



Parliament of Australia  
Department of Parliamentary Services



**BUDGET** ★

PORTFOLIO BUDGET STATEMENTS 2009-10  
**BUDGET RELATED PAPER NO. 1.18C**

**DEPARTMENT OF PARLIAMENTARY  
SERVICES**

BUDGET INITIATIVES AND EXPLANATIONS  
APPROPRIATIONS SPECIFIED BY OUTCOMES  
AND PROGRAMS BY AGENCY

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Parliament of Australia  
Department of Parliamentary Services

Mr Harry Jenkins MP  
Speaker of the House of Representatives  
Parliament House  
CANBERRA ACT 2600

Senator the Hon John Hogg  
President of the Senate  
Parliament House  
CANBERRA ACT 2600

DPS ref: 09/585

8 May 2009

Dear Mr Speaker and Mr President

**Portfolio Budget Statement 2009-10**

- 1 I hereby submit Portfolio Budget Statements in support of the 2009-10 Budget for the Department of Parliamentary Services.
- 2 These statements have been developed, and are submitted to the Parliament, as a statement on the outcome for the department.
- 3 I present these statements to provide accountability to the Parliament and, through it, the public.

Yours sincerely

Alan Thompson  
Secretary

## **Abbreviations and conventions**

The following notation may be used:

NEC/nec	not elsewhere classified
0	nil
..	not zero, but rounded to zero
na	not applicable (unless otherwise specified)
nfp	not for publication
\$m	\$ million
\$b	\$ billion

Figures in tables and in the text may be rounded. Figures in text are generally rounded to one decimal place, whereas figures in tables are generally rounded to the nearest thousand. Discrepancies in tables between totals and sums of components are due to rounding.

## **Enquiries**

Should you have any enquiries regarding this publication please contact Ms Judy Konig, Chief Finance Officer, Department of Parliamentary Services on (02) 6277 8818.

A copy of this document can be located on the Australian Government Budget website at: <http://www.budget.gov.au>.

## **USER GUIDE TO PORTFOLIO BUDGET STATEMENTS**

The purpose of the 2009-10 Portfolio Budget Statements (PB Statements) is to inform Senators and Members of Parliament of the proposed allocation of resources to Government outcomes by agencies within the portfolio. Agencies receive resources from the annual appropriations acts, special appropriations (including standing appropriations and special accounts), and revenue from other sources.

A key role of the PB Statements is to facilitate the understanding of proposed annual appropriations in Appropriation Bills No. 1 and No. 2 2009-10 (or Appropriation Parliamentary Departments Bill (No. 1) 2009-10 for the parliamentary departments). In this sense the PB Statements are Budget related papers and are declared by the Appropriation Acts to be 'relevant documents' to the interpretation of the Acts according to section 15AB of the *Acts Interpretation Act 1901*.

The PB Statements provide information, explanation and justification to enable Parliament to understand the purpose of each outcome proposed in the Bills.

As required under section 12 of the *Charter of Budget Honesty Act 1998*, non-general government sector entities are not consolidated into the Commonwealth general government sector fiscal estimates and accordingly, these entities are not reported in the PB Statements.



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# DEPARTMENTAL OVERVIEW

## DEPARTMENTAL RESPONSIBILITIES

The Department of Parliamentary Services (DPS) provides direct support to the Federal Parliament. The department reports to the Presiding Officers of the Parliament (the Speaker of the House of Representatives, Mr Harry Jenkins MP and the President of the Senate, Senator the Hon John Hogg).

## DEPARTMENTAL SERVICES

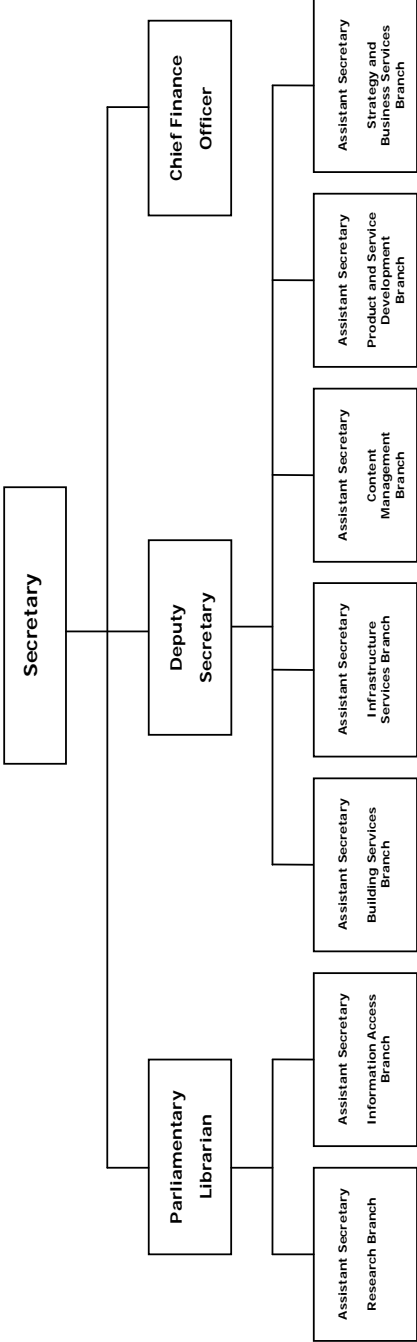
DPS provides a diverse range of services to Senators, Members, other building users and the general public, including:

- library and research services;
- security services;
- information and communication technology services;
- building support services, including building maintenance, landscape and artwork services;
- visitor services, including management of The Parliament Shop and the guide service;
- catering, health and recreation, cleaning and other housekeeping services;
- project management services to DPS and other parliamentary departments; and
- corporate services to DPS.

## DEPARTMENTAL SENIOR MANAGEMENT STRUCTURE

Figure 1 shows the DPS senior management structure.

Figure 1: Department of Parliamentary Services Senior Management Structure



# AGENCY RESOURCES AND PLANNED PERFORMANCE

## Section 1: Agency overview and resources

### 1.1 STRATEGIC DIRECTION

The mission of the Department of Parliamentary Services (DPS) is: *“To serve the Australian people by supporting the Parliament and caring for Parliament House”*.

The major challenge for DPS for 2009-10 will be maintaining the level and quality of day-to-day services provided to a very busy Parliament within a constrained operating budget.

Since 2007-08 Parliamentary activity has increased significantly. For example; so far in 2008-09 Chamber activity has been some 50% higher than the 2007-08 year, and Committee activity is more than 100% higher than in 2007-08. Increased levels of Parliamentary activity increase the operating costs of DPS in providing services to the Parliament including security, Hansard, broadcast services; energy and other utility costs for the building also increase.

Servicing this level of Parliamentary activity in 2009-10 will be particularly challenging given the continuation of efficiency dividends and the need to find savings to provide for:

- Gershon ICT efficiencies, a whole of government initiative for required savings based on a percentage of business as usual costs for information and communications technology (phase one \$0.4m);
- Increased electricity costs, in the vicinity of \$0.7m;
- increased Comcover and Comcare insurance premiums; and
- staff pay rises in accordance with the new DPS Union Collective Agreement 2008-2011.

The second challenge for DPS is to deliver a wide range of facility upgrades for Parliament House. These upgrades are necessary to increase the productivity of the building, and include installation of wireless IT capabilities, a new Hansard production system and a new Parliament House web site. Other work focuses on replacing ageing building services such as refurbishment of the public toilets and upgrading cooling equipment.

## 1.2 AGENCY RESOURCE STATEMENT

Table 1.1 shows the total resources from all origins. The table summarises how resources will be applied by outcome and by administered and departmental classification.

**Table 1.1: Department of Parliamentary Services resource statement — Budget estimates for 2009-10 as at Budget May 2009**

	Estimate of prior + year amounts available in 2009-10 \$'000	Proposed at Budget = 2009-10 \$'000	Total Estimate 2009-10 \$'000	Actual Available Appropriation 2008-09 \$'000
<b>Ordinary Annual Services</b>				
<b>Departmental outputs</b>				
Prior year Departmental appropriation	0	61	61	469
Departmental outputs <sup>1</sup>	57,922	18,165	76,087	116,852
s31 Relevant agency receipts <sup>2</sup>	0	6,430	6,430	6,130
<b>Total</b>	<b>57,922</b>	<b>124,656</b>	<b>182,578</b>	<b>123,451</b>
<b>Other services</b>				
<b>Administered non-operating</b>				
Administered Assets and Liabilities	15,639	11,780	27,419	11,446
<b>Total other services</b>	<b>15,639</b>	<b>11,780</b>	<b>27,419</b>	<b>11,446</b>
<b>Total Available Annual Appropriations</b>	<b>73,561</b>	<b>136,436</b>	<b>209,997</b>	<b>134,897</b>
<b>Special Accounts<sup>3</sup></b>				
Opening balance	0	0	0	0
Non-Appropriation receipts to Special Accounts	0	0	0	0
<b>Total Special Account</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total resourcing</b>	<b>73,561</b>	<b>136,436</b>	<b>209,997</b>	<b>134,897</b>

<sup>1</sup>Appropriation (Parliamentary Departments) Bill No.12009-10

<sup>2</sup>s31 Relevant Agency receipts - estimate

<sup>3</sup>Estimated opening balance for special accounts. For further information on special accounts see Table 3.12

Reader note: All figures are GST exclusive.

### 1.3 TRANSITION FROM OUTCOMES AND OUTPUTS TO OUTCOMES AND PROGRAMS

From the 2009-10 Budget, all General Government Sector (GGS) entities will be reporting on a program basis. The table below outlines the transition from the 2008-09 Budget year (as at Additional Estimates) which was presented in administered items, outputs and output groups to the program reporting framework used for the 2009-10 Budget. The table also captures revisions made to GGS outcome statements under the Operation Sunlight Outcome Statements Review.

DPS has only one outcome and there were no changes as a result of the review. DPS output groups translate directly to programs. One change was made to the name of Administered items from, *Administered items: Work Programs*, to *Program 5: Parliament House Works Programs*.

**Figure 2: Transition table**

<b>Department of Parliamentary services - transition from Outputs to Programs Framework</b>	
<b>2008-09 Budget year</b>	<b>2009-10 Budget year</b>
Outcome: Occupants of Parliament House are supported by integrated services and facilities, Parliament functions effectively and its work and building are accessible to the public.	Outcome: Occupants of Parliament House are supported by integrated services and facilities, Parliament functions effectively and its work and building are accessible to the public.
Output Group 1: Library Services	Program 1: Library Services
Output Group 2: Building and Occupant Services	Program 2: Building and Occupant Services
Output Group 3: Infrastructure Services	Program 3: Infrastructure Services
Output Group 4: Parliamentary Records Service	Program 4: Parliamentary Records Service
Administered items: Works Programs	Program 5: Parliament House Works Programs

## Section 2: Outcomes and planned performance

### 2.1 OUTCOMES AND PERFORMANCE INFORMATION

Government outcomes are the intended results, impacts or consequences of actions by the Government on the Australian community. Agencies deliver programs which are the Government actions taken to deliver the stated outcomes. Agencies are required to identify the programs which contribute to Government outcomes over the Budget and forward years.

The Department of Parliamentary Services (DPS) outcome and its related programs, specifying the performance indicators and targets used to assess and monitor the performance of DPS in achieving government outcomes are described in this section.

**Outcome:**

**Occupants of Parliament House are supported by integrated services and facilities, Parliament functions effectively and its work and building are accessible to the public**

**Outcome Strategy**

The Department of Parliamentary Services has one Outcome and the outcome strategy is included in the Strategic Direction statement on page 11.

**Outcome Budgeted Expenses and Resources**

Table 2.1 provides an overview of the total expenses for the DPS outcome by program.

**Table 2.1: Budgeted Expenses and Resources for Outcome**

Note: Departmental Appropriation splits and totals are indicative estimates and may change in the course of the budget year as government priorities change.

<b>Outcome:</b>	2009-10 Total estimate of available resources \$'000	2008-09 Estimated actual \$'000
Occupants of Parliament House are supported by integrated services and facilities, Parliament functions effectively and its work and building are accessible to the public		
<b>Administered appropriations</b>		
Asset replacement	11,780	11,446
<b>Total administered appropriations</b>		
<b>Program 1 - Library Services</b>		
<b>Program 1.1 - Research Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	11,688	11,573
Revenues from other sources (s.31)	0	0
<b>Subtotal for Program 1.1</b>	11,688	11,573
<b>Program 1.2 - Information Access Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	10,286	9,858
Revenues from other sources (s.31)	0	0
<b>Subtotal for Program 1.2</b>	10,286	9,858
<b>Subtotal for Program 1</b>	21,975	21,432
<b>Program 2 - Building and Occupant Services</b>		
<b>Program 2.1 - Security Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	31,230	30,935
Revenues from other sources (s.31)	325	310
<b>Subtotal for Program 2.1</b>	31,555	31,244
<b>Program 2.2 - Facilities Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	7,416	7,468
Revenues from other sources (s.31)	3,410	3,251
<b>Subtotal for Program 2.2</b>	10,826	10,719
<b>Subtotal for Program 2</b>	42,381	41,964
<b>Program 3 - Infrastructure Services</b>		
<b>Program 3.1 - Building Infrastructure Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	20,890	20,687
Revenues from other sources (s.31)	76	73
<b>Subtotal for Program 3.1</b>	20,967	20,760
<b>Program 3.2 - IT Infrastructure Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	19,336	19,228
Revenues from other sources (s.31)	2,222	2,118
<b>Subtotal for Program 3.2</b>	21,558	21,346
<b>Subtotal for Program 3</b>	42,524	42,106

**Table 2.1: Budgeted Expenses and Resources for Outcome (continued)**

<b>Outcome:</b>	2009-10 Total estimate of available resources \$'000	2008-09 Estimated actual \$'000
Occupants of Parliament House are supported by integrated services and facilities, Parliament functions effectively and its work and building are accessible to the public		
<b>Program 4 - Parliamentary Records Service</b>		
<b>Program 4.1 - Broadcasting Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	6,416	6,366
Revenues from other sources (s.31)	370	353
<b>Subtotal for Program 4.1</b>	<b>6,786</b>	<b>6,719</b>
<b>Program 4.2 - Hansard Services</b>		
Departmental Expenses		
Ordinary Annual Services (Parl. Appropriation Bill No. 1)	10,903	10,796
Revenues from other sources (s.31)	27	26
<b>Subtotal for Program 4.2</b>	<b>10,930</b>	<b>10,823</b>
<b>Subtotal for Program 4</b>	<b>17,716</b>	<b>17,541</b>
<b>Total price of departmental outputs</b>	<b>124,595</b>	<b>123,043</b>
<b>Total Expenses and Resources for Outcome</b>	<b>136,375</b>	<b>134,489</b>
	2009-10	2008-09
<b>Average staffing level (number)</b>	770	810



## Contributions to Outcome

### Program 1: Library Services

#### Program objective

##### 1.1: Research services

- Research services provided to the Parliament include responding to requests from individual clients for information and research services, and the production of general distribution briefs and publications.

##### 1.2: Information access services

- The provision of information services to the Library's clients includes:
  - acquiring and providing access to information resources in the collection and the Library catalogue;
  - selecting, processing and indexing material for library and media databases in ParlInfo; and
  - publishing print and electronic works of DPS, including the web sites and the Library's catalogue.

### Program Expenses

Program 1 Expenses (‘000)	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
Annual Departmental Expenses: Departmental Item	21,432	21,975	22,227	22,322	22,628
<b>Total Departmental Expenses</b>	<b>21,432</b>	<b>21,975</b>	<b>22,227</b>	<b>22,322</b>	<b>22,628</b>

### Program Deliverables

Program 1 Deliverables	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>1.1 Research services</b>					
Individual client requests					
	98%	100%	-	-	-
	Percentage of primary clients (Senators' and Members' offices, including Ministers' offices) using the service.				
	19,000	16,000	-	-	-
	Number of individual client requests.				
Self-service requests					
	4,500,000	6,000,000	-	-	-
	Number of online uses of the Parliamentary Library's publications, including the Parliamentary Handbook and General Briefs and Publications, through ParlInfo and the Internet.				
General Briefs and Publications					
	220	220	-	-	-
	Number of General Briefs and Publications produced.				
Client training and seminars					
	400	500	-	-	-
	Attendance at training courses and events (eg Vital Issues seminars).				

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<b>Program 1 Deliverables</b>	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>1.1 Research services</b>					
Cost of research services	Average cost per individual client request. Average cost per self-service client request. Total cost of program 1.1.				

<b>Program 1 Deliverables</b>	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>1.2 Information access services</b>					
Material added to Library databases	Number of items added to the Library's Electronic Media Monitoring Service and to ParlInfo databases. 170,000 140,000 - - -				
Material added to Library collection	Number of new titles (books and serials) added to the Library's catalogue. 4,600 4,200 - - -				
Use of the Library's collection and databases	Percentage of titles (books and serials) in Library's collection available to clients online in full text. 25% 30% - - -				
Cost of information access services	Use of the collections and databases, including loans from the collection, radio and television programs from the Electronic Media Monitoring Service, and from ParlInfo databases. 2,500,000 3,800,000 - - - Average cost per item added to the Library's catalogue. Average cost per item added to the Library's databases. Average cost per use of the Library's databases and catalogue. Total cost of program 1.2.				

<b>Program Key Performance Indicators</b>
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<b>Program 1 Key Performance Indicators</b>	2008-09 Revised budget	2009-10 Budget Target	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>1.1 Research services</b>					
Client satisfaction with requests and general briefs and publications (GBPs)	High level of client satisfaction (target: 90%). Client service delivered to timeliness. 90% 95% - - -				
<b>1.2 Information access services</b>					
Client satisfaction with information access services	Number of complaints from clients. High level of client satisfaction (target: 90%). New titles (books and serials) added to the Library's catalogue within timeliness service standard (target: 90%).				

**Program 1 Key Performance Indicators**

Key Performance Indicators	2008-09 Revised budget	2009-10 Budget Target	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
	90%	85%	-	-	-
New items added to the Library's Electronic Media Monitoring Service and the ParlInfo newspaper clippings database within timeliness service standard (target: 95%).					
Number of complaints from clients.					

**Program 2: Building and Occupant Services**

**Program objective**

2.1 Security services

- Provision of security and emergency services to occupants of, and visitors to, Parliament House.

2.2 Facilities services

- Provision of facilities management, health and wellbeing services and visitor services to occupants of, and visitors to, Parliament House.

**Program Expenses**

<b>Program 2 Expenses</b> (‘000)	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
Annual Departmental Expenses:					
Departmental Item	41,964	42,381	42,868	43,050	43,640
<b>Total Departmental Expenses</b>	<b>41,964</b>	<b>42,381</b>	<b>42,868</b>	<b>43,050</b>	<b>43,640</b>

**Program Deliverables**

**Program 2 Deliverables**

<b>Deliverables</b>	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>2.1 Security services</b>					
Extent to which security procedures are followed					Percentage of reported security incidents dealt with in accordance with agreed procedures (target: 100%).
Validation of security procedures					The extent to which each validation was successful (target: 100%).  Percentage of security validation program achieved (target: 100%).
Security incidents					Number of reported security incidents.
Number of security services					Number of hours of internal guarding (PSS). Number of hours of external guarding (AFP-UP). Number of parliamentary functions requiring additional security resources. Number of non-parliamentary functions requiring additional security resources. Number of official visits requiring additional security resources. Number of scheduled emergency evacuation exercises completed.

<b>Program 2 Deliverables</b>	2008-09	2009-10	2010-11	2011-12	2012-13
Deliverables	Revised budget	Budget	Forward year 1	Forward year 2	Forward year 3
<b>2.1 Security services</b>					
Cost of security services	Staff costs for: a) internal guarding (PSS); b) external guarding (AFP-UP); c) additional PSS guarding for parliamentary functions; d) additional PSS guarding for non-parliamentary functions; and e) additional PSS or AFP-UP guarding for official visits. Direct costs of Pass Office operations. Total cost of program 2.1.				

<b>Program 2 Deliverables</b>	2008-09	2009-10	2010-11	2011-12	2012-13
Deliverables	Revised budget	Budget	Forward year 1	Forward year 2	Forward year 3
<b>2.2 Facilities services</b>					
Facilities management	Number of Parliamentary functions supported by Facilities Management. Number of Official Visits supported by Facilities Management. Number of non-Parliamentary functions supported by Facilities Management. Number of Parliamentary and non-Parliamentary catered functions held at Parliament House. Total number of catered and non-catered Parliamentary and non-Parliamentary functions held at Parliament House. Number of contracted labour hours used for Official Visits and Parliamentary functions.				
Nurses Centre	Number of incidents and accidents (including requests for first aid) managed by the Nurses Centre.  Number of vaccinations delivered under influenza vaccination program (target: 613).				
Health and Recreation Centre	Number of members, by category: a) Senators and Members (target: 60);  b) staff of Senators and Members (target: 16); and c) others (target: 560).  Classes conducted: a) total number of classes (target: 590); b) total number of places in classes (target: 5,300); and c) total number of attendees at classes (target: 4,050).				
Community engagement with Parliament House	Total number of visitors. - 827,000 - - - Total number of general (public) tours conducted. - 2,190 - - - Total number of school tours conducted. - 3,100 - - - Total number of special tours conducted. - 400 - - - Total number of paid tours conducted. - 35 - - -				

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<b>Program 2 Deliverables</b>					
Deliverables	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>2.2 Facilities services</b>					
					Total number of participants in general (public) tours. Total number of participants in school tours. Total number of participants in special tours. Total number of participants in paid tours. Total number of participants in Garden tours. Total number of filming and photographic requests processed.
Parliament Shop customers					Total number of visitors to the Parliament Shop (target: 256,000).  Total number of purchases from the Parliament Shop (target: 57,000).
Cost of facilities services					Cleaning costs under contracts: a) internal cleaning costs; b) industrial cleaning costs; and c) cost of additional labour (including function set up). Waste management costs under contracts. Gross revenue from non-catered functions. Gross revenue from: a) Press Gallery licensees; b) catering contractors; and c) other licensees. Management fee paid to catering contractor(s). Nurses Centre: Direct costs. Health and Recreation Centre: Net costs (direct costs less revenue). Parliament House Guides services: Net costs (direct costs less revenue received from paid tours). Parliament Shop: Revenue (target: \$1.3m). Parliament Shop: Net profit (target: 10% of revenue). Total cost of program 2.2.

<b>Program Key Performance Indicators</b>
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**Program 2 Key Performance Indicators**

Key Performance Indicators	2008-09 Revised budget	2009-10 Budget Target	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>2.2 Facilities services</b>					
Customer satisfaction					High level of building occupant and/or user satisfaction with facilities contracts for catering, cleaning, pest control and sanitary services. Number of complaints about facilities contracts for catering, cleaning, pest control and sanitary services.
Visitor satisfaction					Number of complaints about Guide services. Number of complaints about the Parliament Shop. Number of complaints about facilities contracted for catering, cleaning, pest control and sanitary services.

### Program 3: Infrastructure Services

#### Program objective

##### 3.1 Building infrastructure services

- The provision of building and security infrastructure, maintenance services and landscape services and customer support for these services.

##### 3.2 IT infrastructure services

- The provision and maintenance of information technology, broadcasting and telecommunications infrastructure, and customer support for these services.

#### Program Expenses

Program 3 Expenses (‘000)	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
Annual Departmental Expenses:					
Departmental Item	42,106	42,524	43,014	43,196	43,788
<b>Total Departmental Expenses</b>	<b>42,106</b>	<b>42,524</b>	<b>43,014</b>	<b>43,196</b>	<b>43,788</b>

#### Program Deliverables

Program 3 Deliverables	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>3.1 Building infrastructure services</b>					
Performance of security systems			Scheduled availability of operational systems: a) card management system (target: 100%); b) radio communications equipment (target: 100%); c) x-ray equipment/walk-through metal detection (target: 95%); d) CCTV system (target: 98%); e) electronic door locks (target: 99.8%); and f) alarms (target: 99.9%).		
Managing the potential impact on the environment			Electricity consumption.		
	88,345 GJ	84,586Gj	-	-	-
			Gas consumption.		
	42,659 GJ	40,844Gj	-	-	-
			Greenhouse gas emissions (tonnes CO <sub>2</sub> ).		
	23,428	21,733	-	-	-
			Water consumption:		
			Total;		
	190,858kL	186,650kL	-	-	-
			a) landscape water consumption; and b) building water consumption.		
			Waste recycled as a percentage of total waste generated.		
	45%	46%	-	-	-
Maintenance of plant and building fabric			Percentage of planned maintenance achieved (target 85%).		
Maintenance help desk requests			Total number of calls.		

DPS Budget Statements

<b>Program 3 Deliverables</b>	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>3.1 Building infrastructure services</b>					
Cost of maintenance	Target: Maintenance costs reduced by 1.25% from previous year.				
Cost of energy	Total energy cost.				
Cost of water	Total water cost. Cost of water: \$/ha landscape. Cost of water: building.				
Cost of building infrastructure services	Total cost of program 3.1.				

<b>Program 3 Deliverables</b>	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>3.2 IT infrastructure services</b>					
High level of critical systems availability	<p>The total time that critical systems are unavailable during scheduled service hours, and critical system availability expressed as a percentage of scheduled services hours:</p> <ul style="list-style-type: none"> <li>a) information technology infrastructure (computing services) (100% availability);</li> <li>b) information technology infrastructure (network) (100% availability);</li> <li>c) broadcast support infrastructure (100% availability); and</li> <li>d) telecommunications infrastructure (100% availability).</li> </ul> <p>Critical systems are defined as:</p> <ul style="list-style-type: none"> <li>a) House of Representatives applications: <ul style="list-style-type: none"> <li>- Chamber applications; and</li> <li>- Table Office applications;</li> </ul> </li> <li>b) Senate applications: <ul style="list-style-type: none"> <li>- Chamber applications; and</li> <li>- Table Office applications;</li> </ul> </li> <li>c) Hansard applications;</li> <li>d) OneOffice;</li> <li>e) Building Management System (BMS);</li> <li>f) Parliamentary Computing Network (PCN);</li> <li>g) home servers;</li> <li>h) printer servers;</li> <li>i) e-mail;</li> <li>j) sound reinforcement;</li> <li>k) ParlInfo; and</li> <li>l) DPS applications: <ul style="list-style-type: none"> <li>- SAP; and</li> <li>- PeopleSoft.</li> </ul> </li> </ul>				



**Program 3 Deliverables**

Deliverables	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>3.2 IT infrastructure services</b>					
Timeliness of incident resolution					
					Percentage of support requests resolved within service standards as follows (target: 95%): a) immediate priority – response 15 minutes, resolution 2 hours; b) high priority – response 30 minutes, resolution 4 hours; c) medium priority – response 30 minutes, resolution 8 hours; and d) as agreed – response 60 minutes, resolution as agreed.
Support services					Number of support services, by category: a) support desk calls; b) training services; c) consultations; d) total number of registered users on Parliamentary Computing Network (PCN); e) amount of storage under management; f) emails transmitted across Internet; g) external web accesses from PCN; h) number of telephone calls made; and i) number of facsimiles sent.
Volume of IT services required					Number and percentage change in registered users supported on the PCN.
Cost of IT support infrastructure					Cost per registered user.
Cost of broadcasting infrastructure					Cost of broadcast hour.
Cost of telecommunications infrastructure					Total costs.
Cost of IT infrastructure services					Total cost of program 3.2.

<b>Program Key Performance Indicators</b>
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**Program 3 Key Performance Indicators**

Key Performance Indicators	2008-09 Revised budget	2009-10 Budget Target	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>3.1 Building infrastructure services</b>					
Extent to which building condition is maintained					Building Condition Index – the current condition of the building fabric of Parliament House, expressed as a percentage of the original condition (target: 89-92%).
Extent to which landscape condition is maintained					Landscape Condition Index – the current condition of the landscape surrounding Parliament House expressed as a percentage of the total possible condition (target: 90%).
Condition and ageing of engineering systems					Engineering Systems Condition Index – the current operation and condition of the engineering systems in Parliament House against the expected decline of those systems through their life cycles (target: 90%).
<b>3.2 IT infrastructure services</b>					
Customer satisfaction					High level of user satisfaction. Number of user complaints.

**Program 4: Parliamentary Records Service**

**Program objective**

4.1 Broadcasting services

- Production of an audio-visual record of proceedings of Parliament (including committees) available for broadcasting and archiving.

4.2 Hansard services

- Provision of timely and accurate Hansard record of parliamentary proceedings (including committees)

**Program Expenses**

<b>Program 4 Expenses</b> (‘000)	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
Annual Departmental Expenses:					
Departmental Item	17,541	17,716	17,920	17,996	18,242
<b>Total Departmental Expenses</b>	<b>17,541</b>	<b>17,716</b>	<b>17,920</b>	<b>17,996</b>	<b>18,242</b>

**Program Deliverables**

<b>Program 4 Deliverables</b>	2008-09 Revised budget	2009-10 Budget	2010-11 Forward year 1	2011-12 Forward year 2	2012-13 Forward year 3
<b>4.1 Broadcasting services</b>					
Broadcasting services					
Cost of broadcasting services					
<b>4.2 Hansard services</b>					
Accuracy of transcription					

<b>Program 4 Deliverables</b>					
	2008-09	2009-10	2010-11	2011-12	2012-13
Deliverables	Revised budget	Budget	Forward year 1	Forward year 2	Forward year 3
<b>4.1 Broadcasting services</b>					
Timeliness of transcription					
					Percentage of transcripts delivered for chambers within the following standards: a) individual draft speeches – two hours after speech finishes; b) electronic proof Hansard reports – within three hours after House rises; c) hard copy proof Hansard reports – available in Parliament House by 8.30am the following sitting day; d) electronic official Hansard – 15 non sitting working days following the last sitting day in the week; and e) hard copy official Hansard – delivered to publisher within 15 non sitting working days following the last sitting day in the week. (target: 95%)
					Percentage of transcripts delivered for committees within the following standards: a) within 24 hours; b) 1-3 days; c) 3-5 days; and d) over 5 days. (target: 95%).
Transcription services					Committee transcripts for priority committees ((a) and (b) above) are negotiated with the Clerk Assistant, Committees. Number of hours transcribed, by category: a) chambers; b) committees (ACT hearings); and c) committees (interstate hearings).
Questions on Notice					Number of pages of answers to Questions on Notice or Questions in Writing in proof Hansard.
Cost of Hansard services					Cost per hour transcribed, by category: a) chambers; b) committees (ACT hearings); and c) committees (interstate hearings). Total cost of program 4.2.

<b>Program Key Performance Indicators</b>
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**Program 4 Key Performance Indicators**

	2008-09	2009-10	2010-11	2011-12	2012-13
Key Performance Indicators	Revised budget	Budget Target	Forward year 1	Forward year 2	Forward year 3
<b>4.1 Broadcasting services</b>					
Customer satisfaction					
					High level of customer satisfaction. Number of customer complaints.
<b>4.2 Hansard services</b>					
Customer satisfaction					
					High level of customer satisfaction. Number of customer complaints.

**Program 5: Parliament House Works Programs**

**Program objective**

Plan, develop and deliver into service:

- a building works program; and
- an artworks conservation and development program.

These programs are to support the operation of Parliament into the future, while at the same time preserving the design integrity of the architecture, engineering systems, art and landscape that make up Parliament House.

**Program Appropriation**

<b>Program 5 appropriation</b>	2008-09	2009-10	2010-11	2011-12	2012-13
('000)	Revised budget	Budget	Forward year 1	Forward year 2	Forward year 3
Administered non-operating					
Administered Asset and Liabilities	11,446	11,780	11,967	12,243	12,475
<b>Total Administered</b>	<b>11,446</b>	<b>11,780</b>	<b>11,967</b>	<b>12,243</b>	<b>12,475</b>

**Program Deliverables**

<b>Program 5 Deliverables</b>	2008-09	2009-10	2010-11	2011-12	2012-13
Deliverables	Revised budget	Budget	Forward year 1	Forward year 2	Forward year 3
<b>5 Parliament House Works Programs</b>					
Extent to which building projects meet agreed objectives	Client acknowledgement that a project has delivered 90% of agreed business objectives (target: 100% of projects).				
Extent to which building projects are completed on time	Projects are delivered to agreed timetables (target: 100% of projects).				
Extent to which art collection is developed	Acquisition proposals approved by Art Advisory Committee (target: 100%). Number of new art works acquired.				
Extent to which art collection is conserved	Number of art works receiving preservation.				
Extent to which building projects are completed on budget	Projects are completed within approved total budget (target: 100%).				
Extent to which administered funds are expended on building projects	Cost of building projects.				
Extent to which administered funds are expended on the art collection	Cost of art works preservation. Cost of art collection development.				

<b>Program Key Performance Indicators</b>
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**Program 5 Key Performance Indicators**

	2008-09	2009-10	2010-11	2011-12	2012-13
Key Performance Indicators	Revised budget	Budget Target	Forward year 1	Forward year 2	Forward year 3

**5 Parliament House Works Programs**

Extent to which design integrity is preserved

Design Integrity Index – the current design features of Parliament House and surrounds, expressed as a percentage of the original design intent (target: 90%).

## Section 3: Explanatory tables and budgeted financial statements

Section 3 presents explanatory tables and budgeted financial statements which provide a comprehensive snapshot of agency finances for the budget year 2009-10. It explains how budget plans are incorporated into the financial statements and, where appropriate, provides further details of the reconciliation between appropriations and program expenses, movements in administered funds, special accounts and government indigenous expenditure.

### 3.1 EXPLANATORY TABLES

#### 3.1.1 Movement of administered funds between years

Administered funds can be provided for a specified period, for example under annual Appropriation Acts. Funds not used in the specified period are subject to review by the Minister for Finance and Deregulation, and may be moved to a future period, in accordance with provisions in legislation. The DPS administered appropriation is provided as Asset and Liability appropriations and funds do not lapse. DPS has no need to apply for any approvals to move administered funds.

#### 3.1.2 Special Accounts

Special accounts provide a means to set aside and record amounts used for specified purposes. Special Accounts can be created by a Finance Minister's Determination under the *Financial Management and Accountability Act 1997* or under separate enabling legislation. Table 3.1.2 shows the expected additions (receipts) and reductions (payments) for the one account established for DPS.

**Table 3.1.2: Estimates of Special Account cash flows and balances**

		Opening balance <b>2009-10</b> 2008-09	Receipts <b>2009-10</b> 2008-09	Payments <b>2009-10</b> 2008-09	Adjustments <b>2009-10</b> 2008-09	Closing balance <b>2009-10</b> 2008-09
	Outcome	\$'000	\$'000	\$'000	\$'000	\$'000
Service for Other Governments and Non- Agency Bodies (D)	DPS01	0 0	0 0	0 0	0 0	0 0
<b>Total special accounts 2009-10 Budget estimate</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total special accounts 2008-09 estimate actual		0	0	0	0	0

(D) = Departmental

### **3.1.3 Australian Government Indigenous Expenditure**

The 2009-10 Australian Government Indigenous Statement is not applicable because the Department of Parliamentary Services has no indigenous specific expenses.

## 3.2 BUDGETED FINANCIAL STATEMENTS

### 3.2.1 Analysis of budgeted financial statements

#### Departmental appropriation

DPS is managing within our cash budget for 2008-09, however, a flow on effect of the drop in long term bond rates means that DPS is expecting to make a small loss in 2008-09. At the end of each financial year the DPS employee entitlements are adjusted for expected future payments. As the long term bond rate reduces the present value of those future payments rises with an anticipated \$.548m increase in provisions recorded on 2008-09.

Looking to the future, the DPS budget is subject to the same adjustments as the majority of APS agencies. However supplier costs continue to rise at rates higher than budget supplementation. For example, the rates under the new electricity contract will increase from 1 July 2009 and DPS is expecting an increase in this cost of around \$700,000 in 2009-10, an increase of some 30%. In addition, the 2008-2011 Certified Agreement pay increases require DPS to find efficiencies each year to cover the pay rises.

#### Asset replacement

DPS has developed an asset replacement program with planned actual expenditure greater than the amounts appropriated in the budget and forward estimate years. DPS will draw on funds available from prior years to meet the cash required for these programs. The amounts appropriated for departmental asset replacement are shown on Table 3.2.3 as "Depreciation and amortisation". The amounts planned to be spent are shown on Table 3.2.5 as Acquisition - funded internally. The information is summarised below for easy reference.

('000)	2008-09 Estimated actual	2009-10 Budget estimate	2010-11 Forward estimate	2011-12 Forward estimate	2012-13 Forward estimate
<b>Departmental:</b>					
Asset replacement funding	17,798	17,863	18,352	17,405	18,087
Planned spend	25,521	26,800	26,400	25,700	25,700

The amounts appropriated for administered asset replacement and the amounts planned to be spent are shown on Table 3.2.10.



### 3.2.3 Budgeted financial statements tables

**Table 3.2.1: Budgeted departmental comprehensive income statement  
(for the period ended 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forw ard estimate 2010-11 \$'000	Forw ard estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000
<b>EXPENSES</b>					
Employee benefits	65,832	65,340	65,554	66,158	66,661
Supplier	40,001	41,432	42,163	43,041	43,590
Depreciation and amortisation	17,798	17,863	18,352	17,405	18,087
Other	179	180	180	180	180
<b>Total expenses</b>	<b>123,810</b>	<b>124,815</b>	<b>126,249</b>	<b>126,784</b>	<b>128,518</b>
<b>LESS:</b>					
<b>OWN-SOURCE INCOME</b>					
<b>Revenue</b>					
Sale of goods and rendering of services	6,130	6,430	6,790	6,990	7,145
<b>Total revenue</b>	<b>6,130</b>	<b>6,430</b>	<b>6,790</b>	<b>6,990</b>	<b>7,145</b>
<b>Gains</b>					
Sale of assets	40	40	40	40	40
Other gains	179	180	180	180	180
<b>Total gains</b>	<b>219</b>	<b>220</b>	<b>220</b>	<b>220</b>	<b>220</b>
<b>Total own-source income</b>	<b>6,349</b>	<b>6,650</b>	<b>7,010</b>	<b>7,210</b>	<b>7,365</b>
<b>Net cost of (contribution by) services</b>	117,461	118,165	119,239	119,574	121,153
Appropriation revenue	<b>116,913</b>	<b>118,165</b>	<b>119,239</b>	<b>119,574</b>	<b>121,153</b>
<b>Surplus (Deficit) attributable to the Australian Government</b>	<b>(548)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OTHER COMPREHENSIVE INCOME</b>					
Changes in asset revaluation reserves	0	0	0	0	0
<b>Total other comprehensive income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income</b>	<b>(548)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total comprehensive income attributable to the Australian Government</b>	<b>(548)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.2: Budgeted departmental balance sheet  
(as at 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forw ard estimate 2010-11 \$'000	Forw ard estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000
<b>ASSETS</b>					
<b>Financial assets</b>					
Cash and equivalents	1,007	1,007	1,007	1,007	1,007
Trade and other Receivables	59,522	51,073	43,551	35,748	28,632
<b>Total financial assets</b>	<b>60,529</b>	<b>52,080</b>	<b>44,558</b>	<b>36,755</b>	<b>29,639</b>
<b>Non-financial assets</b>					
Infrastructure, plant and equipment	52,945	62,518	71,489	80,851	89,965
Inventories	200	200	200	200	200
Intangibles	10,706	10,157	9,322	8,344	6,937
Other	847	935	935	936	936
<b>Total non-financial assets</b>	<b>64,698</b>	<b>73,810</b>	<b>81,946</b>	<b>90,331</b>	<b>98,038</b>
<b>Total assets</b>	<b>125,227</b>	<b>125,890</b>	<b>126,504</b>	<b>127,086</b>	<b>127,677</b>
<b>LIABILITIES</b>					
<b>Provisions</b>					
Employees	20,047	20,690	21,306	21,881	22,472
<b>Total provisions</b>	<b>20,047</b>	<b>20,690</b>	<b>21,306</b>	<b>21,881</b>	<b>22,472</b>
<b>Payables</b>					
Suppliers	2,580	2,600	2,598	2,605	2,605
<b>Total payables</b>	<b>2,580</b>	<b>2,600</b>	<b>2,598</b>	<b>2,605</b>	<b>2,605</b>
<b>Total liabilities</b>	<b>22,627</b>	<b>23,290</b>	<b>23,904</b>	<b>24,486</b>	<b>25,077</b>
<b>Net assets</b>	<b>102,600</b>	<b>102,600</b>	<b>102,600</b>	<b>102,600</b>	<b>102,600</b>
<b>EQUITY*</b>					
<b>Parent entity interest</b>					
Contributed equity	85,380	85,380	85,380	85,380	85,380
Reserves	9,503	9,503	9,503	9,503	9,503
Retained surpluses or accumulated deficits	7,717	7,717	7,717	7,717	7,717
<b>Total equity</b>	<b>102,600</b>	<b>102,600</b>	<b>102,600</b>	<b>102,600</b>	<b>102,600</b>
<b>Current assets</b>	<b>61,576</b>	<b>53,215</b>	<b>45,693</b>	<b>37,891</b>	<b>30,775</b>
<b>Non-current assets</b>	<b>63,651</b>	<b>72,675</b>	<b>80,811</b>	<b>89,195</b>	<b>96,902</b>
<b>Current liabilities</b>	<b>21,023</b>	<b>21,635</b>	<b>22,200</b>	<b>22,736</b>	<b>23,279</b>
<b>Non-current liabilities</b>	<b>1,604</b>	<b>1,655</b>	<b>1,704</b>	<b>1,750</b>	<b>1,798</b>

\* 'Equity' is the residual interest in assets after deduction of liabilities.

Prepared on Australian Accounting Standards basis.

**Table 3.2.3: Budgeted departmental statement of cash flows  
(for the period ended 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forw ard estimate 2010-11 \$'000	Forw ard estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Goods and services	6,093	6,330	6,790	6,990	7,145
Appropriations	123,704	126,782	126,761	127,377	128,264
Other	6,495	6,538	6,633	6,650	6,705
<b>Total cash received</b>	<b>136,292</b>	<b>139,650</b>	<b>140,184</b>	<b>141,017</b>	<b>142,114</b>
<b>Cash used</b>					
Employees	64,314	64,784	65,026	65,672	66,159
Suppliers	46,497	48,106	48,798	49,685	50,295
<b>Total cash used</b>	<b>110,811</b>	<b>112,890</b>	<b>113,824</b>	<b>115,357</b>	<b>116,454</b>
<b>Net cash from or (used by) operating activities</b>	<b>25,481</b>	<b>26,760</b>	<b>26,360</b>	<b>25,660</b>	<b>25,660</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash received</b>					
Proceeds from sales of property, plant and equipment	40	40	40	40	40
<b>Total cash received</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>
<b>Cash used</b>					
Purchase of property, plant and equipment	25,521	26,800	26,400	25,700	25,700
<b>Total cash used</b>	<b>25,521</b>	<b>26,800</b>	<b>26,400</b>	<b>25,700</b>	<b>25,700</b>
<b>Net cash from or (used by) investing activities</b>	<b>25,481</b>	<b>26,760</b>	<b>26,360</b>	<b>25,660</b>	<b>25,660</b>
<b>Net increase or (decrease) in cash held</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cash at the beginning of the reporting period	1,007	1,007	1,007	1,007	1,007
<b>Cash at the end of the reporting period</b>	<b>1,007</b>	<b>1,007</b>	<b>1,007</b>	<b>1,007</b>	<b>1,007</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.4: Departmental statement of changes in equity — summary of movement (Budget year 2009-10)**

	Retained earnings	Asset revaluation reserve	Other reserves	Contributed equity/capital	Total equity
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Opening balance as at 1 July 2009</b>					
Balance carried forward from previous period	7,717	9,503	0	85,380	102,600
Surplus (deficit) for the period	0	0	0	0	0
<b>Estimated closing balance as at 30 June 2010</b>	<b>7,717</b>	<b>9,503</b>	<b>0</b>	<b>85,380</b>	<b>102,600</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.5: Departmental capital budget statement**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
<b>CAPITAL APPROPRIATIONS</b>					
Total equity injections	0	0	0	0	0
Total loans	0	0	0	0	0
Special appropriations	0	0	0	0	0
<b>Total capital appropriations</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Represented by:</b>					
Purchase of non-financial assets	0	0	0	0	0
<b>Total represented by</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ACQUISITION OF NON-FINANCIAL ASSETS</b>					
Funded internally from					
Departmental resources <sup>1</sup>	25,521	26,800	26,400	25,700	25,700
<b>TOTAL</b>	<b>25,521</b>	<b>26,800</b>	<b>26,400</b>	<b>25,700</b>	<b>25,700</b>

<sup>1</sup> Includes the following sources of funding:

- annual and prior year appropriations
- donations and contributions
- gifts
- finance leases
- internally developed assets
- s31 relevant agency receipts
- proceeds from the sale of assets

Prepared on Australian Accounting Standards basis.

**Table 3.2.6: Statement of Asset Movements - Departmental**

	Other Infrastructure, Intangibles Plant & Equipment \$'000	\$'000	Total \$'000
<b>as at 1 July 2009</b>			
Gross book value	194,038	31,810	225,848
Accumulated depreciation/amortisation	141,092	21,104	162,196
<b>Opening net book balance</b>	<b>52,946</b>	<b>10,706</b>	<b>63,652</b>
<b>CAPITAL ASSET ADDITIONS</b>			
<b>Estimated expenditure on new or replacement assets</b>			
by purchase or internally developed	22,800	4,000	26,800
<b>Sub-total</b>	<b>22,800</b>	<b>4,000</b>	<b>26,800</b>
<b>Other Movements</b>			
Assets held for sale or in a disposal group held for sale	0	0	0
Depreciation/amortisation expense	(13,314)	(4,549)	(17,863)
Disposals <sup>#</sup>	0	0	0
Other	87	0	87
<b>as at 30 June 2010</b>			
Gross book value	202,295	33,810	236,105
Accumulated depreciation/amortisation	139,777	23,653	163,430
<b>Closing net book balance</b>	<b>62,518</b>	<b>10,157</b>	<b>72,675</b>

<sup>#</sup> Proceeds may be returned to the OPA

Prepared on Australian Accounting Standards basis.

**Table 3.2.7: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forw ard estimate 2010-11 \$'000	Forw ard estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000
<b>INCOME ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
<b>Revenue</b>					
<b>Gains</b>					
Sale of assets	5	5	5	5	5
<b>Total income administered on behalf of Government</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>EXPENSES ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
Depreciation and amortisation	18,536	18,654	18,814	18,975	19,125
<b>Total expenses administered on behalf of Government</b>	<b>18,536</b>	<b>18,654</b>	<b>18,814</b>	<b>18,975</b>	<b>19,125</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.8: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forw ard estimate 2010-11 \$'000	Forw ard estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000
<b>ASSETS ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
<b>Financial assets</b>					
Receivables	15,734	10,568	5,356	146	104
<b>Total financial assets</b>	<b>15,734</b>	<b>10,568</b>	<b>5,356</b>	<b>146</b>	<b>104</b>
<b>Non-financial assets</b>					
Land and buildings	1,628,614	1,626,627	1,624,672	1,622,835	1,615,925
Infrastructure, plant and equipment	5,348	4,764	4,175	3,583	2,933
Other	73,085	73,995	74,905	75,815	76,725
<b>Total non-financial assets</b>	<b>1,707,047</b>	<b>1,705,386</b>	<b>1,703,752</b>	<b>1,702,233</b>	<b>1,695,583</b>
<b>Total assets administered on behalf of Government</b>	<b>1,722,781</b>	<b>1,715,954</b>	<b>1,709,108</b>	<b>1,702,379</b>	<b>1,695,687</b>
<b>LIABILITIES ADMINISTERED ON BEHALF OF GOVERNMENT</b>					
<b>Payables</b>					
Suppliers	226	273	274	277	235
<b>Total payables</b>	<b>226</b>	<b>273</b>	<b>274</b>	<b>277</b>	<b>235</b>
<b>Total liabilities administered on behalf of Government</b>	<b>226</b>	<b>273</b>	<b>274</b>	<b>277</b>	<b>235</b>

Prepared on Australian Accounting Standards basis.



**Table 3.2.9: Schedule of budgeted administered cash flows  
(for the period ended 30 June)**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forw ard estimate 2010-11 \$'000	Forw ard estimate 2011-12 \$'000	Forw ard estimate 2012-13 \$'000
<b>OPERATING ACTIVITIES</b>					
<b>Cash received</b>					
Net GST received	1,145	1,699	1,718	1,746	1,248
<b>Total cash received</b>	<b>1,145</b>	<b>1,699</b>	<b>1,718</b>	<b>1,746</b>	<b>1,248</b>
<b>Cash used</b>					
Suppliers	1,145	1,699	1,718	1,746	1,248
<b>Total cash used</b>	<b>1,145</b>	<b>1,699</b>	<b>1,718</b>	<b>1,746</b>	<b>1,248</b>
<b>Net cash from or (used by) operating activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>INVESTING ACTIVITIES</b>					
<b>Cash received</b>					
Proceeds from sales of property, plant and equipment and intangibles	5	5	5	5	5
<b>Total cash received</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Cash used</b>					
Purchase of property, plant and equipment and intangibles	11,446	16,993	17,180	17,456	12,475
<b>Total cash used</b>	<b>11,446</b>	<b>16,993</b>	<b>17,180</b>	<b>17,456</b>	<b>12,475</b>
<b>Net cash from or (used by) investing activities</b>	<b>(11,441)</b>	<b>(16,988)</b>	<b>(17,175)</b>	<b>(17,451)</b>	<b>(12,470)</b>
<b>Net increase or (decrease) in cash held</b>	<b>(11,441)</b>	<b>(16,988)</b>	<b>(17,175)</b>	<b>(17,451)</b>	<b>(12,470)</b>
Cash at beginning of reporting period	0	0	0	0	0
Cash from Official Public Account for:					
- Assets and liability appropriations	11,446	16,993	17,180	17,456	12,475
Cash to Official Public Account for:					
- Other	5	5	5	5	5
<b>Cash at end of reporting period</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Prepared on Australian Accounting Standards basis.

**Table 3.2.10: Schedule of administered capital budget**

	Estimated actual 2008-09 \$'000	Budget estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000	Forward estimate 2012-13 \$'000
<b>CAPITAL APPROPRIATIONS</b>					
Administered assets	11,446	11,780	11,967	12,243	12,475
<b>Total capital appropriations</b>	<b>11,446</b>	<b>11,780</b>	<b>11,967</b>	<b>12,243</b>	<b>12,475</b>
<b>Represented by:</b>					
Purchase of non-financial assets	11,446	11,780	11,967	12,243	12,475
<b>Total represented by</b>	<b>11,446</b>	<b>11,780</b>	<b>11,967</b>	<b>12,243</b>	<b>12,475</b>
<b>ACQUISITION OF NON-FINANCIAL ASSETS</b>					
Funded by capital appropriations	11,446	11,780	11,967	12,243	12,475
Funded internally from Departmental resources <sup>1</sup>	0	5,213	5,213	5,213	0
<b>TOTAL</b>	<b>11,446</b>	<b>16,993</b>	<b>17,180</b>	<b>17,456</b>	<b>12,475</b>

<sup>1</sup> Includes the following sources of funding:

- annual and prior year appropriations
- donations and contributions
- gifts
- finance leases
- internally developed assets
- s31 relevant agency receipts
- proceeds from the sale of assets

Prepared on Australian Accounting Standards basis.

**Table 3.2.11: Schedule of Asset Movements - Administered**

	<b>Asset Category (as appropriate)</b>				<b>Total</b>
	<b>Land</b>	<b>Buildings</b>	<b>Other infrastructure, plant and equipment</b>	<b>Heritage and cultural assets</b>	
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>As at 1 July 2009</b>					
Gross book value	25,000	1,866,167	19,438	73,085	1,983,690
Accumulated depreciation/amortisation	0	(262,553)	(14,090)	0	(27,6643)
<b>Opening net book balance</b>	<b>25,000</b>	<b>1,603,614</b>	<b>5,348</b>	<b>73,085</b>	<b>1,707,047</b>
<b>CAPITAL ASSET ADDITIONS</b>					
<b>Estimated expenditure on new or replacement assets</b>					
By purchase or internally developed	0	15,917	166	910	16,993
<b>Acquisition of entities or operations (including restructuring) sub-total</b>	<b>0</b>	<b>15,917</b>	<b>166</b>	<b>910</b>	<b>16,993</b>
<b>Other movements</b>					
Depreciation/amortisation expense	0	17,904	750	0	18,654
<b>As at 30 June 2010</b>					
Gross book value	25,000	1,882,084	19,604	73,995	2,000,683
Accumulated depreciation/amortisation	0	(280,457)	(14,840)	0	(295,297)
<b>Closing net book balance</b>	<b>25,000</b>	<b>1,601,627</b>	<b>4,764</b>	<b>73,995</b>	<b>1,705,386</b>

Prepared on Australian Accounting Standards basis.



## GLOSSARY

Term	Meaning
AFP-UP	Australian Federal Police-Uniform Protection – A part of the AFP’s Protection portfolio, AFP-UP ensures that individuals and interests identified, by the Commonwealth, to be at risk are kept safe and have their dignity preserved. AFP-UP provides protective security for Commonwealth Government facilities (including Parliament House) and personnel in a variety of locations throughout Australia and overseas.
ParlInfo	An information storage and retrieval system used to manage and provide public access to a wide range of parliamentary information, including Bills, Hansard, information collected or generated in the Library, and other Parliamentary papers.
PSS	The Parliamentary Security Service – PSS staff provide access control and security screening at all entrance points and a mobile and static security presence throughout the rest of Parliament House, including the chambers and the public galleries. The PSS also provide security services to functions, visits and other significant activities within Parliament House.