

# PARLIAMENT OF AUSTRALIA

# SECURITY

# INFORMATION CIRCULAR

Security Circular No: **2008/7**

Date:

4 September 2008

TO: SENATORS, MEMBERS AND OTHER BUILDING OCCUPANTS

## **Emergency Evacuation Exercise—Monday 15 September 2008**

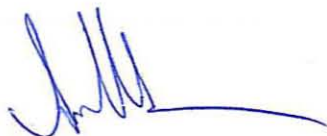
1 Senators, Members and other building occupants are reminded that an emergency evacuation exercise will be conducted on Monday 15 September 2008, as notified in Security Circular No. 2008/1 dated 12 March 2008.

2 The evacuation will be a general evacuation using a fire emergency scenario.

3 The exercise will commence with the "Alert" tone being sounded throughout the building by means of the Emergency Warning Intercommunications System (**EWIS**). Evacuation of the building is to commence on the sounding of the "Evacuation" tone through the EWIS. Wardens and Assistant Wardens will supervise the evacuation in accordance with the Building Emergency Procedures for Parliament House.

4 It is essential that all occupants are familiar with the evacuation procedures. The Presiding Officers have been informed that no exemptions from participation in evacuation exercises will be granted to staff of the three parliamentary departments other than in exceptional circumstances. In particular, staff (such as Hansard or Committee Secretariat staff supporting Parliamentary Committees) will not be exempted from participating in the exercise to support the operations of other building occupants who choose not to participate in the exercise.

5 Any enquiries, or feedback on the conduct of the exercise, should be directed to the Deputy Chief Warden, Mr Ian Boyd, on extn 8127, or by email to [ian.boyd@aph.gov.au](mailto:ian.boyd@aph.gov.au).



Alan Thompson  
Secretary, Department of Parliamentary Services  
Chair, Parliament House Security Management Board