

**Table 1. Import risk analysis effectiveness checklist**

Questions	Findings
Does the report summarise relevant quarantine and other relevant Australian Government legislation or international treaties?	
Are the sanitary and phytosanitary objectives of the Australian Government clearly identified in the import risk analysis report?	
Arising from the sanitary and phytosanitary objectives, quarantine and other legislation and international treaties, have clear sanitary and phytosanitary criteria been established for risk evaluation? Criteria are the appropriate level of protection (ALOP) set by the Australian Government.	
Is there a clear description of the context of the export country?	
Does this description include the maturity and ethics of state sector regulatory agencies and the degree of self-regulation?	
Is there a clear description of the context of harvesting, processing and transporting the product before export?	
Does this description include relevant sanitary or similar controls and their reliability?	
Which stakeholders did the risk analysts communicate with before, during and on completion of risk analysis?	
Which stakeholders did the risk analysts consult with before, during and on completion of risk analysis?	
Does the report clearly identify the stakeholders' concerns about the proposal and associated risks?	
Did the risk analysts follow a consistent process meeting best practice to identify risks, understand the nature of each risk and then determine the level of each risk?	
Which techniques were used to identify the risks associated with the proposed import?	
Does each risk name set out the: <ul style="list-style-type: none"> <li>• risk source</li> <li>• possible causes of the risk event</li> <li>• the risk event</li> <li>• possible consequences</li> <li>• impacts on the sanitary and phytosanitary objectives</li> </ul>	
Which risk analysis techniques did the risk analysts use?	
Did those techniques enable "triangulation" to show the different characteristics of each risk and so build a comprehensive picture of each risk?	
Is the description of the nature of each risk clear and unambiguous?	
Has uncertainty been discussed in relation to the nature of each risk and how did this inform the use of any quantitative risk analysis?	
How was the level of each risk determined?	
Has the level of each risk been compared with other, similar risks that have been accepted or rejected by the Australian Government?	
Has the import risk analysis been adapted to any unusual features of the proposal and is any such adaptation clearly identified?	
Overall, is the import risk analysis systematic and structured?	

<b>Questions</b>	<b>Findings</b>
Does the risk assessment process provide the best available information to decision-makers in a useful and usable way?	