tr> <td>\$75.90</td> <td>Gift for speaker who did not charge speaking fee</td> </tr> <tr> <td>\$5,292.40</td> <td>Total</td> </tr> </table>	\$3002.50	Morning tea for 100 guests provided by Broadbean Catering	\$1,100	Speaking fees	\$400	BMX demonstration by 2 BMX professional riders and accredited freestyle BMX coaches:	\$704	Invitation printing	\$75.90	Gift for speaker who did not charge speaking fee	\$5,292.40	Total
\$3002.50	Morning tea for 100 guests provided by Broadbean Catering												
\$1,100	Speaking fees												
\$400	BMX demonstration by 2 BMX professional riders and accredited freestyle BMX coaches:												
\$704	Invitation printing												
\$75.90	Gift for speaker who did not charge speaking fee												
\$5,292.40	Total												
Details of any food served	<p>Morning tea comprising:</p> <ul style="list-style-type: none"> • Assorted sandwiches and wraps • Platters of fresh seasonal fruit • Coffee, tea and juice and water 												
Details of any wines or champagnes served including brand and vintage	Nil												
Details of any entertainment provided	Demonstration by 2 professional BMX riders and accredited freestyle BMX coaches.												

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Function No.3	Peninsula Plan Launch				
Date	2 May 2017				
Description	This function was a media call to launch the consultation process for the Acton Peninsula Draft Structure Plan. The draft plan was developed in close collaboration between the National Capital Authority and the cultural and educational institutions on and around Acton Peninsula including The Australian National University (ANU), the Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS), the National Museum of Australia (NMA), and the ACT Government.				
List of attendees	For reasons of privacy we are unable to disclose personal details.				
Venue	The Main Hall, National Museum of Australia				
Itemised list of costs (GST inclusive)	<table> <tr> <td>\$1,200.00</td> <td>Audio visual costs comprising: 5 piece Stage (300mm) plus riser for media (expecting 5 groups) Truss lectern and microphone (speakers) Small speaker system 2 x 46" LCD screens (slime line stands) 2 x Laptops Kramer vision switcher (holding slide/loop) Operator 1 hour</td> </tr> <tr> <td>\$1,200.00</td> <td>Total</td> </tr> </table>	\$1,200.00	Audio visual costs comprising: 5 piece Stage (300mm) plus riser for media (expecting 5 groups) Truss lectern and microphone (speakers) Small speaker system 2 x 46" LCD screens (slime line stands) 2 x Laptops Kramer vision switcher (holding slide/loop) Operator 1 hour	\$1,200.00	Total
\$1,200.00	Audio visual costs comprising: 5 piece Stage (300mm) plus riser for media (expecting 5 groups) Truss lectern and microphone (speakers) Small speaker system 2 x 46" LCD screens (slime line stands) 2 x Laptops Kramer vision switcher (holding slide/loop) Operator 1 hour				
\$1,200.00	Total				
Details of any food served	Nil				
Details of any wines or champagnes served including brand and vintage	Nil				
Details of any entertainment provided	Nil				

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Function No.4	Friends Book Launch								
Date	9 May 2017								
Description	<p>‘Not without a fight - The story of the Friends of the National Museum of Australia’ Book Launch</p> <p>In July 2013 the membership program of the National Museum of Australia transitioned from the incorporated body the ‘Friends of the National Museum of Australia (FNMA)’ to the administration of the Museum. The FNMA started as a lobby group in 1989 and was instrumental in the establishment of the Museum in its current form. As part of this transition a Memorandum of Understanding between the FNMA and the Museum was undertaken that included funding for the publication of a book about the history of the FNMA. This book was completed in February 2017 and the book was launched by the Director, Dr Mathew Trinca to an audience of foundation members of the FNMA and significant contributors at this event.</p>								
List of attendees	For reasons of privacy we are unable to disclose personal details.								
Function venue	The Main Hall, National Museum of Australia								
Itemised list of costs (GST inclusive)	<table> <tr> <td>\$4,500</td> <td>Cocktail food for 1100 guests provided by Broadbean Catering</td> </tr> <tr> <td>\$430</td> <td>Invitations</td> </tr> <tr> <td>\$420</td> <td>Flowers</td> </tr> <tr> <td>\$5,350.00</td> <td>Total</td> </tr> </table>	\$4,500	Cocktail food for 1100 guests provided by Broadbean Catering	\$430	Invitations	\$420	Flowers	\$5,350.00	Total
\$4,500	Cocktail food for 1100 guests provided by Broadbean Catering								
\$430	Invitations								
\$420	Flowers								
\$5,350.00	Total								
Details of any food served	<p>Organic labneh w/ plum gel on almond croute (v, gf)</p> <p>Sesame seared Yellowfin tuna with wasabi soy dipping sauce (gf)</p> <p>Smoked chicken, mango and mint rice paper rolls (gf)</p> <p>Roasted cherry tomato, basil and Taleggio tart (v)</p> <p>Homemade chorizo sausage rolls with lime aioli</p> <p>Confit of duck & macadamia filo pie</p> <p>Sparkling mineral water & juice</p>								
Details of any wines or champagnes served including brand and vintage	Sponsored wines from Capital Wines								
Details of any entertainment provided	Nil								

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Function No.5	Evolution: Torres Strait Masks – Exhibition Launch								
Date	19 May 2017								
Function venue	The Main Hall, National Museum of Australia								
Description	The exhibition launch of Evolution: Torres Strait Masks, with a performance by the Zugubal traditional Torres Strait Island dance group. The exhibition was prepared by the Gab Titui Cultural Centre in partnership with the Museum. It celebrates the significance and continuing tradition of masks and mask-making in the Torres Strait. In addition to the invited guests, the launch was also open to the public.								
List of attendees	For reasons of privacy we are unable to disclose personal details.								
Itemised list of costs (GST inclusive)	<table> <tr> <td>\$2542.50</td> <td>Morning tea – provided by Broadbean Catering</td> </tr> <tr> <td>\$360.00</td> <td>Speaker’s fee</td> </tr> <tr> <td>\$129.85</td> <td>Gift for Torres Strait Islander Dancers in lieu of performance fee</td> </tr> <tr> <td>\$3,032.35</td> <td>Total</td> </tr> </table>	\$2542.50	Morning tea – provided by Broadbean Catering	\$360.00	Speaker’s fee	\$129.85	Gift for Torres Strait Islander Dancers in lieu of performance fee	\$3,032.35	Total
\$2542.50	Morning tea – provided by Broadbean Catering								
\$360.00	Speaker’s fee								
\$129.85	Gift for Torres Strait Islander Dancers in lieu of performance fee								
\$3,032.35	Total								
Details of any food served	<p>Morning tea comprising:</p> <ul style="list-style-type: none"> • Sandwiches • Scones • Tea, coffee, juice and water 								
Details of any wines or champagnes served including brand and vintage	Nil								
Details of any entertainment provided	Performance by the Zugubal Dancers.								

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Function No.6	A Change is Gonna Come – Exhibition Launch																																				
Date	24 May 2017																																				
Description	The exhibition launch of, A Change is Gonna Come, was in the Museum’s First Australian Focus gallery. The exhibition considers the 1967 referendum and the 1992 Mabo decision within the context of their time, through events that led to and followed these significant moments. Invited guests included corporate and key partners, Indigenous community representatives and media.																																				
List of attendees	For reasons of privacy we are unable to disclose personal details.																																				
Function venue	First Australian Focus Gallery, National Museum of Australia																																				
Itemised list of costs (GST inclusive)	<p>Please note that speakers’ fees and costs included their participation in an ABC Radio National panel discussion about the 1967 Referendum.</p> <table> <tr> <td>\$4,007</td> <td>Afternoon tea for 140 guests provided by Broadbean Catering incl. waiter service</td> </tr> <tr> <td>\$250</td> <td>Donation to Albert Namitjira Legacy Trust in lieu of speaking fee</td> </tr> <tr> <td>\$250</td> <td>Speaking fee</td> </tr> <tr> <td>\$271</td> <td>Per diems for speaker</td> </tr> <tr> <td>\$271</td> <td>Per diems for speaker’s carer</td> </tr> <tr> <td>\$525</td> <td>Car travel costs for speaker and carer</td> </tr> <tr> <td>\$596</td> <td>Accommodation at QT Hotel Canberra for speakers and family members</td> </tr> <tr> <td>\$1250</td> <td>Car travel costs for speaker and family members</td> </tr> <tr> <td>\$1462</td> <td>Accommodation for speaker and family members, at Novotel Canberra</td> </tr> <tr> <td>\$1897</td> <td>Per Diems for speaker and family members</td> </tr> <tr> <td>\$250</td> <td>Speaking fee</td> </tr> <tr> <td>\$150</td> <td>Per diems for speaker</td> </tr> <tr> <td>\$440</td> <td>Air fare costs for speaker</td> </tr> <tr> <td>\$298</td> <td>Accommodation for speaker at QT Hotel Canberra</td> </tr> <tr> <td>\$1424.50</td> <td>Printing of invitations</td> </tr> <tr> <td>\$759.00</td> <td>Envelopes for invitations</td> </tr> <tr> <td>\$9.10</td> <td>Taxi fare for speaker – QT Hotel to NMA</td> </tr> <tr> <td>\$14,109.60</td> <td>Total</td> </tr> </table>	\$4,007	Afternoon tea for 140 guests provided by Broadbean Catering incl. waiter service	\$250	Donation to Albert Namitjira Legacy Trust in lieu of speaking fee	\$250	Speaking fee	\$271	Per diems for speaker	\$271	Per diems for speaker’s carer	\$525	Car travel costs for speaker and carer	\$596	Accommodation at QT Hotel Canberra for speakers and family members	\$1250	Car travel costs for speaker and family members	\$1462	Accommodation for speaker and family members, at Novotel Canberra	\$1897	Per Diems for speaker and family members	\$250	Speaking fee	\$150	Per diems for speaker	\$440	Air fare costs for speaker	\$298	Accommodation for speaker at QT Hotel Canberra	\$1424.50	Printing of invitations	\$759.00	Envelopes for invitations	\$9.10	Taxi fare for speaker – QT Hotel to NMA	\$14,109.60	Total
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\$9.10	Taxi fare for speaker – QT Hotel to NMA																																				
\$14,109.60	Total																																				
Details of any food served	Morning tea comprising: <ul style="list-style-type: none"> Assorted sandwiches and wraps 																																				

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	<ul style="list-style-type: none">• Platters of season fruit• Scones• Tea, coffee, juice and water
Details of any wines or champagnes served including brand and vintage	Nil
Details of any entertainment provided	Nil

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Function No.7	NMA Appeal – Keeping our Stories Alive
Date	8 June 2017
Description	The NMA Appeal on 8 June launched our 2017 Annual Appeal, all funds raised through the Appeal will help the Museum with the acquisition of the 1881 Adelaide Hunt Club Cup. The event hosted members and donors and included a presentation by staff on the Cup. The event was supported by Clonakilla Wines.
List of attendees	For reasons of privacy we are unable to disclose personal details.
Function venue	Friends Lounge, National Museum of Australia
Itemised list of costs (GST inclusive)	Pax: 50 \$3,250.00 Cocktail food \$300.00 Duchess Sparkling wine \$3,550.00 Total
Details of any food served	<ul style="list-style-type: none"> • Herb and feta tartlet • Hot and sour prawns with mayonnaise • Roasted cherry tomato, basil and cheese tart • Tuna with wasabi • Shepherds' pie
Details of any wines or champagnes served including brand and vintage	<ul style="list-style-type: none"> - Duchess sparkling wine – provided by Broadbean catering - Clonakilla Sauvignon Blanc Semillon 2016 – sponsored by Clonakilla for the event - Clonakilla Hilltops Shiraz 2015 – sponsored by Clonakilla for the event
Details of any entertainment provided	Nil

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Function No. 8	Tourism Australia Workshop
Date	9 June 2017
Description	The purpose of the workshop was to discuss developing a new Cultural Brand for Tourism Australia's Signature series. Attending were representatives from key ACT cultural attractions and tourism agencies.
List of attendees	Pax: 35 For reasons of privacy we are unable to disclose personal details.
Function venue	Peninsula Room, National Museum of Australia
Itemised list of costs (GST inclusive)	\$2,362.50 Arrival tea/coffee, morning tea, lunch \$2,362.50 Total
Details of any food served	Arrival tea and coffee buffet <u>Morning Tea</u> Freshly baked scones w/ jam & cream Platter of fresh seasonal fruit <u>Buffet Lunch</u> Wagyu beef bourguignon with rice pilaff Smoked paprika/herb marinated chicken with yoghurt dressing Eggplant/ricotta crepe w/ roasted tomato/basil sauce Green salad with avocado, cherry tomatoes Fresh baked bread rolls with butter Platters of fresh seasonal fruit Orange juice and mineral water
Details of any wines or champagnes served including brand and vintage	Nil
Details of any entertainment provided	Nil

Museum of Australian Democracy - Old Parliament House (OPH)

1. Volunteers 90th Birthday Morning Tea and Certificate of Service Presentation

- Attendees: OPH Volunteers, OPH staff and representatives from OPH tenants.
- Venue: Old Parliament House
- Costs: Morning Tea Food \$1,630.75 GST Inclusive
- Food Served: Sponge Cake, Scones, Fruit
- Alcohol Served: No alcohol
- Entertainment: No entertainment

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2. Morning Tea for National Indigenous Youth Parliament (NIYP) and 1967 Referendum
 - Attendees: Students participating in the NIYP, representatives from OPH staff, key indigenous leaders, representatives from AIATSIS and Reconciliation Australia and residents from the Aboriginal Tent Embassy
 - Venue: Old Parliament House
 - Costs: Hire of Room \$385 GST Inclusive, Morning Tea Food \$3,600 GST Inclusive, Lectern and Microphone hire \$150 GST Inclusive
 - Food Served: Scones, Fruit, mini pies
 - Alcohol Served: No alcohol
 - Entertainment: No entertainment