

PARLIAMENT OF AUSTRALIA

SECURITY

INFORMATION CIRCULAR

Security Circular No: **2010/11**

Date:

19 November 2010

TO: SENATORS, MEMBERS AND OTHER BUILDING OCCUPANTS

Rescheduled Emergency Evacuation Exercise—Tuesday 23 November 2010

1 Senators, Members and other building occupants are advised that the Emergency Evacuation Exercise originally planned for 15 November 2010 will now be conducted between 0800 and 0845 on **Tuesday 23 November 2010**.

2 This exercise will require an evacuation **to the centre of the building**, specifically the Members' Hall, first floor public area and the Mural Hall.

3 During the exercise, the entrances to the building will be closed. People arriving at the building entrances while the exercise is underway will be requested to wait at the entrances until completion of the exercise. All car parks will remain open throughout the exercise and there will be no road closures.

4 **People who need to be in the building before 8:45am are advised to arrive at Parliament House and proceed through security screening before 7:50am.**

5 The Australian standards for emergency evacuations require a full building emergency evacuation each year. These exercises are necessary to test the effectiveness of the evacuation procedures and to ensure building occupants are familiar with these procedures in the event of a real emergency. Whilst most exercises are conducted outside of the parliamentary sitting schedule, one sitting day exercise is conducted every second year. The last one was conducted in 2008.

6 Building occupants should familiarise themselves with evacuation procedures. The Presiding Officers have been informed that no exemptions from participation in evacuation exercises will be granted to Department of Parliamentary Services staff.

7 Any enquiries, or feedback on the conduct of the exercise, should be directed to the Deputy Chief Warden, Mr Brian Sankey, on extension 8127, or by email to brian.sankey@aph.gov.au

Alan Thompson
Secretary, Department of Parliamentary Services
Chair, Parliament House Security Management Board