



# **JOINT HOUSE DEPARTMENT**

## **PORTFOLIO BUDGET STATEMENTS**

**2001-02**

**BUDGET INITIATIVES AND EXPLANATIONS OF APPROPRIATIONS  
SPECIFIED BY OUTCOME AND OUTPUTS**

**BUDGET-RELATED PAPER NO. 1.18E**

## 2001–02 Budget Papers

### Budget Speech

- No. 1      Budget Strategy and Outlook 2001–02  
Contains information on the economic and financial outlook, together with information on the fiscal strategy.
- No. 2      Budget Measures 2001–02  
Provides a comprehensive statement on the budget expense, revenue and capital measures in the 2001–02 Budget.
- No. 3      Federal Financial Relations 2001–02  
Provides information on Commonwealth financial relations with the States, Territories and local government.
- No. 4      Agency Resourcing 2001–02  
Contains information on resourcing for Commonwealth agencies (including the Appropriation Bills Nos 1 and 2 and the Appropriation (Parliamentary Departments) Bill).

### 2001–02 Budget - Related Papers

- No. 1      Portfolio Budget Statements  
Present details of budget measures and significant changes in appropriations for each agency for 2001–02.

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30 April 2001

Madam President

Mr Speaker

Parliament House  
Canberra ACT 2600

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**Joint House Department  
Portfolio Budget Statements 2001-02**

As the Presiding Officers responsible for the administration of the Joint House Department (JHD), I hereby transmit to you, for the consideration of the Parliament, JHD's Portfolio Budget Statements for 2001-02.

These Portfolio Budget Statements reflect the outcome set for JHD and record how effectively JHD's outputs contribute to meeting this outcome.

M BOLTON  
Secretary

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**Part A**

**User Guide**

## User Guide

### Purpose of the Portfolio Budget Statements

The purpose of the Portfolio Budget Statements (PBS) is to inform Senators and Members of the proposed allocation of resources to the outcome that is the responsibility of the Joint House Department (JHD). An integral part of this purpose is to facilitate the Senators' and Members' understandings of the proposed appropriations in the Appropriation (Parliamentary Departments) Bill 2001–02.

### Style Conventions Used

- (a) Figures in tables and in the text have been rounded to the nearest thousand dollars (\$'000).
- (b) All totals are the rounded additions of unrounded figures.

### Structure of the Portfolio Budget Statements

The Portfolio Budget Statements (PBS) are presented in three parts.

#### Part A: User Guide

Provides an introduction explaining the purpose of the PBS as well as information in relation to the styles and conventions used.

#### Part B: Department Overview

Provides an overview of JHD and its vision and mission statements.

#### Part C: Department Budget Statements

##### Section 1: Department Overview, Appropriations, and Budget Measures Summary

This section details the link between the resources appropriated and their application to the outputs that contribute to the achievement of outcomes and the impact of any Budget measures.

##### Section 2: Outcome and Outputs Information

This section details planned Government outcomes and the contributing administered items and departmental outputs.

##### Section 3: Budgeted Financial Statements

This section contains the four budgeted financial statements in accrual format covering budget year, previous year and the three out years for each agency.

##### Section 4: Purchaser/Provider Arrangements

This section details purchaser/provider arrangements entered into with other agencies.

A Glossary is provided at the end of the document.

## **Part B**

### **Department Overview**

## Department Overview

JHD is one of five parliamentary departments.

It was established shortly after Federation in 1901, and provides a wide range of services to Senators and Members and their staff, Parliamentary officers, members of the media and members of the public.

### Our Vision

*Our vision is that Parliament House continues into the next century and beyond as one of the finest legislative buildings in the world and that the services provided by JHD are commensurate with that ideal.*

### Our Mission

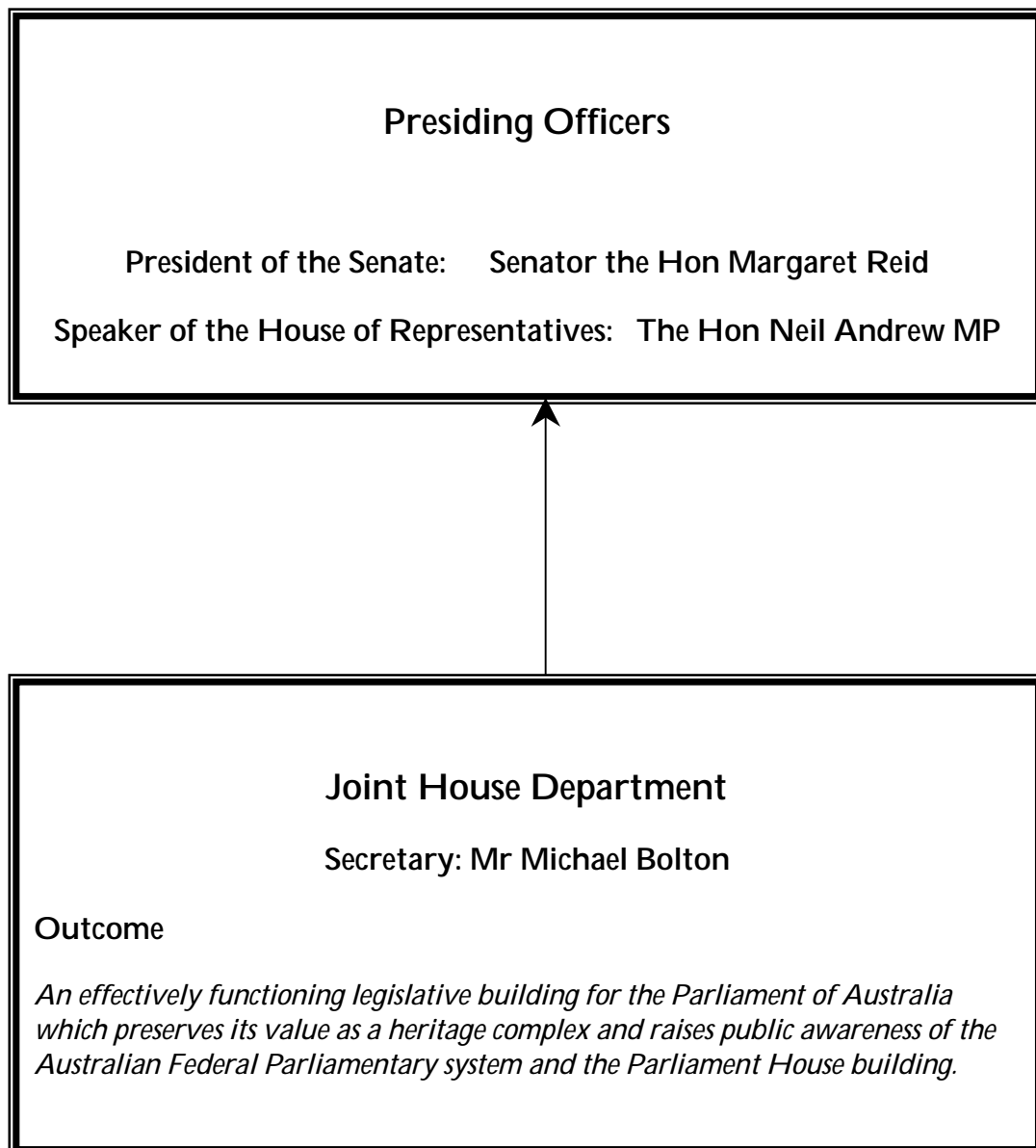
*We will continue to earn the privilege of maintaining Australia's Parliament House and managing its facilities because we best understand and capably satisfy its unique servicing requirements.*

JHD has business relationships with outside agencies, consultants and contractors, which complement its in-house resources in delivering its services.

Partnerships with key contractors assist in the pursuit of JHD's vision and mission.

## Joint House Department

### Structure of Outcome



**Part C**

**Budget Statements**

## Section 1:

### Joint House Department

#### Department Overview

JHD is one of five departments that support the Parliament—the others being the Department of the Senate, the Department of the House of Representatives, the Department of the Parliamentary Reporting Staff and the Department of the Parliamentary Library.

JHD is responsible for providing the Parliament and the users of the building with a range of services in the area of building design and construction; building modification and maintenance; and art and craft. In addition, it provides a range of commercial support services and facilities.

Although JHD has only limited program delivery to the community as a whole, it is cognisant of its important role in supporting the institution of Parliament, and in facilitating access to, and enjoyment of, Parliament House by the people of Australia and visitors from other nations.

#### Appropriations

The total appropriation for JHD in the 2001–02 Budget is \$44.927M.

Table 1.1 on the following page shows the total appropriations required by JHD during the 2001–02 budget period to meet its outcome, including Departmental and Administered expenses, price of output appropriation and, where appropriate, administered capital and departmental equity injections and loans.

### Joint House Department—Appropriations 2001–02

**Table 1.1: Appropriations and Other Revenue (\$'000)**

Outcome	Departmental (Price of Outputs)			Administered			Total Appropriations
	Revenue from Government (Appropriations)	Revenue from other sources	Price of Outputs	Annual Appropriations	Revenue from other sources	Total Administered Revenue	
	Parl. Dept. Bill	Special Approps	Total Approps	Parl. Dept. Bill			
	(A)	(B)	(C=A+B)	(F)	(G)	(H=F+G)	(I=C+F)
Outcome— An effectively functioning legislative building for the Parliament of Australia	33 203	0	33 203	11 724	3	11 727	44 927
<b>Total</b>	<b>33 203</b>	<b>0</b>	<b>33 203</b>	<b>11 724</b>	<b>3</b>	<b>11 727</b>	<b>44 927</b>
	Departmental Capital (Equity Injections and Loans)						0
	Administered Capital						0
	<b>Total Appropriations</b>						<b>44 927</b>

**Notes to Table 1.1:**

The amounts in shading are included in the annual appropriation bill.

1. Total Revenue from Other Sources (Column D), Total Administered Appropriations (Column H) and Total Appropriations (Column I) refer to information provided in Table 2.1.
2. Refer to Budgeted Statement of Revenue and Expense for application of agency revenue.
3. Departmental Revenue from other sources includes other revenue from government agencies (eg resources free of charge—\$3 243k) and revenue from other sources (eg sales of goods and services by agencies—\$3 090k).
4. Non-appropriated departmental and administered revenues are detailed in Appendix 1.

### **Budget Measures—Department Summary**

Budget measures are decisions by the Cabinet or Minister that change existing policy, and these result in cost or savings in budget financial estimates.

Neither departmental nor administered budget measures have been identified. Therefore, Table 1.2 Summary of Budget Measures Disclosed in the 2001–02 Budget, has not been included.

### **Departmental Equity Injections and Loans, and Administered Capital**

JHD has not requested any Equity Injections or Loans during the 2001–02 budget period; nor has it been appropriated any administered capital for 2001–02 budget period.

## Section 2:

### Outcome and Outputs Information

#### Outcome

*An effectively functioning legislative building for the Parliament of Australia which preserves its value as a heritage complex and raises public awareness of the Australian Federal Parliamentary system and the Parliament House building.*

#### Description

JHD is responsible for providing the Parliament and the users of the building with a range of services in the area of building design and construction; building modification and maintenance; and art and craft. In addition, it provides a range of commercial support services and facilities.

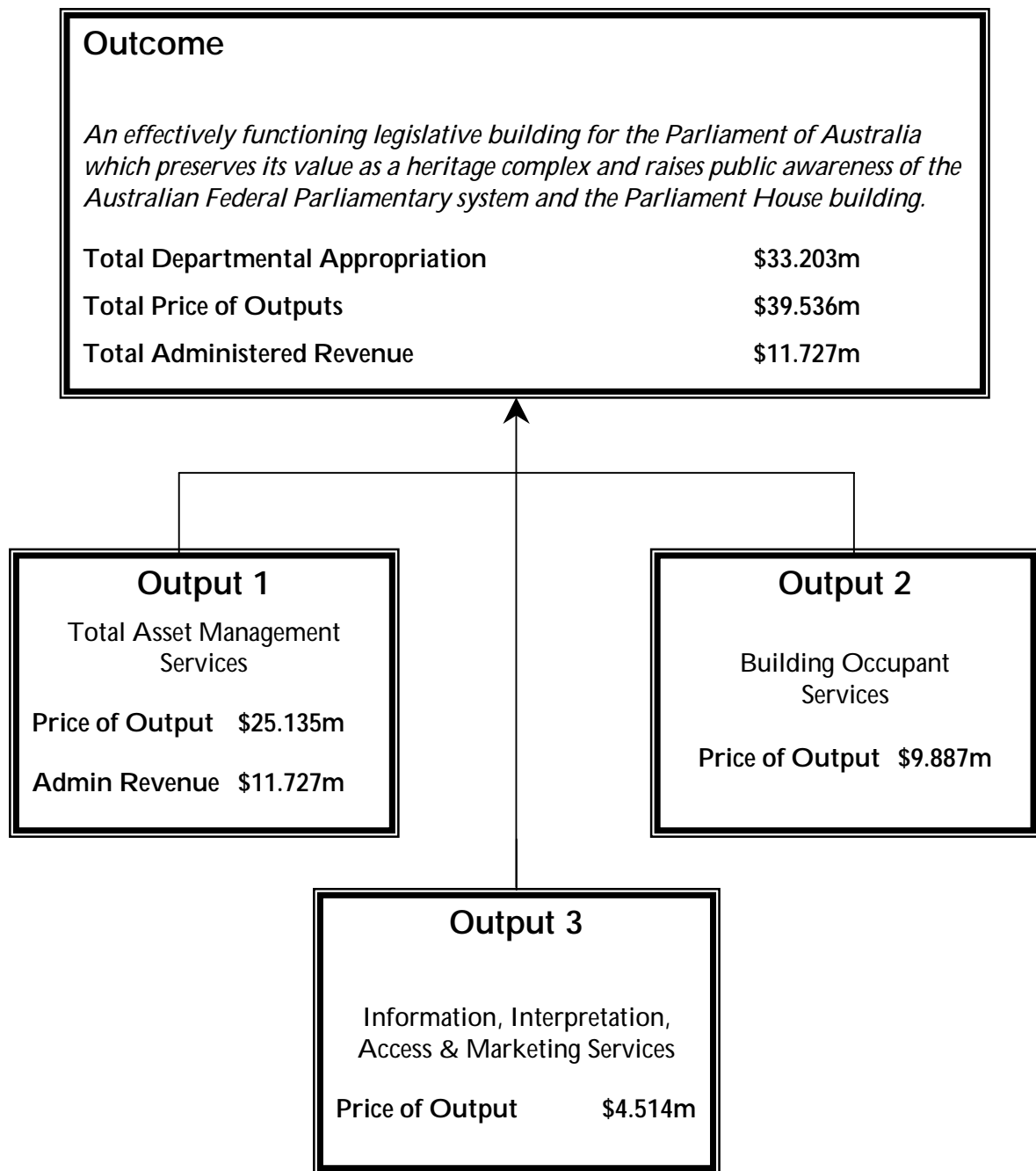
The responsibility for maintaining and preserving Parliament House is also funded through the Administered appropriations.

No budget measures have been identified in the 2001–02 Budget affecting the outcome.

#### Outcome and Outputs

The flow chart on the following page links the relationship between JHD's outcome and the contributing outputs.

### Outcome and Contributing Outputs



**Note:** Revenue from Government through appropriations contributes 84.0% to the total output price for this outcome for 2001–02. The balance is made up from revenue from other sources, including resources received free of charge (\$3 243) and revenue from other Departmental sources (\$3 090).

### Changes to Outcome and Outputs

No changes to JHD 's outcome and outputs have been made for 2001–02.

## **Outcome—An Effectively Functioning Parliament House**

### **Outcome**

An effectively functioning legislative building for the Parliament of Australia, which preserves its value as a heritage complex and raises public awareness of the Australian Federal Parliamentary system and the Parliament House building.

### **Description**

JHD is responsible for providing the Parliament and the users of the building with a range of services in the area of building design and construction; building modification and maintenance; and art and craft. It also provides a range of commercial support services and facilities.

The responsibility for maintaining and preserving Parliament House is also funded through the Administered appropriations.

### **Budget Measures Affecting Outcome**

No budget measures affecting the outcome have been identified for the 2001–02 budget period.

### **Outcome—Resourcing**

Refer to page 15 for a diagrammatic explanation of the outcome Resourcing, and Table 2.1.

**Table 2.1: Total Resources for Outcome (\$'000)**

	Estimated Actual 2000–01 (\$'000)	Budget Estimate 2001–02 (\$'000)
<b>Administered appropriations</b>		
Asset replacement and minor works	6 055	11 724
<b>Total revenue from other sources</b>	3	3
<b>Total Administered expenses</b>	<b>6 058</b>	<b>11 727</b>
<b>Departmental appropriations</b>		
<b>Output 1</b>		
Asset Management Services	20 678	21 109
<b>Departmental appropriations</b>		
<b>Output 2</b>		
Building Occupant Services	8 134	8 303
<b>Departmental appropriations</b>		
<b>Output 3</b>		
Information, Interpretation, Access & Marketing	3 714	3 791
<b>Total Departmental appropriations</b>	<b>32 526</b>	<b>33 203</b>
<b>Total revenue from other sources</b>	<b>6 406</b>	<b>6 333</b>
<b>Total Price of Departmental outputs</b> (Total revenue from Government and from other sources)	<b>38 932</b>	<b>39 536</b>
<b>Total estimated resourcing for outcome</b> (Total price of outputs and admin expenses)	<b>44 990</b>	<b>51 263</b>
	2000–01	2001–02
<b>Average Staffing Level (Number)</b>	267.4	267.4

### Outcome—Contribution of Outputs

JHD's outputs reflect the Government's recognition of the need to protect a major icon of Australia's political democracy and an internationally recognised contemporary heritage building, not only for current Australians but for future Australians as well.

Justification for the choice of the outputs to achieve the outcome is described in Table 2.2. The table provides information on the strategies chosen to deliver the outcome, and shows the links between the outputs and the outcome.

## Performance Information for Outcome

JHD has put a comprehensive performance management system in place, measuring four key performance indicators: financial, customer satisfaction, asset performance and continuous improvement.

Table 2.2, commencing on the opposite page, lists the performance information that JHD will use to assess the level of its achievement of the outcome during 2001–02. The table shows the uses to which administered resources will be put, and the efficiency of the outputs in contributing to the outcome.

Targets for effectiveness and for the use of administered expenses have been included, as they are applicable and appropriate for performance information for the outcome. Achievement of planned performance will be reported in JHD's 2001–02 annual report.

**Table 2.2: Performance Information and Planned Level of Achievement  
2001–02.**

<b>Effectiveness – Achievement of the Outcome</b>	
JHD’s performance at the departmental level will be measured against a balanced performance scorecard as shown below.	
<b>Financial</b>	JHD manages its funds within an agreed profile.
<b>Client/Stakeholders</b>	Clients/stakeholders’ satisfaction is assessed by a coordinated regime and considered, where relevant, in the decision making process.
<b>Asset Performance/ Service Delivery</b>	<p>Building Condition Index.</p> <p>Engineering Systems Condition Index.</p> <p>Design Integrity Index.</p> <p>Landscape Condition Index.</p> <p>Service Delivery Index</p> <p>Environmental Condition Index.</p> <p>Energy consumption.</p>
<b>Continuous Improvement</b>	<p>The value of improvement initiatives implemented is equal to or better than the level of pay increase in the JHD certified agreement.</p> <p>Improvement initiatives include:</p> <ul style="list-style-type: none"> <li>• Those initiatives that result in bottom line savings to the budget;</li> <li>• Those initiatives that result in expenditure not having to be made; and</li> <li>• Those initiatives that result in additional services being provided at no extra cost.</li> </ul>

**Table 2.2: continued (Performance Information and Planned Level of Achievement 2001–02)  
Effectiveness – Achievement of the Outcome ( Continued )**

<b>Performance Information for Administered Item</b>	
<b>Asset Performance</b>	<p>Building Condition and Systems Index.</p> <p>Engineering Systems Condition Index.</p> <p>Design Integrity Index.</p>
<b>Performance Information for Departmental Outputs</b>	
<b>Output No 1 – Total Asset Management Services</b>	
<b>Financial</b>	<p>Relevant Business Units manage their funds within an agreed profile that includes reduced overheads.</p> <p>Maintenance cost per m2.</p>
<b>Client/Stakeholders</b>	<p>Service Charter standards met.</p> <p>Results of client surveys satisfactory and feedback considered where appropriate.</p> <p>Number and type of compliments/complaints received by the Operations Help Desk.</p>
<b>Asset Performance</b>	<p>Percentage of planned maintenance achieved within an agreed maintenance to breakdown ratio.</p> <p>Actual progress against plan on 5 year rolling works program.</p> <p>Engineering systems monitored and results fed into works or maintenance program.</p> <p>Building Fabric condition monitored and results fed into works or maintenance program.</p> <p>Landscape condition index</p> <p>Design Integrity issues monitored and considered in works or maintenance program.</p> <p>Energy consumption.</p> <p>Environment issues monitored and performance improved in water usage, carbon dioxide emissions, waste generated/to landfill, bio diversity, hazardous goods handling and environmental incidents.</p>
<b>Continuous Improvement</b>	<p>Value of ideas implemented by Business Units contributing to the output.</p>

**Table 2.2:** continued (Performance Information and Planned Level of Achievement 2001–02)

<b>Output No 2 – Building Occupant Services</b>	
<b>Financial</b>	Relevant Business Units manage their funds within an agreed profile that includes reduced overheads.
<b>Client/Stakeholders</b>	Service Charter Standards met.  Results of client surveys satisfactory and feedback considered where appropriate.  Number and type of compliments/complaints received by Facilities Management.
<b>Asset Performance / Service Delivery</b>	Service Delivery Index.
<b>Continuous Improvement</b>	Value of ideas implemented by Business Units contributing to the output.
<b>Output No 3 – Information, Interpretation and Access Services</b>	
<b>Financial</b>	Relevant Business Units manage their funds within an agreed profile that includes reduced overheads.  Return on investment from Parliament Shop.
<b>Client/Stakeholders</b>	Service Charter Standards met.  Results of client surveys satisfactory and feedback considered where appropriate.
<b>Asset Performance / Service Delivery</b>	Service Delivery Index.
<b>Continuous Improvement</b>	Value of ideas implemented by Business Units contributing to the output.

Note : The Output performance indicators all contribute to the final Outcome performance indicators.

### **Evaluation and Competitive Tendering and Contracting**

JHD will continue to explore opportunities to rationalise resources within JHD (including opportunities for competitive tendering and contracting) and across the parliamentary administration through regular meetings of departmental heads and groups such as the Senior Management Coordination Group, which come together to consider a range of issues and share information.

## Section 3:

### Budgeted Financial Statements

#### **Budgeted Statement of Financial Performance (Budgeted Operating Statement)—(Departmental and Administered)**

These statements provide a picture of the expected financial results for JHD by identifying full accrual expenses and revenues, which highlight whether JHD is operating at a sustainable level in the short run.

#### **Budgeted Statement of Financial Position (Budgeted Balance Sheet)—(Departmental and Administered)**

These statements show the financial position of JHD. It enables decision-makers to track the management of JHD 's assets and liabilities.

#### **Budgeted Cash Flow Statement—(Departmental and Administered)**

Budgeted cash flows, as reflected in the statement of cash flows, provide important information on the extent and nature of cash flows by categorising them into expected cash flows from operating activities, investing activities and financing activities.

#### **Capital Budget**

Shows all planned capital expenditure (capital expenditure on non-financial assets), whether funded through capital appropriations for additional equity or borrowings, or from funds from internal sources.

As there are no budgeted capital acquisitions, these reports have not been published.

#### **Non-financial Assets—Summary of Movement—(Departmental and Administered)**

Where applicable, these reports show budgeted acquisitions and disposals of non-financial assets during the budget year.

**Table 3.1: Budgeted Statement of Financial Performance  
(Budgeted Operating Statement)—Departmental**

	Estimated actual 2000–01 \$'000	Budget estimate 2001–02 \$'000	Forward estimate 2002–03 \$'000	Forward estimate 2003–04 \$'000	Forward estimate 2004–05 \$'000
<b>Operating revenue</b>					
Revenues from government	32 526	33 203	33 138	33 867	34 163
Resources received free of charge	3 243	3 243	3 243	3 243	3 243
Sales of goods and services	1 359	1 300	1 300	1 300	1 300
Other	1 804	1 790	1 835	1 885	1 960
<b>Total operating revenues</b>	<b>38 932</b>	<b>39 536</b>	<b>39 516</b>	<b>40 295</b>	<b>40 666</b>
<b>Operating expenses</b>					
Employees	13 824	14 038	14 031	14 308	14 440
Suppliers	24 235	24 625	24 612	25 114	25 353
Depreciation and amortisation	873	873	873	873	873
<b>Total operating expenses</b>	<b>38 932</b>	<b>39 536</b>	<b>39 516</b>	<b>40 295</b>	<b>40 666</b>
<b>Operating result before capital use charge</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital use charge paid	0	0	0	0	0
<b>Operating result after capital use charge</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Accumulated Results – bought forward from prior periods	1 899	1 899	1 899	1 899	1 899
<b>Accumulated Results – per Statement of Financial Positions</b>	<b>1 899</b>	<b>1 899</b>	<b>1 899</b>	<b>1 899</b>	<b>1 899</b>

**Table 3.2: Budgeted Statement of Financial Position  
(Budgeted Balance Sheet)—Departmental**

	Estimated actual 2000–01 \$'000	Budget estimate 2001–02 \$'000	Forward estimate 2002–03 \$'000	Forward estimate 2003–04 \$'000	Forward estimate 2004–05 \$'000
<b>Assets</b>					
<b>Financial assets</b>					
Cash	4 240	5 270	6 372	7 401	8 520
Receivables	453	449	449	449	449
<b>Total financial assets</b>	<b>4 693</b>	<b>5 719</b>	<b>6 821</b>	<b>7 850</b>	<b>8 969</b>
<b>Non-financial assets</b>					
Infrastructure, plant and equipment	3 748	3 320	2 892	2 250	1 377
Inventories	234	224	224	224	224
Intangibles	1 121	676	231	0	0
<b>Total non-financial assets</b>	<b>5 103</b>	<b>4 220</b>	<b>3 347</b>	<b>2 474</b>	<b>1 601</b>
<b>Total assets</b>	<b>9 796</b>	<b>9 939</b>	<b>10 168</b>	<b>10 324</b>	<b>10 570</b>
<b>Liabilities</b>					
<b>Provisions and payables</b>					
Employees	4 463	4 584	4 814	4 942	5 175
Suppliers	1 342	1 364	1 363	1 391	1 404
<b>Total provisions and payables</b>	<b>5 805</b>	<b>5 948</b>	<b>6 177</b>	<b>6 333</b>	<b>6 579</b>
<b>Equity</b>					
Capital	1 609	1 609	1 609	1 609	1 609
Reserves	483	483	483	483	483
Accumulated results	1 899	1 899	1 899	1 899	1 899
<b>Total equity</b>	<b>3 991</b>	<b>3 991</b>	<b>3 991</b>	<b>3 991</b>	<b>3 991</b>
<b>Total liabilities and equity</b>	<b>9 796</b>	<b>9 939</b>	<b>10 168</b>	<b>10 324</b>	<b>10 570</b>
Current liabilities	5 805	5 948	6 177	6 333	6 579
Non-current liabilities	3 991	3 991	3 991	3 991	3 991
Current assets	4 693	5 719	6 821	7 850	8 969
Non-current assets	5 103	4 220	3 347	2 474	1 601

**Table 3.3: Budgeted Cash Flows Statement—Departmental**

	Estimated actual 2000–01 \$'000	Budget estimate 2001–02 \$'000	Forward estimate 2002–03 \$'000	Forward estimate 2003–04 \$'000	Forward estimate 2004–05 \$'000
<b>Operating activities</b>					
<b>Cash received</b>					
Appropriations for outputs	32 526	33 203	33 138	33 867	34 163
Resources received free of charge	3 243	3 243	3 243	3 243	3 243
Sales of goods and services	3 016	2 924	2 910	2 910	2 910
<b>Total cash received</b>	<b>38 785</b>	<b>39 370</b>	<b>39 291</b>	<b>40 020</b>	<b>40 316</b>
<b>Cash used</b>					
Employees	13 478	13 917	13 801	14 180	14 207
Suppliers	24 218	24 603	24 613	25 086	25 340
<b>Total cash used</b>	<b>37 696</b>	<b>38 520</b>	<b>38 414</b>	<b>39 266</b>	<b>39 547</b>
<b>Net cash from operating activities</b>	<b>1 089</b>	<b>850</b>	<b>877</b>	<b>754</b>	<b>769</b>
<b>Investing activities</b>					
<b>Cash received</b>					
Interest Received	225	180	225	275	350
Proceeds from Sale of Fixed Assets	54	0	0	0	0
<b>Total cash received</b>	<b>279</b>	<b>180</b>	<b>225</b>	<b>275</b>	<b>350</b>
<b>Total cash used</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net cash from investing activities</b>	<b>279</b>	<b>180</b>	<b>225</b>	<b>275</b>	<b>350</b>
<b>Financial activities</b>					
<b>Total cash received</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total cash used</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net cash from financing activities</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Cash at the beginning of the reporting period	2 872	4 240	5 270	6 372	7 401
Net increase in cash held	1 368	1 030	1 102	1 029	1 119
<b>Cash at the end of the reporting period</b>	<b>4 240</b>	<b>5 270</b>	<b>6 372</b>	<b>7 401</b>	<b>8 520</b>

**Table 3.4: Non-financial Assets—Departmental  
Summary of Movement for the Budget Year 2001–02**

	Other infrastructure plant and equipment \$'000	Intangibles \$'000	Total \$'000
<b>Gross value</b>			
<i>At 1 July 2001 (opening)</i>	6 654	2 223	8 877
Additions	0	0	0
Disposals	0	0	0
Other movements	0	0	0
<i>At 30 June 2002 (closing)</i>	6 654	2 223	8 877
<b>Accumulated depreciation</b>			
<i>At 1 July 2001 (opening)</i>	2 906	1 102	4 008
Disposals	0	0	0
Charge for the reporting period	428	445	873
Other movements	0	0	0
<i>At 30 June 2002 (closing)</i>	3 334	1 547	4 881
<b>Net book value at 30 June 2002</b> (Closing book value)	<b>3 320</b>	<b>676</b>	<b>3 996</b>
<b>Net book value at 1 July 2001</b> (Opening book value)	<b>3 748</b>	<b>1 121</b>	<b>4 869</b>

**Table 3.5: Budgeted Statement of Financial Performance  
(Budgeted Operating Statement)—Administered**

	Estimated actual 2000–01 \$'000	Budget estimate 2001–02 \$'000	Forward estimate 2002–03 \$'000	Forward estimate 2003–04 \$'000	Forward estimate 2004–05 \$'000
<b>Operating revenue</b>					
Revenues from government	6 055	11 724	10 030	9 600	8 930
Revenues from other Sources	3	3	3	3	3
<b>Total operating revenues</b>	<b>6 058</b>	<b>11 727</b>	<b>10 033</b>	<b>9 603</b>	<b>8 933</b>
<b>Operating expenses</b>					
Depreciation and amortisation	27 513	27 513	27 403	27 002	26 593
Losses on Disposal of Fixed Assets	231	231	231	231	231
Other Costs	7	7	7	7	7
<b>Total operating expenses</b>	<b>27 751</b>	<b>27 751</b>	<b>27 641</b>	<b>27 240</b>	<b>26 831</b>
<b>Net contribution or cost to the budget outcome</b>	<b>(21 693)</b>	<b>(16 024)</b>	<b>(17 608)</b>	<b>(17 637)</b>	<b>(17 898)</b>
Accumulated Results – bought forward from prior periods	881 763	860 070	844 046	826 438	808 801
<b>Accumulated Results – per Statement of Financial Positions</b>	<b>860 070</b>	<b>844 046</b>	<b>826 438</b>	<b>808 801</b>	<b>790 903</b>

**Table 3.6: Budgeted Statement of Financial Position  
(Budgeted Balance Sheet)—Administered**

	Estimated actual 2000–01 \$'000	Budget estimate 2001–02 \$'000	Forward estimate 2002–03 \$'000	Forward estimate 2003–04 \$'000	Forward estimate 2004–05 \$'000
<b>Assets</b>					
<b>Financial assets</b>					
Cash	0	0	0	0	0
Receivables	1 065	1 065	1 065	1 065	1 065
<b>Total financial assets</b>	<b>1 065</b>	<b>1 065</b>	<b>1 065</b>	<b>1 065</b>	<b>1 065</b>
<b>Non-financial assets</b>					
Land and buildings	1 126 617	1 111 564	1 095 022	1 078 454	1 061 637
Infrastructure, plant and equipment	71 227	70 256	69 190	68 121	67 040
<b>Total non-financial assets</b>	<b>1 197 844</b>	<b>1 181 820</b>	<b>1 164 212</b>	<b>1 146 575</b>	<b>1 128 677</b>
<b>Total assets</b>	<b>1 198 909</b>	<b>1 182 885</b>	<b>1 165 277</b>	<b>1 147 640</b>	<b>1 129 742</b>
<b>Liabilities</b>					
Other Provisions	150	150	150	150	150
<b>Total provisions and payables</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>
<b>Equity</b>					
Capital	0	0	0	0	0
Reserves	338 689	338 689	338 689	338 689	338 689
Accumulated results	860 070	844 046	826 438	808 801	790 903
<b>Total equity</b>	<b>1 198 759</b>	<b>1 182 735</b>	<b>1 165 127</b>	<b>1 147 490</b>	<b>1 129 592</b>
<b>Total liabilities and equity</b>	<b>1 198 909</b>	<b>1 182 885</b>	<b>1 165 277</b>	<b>1 147 640</b>	<b>1 129 742</b>
Current liabilities	150	150	150	150	150
Non-current liabilities	1 198 759	1 182 735	1 165 127	1 147 490	1 129 592
Current assets	1 065	1 065	1 065	1 065	1 065
Non-current assets	1 197 844	1 181 820	1 164 212	1 146 575	1 128 677

**Table 3.7: Budgeted Cash Flows Statement—Administered**

	Estimated actual 2000–01 \$'000	Budget estimate 2001–02 \$'000	Forward estimate 2002–03 \$'000	Forward estimate 2003–04 \$'000	Forward estimate 2004–05 \$'000
<b>Operating activities</b>					
<b>Cash received</b>					
Cash from Official Public Account	6 055	11 724	10 030	9 600	8 930
<b>Total cash received</b>	6 055	11 724	10 030	9 600	8 930
<b>Cash used</b>					
Cash to Official Public Account	7	7	7	7	7
<b>Total cash used</b>	7	7	7	7	7
<b>Net cash from operating activities</b>	6 048	11 717	10 023	9 593	8 923
<b>Investing activities</b>					
<b>Cash received</b>					
Proceeds from Sale of Fixed Assets	7	7	7	7	7
<b>Total cash received</b>	7	7	7	7	7
<b>Cash used</b>					
Purchase of property, plant and equipment	6 055	11 724	10 030	9 600	8 930
<b>Total cash used</b>	6 055	11 724	10 030	9 600	8 930
<b>Net cash from investing activities</b>	(6 048)	(11 717)	(10 023)	(9 593)	(8 923)
<b>Financing activities</b>					
<b>Total cash received</b>	0	0	0	0	0
<b>Total cash used</b>	0	0	0	0	0
<b>Net cash from financing activities</b>	0	0	0	0	0
Cash at beginning of reporting period	0	0	0	0	0
<b>Net increase in cash held</b>	0	0	0	0	0
Cash at end of reporting period	0	0	0	0	0

**Table 3.8: Non-financial Assets—Administered**  
**Summary of Movement for the Budget Year 2001-2002**

	Land	Buildings	Total land and buildings	Total infrastructure plant and equipment	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Gross value</b>					
<i>At 1 July 2001 (opening)</i>	21 500	1 169 890	1 191 390	80 940	1 127 330
Additions	0	10 965	10 965	759	11 724
Disposals	0	(26 901)	(26 901)	(1 863)	(28 764)
Other movements	0	0	0	0	0
<i>At 30 June 2002 (closing)</i>	21 500	1 153 954	1 175 454	79 836	1 255 290
<b>Accumulated depreciation</b>					
<i>At 1 July 2001 (opening)</i>	0	64 773	64 773	9 713	74 486
Disposals	0	(26 901)	(26 901)	(1 629)	(28 530)
Charge for the reporting period	0	26 018	26 018	1 496	27 514
Other movements	0	0	0	0	0
<i>At 30 June 2002 (closing)</i>	0	63 890	63 890	9 580	73 470
<b>Net book value as at</b>					
<b>30 June 2002</b>					
(Closing book value)	21 500	1 090 064	1 111 564	70 256	1 181 820
<b>Net book value as at</b>					
<b>1 July 2001</b>					
(Opening book value)	21 500	1 105 117	1 126 617	71 227	1 197 844
<b>Total Additions</b>					
Self funded	0	0	0	0	0
Appropriations	0	10 965	10 965	759	11 724
<b>Total</b>	<b>0</b>	<b>10 965</b>	<b>10 965</b>	<b>759</b>	<b>11 724</b>

## Notes to the Financial Statements

### Departmental

**Capital use charge** For the 2001–02 Budget, the capital use charge (CUC) has been applied at a rate of 6% plus 5% and has been offset against the appropriations to be received during the budget period.

Thus, only the net appropriations have been reflected in the Portfolio Budget Statements.

No CUC is applied to administered items.

## Section 4:

### Purchaser/Provider Arrangements

#### Cross-departmental Overview

This section applies to arrangements under which the outputs of one department are purchased by another department to contribute to outcomes.

No formal purchaser/provider arrangements are anticipated in 2001–02 for JHD.

Included in the full price of outputs is the cost of resources received free of charge as listed below:

	\$'000
<b>Department of the Senate:</b>	
provision of printing, publications and security	190
<b>Department of the House of Representatives:</b>	
provision of chamber publications, printing and security services	213
<b>Department of the Parliamentary Library:</b>	
provision of library, research and information services	302
<b>Department of the Parliamentary Reporting Staff:</b>	
provision of Hansard publications, telecommunications, computer services and training	2 470
<b>Australian National Audit Office:</b>	
provision of external audit services	66
<b>Australian Archives:</b>	
provision of storage services	2
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<b>Total resources received free of charge</b>	<b>3 243</b>
<hr/>	

#### Responsibility

It is the responsibility of both JHD and the corresponding agency to liaise with each other to ensure that cross-departmental expenditure is recorded accurately. These are nominal entries processed at financial year end.

#### Performance against Outcomes and Outputs

Refer to table 2.2 on pages 18 to 21 for performance measures.

## Appendix 1

**Non-Appropriation Departmental and Administered Revenue**

	Estimated revenue 2000–01 \$'000	Estimated revenue 2001–02 \$'000
The Parliament Shop	1 359	1 300
User charges	679	710
Press Gallery	900	900
Other	225	180
<b>Total estimated revenue</b>	<b>3 163</b>	<b>3 090</b>

## Glossary

Accrual accounting	System of accounting where items are brought to account and included in the financial statements as they are earned or incurred, rather than as they are received or paid.
Accumulated depreciation	The aggregate depreciation recorded for a particular depreciable asset.
Administered items	Expenses, revenues, assets or liabilities managed by agencies on behalf of the Commonwealth. Agencies do not control administered items. Administered expenses include grants, subsidies and benefits. In many cases, administered expenses fund the delivery of third party outputs.
Additional estimates	Where amounts appropriated at Budget time are insufficient, Parliament may appropriate more funds to portfolios through the Additional Estimates Acts. This is the Additional Estimates process.
Additional estimates bills or acts	These are Appropriation Bills 3 and 4, and a separate Bill for the Parliamentary Departments (Appropriations (Parliamentary Departments) Bill (No 2). These Bills are introduced into Parliament after the Budget Bills. In 2000–01, the Budget was introduced in May 1999, and the Additional Estimates Bills were introduced in November 1999.
Appropriation	An authorisation by Parliament to spend moneys from the Consolidated Revenue Fund.
Annual appropriation	Two appropriation Bills are introduced into Parliament in May and comprise the Budget. Further Bills are introduced later in the financial year as part of the additional estimates. Parliamentary departments have their own appropriations.
Capital expenditure	Expenditure by an agency on capital projects; for example, purchasing a building.
Capital use charge	The capital use charge (CUC) is a dividend requirement levied on Commonwealth General Government Sector agencies and authorities. The capital use charge payment is based on those agencies and authorities departmental net assets at financial year's end. Funding for the capital use charge is included in agencies' and authorities' departmental price of outputs appropriation.

Departmental items	Assets, liabilities, revenues and expenses that are controlled by the agency in providing its outputs. Departmental items would generally include computers, plant and equipment assets used by agencies in providing goods and services, and most employee expenses, supplier costs and other administrative expenses incurred.
Depreciation	An expense recognised systematically for the purpose of allocating the depreciable amount of a depreciable asset over its useful life.
Deprival asset valuation	Values non-financial assets according to the current cost of their replacement. That is, non-financial assets are valued at the lowest cost of replacing the gross 'service potential' of those assets.
Equity or net assets	Residual interest in the assets of an entity after deduction of its liabilities.
Expense	Total value of all of the resources consumed in producing goods and services.
Historical cost	The original cost of acquisition of an asset, including any costs associated with acquisition. Under Australian Accounting Standard 10 'Acquisition of Non-Current Assets', assets need to be reported initially at acquisition (historical cost). The Commonwealth's financial reporting requirements issued under the Finance Minister's Orders require the subsequent revaluation of non-current assets to their deprival value within every three years.
Operating result	Equals revenue less expense.
Outcomes	The results, impacts or consequences of actions by the Commonwealth on the Australian community. Outcomes are the results or impacts that the Government wishes to achieve. Actual outcomes are the results or impacts actually achieved.
Outputs	The goods and services produced by agencies on behalf of government for external organisations or individuals. Outputs include goods and services for other areas of government external to the agency.
Price	The amount the government or the community pays for the delivery of agreed outputs.
Quality	Relates to the characteristics by which customers or stakeholders judge an organisation, product or service. Assessment of quality involves use of information gathered from interested parties to identify differences between users' expectations and experiences.

Quantity	Size of an output. Count or volume measures. How many or how much.
Revenue	Total value of resources earned or received to cover the production of goods and services
Special appropriations	Moneys appropriated by Parliament in an act separate to an annual appropriation act, where the payment is for a specified amount. Special appropriations are not subject to Parliament's annual budget control, unlike the annual appropriations.